

Supplementary Agenda



West Dunbartonshire Council

Date: Thursday, 26 August 2021

Time: 14:00

Format: Video Conference

Contact: Christine McCaffary, Senior Democratic Services Officer
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Dear Member

ITEMS TO FOLLOW

I refer to the agenda for the above meeting that was issued on 13 August and now enclose copies of Items 8, 12, 13 and 14 which were not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:

8 COVID-19 UPDATE 157 - 176

Submit report by the Chief Executive providing an update in relation to COVID-19 in West Dunbartonshire since the previous update report to Council in June 2021.

**12 GENERAL SERVICES BUDGETARY CONTROL REPORT 177 - 241
TO 31 JULY 2021 (PERIOD 4)**

Submit report by the Chief Officer – Resources advising on both the General Services revenue budget and the approved capital programme to 31 July 2021.

**13 HOUSING REVENUE ACCOUNT BUDGETARY CONTROL 243 - 260
REPORT TO 31 JULY 2021 (PERIOD 4)**

Submit report by the Chief Officer – Resources providing an update on the financial performance to 31 July 2021 (Period 4) of the HRA revenue and capital budgets for 2021/22.

14 TREASURY MANAGEMENT ANNUAL REPORT 2020/21 261 - 275

Submit report by the Chief Officer – Resources providing an update on treasury management during 2020/21.

Distribution:-

Provost William Hendrie
Baillie Denis Agnew
Councillor Jim Bollan
Councillor Jim Brown
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Ian Dickson
Councillor Diane Docherty
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Councillor Daniel Lennie
Councillor Caroline McAllister

Councillor Douglas McAllister
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Councillor Jonathan McColl
Councillor Iain McLaren
Councillor Marie McNair
Councillor John Millar
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Sally Page
Councillor Martin Rooney
Councillor Brian Walker

Chief Executive
Chief Officers

Date of issue: 19 August 2021



Report by Chief Executive

Council: 26 August 2021

Subject: COVID-19 Update

1. Purpose

- 1.1** To provide Members with an update in relation to COVID-19 in West Dunbartonshire since the previous update report to Council in June 2021.
- 1.2** To provide Members with up-to-date information on the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19.

2. Recommendations

- 2.1** Members are asked to:
 - (a) Note the information provided on COVID-19 in West Dunbartonshire since the update provided to the June 2021 Council; and
 - (b) Note the information provided in relation to the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19.

3. Background

- 3.1** The COVID-19 pandemic and the impact of the lockdown of society and services has provided an unprecedented challenge for delivery of council services. Services have continued to run as far as is appropriate or allowed, often in different or reduced ways as the impact of COVID-19 continues to be managed in line with current Scottish Government (SG) restrictions and guidance. It is evident that there will be material financial implications for the council though this is anticipated to be funded from additional Scottish Government funds.
- 3.2** The SG has now moved to below Level 0 in terms of the Scottish response to the pandemic. Infection rates continue to fluctuate and vaccination rates continue to

increase which has allowed the SG to make this change. However, clearly the pandemic has not run its course and still impacts every day life. As the country, the Council and its residents move into the new regime it will take time for things to move toward a 'new normal' and we can expect to experience ongoing issues linked to COVID-19. Such issues might be around supplies of goods and services through shortages of staff in suppliers and/or delivery regimes. This is no different within Council services and it can be expected that ongoing disruption and gradual recovery is more likely than simply returning immediately to the previous "normal" immediately.

4. Main Issues

4.1 COVID-19 Protection Levels

Since the last report to Council infection rates have increased and then gradually declined again across Scotland and within West Dunbartonshire. The SG has updated its timetable for easing restrictions and all areas of Scotland are now below level 0, with minimal restrictions in place (as of 9 August 2021). The SG continues to advise that people should continue to work from home where possible.

The Strategic Resilience Group (SRG) and the Operational Resilience Group (ORG) continue to meet to discuss the challenges and issues the Tier changes present to our Council and its service delivery. Elected members will continue to be updated through the reports to Council, monthly Elected Member briefing notes and more frequently where required.

4.2 Key Current Live Issues

4.2.1 Regulatory and Regeneration

Business Support

The Business Support team has continued to administer and pay business support grants. Since the Pandemic restrictions, the service has distributed over £30m of grant funding to our local business community.

During June/July, the Business Support team provided additional financial support through the Scottish Government Route Map Extension Restriction Fund which provided additional financial support for eligible businesses that were subject to on-going restrictions at Protection levels 1 and 2 as a result of the Route map and that were previously in receipt of support through the Strategic Framework Business Fund. This fund assisted 128 local businesses with financial support which totalled £139,950.

Additional funding has also been provided to Taxi Drivers and Taxi Operators through the Taxi and Private Hire Vehicle Driver and Operator Support Fund. The business support team are working in partnership with the Licensing team to check eligibility and administer the grant payments. This scheme provided an additional payment of £1,500 to those taxi drivers who were previously awarded a grant through the previous Taxi & Private Hire Driver Support Fund and also includes a Taxi Operator Fund element which provides one off grants to taxi operators. To date, 208 Taxi Operators have received financial support which totals £274,000.

Further financial support has also been provided by Scottish Government to further help soft play businesses impacted by the Scottish Coronavirus Protective Measures and which were previously in receipt of financial support through the Strategic Framework Business Fund. In total, 3 local soft play businesses will receive financial support through this fund which will total £10,500.

Trading Standards

Dealing with the non-food sectors, Trading Standards have investigated complaints about businesses operating contrary to requirements and also provided advice to businesses on request as the Levels have changed. Visits have been carried out to ensure that owners and operators are complying with the legislation/ guidance and are operating in a safe manner.

Licensing

Licensing services activities have focussed on the regulation of licensed premises and taxi enforcement matters. Scheduled visits have been carried out by Licensing Standards Officers to ensure that operators of Licensed Premises are complying with the Legislation/ Guidance and that they are operating in a safe manner. In addition, Licensing services have investigated complaints about Licensed Premises operating contrary to requirements and also provided advice to Licensed Premises as the Levels have changed. Premises have followed the guidance from Licensed Standards Officers, and there are no ongoing issues of non-compliance with Legislation and Guidance by Premises at the time of writing”.

Registrars Service

Registrars continue to provide death registrations remotely and during the period Monday 5 June 2021 to Friday 30 July 2021 inclusive, there were three COVID-19 related deaths registered in West Dunbartonshire, of which one was a resident of West Dunbartonshire.

Environmental Health

The service continues to lead on COVID-19 cluster investigations in community settings and support Test and Protect. It provides an ongoing Public Health COVID-19 case assessment for the Education Service and a daily response to Public

Health notifications of cases associated with community, including business settings. Businesses associated with Covid cases are receiving additional support with visits from Environmental Health. A Public Health Compliance Officer is now in post for the duration of 2021/22 to assist with COVID regulation in business and community settings.

Current provision for COVID-19 testing includes:

- Two Symptomatic Community Local Testing Sites: Napier Hall, Old Kilpatrick and Risk Street, Dumbarton with a third site still being scoped for introduction in Clydebank while a revised testing model is considered, providing for all testing options for communities; and
- Two Asymptomatic Testing Sites: Leven valley, Dumbarton and Clydebank East Community Centre, Clydebank. Clydebank East centre is temporarily closed for 2 weeks at the start of August due to clinical staffing availability.

As restrictions eased on 9 August 2021 in the change from Level 0 to 'beyond level 0', Environmental Health Officers along with Licensing and Trading Standards continue to visit and provide advice and assistance to owners and operators of businesses to ensure they are aware of the changes, are aware of the guidance that applies to their businesses and they continue to operate in a safe manner.

Event guidance that changes from 9 August 2021 will be applied to upcoming events such as the cross local authority Kiltwalk planned for 26 September 2021. Environmental Health will continue work with organisers using the new 5000 threshold value to ensure safety for all is maintained for outdoor events from 9 August onwards.

4.2.2 Education

Senior Phase

With the annual SQA diet of examinations for 2021 replaced with an Alternative Certification model, Tuesday 10th August saw our young people receive their results for their work over the last session. For those undertaking National 2 – National 4 qualifications, they found out whether they achieved the award they were working towards, whilst those working on National 5 – Advanced Higher received confirmation of their Provisional Grade entered by their school to the SQA in June. These Provisional Grades were the product of teacher judgement based on evidenced attainment, moderated by peers and quality assured by the school, local authority and the SQA. By not having an examination, the pressures of having to perform well on a day were removed which has improved the performance for many of our young people.

Further analysis work is to be undertaken, but this year shows a strong performance by our young people, with 98.85% of our presentations at National 5 resulting in an award, 99.68% at Higher and 100% at Advanced Higher. The quality of the awards is very positive too – 71.55% of our presentations at National 5, 75.58% at Higher and 77.15% at Advanced Higher achieving a grade A or B. This will set many of our young people up well for their next steps – be that further study or entering the world of employment.

For some, they may have concerns about the grades they received, or indeed be looking for advice about what comes next. The SQA have established an Appeals Process for 2021 – further advice about this if needed will be provided by individual schools. For anyone seeking advice about what results could mean for next steps, the SDS Results Helpline is on hand to help – 0808 100 8000.

Safety Measures

Communications are being distributed to schools, children, young people and parents detailing all health and safety protocols in line with the latest national guidance for school openings in August 2021. The guidance stipulates the retention of most mitigations already established in schools in the last session. Test and Protect will continue to contact-trace positive cases. Rigorous hygiene, including regular hand washing, will continue to be essential. The current requirements for face coverings in schools for staff and for children aged 12 or over will continue in the first term. That includes asking young people and staff in secondary schools to wear face coverings during lessons, and while inside school buildings.

The process for self-isolation by young people aged 5-17 has changed. If identified as a close contact they will be asked to take a PCR Test and they can end their isolation if negative. This will result in fewer young people having to self-isolate with most isolating for shorter period of time.

A communication has been distributed to all school staff and secondary school pupils asking them to take a lateral flow test one or two days before they return after the holidays, and then to take tests twice a week after that. All schools have processes in place to ensure all staff and pupils have access to lateral flow tests prior to the start of term.

All schools and day care services for children must have access to CO2 monitoring using either fixed or mobile devices. The devices will be used to assess the quality of ventilation in schools and childcare settings, and identify any necessary improvements. 6 mobile CO2 monitors have already been purchased by West Dunbartonshire Council (WDC), Education Services for use by all schools and Early Learning and Childcare Centres. Scottish Government announced on 3 August 2021 that there will be additional funding for all Local Authorities (£10m) to assist

with the provision of further mobile or fixed devices. We await further details from Scottish Government regarding our allocation of funding in order to progress this offer.

A programme of refresher training on COVID secure practice in schools is planned for the start of term.

Early Learning & Childcare

The changes made to the ELC guidance in June still stand and include easing restrictions on cohort size, visits to the setting by specialist staff, the use of peripatetic staff, blended placements and cleaning regimes.

There will be an exception for under 5s to the changes made to the self-isolation policy. The requirement for physical distancing will be 1 metre as it is for all other sectors of education. However, if ELC settings already have 2 metre physical distancing arrangements in place that work well, and do not limit capacity, then they may retain these.

Visits by parents/carers are permitted to support children but limited to three households at a time and per day when indoors. Up to 10 households can visit at a time and per day, provided they remain outdoors and the visit is planned in advance.

A focus on the importance of ventilation in childcare settings to reduce the risk that the virus could be present in concentrated amounts has been introduced. The Scottish Government are working with local authorities to ensure that all day care of children's services have access to CO2 monitoring, whether via mobile or fixed devices.

Summer Extravaganza

Over the summer holiday period, an exciting programme of activities was implemented across the Authority to support families, children and young people with a range of fun, active and engaging activities. The existing WDC programme was enhanced this year with additional funding from Scottish Government which enabled the provision of more activities each day across a wider reach of the Authority. Alongside a wide range of council and community partners, our Summer21 Extravaganza offered 334 events over five weeks of the holidays and every activity offered free access to food in order to address holiday hunger concerns. Extravaganza events were open to all via Eventbrite and most activities were fully booked. Our Youth Alliance partners were supported to extend the range of programmes they offer our young people and uptake of these has been very successful, with most fully booked. In addition, support for families in Early Years

has been provided via the provision of Summer Fun packs, access to a days-out fund and family engagement opportunities in our 52 week centres.

4.2.3 Citizen, Culture & Facilities

Facilities Management is progressing with the recruitment of a number of additional Covid-19 cleaners to support the Council's office restart plans. This resource will provide reassurance to employees returning to their office/depot environments. The cleaning regime being implemented will be similar to the one successfully operating in our schools since August 2020. This involves day cleaners on site to assist with frequently touched surfaces such as door handles, light switches and hand rails, and then teams of cleaners undertaking alternate day cleaning in the evenings once staff have left the building. This will be equivalent to an additional 360 hours per week and will initially be implemented for a six-month period.

It is anticipated that there will be approximately 18 new temporary part time cleaning positions, with half of the posts being filled by centrally-funded Kickstart employees who will be supported with training and career advice so that they are well placed to apply for permanent posts that become available in future within Facilities Management. The six-month cost of this approach is £41,314 as well as a one-off £1,500 cost for uniforms etc. This proposal was approved by the Strategic Resilience Group on Monday, 4 August, and the funds will come from money allocated by the Scottish Government to support with Covid-19 related costs. It is expected that recruitment will take until October to complete.

4.2.4 Building Services

Building Services has continued to undertake emergency and essential repairs throughout the Covid-19 pandemic, as well as void housing and homeless unit repairs, and gas servicing - all within appropriate government restrictions. After the first lockdown, all external capital and revenue funded repairs resumed and continue to be delivered. In line with government restrictions, there were periods when normal repairs service was provided. However from November 2020 until 26 April 2021, whilst external repairs continued, the service could only respond to emergency and internal essential housing repairs.

Previous reports to Council and Committee have confirmed that from 26 April, Building Services were permitted to resume full service provision – including undertaking internal reactive housing repairs. As reported to Council on 23 June 2021, this has had an impact on our ability to deliver full housing repairs service and as a consequence, the service has a significant number of outstanding reactive repairs.

The service continues to make progress and as at 6 August 2021 there were 5,338 live active repairs, with 2,666 of these reported prior to 26 April 2021 (classed as

outstanding repairs). During the period 26 April to 6 August a total of 6,707 reactive repairs have been completed with 867 of these were “outstanding repairs” reported prior to the 26 April 2021.

Members are aware of the local and national issues currently affecting the plan to complete outstanding repairs. Challenges in recruiting skilled craft resources, as the surge in construction industry accelerates, combined with a high level of sickness absence and high levels of annual leave during recent weeks, have all had an impact on service delivery. In addition, a high demand for building materials is driving increases in cost as well as causing delays in securing some supplies. We continue to take appropriate action to mitigate pinch points and material cost inflation.

We continue to review our progress towards completion by end October 2021, and focus on key actions including:

- Regular management team workforce planning meetings;
- Ensuring outstanding repairs are completed in chronological order;
- Dedicated teams to focus solely on the outstanding repairs;
- Reassigning team members from other work streams where possible;
- Continuing to seek to recruit additional workers – temporary / permanent;
- Increased use of sub-contractors;
- Use of overtime working;
- Continued communication with tenants through appropriate forums; and
- Monitoring, management and mitigation of material pinch points.

4.2.5 Health and Social Care Partnership

Children’s and Justice Services

Justice social work services continue to scale up unpaid work activity and Scottish Government funding continues to be deployed to increase capacity to address the backlog of court business. In addition, locality children’s social work services have recommenced some direct service provision on a rotational basis from local offices in Clydebank in addition to existing provision in Dumbarton, in line with easing of Covid restrictions.

West Dunbartonshire is one of four areas to be jointly inspected by the Care Inspectorate, Her Majesty’s Inspectorate of Constabulary in Scotland and Healthcare Improvement Scotland before the end of March 2022; the inspection will focus on children and young people at risk of harm and the joint inspection team will advise of the timescales and in due course. It is expected that the response of

services and agencies during the pandemic will be included in scrutiny activity. A senior oversight group across the HSCP, Education, Scottish Children's Reporter Administration and Police Scotland is being set up to lead on preparation activity and will liaise with the joint inspection team. Services have worked differently but collaboratively in response to the Covid-19 pandemic to support and protect children and young people at risk of harm and these positive working relationships will continue to be a strength as they prepare for inspection.

Care Homes

The care homes remain free from Covid 19, with the exception of very small percentage of cases amongst staff, which is being identified through PCR and LFT testing.

Our care homes continue to operate our visiting in line with Scottish Government 'Open with Care' guidance to support meaningful contact for residents. This now includes increasing the number of visitors and length of time for both indoor and garden visiting. The homes no longer have designated visitors only, to enable more family members to visit.

We have recommenced building based day services in both Queens Quay and Crosslet. We reopened with small numbers, monitoring and increasing as appropriate. We will continue to offer a blended service of community/home/building base.

We are proposing to recommence respite services within Queens Quay for a maximum of three individuals per respite break. Individuals using respite will require having two negative tests and will isolate within the identified area together, enabling some social interaction during their stay. All appropriate documentation is in the process of being completed.

Care at Home

Care at home staff continue to undertake PCR testing on a weekly basis, in addition to strict adherence to infection prevention and control protocols, including the use of PPE. There has been an impact for West Dunbartonshire service provision as a result of staff requiring to self isolate. This has affected both the HSCP staff and the independent sector and as a consequence these agencies had to return some visits back to the HSCP Care at Home service. Additional challenges have been faced with summer annual leave and sickness absence and so staff are commended for their commitment to the service delivery, as they have ensured no detriment to those needing care. Similar challenges have been seen across Scotland in Homecare services, as a result of which the Scottish Government has now asked for a weekly return, to capture any issues. We have continued to respond to

hospital discharges, and have no delayed discharges for clients assessed to return home.

Population Covid Vaccination Programme/Seasonal Flu vaccination

A degree of uncertainty persists as to the exact nature of the autumn programme roll out while JCVI confirmation is awaited in respect of the Covid booster vaccination programme. However partners are working at pace to finalise details. Population Seasonal Flu vaccination will commence week commencing 6 September 2021 with a planned completion date of 30 November 2021. Covid booster vaccination, when confirmed, will run until January 2022.

Vaccination Uptake

The uptake of the Covid vaccination programme by the citizens of West Dunbartonshire has on average, been higher than the totals for Greater Glasgow and Clyde. Despite challenges being faced in some areas in terms of engaging with those between 18 and 40, the statistics for West Dunbartonshire demonstrate a significant uptake for first vaccinations and as citizens in the 18-29 and 30-39 age bracket reach the 8-week stage for their second vaccinations the statistics will rise further.

Engagement with younger people has been facilitated in various ways; through social media, access to the drop in bus, which was recently based at Dumbarton Football ground, and through targeted text messaging to parents via schools and nurseries. Ongoing monitoring of these statistics will identify any drop in second vaccination uptake, and further targeted actions will be employed if required.

Vaccinations at 12 August 2021

Age Band	West Dunbartonshire		NHS GGC	
	First Dose	Second Dose	First Dose	Second Dose
18-29	72.1%	24.9%	69.4%	27.7%
30-39	83.6%	58.2%	77.5%	57.9%
40-49	94.3%	85.9%	91.6%	83.3%
50-54	95.3%	90.9%	95.7%	90.9%
55-59	98.0%	94.8%	99.5%	96.0%
60-64	100.0%	98.2%	100.0%	99.8%
65-69	100.0%	100.0%	100.0%	100.0%
70-74	100.0%	98.9%	99.6%	97.9%
75-79	100.0%	100.0%	98.6%	96.5%
80+	99.2%	95.7%	94.9%	91.7%

4.2.6 People & Technology

Vaccination Support

The Concord Centre was 'stood down' as a vaccination centre at the end of July as the initial programme wound down. The staffing resource previously based in the Concord was relocated across the other two centres in Alexandria and Clydebank.

