

TENDERING COMMITTEE

At a Hybrid Meeting of the Tendering Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 10 November 2021 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Jim Finn, Jonathan McColl and Lawrence O'Neill.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; Angus Cameron and Derek McLean, Business Partners – Strategic Procurement; Michelle Lynn, Assets Co-ordinator; and Scott Kelly, Committee Officer.

Apology: An apology for absence was intimated on behalf of Councillor Brian Walker.

Councillor Ian Dickson in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 6 October 2021 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – INTERNAL ALTERATIONS TO FORM AN OFFICE AT 119 MAIN STREET, ALEXANDRIA

With reference to the Minutes of Meeting of the Tendering Committee held on 6 October 2021, an updated report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Internal Alterations to Form an Office at 119 Main Street, Alexandria.

After discussion and having heard Mr Cameron, Business Partner – Strategic Procurement, and the Chief Officer in further explanation and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for Internal Alterations to Form an Office at 119 Main Street, Alexandria to Elmwood Projects Limited; and
- (2) to note that the contract shall be for a period of 12 weeks at a value of £118,663 ex VAT and that the estimated commencement date was 15 November 2021.

CONTRACT AUTHORISATION REPORT – RECEPTION, PROCESSING AND TREATMENT OF CO-MINGLED RECYCLATE

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Reception, Processing and Treatment of Co-mingled Recyclate.

Having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Reception, Processing and Treatment of Co-mingled Recyclate to Enva Scotland Limited; and
- (2) to note that the contract shall be for a period of four years at a value of £972,000 ex VAT and that the estimated commencement date was 18 November 2021.

CONTRACT AUTHORISATION REPORT – REPLACEMENT OF NETWORK ACCESS LAYER SWITCHES

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Replacement of Network Access Layer Switches that have reached the end of their operational lives.

After discussion and having heard Mr McLean, Business Partner – Strategic Procurement, in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Replacement of Network Access Switches to Capita Business Services Limited; and
- (2) to note that the contract shall be for a maximum period of 12 months and at a value of £513,257 ex VAT and that the estimated commencement date was 30 November 2021.

The meeting closed at 9.35 a.m.

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