

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

24 April 2014

**MEETING: RECRUITMENT AND INDIVIDUAL PERFORMANCE
MANAGEMENT COMMITTEE
WEDNESDAY, 7 MAY 2014
COMMITTEE ROOM 1
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Recruitment and Individual Performance Management Committee** to be held in **Committee Room 1, Council Offices, Garshake Road, Dumbarton** on **Wednesday, 7 May 2014 at 10.00 a.m.**

The business is as shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Councillor Martin Rooney (Chair)
Provost Douglas McAllister (Vice Chair)
Councillor Jonathan McColl
Councillor Gail Robertson
Councillor Kath Ryall

Councillor Michelle Stewart, Service Spokesperson for Educational Services –
(Executive Director of Educational Services – 10.15 a.m.)

Councillor Gail Casey, Service Spokesperson for Community Health & Care
Partnership **(Director of Community Health & Care Partnership – 11.15 a.m.)**

All other Councillors for Information

Chief Executive
Head of People and Transformation

For information on the above agenda please contact Nuala Borthwick, Committee
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Road, Dumbarton G82 3PU Tel: (01389) 737594 email: nuala.borthwick@west-dunbarton.gov.uk

RECRUITMENT & INDIVIDUAL PERFORMANCE MANAGEMENT COMMITTEE

WEDNESDAY, 7 MAY 2014

AGENDA

1. APOLOGIES

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following items of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record the Minutes of the Meeting of the Recruitment & Individual Performance Management Committee held on 16 April 2014.

4. PERFORMANCE MANAGEMENT AND APPRAISAL OF THE DIRECTOR/EXECUTIVE DIRECTORS

The Committee is requested to consider a report by the Chief Executive on the performance management and appraisal of each Director/Executive Director.

In this connection and in conjunction with each Director/Executive Director, the Committee is requested:-

- (a) to agree the recommended outcomes of the performance assessment undertaken by the Director/Executive Director for 2013/14; and
- (b) to discuss and note the annual performance objectives and targets for 2014/15.

Members are requested to note that the appointment times for the Director/Executive Director are as undernoted:-

10.15 a.m. Executive Director of Educational Services

11.15 a.m. Director of Community Health and Care Partnership