Initially there were 60 kick start placements recruited to support the vaccination programme and with capacity available, this presented opportunities to develop additional placements for these young people in other service areas. This has been a great success and a welcome addition to their employability programme. Placements are active across Greenspace, Education, Health, Facilities management and heritage and other opportunities will be explored with services to maximise these benefits. At this time of year, there are also placements coming to a natural end as individuals start college, university or secure new jobs. It is encouraging to see and be part of the impact the kick start programme has had in facilitating positive destinations for these young people.

It has now been confirmed that clinics and capacity will be required to expand to support the seasonal flu and COVID booster programmes. This will result in the Concord being 'stood' back up to operate on a Sunday. This is considered necessary to best support Cohort 1 (JCVI) who are the most vulnerable and may be less able to travel across the authority area. We now have a well-established programme of induction and support so as before, these changes will be managed through Kick start and young persons' guarantee offerings as appropriate.

Impact on Employees

As at 3 August 2021, there were 13 employees absent/isolating as a result of COVID-19. Despite the summer holiday period, Occupational Health referral numbers for counselling remain high from frontline services. Given that there has been no notable decrease in referral numbers and sickness absence attributed to personal stress continues to be 1 of the top 3 reasons for absence Council wide, it indicates that employees continue to experience challenges with their mental health. The counselling service high level of usage is encouraging, suggesting that employees are accessing support through a trusted route. Additionally, the programme of wellbeing supports continues to be offered and promoted to all employees; this includes support on a 1-1 basis and more general supports in the form of webinars, Wellbeing Round ups and signposting to external resources. Furthermore, a holistic review of how stress is managed within the Council will be commencing in the coming months. Uptake of the Scottish Government supports for those working in health and social care is unknown as information is unavailable.

£500 “Thank you payments” to Employees

The second claim was paid in July 2021 pay run for leavers/casuals/housing support and any others from the decision review process. Scottish Government has now confirmed that decisions can be applied by the Council to groups of employees, e.g. the fleet drivers, with the same circumstances. Reassurance has been sought from CoSLA as to the implications of this given that Councils are now being asked to undertake part of the Scottish Government decision review process. Future claims will be submitted and paid on a quarterly basis. Trade Union colleagues have been fully informed of the progress, eligible roles and support for members in the complaints process.

Recognition Payment for Teachers Supporting the Alternative Certification Model

The Scottish Government issued guidance to local authorities regarding the payment prior to the end of the last school term. Early discussions were held with Head Teachers to discuss and planning is underway to determine how the payment will be administered in line with Scottish Government guidance and to whom. The Teaching Unions will be fully involved in this process.

Workstyle Exercise/Return to Offices

New ACAS guidance (issued 17 July 2021) ‘Return to Work and Hybrid Working’ reinforces the value of the innovative approaches undertaken to date, particularly around the workstyle exercise, employee consultation, remote working guidance, planned/ phased return and variations to contracts which mean WDC are well placed having already established compliance in most areas. Notably 340 contract variations were issued in July to those employees choosing remote workstyle.

Following the office reopening proposal presented to senior officers, information sessions have been held with Trade Unions, managers and employees. These have been well received, FAQs prepared following each and available on the intranet. Note that the FM statement of 3rd August 2021 and the continuation of the ‘work from home where possible’ message has resulted in a delay to the phased return timetable with the first cohort of employees now scheduled to return mid-September 2021.

Work has started with the teams returning within the first phase to the first floor of Church Street and depots. This will ensure workstyle, desk allocation and service needs are covered and understood appropriately. Meantime, preparations have commenced in reviewing risk assessments, protocols and return to work supports.

Cyber Security and ICT Technical Support

ICT have made several changes to the Citrix and remote access infrastructure in conjunction with the manufacturer and 3rd party provider and, while this has

delivered a reduction in the number of disruptions for employees, further redesign and changes will be implemented.

Based on the recent workstyle exercise and continuing demand for remote working on an extensive scale, ICT infrastructure redesign projects will be prioritised to assess and secure required resources, including technologies to:

- Scan 'off network' devices for security vulnerabilities;
- Manage and apply security updates to 'off network' devices; and
- Log ICT incidents remotely.

ICT continue to carry out email phishing exercises to raise awareness across the Council's ICT user base. The most recent phishing exercise ran from Tuesday 19th July to Friday 23rd July. The exercise targeted 2,967 WDC mailboxes of those, 288 opened the message and to date, 187 clicked the link. The message was preceded with an intranet advisory notice of the increased instances of HMRC scams during the pandemic. On clicking the link the user would have been taken to a short learning page advising them they had fallen for a phish and how to spot similar messages in future.

In addition to phishing campaigns ICT are raising awareness with Chief Officers through response workshops and encouraging all relevant employees to undertake the Information Security i-learn course and repeat regularly.

4.2.7 Housing and Employability

All services are operating as effectively as possible, primarily based on remote working arrangements, with limited essential client services being delivered in the community under reviewed safe processes. This includes letting of vacant houses and support to homeless and vulnerable households. Preparations are in place for measured return to office type arrangements and for measured return to outreach work in WDC Libraries and through the use of partner agency premises. After such an extended period of lockdowns and remote working, this has had inevitable negative impacts on capacity and service delivery.

As communities recover from the pandemic the Communities Team are focussed on providing support and advice to groups and communities across the authority to re-start their meetings and activities. This includes the work of the Community Alliance, Community Councils and other local community groups. The overall aim is to increase participation levels and restore or create strong social networks that are essential to the creation of active, empowered communities.

Work continues to engage with partners across the authority in discussions around the shared use of facilities for touch-down opportunities. This is considered key to ensuring Communities Team members can be embedded in local neighbourhoods while carrying out their work.

Whilst homelessness levels in West Dunbartonshire had began to stabilise in the last quarter of 2020/21, there was an increase of almost 15% in quarter 1 of 2021/22 compared to the same period in 2020/21. This is being monitored closely to see if this increase continues. There has also been increase in homeless households with children, young people and households experiencing domestic abuse over this period. The higher levels of households in temporary accommodation which has been a consistent impact as a result of the pandemic remains and stood at 295 at the end of June 2021. We are actively working with these households providing high levels of support and are focused on securing long term housing solutions so that every household has safe and secure accommodation.

Our new build programme has been progressing well under Covid-19 compliant working practices. Over the course of the pandemic we have delivered 236 new homes, including the completion of the Creveul Court, Alexandria and Aitkenbar, Dumbarton. We have reviewed our working practices and have enabled a smoother moving in process with the provision of carpets, window coverings and white goods to allow new tenants to move into their new homes in a safe and practical manner. The More Homes Delivery Team have also provided a wide range of practical assistance to ensure all new tenants maximise the enjoyment and living experience of their new homes.

Our ASB teams are now fully deployed back into the community providing much needed resource for our tenants and Police Partners. This service is now operating seven nights per week working from 15.00 – 02.00. Alongside our Neighbourhood teams who operate from 13.00 – midnight, this ensures increased physical resources available in communities to respond to ASB.

Housing Operations continue to review individual eviction cases with exceptionally high balance which may otherwise have resulted in court action with the aim of finding sustainable solutions wherever possible, however giving due consideration to escalation where the tenant fails to engage or does not take reasonable steps to maintain payments. Legal action and eviction will always be a last resort and Housing and Corporate Debt teams will always seek to offer assistance to households struggling to afford rental payments in the first instance. Any action will take cognisance of guidance and regulations which may change in the weeks ahead.

As we continue to recover from COVID restrictions our full focus is on our estate work and lettings of homes to families and prospective tenants. Work continues to streamline these functions as we are still currently working from home.

Demand for the Crisis Support team remains low however the service will be available to anyone in need of support. This includes the delivery of practical support from the Volunteer Management Team.

The Housing & Employability service also supported households with the administration of a range of Scottish Government funding streams, for example 811 households receiving direct assistance towards their rent payments. The team also administered the Scottish Government's Winter Hardship payments, providing 513 families with a grant and also supported WDC Education, Learning and Attainment Service by administering Remote Learning Grants providing 759 grants for parents of school age children and young people.

5. Financial and Procurement Implications

Financial Implications

- 5.1** The lockdown has had, and continues to have, implications in terms of service delivery and in relation to the Council's agreed budget for 2020/21 and into 2021/22 as a result of additional spend requirements and lost income, offset by some cost savings due to services reducing/stopping. The SG has provided additional funding to support Councils. Total net cost implications of COVID-19 on the General Fund in 2020/21 were reported in the draft annual accounts for 2020/21 which showed that of the £20.430m of SG funding received for COVID-19 costs and targeted interventions in 2020/21, £13.692m was used and £6.738m carried forward. Of the carried forward sum £4.765m was for SG funded interventions and £1.973m was from the SG general COVID-19 support funds.
- 5.2** For 2021/22 the position will not be clear for some time as the Council moves through the phases of easing of lockdown that are currently planned. An exercise will be carried out to start to estimate any financial impact of COVID-19 in 2021/22 and the outcome and ongoing consideration will be reported to future Council meetings, commencing with this meeting. At present a COVID-19 financial impact is estimated at between £2.800m and £3.000m for 2021/22, though clearly this will be subject to ongoing monitoring and finalising, and this excludes spend on areas where SG has provided specific funding.
- 5.3** The Appendix to this report summarises the SG funding the Council has been notified of in revenue funding for 2021/22, currently totalling £8.833m. Based on current infection rates and plans to ease lockdown restrictions it is likely that any

further SG COVID-19 related funding will be limited (clearly this is dependent on the future of COVID-19 and any future impacts and restrictions).

- 5.4** The following new SG funding has been announced relating to COVID-19 support in 2021/22 from the SG since the June 2021 report (these are included in the attached appendix and the value noted above):

Revenue Funding	Scotland	WDC
Test & Protect - Outbound calling – to cover up to 30 September 2021	£2.275m	£0.046m
COVID Emergency Fund - Women's Safety & Support	Not known	£0.027m
Self-Isolation Support Grant – Administration 2021/22	£0.823m	£0.020m
Business Support Grant – Administration 2021/22	£3.000m	£0.034m
Capital and Revenue Funding		
CO2 Monitors for schools	£10.000m	Not known

- 5.5** Of the £8.779m of SG funding currently provided for 2021/22, £4.488m is in the form of a general grant allocation, the remainder being for specific SG defined support. This is in addition to the sums noted at 5.1 as being brought-forward from 2020/21.

HSCP Financial Implications

- 5.6** The HSCP position for 2020/21 was reported in the HSCP Board's draft annual accounts which detailed that £13.038m of funding was received and £8.068m was spent with £4.970m carried forward in an earmarked reserve as instructed by the Scottish Government.
- 5.7** For 2021/22 the HSCP will continue to submit all COVID-19 related costs to the Scottish Government via NHSGGC Health Board using a revised Local Mobilisation Plan template on a quarterly basis. The return for quarter 1 was submitted on 27 July with an initial full year cost projection of £6.020m, including an element of expenditure related to the £500 thank-you payment which has been fully funded.
- 5.8** The projection will be subject to change, in particular around additional staffing costs linked to the impact of social care staff having to self-isolate and potential changes to guidance on providers sustainability payments. The current guidance remains in place until the 30 September 2021.
- 5.9** Procurement Implications
There are no direct procurement implications arising from this report, however we continue to remain vigilant to any potential future supply chain issues which may develop due to changes in COVID restrictions / council levels.

6. Risk Analysis

- 6.1** In accordance with the Council's Risk Management Framework, a Strategic Risk has been developed in response to the COVID-19 pandemic. This, along with the organisation-wide, operational risks sitting beneath, will be reported in the bi-annual risk updates to Corporate Services and Audit Committees.
- 6.2** The most significant risk relates to the financial impact of COVID-19 on the Council and any potential shortfall in funding support from the SG. This risk has been significantly mitigated as COSLA has continued to engage with the SG to evidencing the financial impacts on Councils and the need for further financial support or financial flexibilities. This has resulted in significant financial support being provided for 2020/21 and 2021/22 which it is expected will be sufficient to cover the identified costs of COVID-19 to the Council.

7. Equalities Impact Assessment (EIA)

- 7.1** No equalities impact assessment was required in relation to this report.

8. Consultation

- 8.1** Discussions on the issues herein have been had with the Trades Unions on an ongoing and regular basis and a copy of this report provided in advance of the publication.

9. Strategic Assessment

- 9.1** All actions and plans around COVID-19 have been done in order to continue to achieve the Council's strategic objectives.
- 9.2** Sound financial control and good governance remains a key approach in minimising the risk to the Council and the ongoing capacity of the Council to continue to deliver its strategic objectives in the longer term.

Joyce White
Chief Executive

Date: 18 August 2021

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Appendix: SG Funding provided to WDC in relation to COVID-19

Background Papers:

1. Member Briefings and FAQs on COVID-19 issues;
2. Budget Report – Council, 4 March 2020;
3. Minute of Council meeting – 4 March 2020;
4. COVID-19 Update Report – Council 24 June 2020;
5. COVID-19 Update Report – Council 26 August 2020;
6. COVID-19 Update Report – Council 30 September 2020;
7. COVID-19 Update Report – Council 25 November 2020;
8. COVID-19 Update Report – Council 16 December 2020;
9. COVID-19 Update Report – Council 7 January 2021;
10. COVID-19 Update Report – Council 24 February 2021;
11. COVID-19 Update Report – Council 26 May 2021;
12. COVID-19 Update Report – Council 23 June 2021; and
13. Delivery of Services during Public Health Emergency – Council 23 June 2021.

Wards Affected: All

Local Government COVID-19 funding to date	Scotland £m	WDC £m 2021/22
<u>REVENUE</u>		
<u>Funding directly to support Local Government (un-ringfenced)</u>	£262.000	£4.522
Non-recurring Covid-19 funding for 2021/22	£259.000	£4.488
Business Support Grants - Administration 2021/22	£3.000	£0.034

<u>Funding to support individuals/families/communities</u>	£92.014	£2.115
Family Pandemic Payments, incl. Admin	£23.860	£0.554
Low Income Pandemic Payments, incl. Admin	£68.154	£1.561

<u>Funding for Education Recovery</u>	£155.000	£1.916
Additional Teaching and Support Staff	£50.000	£0.331
Additional Teachers (2 nd tranche)	£30.000	£0.198
Support needs of children and young people for 2021/22	£60.000	£1.111
Summer Activities for Children and Young people	£15.000	£0.276

<u>Test and Protect Funding/Public Health/Supporting People</u>	£5.373	£0.112
Test & Protect - Outbound calling – to cover up to 30 June 2021	£2.275	£0.046
Test & Protect - Outbound calling – to cover up to 30 September 2021	£2.275	£0.046
Self-Isolation Support Grant - Additional Administration - 2021/22	£0.823	£0.020

<u>Health & Social Care funding and passed to LG for Local Mobilisation Plans:</u>	£0.000	£0.027
COVID Emergency Fund - Women's Safety & Support	Not Known	£0.027

<u>Other</u>	£7.900	£0.141
Environmental Health Officers (20/21 and 21/22)	£2.900	£0.027
Parental Employee Support Fund Boost	£5.000	£0.114

TOTAL REVENUE FUNDING	£522.287	£8.833
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Aberdeen	£144,000.00	£432,000.00
Aberdeen	£197,500.00	£592,500.00
Angus	£81,500.00	£244,500.00
Argyll & B	£61,250.00	£183,750.00
Clackman	£34,750.00	£104,250.00
Dumfries	£108,250.00	£324,750.00
Dundee C	£111,250.00	£333,750.00
East Ayrsh	£83,000.00	£249,000.00
East Dunk	£67,000.00	£201,000.00
East Lothi	£73,500.00	£220,500.00
East Renf	£65,250.00	£195,750.00
Edinburgh	£335,750.00	£1,007,250.00
Eilean Sia	£22,250.00	£66,750.00
Falkirk	£104,750.00	£314,250.00
Fife	£261,750.00	£785,250.00
Glasgow C	£434,250.00	£1,302,750.00
Highland	£178,000.00	£534,000.00
Inverclyde	£50,500.00	£151,500.00
Midlothia	£62,000.00	£186,000.00
Moray	£68,750.00	£206,250.00
North Ayr	£92,500.00	£277,500.00
North Lan	£234,500.00	£703,500.00
Orkney Is	£17,500.00	£52,500.00
Perth & K	£103,500.00	£310,500.00
Renfrews	£113,500.00	£340,500.00
Scottish B	£82,250.00	£246,750.00
Shetland	£20,750.00	£62,250.00
South Ayr	£70,750.00	£212,250.00
South Lan	£210,250.00	£630,750.00
Stirling	£73,250.00	£219,750.00
West Dun	£58,250.00	£174,750.00
West Loth	£127,750.00	£383,250.00
	£3,750,000.00	£11,250,000.00

WEST DUNBARTONSHIRE COUNCIL
Report by the Chief Officer - Resources
Council : 26 August 2021

**Subject: General Services Budgetary Control Report to 31 July 2021
 (Period 4)**

1. Purpose

- 1.1** The purpose of this report is to advise on both the General Services revenue budget and the approved capital programme to 31 July 2021.

2. Recommendations

2.1 Council is asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £0.022m (0.01% of the total budget), excluding any variance projected for COVID-19 which is expected to be fully funded by Scottish Government funding carried forward from 2020/21 and that to be received in-year 2021/22;
- ii) note that the capital account shows that expenditure and resource use for 2021/22 is lower than budget by £10.001m (18.59% of budget), made up of £9.992m (18.58% of budget) relating to project slippage, and an in-year underspend of £0.009m; and
- iii) note the position regarding the audit process and the reporting requirements thereof.

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 22 March 2021, Members agreed the revenue estimates for 2021/2022. A total net budget of £231.919m was approved for General Services, before use of balances.
- 3.2** Since the budget was agreed, additional funding has been provided by Scottish Government and a total net budget of £238.339m is now being monitored:

	£m
Budget as set – Council 22 March 2021	231.919
Additional covid funds received 2021/22	4.488
Earmarked covid funds from 2020/21	1.972
Revised Budget	<u>238.380</u>

Capital

- 3.3** At the meeting of Council on 22 March 2021, Members also agreed the updated 10 year General Services Capital Plan for 2021/2022 to 2029/30. The next three years from 2021/22 to 2023/24 have been approved in detail with the remaining years being indicative at this stage. After adjusting for anticipated slippage from 2020/21 into 2021/22, the budget agreed for 2021/22 was £48.058m.

- 3.4** Since then, budget adjustments have taken place (through further 2020/21 capital slippage and additional external funding), revising the 2021/22 annual budget to £53.792m, as follows:

	£m
Base Budget 2021/22 (before slippage)	18.279
Anticipated Slippage from 2020/21 – March 2021	29.223
<u>Increase capital budget from Council meeting 22 March 2021:-</u>	
Additional Pavement Improvements	0.200
Money to fund blended Meetings	0.012
Capitalise Zero Carbon Fund	0.344
Anticipated budget 2021/22 (Council – March 2021)	48.058
Additional slippage from 2020/21 – following year end	2.188
<u>New Funding Introduced to P4</u>	
Place Based Investment Programme - SG	0.780
Viresco Studios and Arts Centre - SG RCGF	0.750
Clydebank Can On The Canal - SG RCGF	0.747
Cycling, Walking and Safer Streets	0.389
Strathclyde Passenger Transport	0.880
Revised Budget 2021/22 at period 4	53.792

Update on the audit of the Financial Statements

- 3.5** At Council of 23 June 2021 Members were advised that the Local Government Finance Circular 10/2020 advises of provisions in the Coronavirus (Scotland) Act 2020 in relation to temporary powers regarding reports and other documents. The circular advises on publishing of annual accounts; public inspection of annual accounts and associated documents; notice of inspection; reduction in reporting burden of the Management Commentary. Under the powers of the Coronavirus (Scotland) Act 2020 an extension has been given to allow the approval and publication of audited Financial Statements for year ended 31 March 2021 until 30 November 2021.
- 3.6** At Council of 23 June 2021 Members noted that a report on the audited accounts would be submitted to either Council or Audit Committee no later than 30 November 2021 and agreed to delegate authority to the Audit Committee to formally approve the audited accounts by November 2021, prior to submission to the Accounts Commission, if required to meet the timetable for submission.

