

**WEST DUNBARTONSHIRE COUNCIL**  
**Council Offices, Garshake Road, Dumbarton, G82 3PU**

10 November 2011

**MEETING: CORPORATE & EFFICIENT GOVERNANCE COMMITTEE**

**WEDNESDAY, 23 NOVEMBER 2011 AT 10.00 A.M.**  
**MEETING ROOM 3**  
**COUNCIL OFFICES**  
**GARSHAKE ROAD**  
**DUMBARTON**

Dear Member,

Please attend a meeting of the **Corporate & Efficient Governance Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 23 November 2011 at 10.00 a.m.**

The business is as shown on the enclosed Agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

**Distribution:**

Councillor Craig McLaughlin (Chair)  
Councillor Jim Bollan  
Councillor Jim Brown  
Councillor David McBride  
Councillor Ronnie McColl (Vice Chair)  
Councillor Jim McElhill  
Councillor Marie McNair  
Councillor Lawrence O'Neill  
Councillor Iain Robertson  
Councillor Patrick McGlinchey

**All other Councillors for information**

Chief Executive  
Interim Executive Director of Corporate Services  
Executive Director of Housing, Environmental & Economic Development  
Executive Director of Educational Services  
Director of West Dunbartonshire Community Health & Care Partnership

# **CORPORATE & EFFICIENT GOVERNANCE COMMITTEE**

**WEDNESDAY, 23 NOVEMBER 2011**

## **AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**3. MINUTES OF PREVIOUS MEETING**

Submit for approval as a correct record, the Minutes of the Meeting of the Corporate and Efficient Governance Committee held on 21 September 2011.

**4. MINUTES OF THE CORPORATE CULTURAL SUB-COMMITTEE**

Submit for information, and where necessary approval, the Minutes of Meetings of the Corporate Cultural Sub-Committee:-

- (a) Ordinary Meeting on 13 September 2011; and
- (b) Special Meeting on 3 October 2011

## **REPORTS FOR DECISION**

**5. RENT ARREARS WRITE-OFFS – QUARTER 2 2011/12**

Submit report by the Interim Executive Director of Corporate Services seeking approval for rent arrears write-offs for the second quarter of 2011/12.

**6. /**

**6. PROTECTING VULNERABLE GROUPS SCHEME UPDATE**

Submit report by the Interim Executive Director of Corporate Services providing an update on the Protecting Vulnerable Groups Scheme (PVG Scheme) which commenced on 28 February 2011.

**7. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) ASSET MANAGEMENT PLAN 2011-11-10**

Submit report by the Interim Executive Director of Corporate Services outlining, and seeking approval of, the ICT Asset Management Plan.

**8. THE REGISTRATION OF CIVIL PARTNERSHIPS/SAME SEX MARRIAGE – A CONSULTATION**

Submit report by the Interim Executive Director of Corporate Services informing of the Scottish Government's consultation paper on the Registration of Civil Partnerships and Same Sex Marriage and requesting consideration for the submission of a response to the Scottish Government on its consultation.

**9. SERVICE OF A DEMOLITION ORDER – 143 BRAEHEAD, BONHILL, ALEXANDRIA G83 9ND**

Submit report by the Interim Executive Director of Corporate Services requesting consideration for the service of a Demolition Order, in terms of Section 115 of the Housing (Scotland) Act 1987, upon a Mr Zishan (or Zeeshan) Iqbal the owner of the property at 143 Braehead, Bonhill, Alexandria.

**REPORTS FOR NOTING**

**10. TREASURY UPDATE (1 APRIL 2011 – 30 SEPTEMBER 2011)**

Submit report by the Interim Executive Director of Corporate Services advising of interest rates and treasury transactions of the Council which have taken place during the period 1 April 2011 to 30 September 2011.

**11. CHIEF EXECUTIVE BUDGETARY CONTROL REPORT: PERIOD 6 2011/12**

Submit report by the Chief Executive advising of the performance of the Department's budget for the period to 30 September 2011.

**12. CORPORATE SERVICES BUDGETARY CONTROL REPORT: PERIOD 6 2011/12**

Submit report by the Interim Executive Director of Corporate Services advising of the performance of the Department's budget for the period to 30 September 2011.

**13. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 30 SEPTEMBER 2011**

Submit report by the Interim Executive Director of Corporate Services providing details of income and expenditure on the Dumbarton Common Good Fund Account to 30 September 2011.

**14. GRANT APPLICATIONS**

Submit report by the Interim Executive Director of Corporate Services providing an update on grants to voluntary organisations from the Trust Fund and Dumbarton Common Good Fund.

**15. ANNUAL EFFICIENCY STATEMENT 2010/2011**

Submit report by the Interim Executive Director of Corporate Services providing a copy of the annual efficiency statement for 2010/2011 prepared by the Council and providing an update on the aggregated national position with regard to efficiencies achieved by Local Government.

**16. CHIEF EXECUTIVE'S DEPARTMENTAL PLAN 2011/15 – MID YEAR REVIEW**

Submit report by the Chief Executive setting out progress against the Chief Executive's Departmental Plan 2011/15 from 1 April 2011 to 30 September 2011.

**17. CORPORATE SERVICES DEPARTMENTAL PLAN 2011/15 – MID YEAR PERFORMANCE**

Submit report by the Interim Executive Director of Corporate Services presenting the Corporate Services Department mid year performance report.

**18. /**

**18. CORPORATE PLAN 2010/14 YEAR END PROGRESS REPORT – FURTHER INFORMATION ON THOSE PERFORMANCE INDICATORS ASSIGNED TO CORPORATE SERVICES WHICH SIGNIFICANTLY MISSED THEIR TARGETS**

Submit report by the Interim Executive Director of Corporate Services providing further details on the Department's three Performance Indicators (PIs) in the Corporate Plan 2010/14 year end progress report which significantly missed their targets.

**19. RENEWAL/RE-TENDERING OF THE COUNCIL'S INSURANCE CONTRACTS**

Submit report by the Interim Executive Director of Corporate Services providing information on the renewal/re-tendering of the Council's Insurance Contracts for the 2011/12 insurance year.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251  
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