

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

7 October 2005

**MEETING: SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 12 OCTOBER 2005  
COUNCIL CHAMBERS  
MUNICIPAL BUILDINGS  
STATION ROAD  
DUMBARTON**

Dear Member

Please attend a Meeting of the **Social Justice Committee** to be held in the Council Chambers, Municipal Buildings, Station Road, Dumbarton on Wednesday, 12 October 2005 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Distribution:**

Councillor D. Agnew (Convener)  
Councillor J. Bollan  
Councillor D. Brogan  
Councillor J. Flynn  
Councillor D. McAllister  
Councillor C. McLaughlin  
Councillor L. McColl  
Councillor M. McNair  
Councillor M. Rooney  
Councillor A. White

All other Councillors for information

Chief Executive  
Director of Corporate Services  
Director of Development and Environmental Services  
Director of Education and Cultural Services  
Director of Housing and Technical Services  
Acting Director of Social Work Services

**SOCIAL JUSTICE COMMITTEE**  
**WEDNESDAY, 12 OCTOBER 2005**

**AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING** (pages 1 - 15)

Submit, for approval as a correct record, Minutes of Meeting of the Social Justice Committee held on 10 August 2005.

**3. DRAFT EQUALITY AND DIVERSITY STRATEGY** (pages 17 - 35)

Submit report by the Chief Executive presenting the draft Equality and Diversity Strategy for consideration by the Committee.

**4. RACE EQUALITY PUBLIC SECTOR DUTY** (pages 37 - 81)

Submit report by the Chief Executive presenting the reviewed list of the Council's functions and policies and seeking approval to publish this list as assessed by the Race Equality Working Group and in line with the Council's statutory duty.

**5. COMMUNITY LEARNING & DEVELOPMENT SECTION BI-ANNUAL PROGRESS REPORT** (pages 83 - 112)

Submit report by the Director of Education and Cultural Services presenting the second Community Learning and Development (CL&D) Section bi-annual Progress Report produced in the current calendar year and highlighting progress across all CL&D Section sub teams both operationally and strategically.

**6./**

**6. REPRESENTATION OF COSLA – THE SCOTTISH NATIONAL WAR MEMORIAL** (page 113)

Submit letter dated 31 August 2005 from COSLA inviting the Committee to nominate a representative to serve as a Trustee on the Scottish National War Memorial.

**7. HOUSING AND TECHNICAL SERVICES DEPARTMENT - PERFORMANCE REPORT** (pages 115 - 138)

Submit report by the Director of Housing and Technical Services providing information on the Statutory Performance Indicators for the Department of Housing and Technical Services.

**8. HOMELESSNESS AND THE ABOLITION OF PRIORITY NEED BY 2012** (pages 139 - 144)

Submit report by the Director of Housing and Technical Services advising of the Scottish Executive's proposals on homelessness and the abolition of priority need by 2012.

**9. HOMELESSNESS** (pages 145 - 149)

Submit report by the Director of Housing and Technical Services providing information:-

- (a) on the number of households who applied to the Council as being homeless, or threatened with homelessness, between 1 April 2005 and 31 August 2005;
- (b) on numbers permanently re-housed,
- (c) on use of temporary accommodation; and
- (d) on requests for assistance from our Out of Hours Service.

**10. RENT HARMONISATION** (pages 151 - 152)

Submit report by the Director of Housing and Technical Services advising of the progress made in the introduction of the third stage of the rent harmonisation programme and making recommendations thereon.

## **11. RENT ARREARS**

(pages 153 - 154)

Submit report by the Director of Housing and Technical Services providing up to date information on our current rent arrears position to the end of July 2005.

## **12. VOIDS AND LETTINGS**

(pages 155 - 163)

Submit report by the Director of Housing and Technical Services providing the following information:-

- (a) details of void houses and their status as at 26 August 2005;
- (b) an analysis of all void houses by type and by area as at 26 August 2005;
- (c) details of the number of void houses by Ward in the Clydebank area as at 26 August 2005;
- (d) details of the number of void houses by Ward in the Dumbarton area as at 26 August 2005;
- (e) details of the number of void houses by Ward in the Alexandria Area as at 26 August 2005; and
- (f) an analysis of houses let on a quarterly basis between July 2004 and June 2005 together with comparative figures for 2004/2005.

## **13. VOID MANAGEMENT**

(pages 165 - 171)

Submit report by the Director of Housing and Technical Services informing of the actions being taken to improve void performance and providing details of expenditure on void properties over the last 4 years.

## **14. WAITING LIST FOR WEST DUNBARTONSHIRE COUNCIL HOUSES**

(pages 173 - 175)

Submit report by the Director of Housing and Technical Services providing a breakdown of the number of applicants on the waiting list for West Dunbartonshire Council houses and their present circumstances. In this respect, the information provided is as at 31 August 2005 and figures for the same period in 2004 are also included for comparison.

**15. HOUSE SALES** (pages 177 - 179)

Submit report by the Director of Housing and Technical Services providing information on West Dunbartonshire Council houses sold under the Right to Buy scheme between 1 April and 31 August 2005.