4. Main Issues

Revenue

- 4.1** The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £0.022m (0.01% of the total budget) and service reports by Chief Officers are attached as Appendix 2.
- 4.2** This projected favourable variance does not include any variance for COVID-19 which is being projected to be fully funded by Scottish Government funding (noted in 3.2).
- 4.3** Information on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- 4.4** Agreed savings and management adjustments actioned within 2021/22 are monitored with current indications showing that of the total target being monitored (£3.212m) which is currently on target to be fully achieved.
- 4.6** COVID-19 has had an impact on people's ability to pay for services, including Council Tax, generally people financially impacted by COVID-19 have been provided with more flexible payment terms to pay over longer periods and the current expectation is that such payments will be made in the future. For example, as at 31 July 2021 the in-year collection for council tax was 37.58% and in comparison it was 37.43% as at 31 July 2019 (pre-covid) and 36.24% 31 July 2020 (mid-covid). Officers will monitor and report as appropriate as the year progresses.
- 4.7** The ongoing restrictions imposed due to COVID-19 continue to have an impact on demand, and therefore costs, for many services. The current projected COVID-19 related financial impact within services has been transferred to the Corporate central cost centre for the financial impact of COVID-19. Officers will continue to manage the budgets as closely as possible throughout the year and it is hoped that by tight budgetary control and ongoing recovery actions; Government funding; and the agreed financial flexibilities to allow Councils to better cope with the financial impact of COVID-19, that the financial impact can continue to be mitigated and reduced over the remainder of the year. However there are clearly potential risks to this, mainly due to the unpredictable nature of the pandemic.
- 4.8** It should be noted that Appendix 1 notes the full value of general covid funding available to the Council of £6.860m (funding of £4.488m specific to 2021/22 and £1.972m carried forward as earmarked from 2020/21). This funding is assumed to have no variance within the budgetary control report based upon the annual forecast COVID spend detailed within services, the annual forecast spend held centrally and any remaining balance as at 31 March being carried forward for use in future years. At present a COVID-19

financial impact is estimated at between £2.800m and £3.000m for 2021/22, though clearly this will be subject to ongoing monitoring and finalising, and this excludes spend on areas where SG has provided specific funding.

Capital

- 4.9** The current progress on the capital plan is shown in Appendices 5 to 8.
- 4.10** The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2021/22 is lower than budgeted by £10.001m (18.59% of budget), made up of £9.992m (18.58% of budget) relating to project slippage and an in year underspend of £0.009m.
- 4.11** Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year. As will be seen from the Appendix a significant proportion of the identified slippage is as a result of delays due to COVID-19 on-site restrictions. The current projections are based on best judgement as to how these projects will continue in operation during the remainder of the year.
- 4.12** Appendix 6 details financial analysis of projects at red status and Appendix 7 is green (no amber to date), with additional information on action being taken to minimise or mitigate under or overspends where possible. Appendix 8 provides an analysis of resources.
- 4.13** From the analysis within the appendices it can be seen that there are number of projects with identified slippage to date, these are listed as follows:

Project Name	Period 4 Slippage (£m)
Heritage Capital Fund	2.537
Schools Estate Improvement Plan	2.275
District Heating Network Expansion	2.100
New Westbridgend Community Centre	0.585
Viresco Studios and Arts Centre	0.550

Update on the audit of the Financial Statements

- 4.14** The audit of the draft Financial Statements is ongoing and, similar to most local authorities in Scotland, the audit is likely to be extended beyond 30 September 2021 and therefore will be reported to the appropriate Council or Committee for approval before the deadline of 30 November 2021.

5. Option Appraisal

- 5.1** No option appraisal was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial and Procurement Implications

7.1 The report notes the projected in-year financial position for both General Services revenue and capital budgets.

8. Risk Analysis

8.1 The main risks are as follows:

- (a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets – particularly in light of COVID-19;
- (b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated. The budget assumption is that a significant sum of capital receipts achieved in 2021/22 will be used to fund transformational projects; principal and premium repayments within the loan charges budget. Any shortfall in capital receipts below £0.500m will affect the revenue budget position. This is being closely monitored and any issues will be reported to Council; and
- (c) COVID-19 related variances are based upon early considerations regarding the likely annual values and are subject to further review. The cost of COVID-19 currently projected is based upon a variety of assumptions including: known available funding; financial flexibilities; service demand; and timing of nationally agreed changes through the phasing out of COVID-19 restrictions. These assumptions have been changing regularly and therefore it is highly likely that the projected year end budgetary position will change from that reported.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No assessment of environmental sustainability was required in relation to this report.

11. Consultation

11.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

12. Strategic Assessment

- 12.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the strategic priorities of the Council's current Strategic Plan. This report forms part of the financial governance of the Council.

Stephen West
Chief Officer – Resources

Date: 18 August 2021

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Council Offices, Church Street, Dumbarton
E-mail: gillian.mcneilly@west-dunbarton.gov.uk

Appendices:

- Appendix 1 - Revenue Budgetary Control 2021/22 – Corporate Summary;
- Appendix 2 - Revenue Budgetary Control 2011/22 – Chief Officer Summaries;
- Appendix 3 - Analysis of Revenue Variances over £50,000;
- Appendix 4 - 2021/22 Monitoring of Efficiencies;
- Appendix 5 - Overall Capital Programme Summary;
- Appendix 6 - Analysis of Projects at Red Status;
- Appendix 7 - Analysis of Projects at Green Status; and
- Appendix 8 - Analysis of Capital Resources

Background Papers: Ledger output – period 4;
General Services Revenue Estimates 2020/21
General Services 10 Year Capital Plan Update - Council 22 March 2021.
Report to Council 23 June 2021: Draft Statement of Accounts 2020/21

Wards Affected All Wards

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
SUMMARY

APPENDIX 1

PERIOD END DATE

31 July 2021

Department Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid*	Underlying Variance excluding covid
	£000	£000	£000	£000	%		£000
Resources	5,270	4,031	5,250	(20)	0%	↑	(17)
Regulatory and Regeneration	2,993	1,357	3,117	124	4%	↓	222
People & Technology	6,574	2,850	6,568	(6)	0%	↑	(30)
Citizens, Culture and Facilities	16,962	5,766	16,779	(183)	-1%	↑	(27)
Education, Learning and Attainment	103,679	35,120	104,736	1,057	1%	↓	906
Roads and Neighbourhood	13,724	4,796	14,084	360	3%	↓	414
Housing and Employability	4,443	532	4,461	18	0%	↓	20
Supply, Distribution and Property	(2,645)	20	(2,669)	(24)	1%	↑	(7)
Miscellaneous Services	5,189	2,878	5,299	110	2%	↓	(21)
Loan Charges	9,048	3,016	9,048	0	0%	→	0
Capital Receipts used to fund Loan Charges	(2,524)	(190)	(2,524)	0	0%	→	0
Requisition (VJB)	750	250	750	0	0%	→	0
Requisition (SPT)	1,632	544	1,632	0	0%	→	0
Requisition (CJP)	1,694	565	1,694	0	0%	→	0
Requisition (HSCP)	72,426	24,142	72,426	0	0%	→	0
Non GAE Allocation	(7,293)	(2,431)	(7,293)	0	0%	→	0
Net Covid position*	6,460	91	5,001	(1,459)	-23%	→	(1,459)
Total Expenditure	238,380	83,337	238,358	(22)	0%	↑	(0)
Council Tax/CT Replacement Scheme	(37,053)	(12,608)	(37,053)	0	0%	→	0
Revenue Support Grant/ NDR	(193,854)	(88,312)	(193,854)	0	0%	→	0
Covid Funding (in year and earmarked from 2020/21)*	(6,460)	(1,972)	(6,460)	0	0%	→	0
Use of Reserves	(1,013)	(338)	(1,013)	0	0%	→	0
Total Resources	(238,380)	(103,230)	(238,380)	0	0%	→	0
Net Expenditure	0	(19,893)	(22)	(22)	-0.01%	↑	(0)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Audit	150	100	116	(34)	-23%	0	(34)
Central Administration Support	2,437	740	2,403	(34)	-1%	(1)	(33)
Finance	1,363	512	1,364	1	0%	(1)	2
Rent Rebates & Allowances	(260)	2,004	(260)	0	0%	0	0
Revenues & Benefits	2,030	974	2,059	29	1%	(1)	30
Finance Business Centre	304	84	302	(2)	-1%	(0)	(2)
Cost of Collection of Rates	41	(285)	26	(15)	-37%	(14)	(1)
Cost of Collection of Council Tax	(795)	(98)	(760)	35	-4%	0	35
Total Net Expenditure	5,270	4,031	5,250	(20)	0%	(17)	(3)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
REGULATORY AND REGENERATION SUMMARY

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Democratic and Registration Service	741	237	768	27	0	↓	43	(16)
Environmental Health	676	201	634	(42)	(0)	↑	49	(91)
Licensing	72	48	78	6	0	↓	(1)	7
Legal Services	967	325	948	(19)	(0)	↑	(2)	(17)
Planning	452	187	602	150	0	↓	139	11
Economic Development	85	359	87	2	0	↓	(5)	7
Total Net Expenditure	2,993	1,357	3,117	124	0	↓	222	(98)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
PEOPLE AND TECHNOLOGY

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance		Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%		£000	£000
Transactional Services	696	226	698	2	0%	↓	(0)	2
Human Resources (including risk)	1,300	371	1,286	(14)	-1%	↑	0	(14)
Information Services	4,296	2,156	4,303	7	0%	↓	(30)	37
Change Support	282	97	281	(1)	0%	↑	(0)	(1)
Total Net Expenditure	6,574	2,850	6,568	(6)	0%	↑	(30)	24

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
CITIZENS, CULTURE AND FACILITIES

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance		Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%		£000	£000
Communications & Marketing	313	104	318	5	2%	↓	0	5
Citizen Services	1,270	370	1,259	(11)	-1%	↑	(24)	13
Performance & Strategy	303	80	303	0	0%	→	0	0
Libraries, Museums, Culture	1,751	481	1,800	49	3%	↓	38	11
Arts and Heritage	384	99	376	(8)	-2%	↑	(9)	1
Office Accommodation	1,512	234	1,430	(82)	-5%	↑	(55)	(27)
Clydebank Town Hall	339	56	354	15	4%	↓	16	(1)
Catering Services	3,938	1,164	3,927	(11)	0%	↑	0	(11)
Building Cleaning	1,681	644	1,573	(107)	-6%	↑	0	(107)
Building Cleaning PPP	(303)	(135)	(301)	2	-1%	↓	0	2
Facilities Assistants	2,012	572	1,976	(36)	-2%	↑	13	(49)
Facilities Management	344	90	350	7	2%	↓	0	7
Leisure Management	3,410	2,006	3,410	0	0%	→	0	0
Events	9	0	3	(6)	-67%	↑	(6)	(0)
Total Net Expenditure	16,962	5,766	16,779	(183)	-1%	↑	(27)	(156)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Primary Schools	29,573	9,335	29,742	169	1%	↓	105	64
Secondary Schools	29,374	9,580	29,659	285	1%	↓	313	(28)
Specialist Educational Provision	17,109	5,305	17,708	599	4%	↓	488	111
Psychological Services	508	166	508	0	0%	→	0	0
Sport Development / Active Schools	629	131	629	0	0%	→	0	0
Early Education	8,563	4,444	8,552	(11)	0%	↑	0	(11)
PPP	14,627	5,330	14,626	(1)	0%	↑	0	(1)
Creative Arts	566	242	566	0	0%	→	0	0
Curriculum for Excellence	204	36	204	0	0%	→	0	0
Central Admin	364	93	362	(2)	-1%	↑	0	(2)
Workforce CPD	338	91	336	(2)	-1%	↑	0	(2)
Performance & Improvement	452	153	450	(2)	0%	↑	0	(2)
Education Development	1,372	214	1,394	22	2%	↓	0	22
Raising Attainment - Primary	0	0	0	0	0%	→	0	0
Raising Attainment - Secondary	0	0	0	0	0%	→	0	0
Pupil Equity Fund (including LAC PEF)	0	0	0	0	0%	→	0	0
Total Net Expenditure	103,679	35,120	104,736	1,057	1%	↓	906	151

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
ROADS AND NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Roads Operations	0	0	0	0	0%	→	0
Roads Services	2,803	1,342	2,808	5	0%	↓	0
Transport, Fleet & Maintenance Services	(555)	(294)	(519)	36	-6%	↓	34
Grounds Maintenance & Street Cleaning Client	7,360	2,453	7,360	0	0%	→	0
Outdoor Services	181	(36)	161	(19)	-11%	↑	(19)
Burial Grounds	(127)	(159)	(164)	(36)	28%	↑	(36)
Crematorium	(984)	(233)	(1,029)	(44)	4%	↑	(44)
Waste Services	7,490	2,801	7,915	425	6%	↓	380
Depots	0	75	0	0	0%	→	0
Ground Maintenance & Street Cleaning Trading A/c	(2,443)	(1,152)	(2,449)	(6)	0%	↑	0
Total Net Expenditure	13,724	4,796	14,084	361	3%	↓	414

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%	£000	£000
Working 4 U	2,769	(93)	2,765	(4)	0%	0	(4)
Communities	867	268	867	0	0%	0	0
Homeless Persons	322	247	339	17	5%	20	(3)
Private Sector housing	39	13	39	0	0%	0	0
Anti Social Behaviour	446	97	451	5	1%	0	5
Total Net Expenditure	4,443	532	4,461	18	0%	20	(2)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
SUPPLY, DISTRIBUTION AND PROPERTY

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Housing Maintenance Trading A/c	(1,400)	(83)	(1,407)	(7)	1%	↑	(7)	0
Housing Asset and Investment	83	10	30	(53)	-64%	↑	0	(53)
Corporate Assets and Capital Investment Programme	(2,415)	(559)	(2,392)	23	-1%	↓	0	23
Procurement	519	281	513	(6)	-1%	↑	0	(6)
Corporate Asset Maintenance	(266)	(96)	(267)	(1)	0%	↑	0	(1)
Private Sector Housing Grants	78	99	80	2	3%	↓	0	2
Consultancy Services	756	368	774	18	2%	↓	0	18
Total Net Expenditure	(2,645)	20	(2,669)	(24)	1%	↑	(7)	(17)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE

31 July 2021

Service / Subjective Summary	Total Budget	Spend to Date	Projected Spend	Variance	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%	£000	£000
Sundry Services	2,871	2,109	2,996	125	4%	0	125
Members Allowances, etc	612	196	600	(12)	-2%	(8)	(4)
European Employability	510	170	510	0	0%	0	0
Chief Executive, Directors and Strategic Leads	1,196	403	1,193	(3)	0%	(13)	10
Total Net Expenditure	5,189	2,878	5,299	110	2%	(21)	131

YEAR END DATE

31 July 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Regulatory and Regeneration

Planning	452	602	150	33%	↓
Service Description	This Service provides Building & Planning services				
Main Issues / Reason for Variance	The main reason for the adverse variance is that income is lower than budgeted due to cancelled or delayed building projects, due to Covid 19. Two further variances are occurring with Employee costs favourable due to staff vacancies and Payments to Other Bodies adverse by a similar amount due the anticipated cost of an ongoing legal case which is not budgeted.				
Mitigating Action	No action required				
Anticipated Outcome	Overspend is anticipated				

Citizens, Culture and Facilities

Office Accommodation	1,512	1,430	(82)	-5%	→
Service Description	Provision of Shared Office Accommodation				
Main Issues / Reason for Variance	Projection for electricity is lower as buildings are not yet open to capacity; postage is lower and also the window cleaning contract has come back much lower than budgeted.				
Mitigating Action	None required				
Anticipated Outcome	Underspend is anticipated				

Building Cleaning	1,681	1,573	(107)	-6%	↑
Service Description	This service provides cleaning services across all council buildings				
Main Issues / Reason for Variance	The reason for the favourable variance is the number of ongoing vacancies				
Mitigating Action	None required at present				
Anticipated Outcome	Underspend likely				

Education , Learning and Attainment

Primary Schools	29,573	29,742	169	1%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The main reason behind the overspend in employee costs (£60k) is unbudgeted maternity pay. In addition, there are adverse variances against both school meals income (£84k) and school lets (£20k) both of which are covid-related.				
Mitigating Action	Budgets will be closely monitored but little can be done directly to the causes of the variance				
Anticipated Outcome	An overspend is anticipated				

YEAR END DATE

31 July 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Secondary Schools	29,374	29,659	285	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	Income from school lets and from school meals is forecast to be considerably less due to continuing covid issues - most lets income comes in April to September and to date is negligible (£117k adverse) ; school meals income is running at half what would normally be expected (£196k adverse). It has been assumed that school meal income begins to recover from August. The remainder of the variance is attributable to the school bus contract not being reinstated in full following a recurring variance deduction albeit there is a favourable variance in employee costs due to some APT&C vacancies.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend. School meals income depends on higher uptake from August.				
Anticipated Outcome	An overspend primarily because of income not being achieved				
Specialist Educational Provision	17,109	17,708	599	4%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	The principal reason for the overspend is ongoing high demands on the residential placements budget (£620k) partly caused by covid-related mental health pressures. The number of placements has risen by 27% since the budget was set and by almost one-third compared with pre-pandemic levels. In addition the budget was not increased in anticipation of framework increases - these increases varied from 4% to 17% and are applicable from May 2021.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend is anticipated given the pressures on the residential budget				

YEAR END DATE

31 July 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
Roads and Neighbourhood				

Waste Services	7,490	7,915	425	6%	↓
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	There has been a general increase in household rubbish related to home working. There has also been increased costs from recycling contractor due to higher levels of contaminated loads which attract higher rate for processing. In addition there is an adverse variance against income from collections following the permanent closure of a number of premises.				
Mitigating Action	It is expected that once the work from home advice is lifted then the volume of rubbish will decrease again - this assumption has been built into the projected spend. Also the service has commenced with a communication strategy reminding residents of how to correctly recycle to reduce contaminated recycling loads				
Anticipated Outcome	Overspend anticipated				

Supply, Distribution and Property

Housing Asset and Investment	83	30	(53)	-64%	↑
Service Description	This service manages capital investment across council and private sector housing stock.				
Main Issues / Reason for Variance	Vacant posts are being held pending service restructure. The vacancies have no impact on service delivery.				
Mitigating Action	None Required				
Anticipated Outcome	Small surplus at year end				

YEAR END DATE

31 July 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
Miscellaneous				

Sundry Services	2,871	2,996	125	4%	↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated.				
Main Issues / Reason for Variance	The main variances within this service include insurance costs anticipated (due to the level of excesses anticipated) and anticipated property costs of vacant buildings (HSCP properties).				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	An overall underspend is anticipated				

Other

Net Covid position*	6,460	5,001	(1,459)	-23%	↑
Service Description	This represents the funding from Scottish Government specifically for covid and additional spend identified outwith specific Council Services				
Main Issues / Reason for Variance	The favourable variance is funding service related covid costs				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	Any favourable variance will be fully offset by covid adverse variances within services				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2021/22

Appendix 4

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA1	Review of service provision	Resources	105,000	105,000	-	This has been fully achieved
MA2	Move CCTV monitoring in-house	Housing & Employability	20,000	20,000	-	This has been fully achieved
SNP budget item	Free school meals to follow National Policy	Education	1,338,000	1,338,000	-	This has been fully achieved
SNP budget item	HSCP Saving	n/a	260,000	260,000	-	The requisition has been reduced
SNP budget item	Use of capital receipts	n/a	895,000	895,000	-	Current projections suggest this will be achieved
SNP budget item	General Efficiency target	n/a	250,000	250,000	-	This has been fully allocated
SNP budget item	Capitalise Zero Carbon Fund	n/a	344,000	344,000	-	The fund has been transferred
			3,212,000	3,212,000	-	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

PERIOD END DATE 31 July 2021

PERIOD 4

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	22	20.4%	46,131	31.6%	22	20.4%	1,908	26.7%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	86	79.6%	99,673	68.4%	86	79.6%	5,247	73.3%
TOTAL EXPENDITURE	108	100%	145,804	100%	108	100%	7,155	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Actual Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	72,882	46,131	73,197	315	16,297	1,908	6,787	(9,510)	(10,078)	568
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	229,634	99,673	229,425	(209)	37,495	5,247	37,004	(491)	86	(577)
TOTAL EXPENDITURE	302,516	145,804	302,622	106	53,792	7,155	43,791	(10,001)	(9,992)	(9)
TOTAL RESOURCES	(302,516)	(145,804)	(302,622)	(106)	(53,792)	(7,155)	(43,791)	10,001		
NET EXPENDITURE	0	0	0	0	0	0	0	0		

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Installation of Solar PV at Clydebank Leisure Centre						
	Project Life Financials	61	2	3%	61	0	0%
	Current Year Financials	59	0	0%	2	(58)	-97%
	Project Description	Installation of Solar PV at Clydebank Leisure Centre.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hissett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Initial design has been completed. Once some additional elements have been received from the consultant the tender document will be completed and is esimated that procurement process will being in the next 3 months. Works to be completed in 22/23							
Mitigating Action							
Opportunities to mitigate are limited at this stage. Officers aim to pass to procurement and tender this financial year. Aim for works in April /May 2023. Not advisable to having roofing works over winter period.							
Anticipated Outcome							
Complete in 2022/23.							

2	Replace existing main hall Air Handling unit at Clydebank Town Hall						
	Project Life Financials	85	0	0%	85	0	0%
	Current Year Financials	83	0	0%	3	(81)	-97%
	Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hissett					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Survey and works suspended due to Covid. A consultant has been appointed and designs will be completed prior to December. Tender will be procured this financial year, with works being carried out 2022/23.							
Mitigating Action							
Consultant to be appointed in 2021/22 and design completed .							
Anticipated Outcome							
Design to be completed in 2021/22 with physical works being carried out in 2022/23.							

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

3	Replace obsolete boilers (plant greater than 30 years old)						
	Project Life Financials	235	14	6%	235	0	0%
	Current Year Financials	227	12	5%	170	(57)	-25%
	Project Description	Replace obsolete boilers (plant greater than 30 years old).					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Oct-22		
Main Issues / Reason for Variance							
Works at Clydebank Hub were delayed due to COVID-19. Municipal boiler contract awarded and work to be completed by end of September. Tender awarded for St Mary's boiler replacement and ground works to be carried out during summer school holidays. The boiler replacement at The Hub is likely to be rephased to next financial year with the plant design being carried out this year. At this stage it is anticipated that £0.170m of the budget will be spent this financial year, with £0.057m required to be rephased to 2022/23.							
Mitigating Action							
Some works will have to be suspended to October School hols,							
Anticipated Outcome							
Boiler works for Municipal Building fully complete by September 2021. St Mary's fully complete by end October 2021. Expect full spend minus retention. The Hub boiler replacement suspended to next year. Note insufficient budget available to carry out Hub works.							

4	Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
	Project Life Financials	290	63	22%	290	0	0%
	Current Year Financials	207	0	0%	0	(207)	-100%
	Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	28-Feb-23		
	Main Issues / Reason for Variance						
	Due to delays caused by COVID the works needed to be retendered which means the project will be delayed until 2022/23						
	Mitigating Action						
All works to be complete in one tender package.							
Anticipated Outcome							
All works to be completed next financial year 2022/23.							

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

5	Energy Projects quick wins						
	Project Life Financials	80	3	4%	80	0	0%
	Current Year Financials	77	0	0%	31	(46)	-60%
	Project Description	Spend to Save projects.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
	Main Issues / Reason for Variance						
	Works delayed due to COVID-19 restrictions and site access issues. A number of orders have been raised and Officers anticipate that 40% of this budget will be spent in 2021/22 with the balance to be rephased to 2022/23.						
	Mitigating Action						
None available at this time							
Anticipated Outcome							
Anticipate 40% spend. Rest suspended to 2022/23.							

6	Automatic Meter Readers						
	Project Life Financials	55	22	41%	55	0	0%
	Current Year Financials	33	0	0%	25	(8)	-24%
	Project Description	Automatic Meter Readers.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Current water AMR contract expires in February 2022. 31 devices costing approx. £23-31K are required. A review of all AMR will be conducted to establish additional meters needing replaced. Due to issues with cable installations and access it is anticipated that not all works will be completed this financial year and will need to be reprofiled into 2022/23.							
Mitigating Action							
Opportunities to mitigate are limited dependant on access to sites, hence requirement to suspend some works to next year.							
Anticipated Outcome							
Some electricity meter works suspended to next financial year.							

7	Urinal Controls						
	Project Life Financials	45	27	59%	45	0	0%
	Current Year Financials	18	0	0%	10	(8)	-45%
	Project Description	Urinal Controls.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
All supplier works were suspended to June due to COVID-19 restrictions and as a result of the delay, prioritisation of resources, and on-going site access restrictions, it is expected approximately £0.008m of the budget is required to be rephased to 2022/23.							
Mitigating Action							
None required							
Anticipated Outcome							
£0.01m spend in 2021/22.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Water Meter Downsize							
	Project Life Financials		16	6	39%	16	0	0%
	Current Year Financials		10	0	0%	5	(5)	-49%
	Project Description		Water Meter Downsize.					
	Project Manager		Steven Milne/ John McKenna					
	Chief Officer		Peter Hessett					
	Project Lifecycle		Planned End Date		31-Mar-22	Forecast End Date		31-May-22
Main Issues / Reason for Variance								
Actual costs of downsizing meters were considerably less than budgeted for in previous years hence variance. The remaining budget will be used for remaining outstanding meters.								
Mitigating Action								
None available at this time.								
Anticipated Outcome								
Delivery of project within budget.								

9	Upgrade obsolete heating controls (BEMS) across Council estate						
	Project Life Financials	160	0	0%	160	0	0%
	Current Year Financials	80	0	0%	0	(80)	-100%
	Project Description	Upgrade obsolete heating controls (BEMS) across Council estate.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Site access and works had been suspended due to COVID-19 restrictions. Tender documentation ongoing with site visits needed to clarify items. Works to occur during non heating season next financial year.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Works complete in 2022/23.							

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10	Viresco Studios and Arts Centre						
Project Life Financials		750	0	0%	750	0	0%
Current Year Financials		750	0	0%	200	(550)	-73%
Project Description		Viresco Studios and Arts Centre in Alexandria, aimed to encourage wider participation in the arts, creative enterprises and cultural activity in West Dunbartonshire.					
Project Manager		Gillian McNamara/ Michael McGuinness					
Chief Officer		Peter Hessett					
Project Lifecycle		Planned End Date	31-Mar-22	Forecast End Date	30-Sep-23		
Main Issues / Reason for Variance							
New funding provided by Scottish Government, Regeneration Capital Grant Fund (RCGF). Further funding is however being sought by the community group to meet costs of building repair. No significant spend on project expected until quarter 4, therefore it is anticipated that only £0.200m of the budget will be spent this financial year, with £0.550m required to be rephased to 2022/23.							
Mitigating Action							
Building has been surveyed to get certainty on degree of work required. The funder, Scottish Government, is being updated with progress.							
Anticipated Outcome							
Repurposing and restoration of B listed former St Andrew's church in Alexandria for community arts uses.							

11	Queens Quay District Heating Network						
	Project Life Financials	21,458	21,681	101%	21,618	160	1%
	Current Year Financials	0	223	0%	160	160	0%
	Project Description	Queens Quay District Heating Network.					
	Project Manager	Robin Abram/ Craig Jardine					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance							
The energy centre shell is complete and has been handed over to WDC. The internal fit out is complete with heat now being supplied to Clydebank Care Home, Aurora House, Titan Enterprise Centre and Clydebank Leisure Centre. The additional costs resulting in the reported overspend are associated with extensions to the scope of the project.							
Mitigating Action							
None available.							
Anticipated Outcome							
Project will be delivered over original budget.							

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

12	District Heating Network Expansion							
	Project Life Financials		11,000	0	0%	11,000	0	0%
	Current Year Financials		3,600	0	0%	1,500	(2,100)	-58%
	Project Description		District Heating Network Expansion.					
	Project Manager		Robin Abram/ Craig Jardine					
	Chief Officer		Peter Hissett					
	Project Lifecycle		Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance							
	Network expansion to GJNH (Golden Jubilee National Hospital) will commence pending positive commercial discussions with GJNH. At this time it is estimated that £1.5m of the budget will be spent with £2.1m required to be rephased to 2022/23 on account of the continuing discussions and expected future confirmation by the GJNH board approving the connection proposal to the Queens Quay District Heating Network.							
	Mitigating Action							
None available at this time.								
Anticipated Outcome								
Project will be delivered on budget.								

13	Heritage Capital Fund						
	Project Life Financials	4,000	312	8%	4,000	0	0%
	Current Year Financials	2,537	(0)	0%	0	(2,537)	-100%
	Project Description	Heritage Capital Fund.					
	Project Manager	Michelle Lynn/ Sarah Christie					
	Chief Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
	Main Issues / Reason for Variance						
	Works had been delayed due to COVID-19 restrictions, however are now on revised schedule to complete by March 2023. Spend in 2021/22 is expected to be minimal and budget at this time is expected to be rephased to 2022/23.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

14	New Sports Changing Facility Dumbarton West (Old OLSP site)						
	Project Life Financials	350	9	2%	350	0	0%
	Current Year Financials	341	0	0%	0	(341)	-100%
	Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site)					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Chief Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Planning permission has been submitted. New build will be in conjunction with developers site and awaiting confirmation of a start date for same. Project cannot commence until planning application has been approved and delays on application and granting, has been in relation to discussions with the adjacent developer, consultation with roads in relation to onsite parking and impact on adjacent site. Following granting of planning permission a timeline will be issued and a further update provided. It is therefore expected at this time that the budget will likely have to be rephased to 2022/23.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
To deliver new sports changing facility.							

15	New Sports Changing Facility at Duntocher						
	Project Life Financials	344	382	111%	382	38	11%
	Current Year Financials	0	38	0%	38	38	0%
	Project Description	New Sports Changing Facility at Duntocher					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Chief Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Project complete over budget due to ground conditions on site. Final costs now charged and project reporting an overspend of £0.038m.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
To deliver new sports changing facility.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

16 New Westbridgend Community Centre

Project Life Financials	675	65	10%	675	0	0%
Current Year Financials	610	0	0%	25	(585)	-96%

Project Description New Westbridgend Community Centre

Project Manager Michelle Lynn/ Craig Jardine

Chief Officer Angela Wilson

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-24

Main Issues / Reason for Variance

Planning Permission received and currently working on internal room layouts to confirm overall budget required to complete project. Previous delays, include application for planning permission which Officers elongated due to requirement to go to design panel, and delays in additional information being able to be provided to Planning due to site visits not being able to be carried out because of COVID-19 restrictions. Currently room layouts are being discussed with the group, this will then able to allow a review of costs to minimise the additional budget required to complete the project. Previously it was advised that the original budget allocation did not take into ground condition costs and any implications required following discussions with planning – until this process is complete Officers have not been able to request additional budget. At this time it is estimated that only £0.025m of the budget will be required this year with £0.585m required to be rephased to 2022/23.

Mitigating Action

None available at this time.

Anticipated Outcome

New build community facility.

17 Allotment Development

Project Life Financials	400	31	8%	400	0	0%
Current Year Financials	370	0	0%	100	(270)	-73%

Project Description To develop an allotment site.

Project Manager Ian Bain

Chief Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Dec-22

Main Issues / Reason for Variance

A Site investigation report has identified that Townend Road can only be developed with raised beds. The project will now be developed on this basis and Officers will work to available budget. Sites at Dillichip Loan and Dumbarton Common are also being considered for development as food growing sites.

Mitigating Action

None required.

Anticipated Outcome

3 new allotment sites with 150 plots.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

18 **Vale of Leven Cemetery Extension**

Project Life Financials	817	263	32%	817	0	0%
Current Year Financials	652	99	15%	352	(300)	-46%
Project Description	Extension of existing cemetery in Vale of Leven.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		30-Sep-22

Main Issues / Reason for Variance

Legal issues with purchase of land have now been resolved. Project is now being developed for tendering, with project completion expected 30 September 2022. It is anticipated that £0.352m will be spent this financial year with £0.300m required to be repaid to 2022/23.

Mitigating Action

None required at this time.

Anticipated Outcome

Extension to existing cemetery providing a sustainable burial environment.

19 **AV Equipment - Education**

Project Life Financials	1,110	145	13%	1,110	0	0%
Current Year Financials	443	18	4%	126	(317)	-72%
Project Description	Purchase of AV Equipment for Education.					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date		31-Mar-29	Forecast End Date		31-Mar-29

Main Issues / Reason for Variance

Project expenditure expected to commence with return of schools in August after summer recess. At the moment £0.126m of the budget is confirmed will spend in 2021/22, with a project review planned for July/ August after which a revised forecast will be advised. For the time being however, the confirmed £0.126m is forecast, with £0.317m possibly required to be repaid to 2022/23.

Mitigating Action

None available at this time.

Anticipated Outcome

Purchase of AV Equipment for Education.

20 **Kilpatrick School - New Build**

Project Life Financials	10,950	11,067	101%	11,067	117	1%
Current Year Financials	0	117	0%	117	117	0%
Project Description	Design and build of construction of Additional Support Needs School.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date		31-Mar-21	Actual End Date		09-Aug-17

Main Issues / Reason for Variance

The Final Account has been agreed with final payment now paid. Project was physically complete August 2017 with retentions now fully paid, Making Good Defects Certificate issued.

Mitigating Action

None required at this time.

Anticipated Outcome

Project complete albeit over budget.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

21

Schools Estate Improvement Plan

Project Life Financials	20,000	12,039	60%	20,000	0	0%
Current Year Financials	6,200	1,402	23%	3,925	(2,275)	-37%
Project Description	Improvement of Schools Estate.					
Project Manager	Lesley Woolfries/ Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
<p>The £20m project life budget is broken down as follows, £15.1m New Build Renton Campus; £0.881m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £2.5m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass) with the remaining budget of £1.211m unallocated at this time. The current year budget is allocated, £4.609 New Build Renton Campus; £0.214m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £1.069m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass). With regards to the new Renton Build Campus, the construction is split into 3 phases with Phase 1 which includes the new building due to complete on 4 October 2021. The overall construction is programmed to complete by 25 July 2022. (Previously April 2022 but re-programmed due to 13 week COVID-19 site closure). Forecast spend for 2021/22 for this element of the project is £3.776m against a current year budget of £4.609, resulting in rephasing of £0.833m to 2022/23 due to COVID-19 related delays. With regards the St Mary's Alexandria Refurbishment works, the MUGA is anticipated to commence August/September. Dining and kitchen extension will not be able to commence until these works are complete and due to the nature of the works and the disruption will not commence until summer 2022. This has resulted in an estimated spend at St Mary's of £0.100m in 2021/22 against a budget of £0.214m resulting in rephasing of £0.114m to 2022/23. With regards to Additional ASN Provision (Secondary Phase) and Skills School (Senior Phase) these are each expected to spend £0.020m resulting in a combined rephasing for these projects of £1.328m as these await site selection and the programme of works. Finally the installation of artificial grass at Balloch Campus is complete accounting for £0.008m of the current year spend. In summary, £3.925m is expected to be spent of the current year total budget in 2021/22 with estimated £2.275m required to be rephased to 2022/23.</p>						
Mitigating Action						
<p>With regards to the new Renton Campus, Officers are working to plan the migration from existing premises to work with programmed October 2021 Phase 1 completion where the new building and immediate playground and some parking provision is delivered. Overall project with Phase 2 & final phase 3 due to complete in July 2022. There is no mitigating action for the other projects at this time.</p>						
Anticipated Outcome						
Project delivered within budget and to the revised programme, following COVID-19.						

22

ICT Modernisation

Project Life Financials	903	29	3%	903	0	0%
Current Year Financials	903	29	3%	650	(253)	-28%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
Project Manager	Patricia Kerr					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
In addition to supply chain issues continue for both Chromebooks and laptop providers, there has been a new framework agreed						
Mitigating Action						
Escalate and meet framework suppliers to confirm delivery lead times.						
Anticipated Outcome						
Two thirds of Budget spent with some of the HSCP allocation carried for the wider system review project for case management.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1 **Valuation Joint Board - Requisition of ICT Equipment**

Project Life Financials	3	0	0%	3	0	0%
Current Year Financials	3	0	0%	3	0	0%

Project Description Acquisition of a claims/incident management system supported by an electronic document management system.

Project Manager David Thomson

Chief Officer David Thomson

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

The purchase of laptops and PCs have been delayed due to issues with the approved supplier, however project has been delayed further due to resources being directed to more prioritised work. This has effected the forecast end date and works therefore were rescheduled to 2021/22. It is hopeful budget can be utilised with final budget spend forecast in 2021/22.

Mitigating Action

None available at this time.

Anticipated Outcome

Requisition re ICT Equipment.

2 **Making Tax Digital**

Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	40	0	0%

Project Description Making Tax Digital.

Project Manager Karen Shannon

Chief Officer Stephen West

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

Making Tax Digital guidance has changed since bid submitted. Officers are continuing to reassess WDC plans for Making Tax Digital to ensure that the Council remains compliant. Digital linking of data on our excel spreadsheets has been completed in preparation of the next phase launch.

Mitigating Action

None required at this time.

Anticipated Outcome

WDC compliance with HMRC Making Tax Digital.

3 **Payment Card Industry Data Security Standard (PCIDSS)**

Project Life Financials	30	0	0%	30	0	0%
Current Year Financials	30	0	0%	30	0	0%

Project Description Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds

Project Manager Karen Shannon

Chief Officer Stephen West

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-23

Main Issues / Reason for Variance

Project initiation meeting completed and project plan agreed with a Go Live Date 15 Dec 2021. Thereafter PCIDSS module can commence. This project will need to be reviewed in light of the revised workstyle exercise and is therefore not likely to be completed until 2022/23, however at this time full budget spend forecast in 2021/22 for time being.

Mitigating Action

None required at this time.