**16. THE FUTURE OF THE WINDOW FACTORY** (pages 181 - 182)

Submit report by the Director of Housing and Technical Services seeking approval to develop and implement a plan to cease production and close West Dunbartonshire Council's window factory in financial year 2006/2007.

**17. BEST VALUE REVIEW OF HOUSING REPAIRS AND MAINTENANCE**  
(pages 183 - 190)

Submit report by the Director of Housing and Technical Services advising of the outcome of the Best Value Review of Housing Repairs and Maintenance and making recommendations thereon.

**18. HOUSING MAINTENANCE TRADING OPERATION 2005/2006 –  
FINANCIAL PERFORMANCE TO 15 SEPTEMBER 2005 (PERIOD 5)**  
(pages 191 - 193)

Submit report by the Director of Housing and Technical Services presenting the interim cumulative financial information for the period ending 15 September 2005.

**19. HOUSING REVENUE ACCOUNT 2005/2006 – BUDGETARY CONTROL  
STATEMENT TO 15 SEPTEMBER 2005 (PERIOD 5)**  
(pages 195 - 198)

Submit report by the Director of Housing and Technical Services providing an update on the financial performance of the Housing Revenue Account (HRA) for the period ended 15 September 2005.

**20./**

**20. HOUSING NON-HRA REVENUE ACCOUNT – BUDGETARY CONTROL STATEMENT TO 15 SEPTEMBER 2005 (PERIOD 5)**

(pages 199 - 208)

Submit report by the Director of Housing and Technical Services advising on the financial performance of the Housing – Non HRA Revenue Account for the period ended 15 September 2005.

**21. HRA CAPITAL PROGRAMME 2005/2006 – BUDGETARY CONTROL REPORT TO 15 SEPTEMBER 2005 (PERIOD 5)**

(pages 209 – 213)

Submit report by the Director of Housing and Technical Services advising on the progress of the HRA Capital Programme 2005/2006.

**22. DEMOLITION OF LOCK-UPS AT GRANVILLE STREET, CLYDEBANK**

(pages 215 - 217)

Submit report by the Director of Housing and Technical Services seeking approval to demolish 16 lock-ups in Granville Street, Clydebank as specified in the Appendix to the report.

**23. SOCIAL WORK BUDGETARY POSITION 2005/06 AS AT PERIOD 5 TO 15 SEPTEMBER 2005**

(pages 219 - 268)

Submit report by the Acting Director of Social Work Services advising of the performance of the Social Work budget for the period to 15 September 2005.

**24. IMPLEMENTATION OF THE MENTAL HEALTH (CARE AND TREATMENT) (SCOTLAND) ACT 2003**

(pages 269 - 277)

Submit report by the Acting Director of Social Work Services informing of the progress made towards implementing the Mental Health (Care and Treatment) (Scotland) Act 2003.

**25./**

**25. SOCIAL WORK GRANTS TO VOLUNTARY ORGANISATIONS**  
(pages 279 - 280)

Submit report by the Acting Director of Social Work Services advising of grant applications received by Social Work Services from voluntary organisations seeking funding and making recommendations on the level of funding to be provided.

**26. REPORT ON STATUTORY PERFORMANCE INDICATORS 2004/05 & QUARTERLY PROGRESS REPORT APRIL TO JUNE 2005 FOR COMMUNITY CARE SERVICES**  
(pages 281 - 306)

Submit report by the Acting Director of Social Work Services providing information on Statutory Performance Indicators (SPIs) for 2004/2005 and, where appropriate, detailing progress made against the SPIs and Corporate Priorities and Objectives for the period 1 April to 30 June 2005.

**27. SOCIAL WORK SERVICES PERFORMANCE MANAGEMENT AND PUBLIC REPORTING FRAMEWORK POLICY**  
(pages 307 - 324)

Submit report by the Acting Director of Social Work Services on the development of a new policy being implemented within the Social Work Service which provides details on how the department's performance will be monitored and reported internally and reported externally.

**28. WEST DUNBARTONSHIRE COUNCIL IMPLEMENTATION OF VULNERABLE ADULTS PROCEDURES**  
(pages 325 - 372)

Submit report by the Acting Director of Social Work Services advising on the implementation of West Dunbartonshire Council vulnerable adults procedures.

**29. SOCIAL WORK SERVICES DEPARTMENTAL SERVICE PLAN 2005-2009**  
(pages 373 - 383)

Submit report by the Acting Director of Social Work Services informing on the progress in publicising the Social Work Services Departmental Service Plan for the period 2005-2009.



**30. WEST DUNBARTONSHIRE COUNCIL'S INDEPENDENT LIVING FUND (ILF) – DEVELOPMENT PROJECT** (Pages 385 - 388)

Submit report by the Acting Director of Social Work Services containing information on the progress of the implementation of West Dunbartonshire Council's Independent Living Fund Development Project and the financial implications.

**31. SOCIAL WORK SERVICES QUALITY MANAGEMENT SYSTEMS** (pages 389 - 395)

Submit report by the Acting Director of Social Work Services informing of progress towards accreditation of all Social Work Services with recognised quality management systems.

For information on the above agenda please contact Craig Stewart, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)