Anticipated Outcome

Upgraded version with PCI compliant telephone payment system.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Electronic Insurance System						
	Project Life Financials	50	43	86%	51	1	1%
	Current Year Financials	7	0	0%	8	1	10%
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
	Project Manager	Karen Shannon					
	Chief Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The various claim forms and departmental reports have been reviewed and updated and the relevant online request forms were submitted to the Digital Sub-Group to be converted to Online Achieve Forms. The various claim forms and departmental reports have now been converted to Online Achieve Forms and are in the process of being tested. Once complete, the supplier will take matters forward with their design team. An anticipated timeline for completion of the project, taking into account the various stages i.e. development, testing, going live etc. will be drawn up in conjunction with the supplier at that time. Budget spend anticipated in 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Upgraded Electronic Insurance System.							

5	Enhancements to Cash Receipting System						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	40	0	0%
	Project Description	To enhance the cash receipting system in the way payments are made and allocated to back office by increasing the level of security that is required for online payments made by customers					
	Project Manager	Karen Shannon					
	Chief Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-23		
	Main Issues / Reason for Variance						
	Mandatory Security Upgrade commenced with a Go Live date of September 2021 for online payments.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Enhancements to the cash receipting system including PCI compliant telephone payment system.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6

Agresso development						
Project Life Financials	30	0	1%	30	0	0%
Current Year Financials	30	0	0%	30	0	0%
Project Description	2020/21 bid is to carry out an upgrade of Agresso which was last upgraded in 2015. Requirement to upgrade is to maintain level of support available from Unit 4 who have advised that support for older versions of the system is being reduced.					
Project Manager	Adrian Gray					
Chief Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance						
Agresso development plans to be implemented in 2021/22, full budget spend anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Development of Agresso system later than originally anticipated but within original budget.						

7

Legal Case Management System						
Project Life Financials	33	0	0%	33	0	0%
Current Year Financials	33	0	0%	33	0	0%
Project Description	Legal Case Management System					
Project Manager	Alan Douglas					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Budget has been rephased from 2020/21. The project could not proceed as originally planned as Officers are required to access the office and hardware the system will run on and COVID-19 restrictions have prevented this. Tenders had been held, however the project may have to go back out to tender following the upgrade to Microsoft 365. Legal will discuss with ICT in the coming months, however it is still hoped project will be complete on budget and in this financial year.						
Mitigating Action						
Legal to discuss impact of Microsoft 365 with ICT.						
Anticipated Outcome						
Project to be completed in 2021/22 assuming return to office and with the support of ICT.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Solicitor Project Support						
	Project Life Financials	53	0	0%	53	0	0%
	Current Year Financials	20	0	0%	20	0	0%
	Project Description	Solicitor costs.					
	Project Manager	Gillian McNamara/ Michael McGuinness					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	Recruitment for trainee solicitor underway. Anticipated that the budget will be fully spent.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Solicitor support for Capital Projects, with full budget spend.							

9	Trading Standards Scam Prevention						
	Project Life Financials	10	8	81%	10	0	0%
	Current Year Financials	2	0	0%	2	0	0%
	Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.					
	Project Manager	Tony Cairns/ Alan Douglas					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
Final balance of budget repashed from 2021/22 as project could not complete in 2021/22 due to COVID-19 restrictions. Quotes have been obtained for a further 20 call blocker devices for instillation in the homes of vulnerable residents so protecting them from telephone scams, which will utilise the remaining budget.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10	Antonine Wall Heritage Lottery Fund						
	Project Life Financials	10	0	0%	10	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Antonine Wall Heritage Lottery Fund.					
	Project Manager	Pamela Clifford					
	Chief Officer	Peter Hissett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	No issues identified. Budget spend anticipated.						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Preservation of Historic Site.							
11	Solar Panel Installation						
	Project Life Financials	135	16	12%	135	0	0%
	Current Year Financials	119	0	0%	113	(6)	-5%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hissett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Oct-21		
	Main Issues / Reason for Variance						
	Works to be initiated this month.						
	Mitigating Action						
Contractor to meet on site this week and submit program of works.							
Anticipated Outcome							
Complete works by October 2021.							
12	Replace failed heating controls/valves & recommission						
	Project Life Financials	20	13	66%	20	0	0%
	Current Year Financials	19	13	65%	20	1	3%
	Project Description	Replace failed heating controls/valves & recommission.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hissett					
	Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	30-Apr-21		
	Main Issues / Reason for Variance						
	Further works pending, awaiting contractors quote. Expect full budget spend.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Delivery of project within budget and on time.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

13	Zero Carbon Fund						
	Project Life Financials	344	115	33%	459	115	33%
	Current Year Financials	344	0	0%	344	0	0%
	Project Description	Zero Carbon Fund.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	No issues identified. Budget spend anticipated.						
	Mitigating Action						
Further information to be obtained.							
Anticipated Outcome							
Project delivered within budget.							

14	Oil to Gas Conversion						
	Project Life Financials	187	115	62%	187	0	0%
	Current Year Financials	72	0	0%	72	(0)	0%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Manager	Steven Milne/ John McKenna					
	Chief Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Aug-21		
	Main Issues / Reason for Variance						
	Braehead Boiler plant has been completed other works ongoing to complete August 21.						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Works complete in 2021/22-full spend.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

15

Regeneration/Local Economic Development

Project Life Financials	1,188	177	15%	1,188	0	0%
Current Year Financials	1,188	177	15%	1,188	0	0%
Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy. External funding will be sought to maximise opportunities for redevelopment of these sites.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Estimated spend in 2021/22 the projects across West Dunbartonshire Town Centres and strategic sites will largely be on track, with the exception of the projects that continue to be influenced with factors outwith the Council's control, however at this time full budget spend anticipated.						
Mitigating Action						
None required.						
Anticipated Outcome						
Improved town centres and strategic sites across West Dunbartonshire.						

16

Regeneration Fund

Project Life Financials	9,782	4,688	48%	9,782	0	0%
Current Year Financials	1,299	136	10%	1,398	99	8%
Project Description	Funding to implement major regeneration projects linked to community charrettes.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Projects on track and budget spend anticipated. Budget may have to be accelerated from 2022/23 if Glencairn House progresses this financial year as planned, however further updates will be provided as year progresses.						
Mitigating Action						
Programme management approach to delivery.						
Anticipated Outcome						
Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						

17

Town Centre Fund

Project Life Financials	1,166	580	50%	1,166	0	0%
Current Year Financials	593	7	1%	593	0	0%
Project Description	Scottish Government funding to help improve local town centres.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Chief Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects in Dumbarton and Clydebank now complete with remaining Town Centre Fund budget to be spent on delivery of the Alexandria projects. Budget spend and project completion expected in 2021/22.						
Mitigating Action						
None required.						
Anticipated Outcome						
Regenerated Town Centre's.						

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	£000	£000	%	£000	£000	%

18 Place Based Investment Programme

Project Life Financials	780	0	0%	780	0	0%
Current Year Financials	780	0	0%	780	0	0%

Project Description Scottish Government Funding to establish a Place-Based Investment Programme to ensure that all place based investments are shaped by the needs and aspirations of local communities.

Project Manager Gillian McNamara/ Michael McGuinness

Chief Officer Peter Hessett

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

New Scottish Government funding to benefit local communities. Project spend subject to IRED decision at September IRED committee.

Mitigating Action

None required.

Anticipated Outcome

Place-based improvements that advance Scottish Government's priorities of 20 min neighbourhoods and carbon zero.

19 Clydebank Can On The Canal

Project Life Financials	747	0	0%	747	0	0%
Current Year Financials	747	0	0%	747	0	0%

Project Description New activities centre in Clydebank Town Centre.

Project Manager Gillian McNamara/ Michael McGuinness

Chief Officer Peter Hessett

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 30-Jun-23

Main Issues / Reason for Variance

New funding from Scottish Government, Regeneration Capital Grant Fund (RCGF) to construct an activities centre in Clydebank. Construction expected from quarter 4 will account for the majority of spend, with some site costs prior to that. Full capital grant spend expected to be incurred with a contribution from the recurring Local Economic Development budget in 2022/23 required to complete the project in 2022/23.

Mitigating Action

None required.

Anticipated Outcome

New community-run activities centre in Clydebank Town Centre.

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	£000	£000	%	£000	£000	%

20	Exxon City Deal						
	Project Life Financials	34,050	2,452	7%	34,050	0	0%
	Current Year Financials	611	216	35%	611	0	0%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Manager	Robin Abram/ Craig Jardine					
	Chief Officer	Peter Hessest					
	Project Lifecycle	Planned End Date	31-Mar-27	Forecast End Date	31-Mar-27		
	Main Issues / Reason for Variance						
	Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June 2020 with land transfer agreed and missives concluded. The planning permission in principle (PPIP) application has been approved by WDC planning department. Exxon has agreed with SEPA and WDC-Environmental Health their remediation strategy. Technical reviews are being carried between WDC consultant Stantec and Exxon consultants WSP to assess the ongoing remediation strategy and site activity and WDC and Exxon are now working together on their respective construction programmes, to ensure the two phases of works can go ahead unimpeded by the other. Exxon are independently progressing their remediation works which are ongoing.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Delivery of the project on time and within the increased budget.						

21	Telephone System Upgrade						
	Project Life Financials	15	0	0%	15	0	0%
	Current Year Financials	15	0	0%	15	0	0%
	Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
	Project Manager	Stephen Daly					
	Chief Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Project has been rephased from 2021/22. Works were scoped with ICT in previous year but delayed due to COVID-19 lockdown and prioritising of support for critical services by both ICT and Citizen Services. Project progressing in 2021/22 with contractor appointed to carry out initial script upgrades which commenced June 2021. Budget spend anticipated in 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Review of service requirements & telephony functionality will inform works to improve citizen experience.							

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	£000	£000	%	£000	£000	%

22

Transformation of Infrastructure Libraries and Museums

Project Life Financials	421	143	34%	421	0	0%
Current Year Financials	278	0	0%	278	0	0%
Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
Project Manager	David Main					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Contract has now been awarded through a formal tendering process. Officers are currently in a voluntary standstill period following award. Once this is complete, Officers will be engaging with the successful supplier to progress the spend. Full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project will be delivered within budget.						

23

Civic Heart Works - Refurbishment of Clydebank Town Hall

Project Life Financials	3,341	3,331	100%	3,341	0	0%
Current Year Financials	9	0	0%	9	0	0%
Project Description	Refurbishment of Clydebank Town Hall.					
Project Manager	Michelle Lynn/Amanda Graham					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-May-21		
Main Issues / Reason for Variance						
Works complete.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project will be delivered within budget.						

24

Glencairn House

Project Life Financials	5,050	0	0%	5,050	0	0%
Current Year Financials	110	0	0%	110	0	0%
Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
Project Manager	Michelle Lynn/ Sarah Christie					
Chief Officer	Malcolm Bennie					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
The Business Case for the Glencairn House project was outlined in a report to the IRED committee on 21 August 2019. The report sought and received approval to proceed with the project. Architects have been appointed and progress for initial development stage should be complete end August. Majority match funding for the project is now focused on achieving the Levelling Up Fund and application paused with National Lottery Heritage Fund (NLHF) will recommence in this context.						
Mitigating Action						
None required.						
Anticipated Outcome						
Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.						

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	£000	£000	%	£000	£000	%

25

Alexandria Community Centre Sports Hall re-flooring

Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	40	0	0%
Project Description	Alexandria Community Centre Sports Hall re-flooring					
Project Manager	John Anderson					
Chief Officer	John Anderson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance						
This project was rephased from 2021/22 as The Alexandria Community Centre Sports Hall was being utilised as COVID-19 vaccine centre so works were unable to be carried out in 2021/22. It is anticipated this project will progress this financial year and budget spent before 31 March 2022.						
Mitigating Action						
None required.						
Anticipated Outcome						
New floor fitted in Alexandria Community Sports Hall.						

26

Office Rationalisation

Project Life Financials	22,051	22,054	100%	22,054	3	0%
Current Year Financials	0	3	0%	3	3	0%
Project Description	Delivery of office rationalisation programme.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
New Dumbarton Office has been opened to staff from 21 May 2018. Final Retention for demolition of Garshake works was due to be paid in 2020/21 however retention has now been paid in April 2021. Forecast overspend is due to unforeseen additional charges.						
Mitigating Action						
None available.						
Anticipated Outcome						
Project delivered at a higher cost than budgeted.						

27

Depot Rationalisation

Project Life Financials	8,535	119	1%	8,535	0	0%
Current Year Financials	160	0	0%	160	0	0%
Project Description	Depot Rationalisation.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste, Officers have not been in a position to complete the DRP Business Case at this point. Requirements were to be re-visited in March 2020, however as a result of COVID-19 and other pressing priorities this has been delayed to 2021/22.						
Mitigating Action						
None available.						
Anticipated Outcome						
Project business case will be brought back to project board and Council.						

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	£000	£000	%	£000	£000	%

28 **Clydebank Community Sports Hub**

Project Life Financials	3,865	3,857	100%	3,865	0	0%
Current Year Financials	8	0	0%	8	(0)	0%
Project Description	Creation of a community and sport hub.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	26-Oct-18		

Main Issues / Reason for Variance

The facility has been operational since October 2018. Following the termination of the construction contract in the post completion phase, Officers have completed defect rectification to the allotment area and completed outstanding work to the natural grass pitch. Due to the excessive quotes received to rectify the bund defects, the decision was taken to no longer pursue rectification as this presents too great a financial risk to WDC. Final professional fees have now been paid. Officers continue to liaise with the Insolvency Practitioner to conclude the statement of a final account and address their claim for the final retention release. Officers received correspondence from the Insolvency Practitioner cost consultant requesting payment of the withheld retention money, which is disputed by Officers. The £0.008m budget allocation for this financial year 2021/22 will be reviewed as part of the final stages to agree the final account.

Mitigating Action

Statement of Final Account shall be agreed to bring project expenditure to a conclusion.

Anticipated Outcome

New facility has been operational since October 2018.

29 **Building Upgrades and H&S - lifecycle & reactive building upgrades**

Project Life Financials	1,211	311	26%	1,211	0	0%
Current Year Financials	1,211	311	26%	1,211	0	0%
Project Description	Lifecycle and reactive building upgrades.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

Planned works progressing with full budget spend anticipated in 2021/22.

Mitigating Action

None available at this time.

Anticipated Outcome

Full budget spend anticipated.

30 **New Sports Changing Facility at Lusset Glen in Old Kilpatrick**

Project Life Financials	150	16	10%	150	0	0%
Current Year Financials	134	0	0%	128	(6)	-4%
Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

Project had been delayed due to a number of COVID-19 related issues and utilities issues. Unit is now in production and anticipated to be onsite October 2021 with works to be complete by March 2022. £0.006m required to be rephased to 2022/23 for retentions.

Mitigating Action

None Required.

Anticipated Outcome

To deliver new sports changing facility.

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	£000	£000	%	£000	£000	%

31

Holm Park & Yoker Athletic FC

Project Life Financials	750	664	88%	750	0	0%
Current Year Financials	86	0	0%	86	(0)	0%
Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Planning was granted December 2020 and contractors started onsite start of January 2021, however due to a number of COVID-19 level 4+ restrictions contractors unable to be onsite and complete Works. Due to a number of issues in relation to availability of steel due to difficulties experienced within the supply chain as a result of Brexit it is unlikely will be able to commence onsite until August 2021. Works anticipated to be complete by 31 March 2022.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered on budget.						

32

Purchase of 3 Welfare Units

Project Life Financials	78	0	0%	78	0	0%
Current Year Financials	78	0	0%	78	0	0%
Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
Project Manager	Martin Feeney					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No issues identified. Budget spend anticipated.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						

33

Elevated Platforms (Building Services)

Project Life Financials	45	0	0%	45	0	0%
Current Year Financials	45	0	0%	45	0	0%
Project Description	Elevated Platforms (Building Services).					
Project Manager	Martin Feeney					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No issues identified. Budget spend anticipated.						
Mitigating Action						
None Required.						
Anticipated Outcome						
Project delivered within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

34	Invest in "Your Community Initiative"						
	Project Life Financials	912	793	87%	912	0	0%
	Current Year Financials	41	12	28%	41	0	0%
	Project Description		Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.				
	Project Manager		Elaine Troup				
	Chief Officer		Peter Barry				
	Project Lifecycle		Planned End Date		31-Mar-23	Forecast End Date	
Main Issues / Reason for Variance							
The Improvement Fund is currently paused to new applications to allow consideration of all current applications and live projects. This includes an evaluation of approved projects that have been delayed or not yet started. Project spend to be incurred as year progresses with full budget spend anticipated.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Full spend is anticipated on this year's budget.							

35	Integrated Housing Management System						
	Project Life Financials	110	12	11%	110	0	0%
	Current Year Financials	23	4	19%	23	0	0%
	Project Description	Development of IHMS system.					
	Project Manager	Graham Watters					
	Chief Officer	Peter Barry					
	Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
	Main Issues / Reason for Variance						
	Development of system progressing, with budget spend anticipated to be incurred in 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Development of IHMS system.							

36	Dennystoun Forge Site Improvements						
	Project Life Financials	225	0	0%	225	0	0%
	Current Year Financials	25	0	0%	25	0	0%
	Project Description	Dennystoun Forge Site Improvements					
	Project Manager	John Kerr					
	Chief Officer	Peter Barry					
	Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance							
Project was initially stalled due to COVID-19 restrictions, however as these are easing Officers have now carried out a consultative exercise and initiated a site inspection to develop the work programme for 2021/22, and provided there are no further pandemic impacts it is expect works commence in late summer.							
Mitigating Action							
Officers carried out some proactive consultative work to establish the tenant priorities this will allow the work programme to be developed timeously.							
Anticipated Outcome							
It is expected the works programme for 2021/22 be delivered within Quarter 4.							

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	£000	£000	%	£000	£000	%

37

Public non-adopted paths and roads

Project Life Financials

489

202

41%

489

0

0%

Current Year Financials

489

202

41%

489

0

0%

Project Description

Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.

Project Manager

Ian Bain

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

Projects are currently being developed to deliver better access in our Parks, Cemeteries and open spaces. Full budget spend anticipated in 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

Better access with parks, cemeteries and open spaces.

38

Community Sports Fund

Project Life Financials

472

406

86%

472

0

0%

Current Year Financials

66

0

0%

66

0

0%

Project Description

Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.

Project Manager

Ian Bain

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

Spend on this budget is dependant on community sports groups developing and delivering projects. COVID-19 has resulted in this process being delayed but it is hopeful spend will be achieved in 2021/22 as restrictions ease.

Mitigating Action

Work with groups to support project development.

Anticipated Outcome

New community sports facilities.

39

Environmental Improvement Fund

Project Life Financials

1,726

1,704

99%

1,726

0

0%

Current Year Financials

23

10

43%

23

0

0%

Project Description

This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.

Project Manager

Ian Bain

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

Remaining budget rephased from 2020/21 to progress with tree planting in 2021/22 in line with the Councils Climate Change and Biodiversity action plans. Full budget spend anticipated.

Mitigating Action

None required at this time.

Anticipated Outcome

Improvements to the environment of West Dunbartonshire.

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	£000	£000	%	£000	£000	%

40

Kilmaronock Cemetery Extension

Project Life Financials	50	0	0%	50	0	0%
Current Year Financials	50	0	0%	50	0	0%
Project Description	Extension of existing cemetery at Kilmaronock.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This budget will be used to develop an area of the existing Cemetery for additional burials. Project scope has now been developed and will be tendered under the minor civis framework. Budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Sustainable burial environment for local residents.						

41

Levensgrove Park - Restoration & Regeneration

Project Life Financials	4,148	4,122	99%	4,148	0	0%
Current Year Financials	102	77	75%	102	0	0%
Project Description	Restoration and Regeneration of Levensgrove Park.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project has been extended due to COVID-19. Budget spend in year anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Restoration of Levensgrove Park.						

42

Posties Park Sports Hub - New sports hub to include Gym & running track

Project Life Financials	1,802	1,046	58%	1,802	0	0%
Current Year Financials	1,401	646	46%	1,401	(0)	0%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
Project Manager	Ian Bain					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project start was delayed due to planning issues and COVID-19 restrictions. Work commenced January 2021 with a proposed completion date of March 2022.						
Mitigating Action						
None required.						
Anticipated Outcome						
New all weather running track and gymnasium.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

43	Sports Facilities Upgrades - Argyll Park - Construction of 3 All Weather Tennis Courts						
	Project Life Financials	220	208	94%	220	0	0%
	Current Year Financials	20	8	38%	20	(0)	0%
	Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.					
	Project Manager	Ian Bain					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	03-Apr-21		
	Main Issues / Reason for Variance						
	Project works complete. Retentions to be paid in 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
New all weather tennis courts.							

44

Spaces for People						
Project Life Financials	740	278	38%	412	(328)	-44%
Current Year Financials	648	186	29%	320	(328)	-51%
Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Jul-21	Forecast End Date	31-Jul-21		
Main Issues / Reason for Variance						
The project was introduced through funding for WDC from Scottish Government in 2020/21, in response to the COVID-19 pandemic. The funding was provided for widening of footpaths to abide by social distancing guidelines. The works were not able to be completed in 2020/21 and permission was granted to carry the grant forward into 2021/22 on the condition it was used by 31 July 2021. The works at Smollet Fountain are now complete and the works at Crosslet Road are almost complete, however due to time constraints it is anticipated Officers will only be able to use £0.320m of this budget and approximately £0.328m will be underspent.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide people of West Dunbartonshire additional space to help adhere to social distancing guidelines.						

45	Bus Rapid Deployment Fund						
	Project Life Financials	217	3	1%	217	0	0%
	Current Year Financials	214	0	0%	214	0	0%
	Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic.					
	Project Manager	Derek Barr					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project currently paused while options are investigated, however it is hopeful project will progress as the year does with budget spend anticipated at this time.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
To improve journey times and reliability of bus services.							

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	£000	£000	%	£000	£000	%
Cycling, Walking and Safer Streets						
Project Life Financials	692	287	41%	692	(0)	0%
Current Year Financials	692	287	41%	692	(0)	0%
Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Current year budget made up of £0.303m was rephasing from 2020/21 and new grant allocation of £0.389m. The £0.303m was carried forward with the condition it was used by 30 June 2021 and of this £0.303m of works have been able to be carried out in the time frame permitted, resulting in full spend of the c/f figure. Works relating to the slippage from 2020/21 include Alexandria Main Street and Bridge Street, Alexandria and works at Bank Street were completed on time. Lighting works at India Street are completed. Works for 2021/22 allocation of £0.389m currently being phased and is expected to be spent in current year.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve connectivity & enhanced Cycling routes within West Dunbartonshire.						
Footways/Cycle Path Upgrades						
Project Life Financials	103	0	0%	103	0	0%
Current Year Financials	103	0	0%	103	(0)	0%
Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Various link pathways to be improved during this financial year with this budget. Full spend to be incurred in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve Footways in West Dunbartonshire.						
Additional Pavement Improvements						
Project Life Financials	200	0	0%	200	0	0%
Current Year Financials	200	0	0%	200	0	0%
Project Description	Extra funding to accelerate pavement maintenance and improvements across West Dunbartonshire.					
Project Manager	Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works to Footways in Dumbarton East will be commenced early July 2021 and anticipated completion late August. Full budget spend anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To improve Footways in West Dunbartonshire.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

49

Auld Street Clydebank - Bond

Project Life Financials

400

358

90%

400

0

0%

Current Year Financials

42

0

0%

42

(0)

0%

Project Description

Completion of roadworks associated with Auld Street housing development.

Project Manager

Derek Barr

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

To complete works with this Road Bond funding in 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

To complete remaining civil works required.

50

Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road

Project Life Financials

60

55

91%

60

0

0%

Current Year Financials

7

2

23%

7

0

0%

Project Description

Funding has been received from Turnberry Homes and will be used to introduce traffic calming and traffic management measures to mitigate the impact of additional traffic accessing the housing development off Castle Road, Dumbarton.

Project Manager

Derek Barr

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

Consultation works for Speed Humps ongoing and would plan to utilise any remaining monies on installation.

Mitigating Action

None required at this time.

Anticipated Outcome

Traffic calming to be installed in Dumbarton East.

51

Electrical Charging Points - Rapid Charge

Project Life Financials

220

199

91%

220

0

0%

Current Year Financials

50

29

58%

50

0

0%

Project Description

Funding has been awarded from Transport Scotland for the Installation of electrical charging points

Project Manager

Derek Barr

Chief Officer

Gail MacFarlane

Project Lifecycle

Planned End Date

31-Mar-22

Forecast End Date

31-Mar-22

Main Issues / Reason for Variance

Installation of Electric Vehicle Charging's complete and awaiting electrical connections and commissioning.

Mitigating Action

None required at this time.

Anticipated Outcome

To provide Electric Vehicle Charging points within West Dunbartonshire.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

52

Flood Risk Management

Project Life Financials	963	28	3%	963	0	0%
Current Year Financials	963	28	3%	963	0	0%
Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act 2009.					
Project Manager	Raymond Walsh/ Derek Barr					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects being developed include River Leven at Golf Club, surface water management plan and work on several tributaries. Spend may accelerate depending on potential works adjacent to Golf Club. This will be confirmed as the year progresses.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Projects should be complete within budget.						

53

Infrastructure - Flooding

Infrastructure Funding						
Project Life Financials	93	0	0%	93	0	0%
Current Year Financials	93	0	0%	93	(0)	0%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Projects being developed with full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						

54

River Leven Flood Prevention Scheme

River Leven Flood Prevention Scheme						
Project Life Financials	800	157	20%	800	0	0%
Current Year Financials	343	0	0%	343	0	0%
Project Description	River Leven Flood Prevention Scheme.					
Project Manager	Raymond Walsh					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Awaiting outcome of Scottish Government & SEPA deliberations, however Officers are hopeful full budget spend can be incurred.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

55

Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides

Project Life Financials	880	0	0%	880	0	0%
Current Year Financials	880	0	0%	880	0	0%

Project Description Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.

Project Manager Raymond Walsh

Chief Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

Officers will continue Bus Infrastructure Improvement works and continue the ongoing programme including bus borders and bus shelters. A814 Congestion Measures works will involve installation of Scoot and TLP (traffic management technology to optimise journey time). Kilbowie Rd A814 - site investigation works to commence on the existing geometry of Ki bowie Road with respect to Railway Bridge. Strathleven Active Travel Network provision of a footway between Strathleven Place, Dumbarton and A814. Full budget spend anticipated at this time.

Mitigating Action

None required at this time.

Anticipated Outcome

Improve accessibility to Public Transport and improve journey time reliability.

56

Mandatory 20mph Residential communities

Project Life Financials	500	11	2%	500	0	0%
Current Year Financials	120	0	0%	120	0	0%

Project Description Mandatory 20mph Residential communities.

Project Manager Raymond Walsh

Chief Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-24 Forecast End Date 31-Mar-24

Main Issues / Reason for Variance

Awaiting Scottish Government recommendations.

Mitigating Action

None required at this time.

Anticipated Outcome

Project to be delivered within budget.

57

Infrastructure - Roads

Project Life Financials	3,899	443	11%	3,899	0	0%
Current Year Financials	3,899	443	11%	3,899	0	0%

Project Description Infrastructure - Roads.

Project Manager Hugh Campbell

Chief Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

Roads Operations and external Contractors have commenced an extensive surfacing programme in April 2021 with several projects complete and will be surfacing until mid-Nov weather permitting to utilise this budget in 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

Intention is to complete various surfacing works for this budget by March 2022.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

58

Street lighting and associated electrical infrastructure

Project Life Financials	86	8	9%	86	0	0%
Current Year Financials	86	8	9%	86	0	0%
Project Description	WDC is responsible for the maintenance of 18,000 street lighting columns and associated illuminated signs and bollards. This budget is required for this infrastructure.					
Project Manager	Hugh Campbell					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
There are ongoing Column Replacement works within West Dunbartonshire to ensure this budget is fully spent by March 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						

59

Depot Improvement Works

Project Life Financials	90	0	0%	90	0	0%
Current Year Financials	90	0	0%	90	0	0%
Project Description	Improvement of WDC Roads Depot.					
Project Manager	Hugh Campbell					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
New budget in 2021/22 to improve Elm Road Roads Depot. It is anticipated budget will be fully utilised by March 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Intention is to complete works within budget.						

60

Gruggies Burn Flood Prevention

Project Life Financials	14,730	374	3%	14,730	0	0%
Current Year Financials	572	2	0%	572	(0)	0%
Project Description	Commission of Gruggies Flood Prevention Scheme.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Report has been received mid-June 2021 outlining proposed options. Project board to be established with a view to finalising plans this calendar year.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
A813 Road Improvement Phase 1						
Project Life Financials	2,325	992	43%	2,325	0	0%
Current Year Financials	708	0	0%	708	0	0%
Project Description	A813 Road Improvement Phase 1.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
Main Issues / Reason for Variance						
Plans now developed for carriageway widening & footway/Cycleway construction between Strathleven and Lions Gate. Budget spend in year anticipated.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						
A813 Road Improvement Phase 2						
Project Life Financials	2,325	0	0%	2,325	0	0%
Current Year Financials	0	0	0%	0	0	0%
Project Description	A813 Road Improvement Phase 2.					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
Main Issues / Reason for Variance						
These works not due to commence until Phase 1 completed.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						
Clydebank Charrette, A814						
Project Life Financials	4,300	2,350	55%	4,300	0	0%
Current Year Financials	2,285	335	15%	2,285	(0)	0%
Project Description	Clydebank Charrette, A814					
Project Manager	Sharron Worthington					
Chief Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance						
Works progressing well project should be complete by spring 2022.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project should be completed within budget by spring 2022 enhancing the A814 through Clydebank.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

64	A811 Lomond Bridge						
	Project Life Financials	4,152	3,846	93%	4,152	0	0%
	Current Year Financials	723	417	58%	723	(0)	0%
	Project Description	Upgrade of Lomond Bridge.					
	Project Manager	Cameron Muir					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Actual End Date	31-May-21		
	Main Issues / Reason for Variance						
	Works to Lomond Bridge were completed May 2021.						
	Mitigating Action						
None required.							
Anticipated Outcome							
To provide an improved Lomond Bridge.							
65	Protective overcoating to 4 over bridges River Leven						
	Project Life Financials	1,030	63	6%	1,030	0	0%
	Current Year Financials	442	15	3%	442	0	0%
	Project Description	To overcoat 4 bridges over River Leven.					
	Project Manager	Cameron Muir					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
	Main Issues / Reason for Variance						
	Works to Renton Footbridge have commenced and should be completed within budget by March 2022.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
To upgrade bridges within West Dunbartonshire.							
66	Vehicle Replacement						
	Project Life Financials	3,042	700	23%	3,042	0	0%
	Current Year Financials	3,042	700	23%	3,042	0	0%
	Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
	Project Manager	Kenny Lang					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Vehicles are being ordered for delivery in this financial year						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Replacement of fleet within budget.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

67	Purchase of gritters						
	Project Life Financials	400	0	0%	400	0	0%
	Current Year Financials	400	0	0%	400	0	0%
	Project Description	Purchase of gritters.					
	Project Manager	Kenny Lang					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Specification being finalised procurement will be undertaken						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Project delivered within budget.							

68	Waste Transfer Station						
	Project Life Financials	1,980	0	0%	1,980	0	0%
	Current Year Financials	60	0	0%	60	0	0%
	Project Description	The design, development and construction of a recycling and bulk waste transfer facility that will ensure all recycling material can be sorted and disposed off appropriately to ensure compliance with landfill ban in 2025.					
	Project Manager	Kenny Lang					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	Project group set up and working on development plans. Budget will be spent in 2021/22						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Project delivered within budget.							

69	Replacement of compactors at Dalmoak civic amenity site						
	Project Life Financials	160	0	0%	160	0	0%
	Current Year Financials	80	0	0%	80	0	0%
	Project Description	The purchase of 2 compactors for the Council civic amenity site at Dalmoak.					
	Project Manager	Kenny Lang					
	Chief Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Compactors procurement concluded.						
	Mitigating Action						
None Required.							
Anticipated Outcome							
Project delivered within budget.							

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

70	Digital Inclusion						
	Project Life Financials	376	264	70%	376	0	0%
	Current Year Financials	331	219	66%	331	0	0%
	Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
	Project Manager	David Jones/ Julie McGrogan					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project progressing and full budget spend anticipated in 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Increase the chromebook ratio for most disadvantaged children.							

71	Schools Estate Improvement Plan - next Phase - Faifley Campus						
	Project Life Financials	28,860	42	0%	28,860	0	0%
	Current Year Financials	318	0	0%	318	0	0%
	Project Description	Improvement of Schools Estate.					
	Project Manager	Sharon Jump/ Craig Jardine					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance							
The next phase of the Schools Estate Improvement Plan involves the development of a new Campus provision in the Faifley area. Officers have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme. The bid submission was made in October 2020 and WDC has been successful in securing funding, SFT confirmed the indicative funding allocation for this project at £18.416m on the 4 May 2021, this will be received as a revenue stream over the 25 years of the Scottish Government financial support (subject to the Council adhering to the funding criteria). Site Options Appraisal has taken place and Members approved the recommendation to proceed with the new Faifley Campus on the St Joseph's site at Education Committee 9th June 2021. The next phase will see the appointment of design team and main contractor to proceed with Design Development for the new Campus. The launch of the statutory consultation on this proposal will be presented to the September 2021 Education Committee.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of the project will be on time and within budget.							

72	Free School Meals						
	Project Life Financials	199	99	50%	199	0	0%
	Current Year Financials	100	0	0%	100	0	0%
	Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Oct-21		
	Main Issues / Reason for Variance						
	Works ongoing through summer 2021 recess, with any snagging issues to be rectified during October school break. Full budget spend will be incurred in 2021/22.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Project delivered on budget within amended timescales.							

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

73

Choices Programme - to assist young people who require additional support

Project Life Financials	750	637	85%	750	0	0%
Current Year Financials	113	0	0%	113	(0)	0%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Remaining budget to be used for replacement windows, however the cost of these at the moment is unknown due to supplier issues caused by Brexit. It is hopeful a further update will be available for the next report.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered in budget.						

74

Schools Estate Refurbishment Plan

Project Life Financials	5,508	5,503	100%	5,508	0	0%
Current Year Financials	4	0	0%	4	(0)	0%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Apr-21		
Main Issues / Reason for Variance						
Project Complete awaiting final recharges in relation to playground works.						
Mitigating Action						
None required.						
Anticipated Outcome						
Project delivered on time and within budget						

75

Early Years Early Learning and Childcare Funding

Project Life Financials	8,717	6,939	80%	8,717	0	0%
Current Year Financials	1,936	158	8%	1,967	31	2%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works progressing and budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
The project will be completed to deliver the requirements of the Early Years expansion plans.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Dalmonach CE Centre						
Project Life Financials	1,150	1,118	97%	1,150	0	0%
Current Year Financials	49	17	35%	49	(0)	0%
Project Description	To create new community facilities with additional space for early years provisions.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Apr-22		
Main Issues / Reason for Variance						
Project complete - final account to be agreed.						
Mitigating Action						
None required.						
Anticipated Outcome						
To create new community facilities with additional space for early years provisions.						
Aids & Adaptations - Special Needs Adaptations & Equipment						
Project Life Financials	1,113	410	37%	1,113	0	0%
Current Year Financials	1,113	410	37%	1,113	0	0%
Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
Project Manager	Julie Slavin					
Chief Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Reallocation of expenditure currently coded through HSCP Revenue Aids & Adaptations budget.						
Mitigating Action						
None required.						
Anticipated Outcome						
Provision of adaptations and equipment to HSCP clients as anticipated.						
Replace Elderly Care Homes and Day Care Centres						
Project Life Financials	27,530	27,053	98%	27,530	0	0%
Current Year Financials	476	0	0%	444	(32)	-7%
Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Chief Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Clydebank Care Home (Queens Quay House) completion was certified 9 November 2020. The Statement of Final Account has been agreed with the Principal Contractor at a figure less than the cost plan and as such officers have adjusted the project outturn to report the project will be delivered on budget. The residents from the 2 existing Clydebank Care Homes moved into Queens Quay House on 14 and 15 December 2020. Officers in HSCP and Asset Management are progressing the disposal strategy for Mount Pleasant, Frank Downie and Queen Mary Day Centre. Clydebank Care Home is due to be financially complete by the end of financial year 2021/22.						
Mitigating Action						
The statement of final account has been signed and financial risk exposure should be reduced through efforts to dispose of the existing properties at the earliest opportunity.						
Anticipated Outcome						
Dumbarton Care Home opened 2017. Clydebank Care Home was certified complete on 9 November 2020 and projected to deliver on budget.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

79 Fund Blended Meetings

Project Life Financials	12	0	0%	12	0	0%
Current Year Financials	12	0	0%	12	0	0%
Project Description	Money to Fund Blended Meetings					
Project Manager	George Hawthorn					
Chief Officer	Victoria Rogers					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Aug-21		
Main Issues / Reason for Variance						
Installation has been delayed due to delay in supply of kit from third party provider. It is now anticipated that project will be completed by September 2021.						
Mitigating Action						
Installation has been rescheduled.						
Anticipated Outcome						
System in place by September 2021						

80 Internet of Things Asset Tracking

Project Life Financials							60	37	62%	60	0	0%
Current Year Financials							53	30	57%	53	0	0%
Project Description		Asset Tracking.										
Project Manager		Patricia Kerr										
Chief Officer		Victoria Rogers										
Project Lifecycle		Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22					
Main Issues / Reason for Variance												
Project progressing on time and budget in line with the agreed plan. Budget spend anticipated.												
Mitigating Action												
None required at this stage.												
Anticipated Outcome												
Project complete on time and on budget.												

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

81	ICT Security & DR						
	Project Life Financials	1,120	54	5%	1,120	0	0%
	Current Year Financials	1,120	54	5%	1,120	0	0%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Manager	Brian Miller/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Projects are at procurement stage and on target to spend this financial year. There is some concern re the overall ICT supply chain issues and this is being monitored.						
	Mitigating Action						
Monitor supply chain.							
Anticipated Outcome							
Majority of budget spent.							
82	365 Implementation						
	Project Life Financials	250	43	17%	250	0	0%
	Current Year Financials	169	13	7%	169	0	0%
	Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc.					
	Project Manager	Dorota Piotrowicz/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Jun-22		
	Main Issues / Reason for Variance						
	Budget is committed and invoices will be submitted by suppliers on completion of works as per agreed project plan. Initial invoices due re works completed to date. Full budget spend anticipated.						
	Mitigating Action						
Agree project plan so that spend profile can be finalised.							
Anticipated Outcome							
Budget spent and possibly accelerate spend from 2022/23.							
83	Education Software Licensing Refresh						
	Project Life Financials	270	2	1%	270	0	0%
	Current Year Financials	58	0	0%	58	0	0%
	Project Description	End of Life Software Upgrades for Education.					
	Project Manager	James Gallacher/ Patricia Kerr					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-29	Forecast End Date	31-Mar-29		
	Main Issues / Reason for Variance						
	This project will be triggered by identification of out of date software and where none is identified the budget will be carried to following year. At this time no Education-specific software has been identified during the annual network security penetration test. However ICT Education Steering Board will also approach schools for a review of current software requirements. Officers are forecasting full budget spend which will be revised as the year progresses.						
	Mitigating Action						
Liaise with schools re planned changes to software needed to delivery the curriculum.							
Anticipated Outcome							
Any replacement software to be at testing stage (rather than budget spent) due to constraints of replacing software during an academic year.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

84	IoT Employee Resilience Support						
	Project Life Financials	100	50	50%	100	0	0%
	Current Year Financials	50	0	0%	50	0	0%
	Project Description	Employee Resilience Online Support Tool.					
	Project Manager	Alison McBride					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Sep-21		
	Main Issues / Reason for Variance						
	Final payment due September, full budget spend to be incurred.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Full project rollout.							
85	Development of Workforce Management System						
	Project Life Financials	423	0	0%	423	0	0%
	Current Year Financials	42	0	0%	42	0	0%
	Project Description	Project to develop the Workforce Management System.					
	Project Manager	Arun Menon					
	Chief Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
	Main Issues / Reason for Variance						
	Full current year budget spend anticipated.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Development of Workforce Management System.							
86	Direct Project Support						
	Project Life Financials	3,502	46	1%	3,502	(0)	0%
	Current Year Financials	3,502	46	1%	3,502	(0)	0%
	Project Description	Business support cost such as reallocation of architects and project support at year end.					
	Project Manager	N/A					
	Chief Officer	N/A					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Salary Capitalisation in 2021/22.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Direct project support costs allocated as appropriate.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 8

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
1 Resources Carried Forward						
Project Life Financials	(141)	(99)	70%	(141)	0	0%
Current Year Financials	(1,215)	0	0%	(1,215)	(0)	0%
Project Description	These are resources that have been received in previous years relating to Turnberry Homes, Early Years, Town Centre Fund Grant, Digital Inclusion, Clydebank Can on the Canal, Internet of Things Asset Tracking and Auld Street Bond.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance	Application of resources is dependent on capital project progressing in year as planned.					
Mitigating Action	None required at this time.					
Anticipated Outcome	Application of resources held on balance sheet as at 31 March 2021 as appropriate.					
2 General Services Capital Grant						
Project Life Financials	(70,396)	(28,028)	40%	(70,396)	0	0%
Current Year Financials	(843)	(415)	49%	(843)	0	0%
Project Description	This is a general grant received from the Scottish Government in relation to General Services capital spend					
Project Lifecycle	Planned End Date	31-Mar-30	Forecast End Date	31-Mar-30		
Main Issues / Reason for Variance	General services capital grant is anticipated to be received as forecast.					
Mitigating Action	None required at this time					
Anticipated Outcome	General services capital grant is anticipated to be received as forecast.					
3 Ring Fenced Government Grant Funding						
Project Life Financials	(40,468)	(5,933)	15%	(40,365)	103	0%
Current Year Financials	(6,382)	(1,354)	21%	(6,279)	103	-2%
Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Regeneration Placed Based Investment Programme, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance	Application of resources is dependent on capital project progressing in year as planned.					
Mitigating Action	Mitigating actions are detailed within the appropriate status updates.					
Anticipated Outcome	Application of resources as appropriate.					
4 Match Funding / Other Grants and Contributions						
Project Life Financials	(13,599)	(4,058)	30%	(13,271)	328	-2%
Current Year Financials	(4,920)	(319)	6%	(4,592)	328	-7%
Project Description	Match Funding / Other Grants and Contributions					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance	Application of resources is dependent on capital project progressing in year as planned.					
Mitigating Action	None required.					
Anticipated Outcome	Match funding received.					

PERIOD END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

5	Capital Receipts						
	Project Life Financials	(39,439)	(288)	1%	(39,516)	(77)	0%
	Current Year Financials	(14,010)	(211)	2%	(7,471)	6,539	-47%
	Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Anticipated capital receipts to be monitored and forecast adjusted as required as 2021/22 progresses.						
	Mitigating Action						
	While market conditions are out with officers control all potential receipts will be explored.						
	Anticipated Outcome						
Capital receipts received.							

6	Prudential Borrowing						
	Project Life Financials	(138,473)	(107,398)	78%	(138,933)	(460)	0%
	Current Year Financials	(26,421)	(4,856)	18%	(23,391)	3,030	-11%
	Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.							

7	CFCR						
	Project Life Financials	0	0	0%	0	0	0%
	Current Year Financials	0	0	0%	0	0	0%
	Project Description	This is capital spend which is funded by revenue budgets					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	No CFCR anticipated in 2021/22 at this time.						
Mitigating Action							
None required at this time.							
Anticipated Outcome							
CFCR applied to relevant capital project.							

WEST DUNBARTONSHIRE COUNCIL**Report by the Chief Officer - Resources****Council: 26 August 2021**

**Subject: Housing Revenue Account Budgetary Control Report
 to 31 July 2021 (Period 4)**

1. Purpose

- 1.1** The purpose of the report is to provide members with an update on the financial performance to 31 July 2021 (Period 4) of the HRA revenue and capital budgets for 2021/22.

2. Recommendations

- 2.1** Members are asked to:

- i) note the revenue analysis shows a projected annual favourable variance of £0.002m; and
- ii) note the net projected annual position in relation to the capital plan is highlighting an in-year variance of £1.499m which is made up of slippage of £1.799m (3.72%) and overspend of £0.300m (0.62%) as detailed in appendix 4.

3. BackgroundRevenue

- 3.1** At the meeting of West Dunbartonshire Council on 3 March 2021, Members agreed the revenue estimates for 2021/2022 and a total budget of £46.147m.

Capital

- 3.2** At the meeting of Council on 3 March 2021, Members also agreed the updated Capital Plan for 2021/22 which has been augmented by slippage from 2020/21 to produce a total planned spend for 2021/22 of £48.328m.

4. Main IssuesRevenue

- 4.1** The budgetary position for HRA Revenue is provided in Appendix 1 with information on projected variances valued at more than £0.050m being provided as Appendix 2, and shows a projected favourable variance of £0.002m.

Capital

- 4.2** The HRA capital summary position is shown in Appendix 3. Information on projects that are highlighted as being within the red category is provided in Appendix 4. Appendix 5 provides information on all the remaining projects which are categorised as being within the Green category. A summary of anticipated resources is shown in Appendix 6. The analysis shows that there is currently a projected in-year favourable variance of £1.499m which relates to anticipated slippage of £1.799m and overspend of £0.300m.
- 4.3** From the analysis within Appendix 4, it can be seen that the projects reporting slippage are as follows:-

Project Name	Slippage (£m)
Doors/ Window component renewals	1.331
Defective structures/component renewals	0.276
Airport Noise Insulation Scheme	0.192

Reasons for slippage are explained in Appendix 4 and Appendix 5. The overspend of £0.300m relates to the smoke detector installation programme for which installation costs have been higher than anticipated at time of budget setting, resulting in an anticipated overspend of £0.300m at this time.

5. People Implications

- 5.1** There are no people implications.

6. Financial and Procurement Implications

- 6.1** Other than the financial position noted above, there are no financial implications of the budgetary control report. There are no procurement implications arising from this report.

7. Risk Analysis

- 7.1** The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. This can affect all service areas.

8. Equalities Impact Assessment (EIA)

- 8.1** The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9. Consultation

- 9.1** The views of both Housing management and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal.

10. Strategic Assessment

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Stephen West
Chief Officer – Resources
Date: 18 August 2021

Person to Contact: Janice Rainey - Business Unit Finance Partner (HEED),
16 Church Street, Dumbarton, G82 1QL,
telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices: Appendix 1 - Budgetary Position (Revenue)
Appendix 2 - Variance analysis (Revenue)
Appendix 3 - Budgetary Position (Capital)
Appendix 4 - Variance analysis Red Projects (Capital)
Appendix 5 - Variance analysis Green Projects (Capital)
Appendix 6 - Resources (Capital)
Appendix 7 - Analysis of Affordable Housing Supply Programme (Capital)

Background Papers: None

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL
HRA REVENUE BUDGETARY CONTROL 2021/2022

APPENDIX 1

PERIOD END DATE

31 July 2021

Subjective Summary	Total Budget 2020/21 £000	Spend to Date 2020/21 £000	Forecast Spend £000	Forecast Variance 2020/21 £000 %		Annual RAG Status
Employee Costs	6,272	1,878	6,274	2	0%	↑
Property Costs	1,917	580	1,807	(110)	-6%	↑
Transport Costs	110	28	83	(27)	0%	↑
Supplies, Services And Admin	394	117	387	(7)	-2%	↑
Support Services	2,677	900	2,599	(78)	-3%	↑
Other Expenditure	498	180	498	0	0%	→
Repairs & Maintenance	12,872	4,257	12,711	(161)	-1%	↑
Bad Debt Provision	1,060	316	948	(112)	-11%	↑
Void Loss (Council Tax/Lost Rents)	648	353	937	289	45%	↓
Loan Charges	19,699	6,566	19,699	0	0%	→
Total Expenditure	46,147	15,175	45,943	(204)	0%	↑

House Rents	44,417	12,275	44,158	259	1%	↓
Lockup Rents	210	57	205	5	2%	↑
Factoring/Insurance Charges	1,235	422	1,265	(30)	-2%	↑
Other rents	114	30	115	(1)	-1%	↑
Interest on Revenue Balance	71	24	71	0	0%	↓
Miscellaneous income	100	38	131	(31)	-31%	↑
Total Income	46,147	12,846	45,945	202	0%	↑

Net Expenditure	0	2,329	(2)	(2)
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MONTH END DATE 31 July 2021

PERIOD 4

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

PROPERTY COSTS	1,917	1,807	(110)	-6%	↑
Subjective Description					
This budget covers electricity, gas, rates, rents, cleaning and insurance costs.					
Variance Narrative					
Main Issues	The main reasons for this underspend relates to the expectation that the year end recharge for the cost of property insurance will be more in line with last year's actual than assumed within budget.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status

SUPPORT SERVICES	2,677	2,599	(78)	-3%	↑
Subjective Description					
This budget covers central support recharges to the HRA					
Variance Narrative					
Main Issues	The year end recharge for the use of central support services is anticipated to be similar to last year and lower than budgeted resulting in a favourable variance.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

REPAIRS & MAINTENANCE	12,872	12,711	(161)	-1%	↑
Service Description					
This budget covers all repair and maintenance expenditure to houses and lockups					
Variance Narrative					
Main Issues	The projected underspend is attributable to lower than budgeted costs for maintenance contracts.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated.				

MONTH END DATE	31 July 2021
PERIOD	4

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

BAD DEBT PROVISION	1,060	948	(112)	-11%	↑
Service Description					
This budget allows for the provision for bad and doubtful debts to be maintained at an appropriate level					
Variance Narrative					
Main Issues	It is anticipated that the Bad Debt Provision will be more in line with last year's actual, as opposed to budget, resulting in a favourable variance.				
Mitigating Action	No mitigating action is required.				
Anticipated Outcome	A year end underspend is anticipated				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

VOID LOSS	648	937	289	45%	↓
Service Description					
This budget covers the rents lost on void houses and lockups and the cost of council tax on void properties.					
Variance Narrative					
Main Issues	The main reason for this adverse variance relates to the number of void properties being higher than budgeted. Despite restrictions being lifted and best efforts to relet properties towards the end of 20/21, the recovery to normal numbers was not possible. Therefore, void numbers are starting higher in 21/22 than assumed within the budget. This is reflected in a higher cost for void rent loss and void council tax against budget.				
Mitigating Action	HMTA and Housing are working together to facilitate having void properties ready for re - letting				
Anticipated Outcome	A year end overspend is anticipated.				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

HOUSE RENTS	44,417	44,158	259	1%	↓
Service Description					
Rental income from houses					
Variance Narrative					
Main Issues	This budget is based on the expected numbers of stock available for rent. The 21/22 budget assumed a provision for some of the new builds becoming available to rent part way through the financial year. However, delays to the progress on site due to Covid-19 and adverse weather, will mean that some of these properties will not be ready until later than originally assumed within the budget.				
Mitigating Action	No mitigation possible. Any income shortfall will be contained within the overall HRA Budget.				
Anticipated Outcome	There will be a shortfall in rental income.				

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

MONTH END DATE 31 July 2021

PERIOD 4

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	4	14.8%	1,031	1.4%	4	14.8%	744	6.6%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	23	85.2%	71,521	98.6%	23	85.2%	10,476	93.4%
The in-year adverse variance reflects the 20/21 Scottish Governr	27	100%	72,552	100%	27	100%	11,220	100%
Project Status Analysis	Project Life Financials				Current Year Financials			
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000
Red								
Projects are forecast to be overspent and/or significant delay to completion	14,843	1,031	14,843	0	5,005	1,031	3,506	(1,499)
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	230,762	71,521	230,762	0	43,323	10,476	43,323	0
TOTAL EXPENDITURE	245,605	72,552	245,605	0	48,328	11,507	46,829	(1,499)
TOTAL RESOURCES	245,605	72,552	245,605	0	48,328	11,507	46,829	1,499
NET EXPENDITURE	0	0	0	0	0	0	0	0

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED STATUS

APPENDIX 4

MONTH END DATE

31 July 2021

PERIOD

4

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	Doors/window component renewals						
	Project Life Financials	10,539	625	6%	10,539	0	0%
	Current Year Financials	3,831	625	16%	2,500	(1,331)	-35%
	Project Description	Doors/Windows Component Renewals					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Projected to be underspent at this stage due to internal staffing resources being redeployed to other work areas whilst the window programme was affected by COVID. Resources now returned and mobilising. Additional sub-contractor support also mobilising for installs.						
	Mitigating Action						
	No mitigation available at this time.						
	Anticipated Outcome						
	Slippage anticipated and required to be carried forward into 22/23.						
2	Statutory/regulatory compliance works (lifts/electrical/legionella/fire etc)						
	Project Life Financials	683	287	42%	683	0	0%
	Current Year Financials	236	287	122%	536	300	127%
	Project Description	This budget will be used to upgrade / replace components / installations in order to comply with					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	The works in relation to the smoke detector installation programme has been continuing in connection with gas heating annual servicing and continues to gather pace. However an issue regarding the level of budget available has been identified in that installation costs have been higher than anticipated at time of budget setting, resulting in an estimated overspend of £0.300m at this time.						
	Mitigating Action						
	No mitigation available at this time.						
	Anticipated Outcome						
	Project to complete as planned however now with expected overspend.						
3	Defective structures/component renewals						
	Project Life Financials	3,429	119	3%	3,429	0	0%
	Current Year Financials	746	119	16%	470	(276)	-37%
	Project Description	Defective structures					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Projected to be underspent at this stage due to internal staffing resources being redeployed to other work areas whilst the structural programme was affected by COVID, due to the restrictions placed on the numbers of workers in close proximity. However, the restrictions have changed and staffing levels are able to return to normal levels. The programme was also affected by having the next available block cleared and ready to move onto with COVID having impacted on decants and tenant relocations.						
	Mitigating Action						
	No mitigation available at this time.						
	Anticipated Outcome						
	Slippage anticipated and required to be carried forward into 22/23.						

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED STATUS

APPENDIX 4

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

Airport Noise Insulation Scheme						
Project Life Financials	192	0	0%	192	0	0%
Current Year Financials	192	0	0%	0	(192)	-100%
Project Description	Noise Insulation Project					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Glasgow Airport has committed to develop and implement a Noise Insulation Policy to mitigate noise for residents most affected by aviation noise. To develop this the Council has committed to working jointly with the Airport to procure a leading expert in the field to manage the trial on behalf of our collective organisations and ultimately develop a phased programme of works in parallel with existing window replacement and insulation programmes to mitigate the noise experienced by tenants within a specified area. With the challenges facing the Airport as a result of the pandemic, this programme has been paused at the request of Glasgow Airport.						
Mitigating Action						
There is regular dialogue between the Council and Glasgow Airport, and there is the basis of an agreed delivery plan which was ready to be implemented prior to the pausing of the project. This can be re-established immediately by both parties, however it has to be recognised the nature of works and with the indication that it will not commence until Q3 2021/22 there is a strong likelihood that this project will not complete until 2022/23, however both parties still remain committed to its delivery.						
Anticipated Outcome						
Full delivery and spend is unlikely to be achieved in 2021/22, however the phasing will not be fully known until the beginning of August.						

TOTAL RED						
Project Life Financials	14,843	1,031	7%	14,843	0	0%
Current Year Financials	5,005	1,031	21%	3,506	(1,499)	-30%

MONTH END DATE

31 July 2021

PERIOD

4

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	Affordable Housing Supply Programme						
	Project Life Financials	135,876	65,167	48%	135,876	0	0%
	Current Year Financials	20,281	4,122	20%	20,281	0	0%
	Project Description	Affordable Housing Supply Programme					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Updated revised cashflow positions are currently being sought for each site. However, as it currently stands, it is anticipated that this programme will complete on project life budget. Further details are provided within appendix 7. Site updates are as follows:						
	St Andrews - Handovers have been proceeding according to the agreed programme. The latest revised programme indicated the last completions were expected to be early August, however supply issues relating to dry riser access panels have delayed this to late August with the exception of the assisted living property which is due in September. Housing Operations continue to be kept advised of all progress in relation to handovers.						
	Haldane - Project is complete with all properties being handed over.						
	Aitkenbar Primary School - Project is complete with all properties being handed over.						
	Clydebank East - A decision over the materials being used has now been made, the Planning Application has been made and will be heard at September Planning Committee.						
	Creveul Court - Project is complete with all properties being handed over.						
	Dumbarton Harbour Ph 3 - No further update in relation to the handover dates for this site. Work has been steadily ongoing on the site with a number of properties now complete and awaiting completion certificates.						
	Queens Quay Site B - Project is moving on and timber kit is progressing. The project is on track for completion in March 2022.						
	Future Sites - Sites have been identified and are at various different stages, with some having their designs and feasibilities progressing. An exercise will be carried out to determine viability of a number of gap sites for future housing development within the ownership of HRA.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
2	Special needs adaptations						
	Project Life Financials	2,540	144	6%	2,540	0	0%
	Current Year Financials	575	144	25%	575	0	0%
	Project Description	Adaptations to Housing for Special Needs					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	No Issues to report at this time. Due to impacts of COVID last year unspent budget was carried forward. This will place additional challenges on achieving full spend, however project officers and delivery team will endeavour to catch up with installs. Additional resources back-up contractor in-place and early numbers of installations/completions are positive in terms of assisting to meet spend targets.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN STATUS

APPENDIX 5

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

3

Capitalised minor works

Project Life Financials	2,480	173	7%	2,480	0	0%
Current Year Financials	691	173	25%	691	0	0%
Project Description	This is a budget to undertake specific minor ad hoc capital projects that arise on demand throughout the financial year.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

4

Better Homes Priority Budget

Project Life Financials	1,319	3	0%	1,319	0	0%
Current Year Financials	446	3	1%	446	0	0%
Project Description	Priority projects as prioritised by the Better Homes Group					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
<p>While pandemic restrictions stalled some proposed initiatives throughout 2020/21, it is anticipated that this will not be a concern throughout 2021/22. A number of priority initiatives, supported by the Better Homes Project Board, are already being investigated and are envisaged to have a positive impact on the current council housing stock, however these will still be subject to ongoing volatility with supply chains and labour markets that could impact on delivery. These include an Internet of Things pilot Project with AICO for Housing First properties, that will provide sensors to properties to measure temperature, humidity and air quality with training to be arranged; a pilot project to improve the efficiency of the electric storage heating systems in our multi-storey flats, initially starting with one block with the potential rollout to further blocks; and merging 2 flats into one property for a large family that cannot be accommodated elsewhere within the housing stock. The board are also investigating a number of energy efficiency and zero emission pilots to help us identify best practice for improvements across the wider stock for example under floor insulation.</p>						
Mitigating Action						
No mitigation required at this time.						
Anticipated Outcome						
It is anticipated that the accelerated proposals will result in this budget achieving all targets, but will continue to monitor market conditions.						

5

QL Development

Project Life Financials	26	8	31%	26	0	0%
Current Year Financials	26	8	31%	26	0	0%
Project Description	This budget relates to the costs associated with the development of the Integrated Housing Management System					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

MONTH END DATE

31 July 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN STATUS

APPENDIX 5

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Targeted EESSH compliance works						
Project Life Financials	20,504	1,988	10%	20,504	0	0%
Current Year Financials	5,076	1,988	39%	5,076	0	0%
Project Description	This budget enables the council's continued commitment to achieving the Government's standards in relation to energy efficiency.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues. EWI programme continues into 21/22 and should work be able to continue with no further lockdowns, it is anticipated that the programme will be completed as planned.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
Building external component renewals, roofs/chimneys/flashings/fascias/gutters/svp						
Project Life Financials	16,430	1,158	7%	16,430	0	0%
Current Year Financials	4,088	1,158	28%	4,088	0	0%
Project Description	Building external component renewals					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues. Roof renewal programme continues into 21/22 and should work be able to continue with no further lockdowns, it is anticipated that the programme will be completed as planned.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
External stores/garages/bin stores/drainage component renewals						
Project Life Financials	304	31	10%	304	0	0%
Current Year Financials	125	31	25%	125	0	0%
Project Description	This budget is to focus on external stores/garages/bin stores etc. component renewals as					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
Secure entry component renewals						
Project Life Financials	379	50	13%	379	0	0%
Current Year Financials	200	50	25%	200	0	0%
Project Description	This budget is to focus on secure door entry component renewals as identified and recommended from the housing stock condition survey and appropriate council officer referrals.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN STATUS

APPENDIX 5

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
13 Heating improvement works:						
Project Life Financials	4,972	317	6%	4,972	0	0%
Current Year Financials	948	317	33%	948	0	0%
Project Description	Carry out works to renew inefficient boilers/full systems as identified from the stock condition survey and renewal of obsolete/damaged boilers.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
14 Energy improvements/energy efficiency works						
Project Life Financials	331	27	8%	331	0	0%
Current Year Financials	108	27	25%	108	0	0%
Project Description	Energy improvements/ efficiency works (e.g. loft insulation, pipe/tank insulation, draught exclusion)					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
15 Improvement works (Risk St)						
Project Life Financials	170	0	0%	170	0	0%
Current Year Financials	170	0	0%	170	0	0%
Project Description	Risk Street Over clad					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date		31-Mar-22	
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
16 Void house strategy programme						
Project Life Financials	8,645	525	6%	8,645	0	0%
Current Year Financials	2,101	525	25%	2,101	0	0%
Project Description	Spend on Void Properties to bring them up to letting standard					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN STATUS

APPENDIX 5

MONTH END DATE

31 July 2021

PERIOD

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
17	Contingencies						
	Project Life Financials	500	0	0%	500	0	0%
	Current Year Financials	100	0	0%	100	0	0%
	Project Description	This is a contingent budget for unforeseen matters which may arise during the year.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	No Issues.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
18	Environmental renewal works, paths/fences/walls/parking area's						
	Project Life Financials	5,089	322	6%	5,089	0	0%
	Current Year Financials	1,289	322	25%	1,289	0	0%
	Project Description	Environmental renewal works, paths/fences/walls/parking areas					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	No Issues.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
19	Asbestos management works						
	Project Life Financials	1,104	128	12%	1,104	0	0%
	Current Year Financials	210	128	61%	210	0	0%
	Project Description	This budget is to fund work associated with the management of current asbestos legislation and the Council's asbestos policy within housing stock.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	No Issues.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
20	Buy Backs						
	Project Life Financials	7,106	332	5%	7,106	0	0%
	Current Year Financials	1,706	332	19%	1,706	0	0%
	Project Description	This is a budget to undertake specific projects that will deliver housing policies/strategies, example: Ex local authority and mortgage to rent buy-back scheme					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	No Issues.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN STATUS

APPENDIX 5

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
21	Salaries/central support/offices						
	Project Life Financials	12,776	818	6%	12,776	0	0%
	Current Year Financials	2,455	818	33%	2,455	0	0%
	Project Description	Allocation of costs from other WDC services who support the HRA capital programme					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	No Issues.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
22	Modern facilities and services						
	Project Life Financials	4,003	330	8%	4,003	0	0%
	Current Year Financials	1,320	330	25%	1,320	0	0%
	Project Description	New Kitchens, Bathrooms and Showers					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	No Issues. Additional resources back-up contractor in-place and early numbers of installations/completions are positive in terms of spend targets.						
	Mitigating Action						
	Additional back-up contracts in place to assist in delivery.						
	Anticipated Outcome						
	Project to complete as planned and meet spend targets.						
23	MSF Fire Risk Assessment Works						
	Project Life Financials	6,000	0	0%	6,000	0	0%
	Current Year Financials	1,200	0	0%	1,200	0	0%
	Project Description	High Rise Fire Safety Measures					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	A recent meeting held between Officers and the Scottish Government proved positive with the council's suggestions being well received. However, awaiting final report from the the Scottish Government and expecting further guidance on buildings above 11m which may also extend to buildings above 18m.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Progress on this programme will be closely monitored on a regular basis through the Better Homes Project Board.						
TOTAL GREEN							
	Project Life Financials	230,762	71,521	31%	230,762	0	0%
	Current Year Financials	43,323	10,476	24%	43,323	0	0%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 6

MONTH END DATE

31 July 2021

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1

NEW BUILD GRANT						
Project Life Financials	(39,600)	(23,814)	60%	(40,623)	(1,023)	3%
Current Year Financials	(5,000)	0	0%	(5,000)	0	0%
Project Description	Grant to facilitate the building of new build housing					
Project Lifecycle	Planned End Date		Forecast End Date			
Main Issues / Reason for Variance						
Overall, there is a favourable project life variance of £1.023m which relates to additional grant income successfully negotiated by Officers in relation to the increased grant per unit at Aitkenbar, Haldane and Dumbarton Harbour and the additional grant generated from the buyback scheme.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
The project life overall variance will be favourable by £1.023m due to additional Scottish Government Grant Income.						

TOTAL RESOURCES						
Project Life Financials	245,604	72,527	30%	245,604	0	0%
Current Year Financials	48,327	11,481	24%	46,828	1,499	3%

MONTH END DATE

31 July 2021

PERIOD

4

Site	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		RAG Status
	£000	£000	£000	£000	%	
St Andrews	22,647	21,699	22,647	-	0%	→
Haldane PS	11,572	11,308	11,572	-	0%	→
Aitkenbar PS	10,669	9,686	10,669	-	0%	→
Clydebank East	21,645	3,576	21,645	-	0%	→
Creveul Court	3,811	3,751	3,811	-	0%	→
Dumbarton Harbour	8,124	8,014	8,124	-	0%	→
Queens Quay (site B)	6,925	4,685	6,925	-	0%	→
Future Developments	46,132	1,216	46,132	-	0%	→
Fees and Staffing Costs	4,351	1,231	4,351	-	0%	→
Total Expenditure	135,876	65,166	135,876	0		→

West Dunbartonshire Council
Report by the Chief Officer - Resources
Council : 26 August 2021

Subject : Treasury Management Annual Report 2020/21

1. Purpose

- 1.1** The purpose of this report is to provide Members with an update on treasury management during 2020/21.

2. Recommendations

- 2.1** Members are requested to consider the information provided within the Annual Report as appended to this report and note this report will be referred to the Audit Committee for further scrutiny.

3. Background

- 3.1** In accordance with the Treasury Policy governing the Council's treasury management activities during 2020/21, the Chief Officer - Resources is required to provide an Annual Report to Members regarding the Treasury function.
- 3.2** One of the key clauses is that a responsible body is required to ensure effective scrutiny of the treasury management strategy and policies. Within West Dunbartonshire Council the body identified to fulfil this role is the Audit Committee.

4. Main Issues

Treasury Management Stewardship Report

- 4.1** A copy of the report is attached (Appendix 1).
- 4.2** The report gives details of loans borrowed and loans repaid during the course of the year, interest rates and debt rescheduling which was undertaken.
- 4.3** External borrowing (excluding PPP) has increased from £509.678m at the beginning of the year to £544.813m at the end of the year. This is due to new borrowing required to fund the capital programmes. Over the year as new debt has been borrowed and maturing debt replaced the average interest rate on loans held has reduced from 2.36% at 31 March 2020 to 1.92% at 31 March 2021 and this is lower than anticipated within the 2020/21 budget (with the average interest rate paid during 2020/21 being 2.11% in comparison to 2.25% in 2019/20).
- 4.4** Consideration was given to available interest rates, and mainly short term borrowing has been utilised to finance the current capital programme which has resulted in the reduction of interest rates held.

4.5 Investments have decreased from £19.389m at the beginning of the year to £17.475m at the year-end. The average interest rate on these investments held as at 31 March 2021 decreased from 0.74% to 0.02% due to market conditions affected by covid and this is lower than anticipated within the 2020/21 budget.

4.6 All year end actual indicators advised within Appendix 1 of this report are within the limits previously agreed by Council.

5. Option Appraisal

5.1 No option appraisal was required for this report.

6. People Implications

6.1 There are no personnel issues.

7. Financial and Procurement Implications

7.1 There are no financial or procurement implications.

8. Risk Analysis

8.1 Although this report provides a historic position in relation to treasury management there are three main risks associated with the formulation of prudential indicators and the treasury management strategy as detailed in Appendix 1. These risks are noted below; however the Council has robust monitoring processes in place and provides regular reports to Council and ensures further scrutiny by elected Members at the Audit Committee:

- (a) The risk of Counterparties default (i.e. loss of principal sum invested) must also be taken into account; however the Council has robust controls included within its treasury management and investment strategies that will assist in mitigating this risk; and
- (b) Capital inflation may increase capital expenditure levels, which in turn may affect the capital financing and borrowing requirement leading to an increase in borrowing, assuming no additional capital receipts or other funding are available.

9. Equalities Impact Assessment

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No assessment of environmental sustainability was required in relation to this report

11. Consultation

11.1 The views of Legal Services have been requested on this report and have advised there are neither any issues nor concerns.

12. Strategic Assessment

12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan.

12.2 Treasury management contributes to the Financial Strategy via the interdependency that exists between pro-active treasury management and the formulation of long term financial plans.

Stephen West
Chief Officer - Resources
Date: 19 August 2021

Person to Contact:	Gillian McNeilly, Finance Manager Council Offices, Church Street Email: gillian.mcneilly@west-dunbarton.gov.uk
Appendix:	Annual Report 2020/21 -Treasury Management and Actual Prudential Indicators
Background Papers:	Loans register and portfolio; Debt rescheduling schedules; Prudential Indicators 2021/22 to 2030/31 and Treasury Management Strategy 2021/22 to 2030/31 (Council 4 March 2021); and Treasury Management Annual Report 2019/20 (Council 30 September 2020)
Wards Affected:	No wards directly affected.

Annual Report 2020/21

Treasury Management and Actual Prudential Indicators

1. Introduction

- 1.1** The Council's treasury management activities are regulated by a variety of professional codes and statutes and guidance:
- The Local Government in Scotland Act 2003 (the Act), provides the powers to borrow and invest as well as providing controls and limits on this activity. The Act permits the Scottish Ministers to set limits either on the Council or nationally on all local authorities restricting the amount of borrowing which may be undertaken (although no restrictions were made in 2020/21);
 - Statutory Instrument (SSI) 29 of 2004, requires the Council to undertake any borrowing activity with regard to the CIPFA Prudential Code for Capital Finance in Local Authorities, and therefore to operate the overall treasury function with regard to the CIPFA Code of Practice for Treasury Management in the Public Services; and the treasury activity with regard to the CIPFA Code of Practice for Treasury Management in Local Authorities; and
 - Statutory Instrument (SI) 2016 No 123 requires the Council to document its policy on the prudent repayment of loans fund advances.
- 1.2** This Council has adopted both the CIPFA Code of Practice for Treasury Management in the Public Sector and the Prudential Code and operates its treasury management service and capital programme in compliance with these Codes and the above requirements. These require that the prime objective of the treasury management activity is the effective management of risk, and that its borrowing activities are undertaken in a prudent, affordable and sustainable basis.
- In December 2017, the Chartered Institute of Public Finance and Accountancy, (CIPFA), issued a revised Treasury Management Code and a revised Prudential Code.
- A particular focus of these revised codes was how to deal with local authority investments which are not treasury type investments e.g. by investing in purchasing property in order to generate income for the Authority at a much higher level than can be attained by treasury investments. One recommendation was that local authorities should produce a new report to members to give a high level summary of the overall capital strategy and to enable members to see how the cash resources of the Authority have been apportioned between treasury and non-treasury investments. For 2020/21, a Capital Strategy was reported and approved by Council on 4 March 2020.
- 1.3** During 2020/21 the minimum reporting requirements were that the Council should receive the following reports:

- an annual treasury strategy in advance of the new financial year (Council 4 March 2020);
- a mid-year treasury update report (Council 16 December 2020); and
- an annual report following the financial year-end describing the activity compared to the strategy (this report).

1.4 This report sets out:

- A summary of the strategy agreed for 2020/21;
- The Council's treasury position at 31 March 2021;
- The main Prudential Indicators and compliance with limits;
- A summary of the economic factors affecting the strategy over 2020/21;
- The Treasury activity during 2020/21;
- Performance indicators set for 2020/21;
- Disclosure regarding the repayment of loan Fund advances for 2020/21; and
- Risk and Performance.

2. A Summary of the Strategy for 2020/21

2.1 Borrowing - keeping note of the slightly over-borrowed position of the Council as at 31 March 2020 and the risk within the economic forecast at that time, caution was adopted with the 2020/21 treasury operations. The Section 95 Officer planned to monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances.

2.2 Investments - with the economic background at the time, the investment climate had one over-riding risk consideration - counterparty security risk. As a result of the underlying concerns, officers maintained an operational investment strategy which tightened the controls already in place in the approved investment strategy. The Council's investment strategy primary objectives are safeguarding the repayment of the principal and interest of its investments on time first and ensuring adequate liquidity second – the investment return being a third objective.

2.3 Based on the above, the treasury strategy was to postpone borrowing (by not borrowing in advance of need) and in particular minimise longer term borrowing to avoid the cost of holding higher levels of investments and to reduce counterparty risk.

3. The Council's Treasury Position at 31 March 2021

3.1 During 2020/21, the Chief Officer – Resources, in line with the Treasury Strategy, managed the debt position with the use of internal funds as well as a mix of short term and long term external borrowing, and the treasury position at 31 March 2021 compared with the previous year was:

Table 1

Treasury position – excluding PPP	31 March 2021		31 March 2020	
	Principal	Average Rate	Principal	Average Rate
Fixed Interest Rate Debt	£544.813m	1.92%	£509.678m	2.36%
Variable Interest Rate Debt	£0.000m	0.00%	£0.000m	0.00%
Total Debt	£544.813m	1.92%	£509.678m	2.36%
Total Investments	£17.475m	0.02%	£21.246m	0.74%
Net borrowing position	£527.338m		£488.432m	

3.2 From the above table, it can be seen that the average interest rate on the debt held as at 31 March has reduced from 2.36% in 2020 to 1.92% in 2021. At the same time the average interest rate has reduced on the investments held as at 31 March from 0.74% in 2020 to 0.02% in 2021.

3.3 The external debt figure included within Table 1 includes both short term and long term debt. The low average interest rate is due to a strategy of using short term borrowing to fund long term capital investment enabling the Council to take advantage of lower interest rates.

3.4 There are four treasury prudential indicators which cover the activity of the treasury function. Complying with these indicators reduces the risk of an adverse movement in interest rates impacting negatively on the Council's overall position:

- Upper limits on variable rate exposure;
- Upper limits on fixed rate exposure;
- Maturity structures of borrowing; and
- Total principal funds invested for greater than 365 days.

3.5 Table 2 shows the actual upper limits set per debt type and maturity as at 31 March 2021.

Table 2

	2020/21 Actual	2020/21 Indicator	
Upper limits on variable interest rates	0%	50%	
Upper limits on fixed interest rates	100%	100%	
Maturity structure fixed rate borrowing (%)	Year end	Max	Min
Under 12 months	48.0%	50%	0%
12 months to 2 years	2.0%	50%	0%
2 years to 5 years	5.6%	50%	0%
5 years to 10 years	4.6%	50%	0%
10 years to 20 years	3.6%	50%	0%
20 years to 30 years	5.4%	50%	0%
30 years to 40 years	4.2%	50%	0%
40 years to 50 years	20.9%	100%	0%
50 years to 60 years	5.7%	100%	0%
60 years to 70 years	0.0%	100%	0%
Maximum principal funds invested >365 days	£0.495m	£7m	Nil

4. The Main Prudential Indicators and Compliance with Limits

- 4.1 The Council is required by the Prudential Code to report the actual prudential indicators after the year end.

4.1.1 Capital Expenditure and its Financing

This indicator shows total capital expenditure for the year and how this was financed. The decrease in capital expenditure between revised estimate and actual as noted below in Table 3 is due to expenditure which slipped from 2020/21 into the 2021/22 capital programme, together with resources. The indicators for 2021/22 will be revised in line with this.

Table 3

	2020/21 Actual	2020/21 Revised Estimate*
Capital expenditure:	£92.184m	£97.902m
Resourced by:		
Capital receipts and grants	£27.002m	£32.654m
Revenue	£8.911m	£7.810m
Capital expenditure - additional need to borrow for in-year capital spend	£56.271m	£57.438m

* From the mid-year Treasury Strategy – Council 16 December 2020

4.1.2 Gross Borrowing and the Capital Financing Requirement (CFR)

In order to ensure that borrowing levels are prudent, over the medium term the Council's gross borrowing must only be used for capital purposes. Gross borrowing should not therefore, except in the short term, exceed the total of the capital financing requirement in the preceding year (2020/21) plus the estimates of any additional capital financing requirement for the current (2021/22) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure. This indicator allows the Council some flexibility to borrow in advance of its immediate capital needs in 2020/21.

- 4.1.3 The Chief Officer - Resources reports that the Council has complied with this indicator over the medium term (as can be seen by comparing the gross debt figure at 31 March 2021 with the anticipated CFR at 31 March 2024 as detailed in Table 4 below), and in the short term, the adjusted gross borrowing position also under the CFR as at 31 March 2021.

Table 4

	2020/21 Actual	2020/21 Revised Indicator*
Gross borrowing position per Table 1	£544.813m	£551.127m
Long term liability	£96.292m	£96.337m
Adjusted gross borrowing position	£641.105m	£647.464m
Capital Financing Requirement	£646.190m	£647.972m

* From the mid-year Treasury Strategy – Council 16 December 2020

	2020/21 Actual
CFR at 31 March 2021	
2020/21 Actual	£646.190m
Estimated Movement in CFR*	
2021/22	£56.486m
2022/23	£32.419m
2023/24	£56.027m
Anticipated CFR at 31 March 2024	£791.122m
Gross Debt at 31 March 2021	£641.105m

* Estimated movement from the Treasury Strategy 2021/22 – 22 March 2021

4.1.4 The Authorised Limit

The Authorised Limit is the “Affordable Borrowing Limit” required by Section 35 of the Local Government in Scotland Act 2003. The Council does not have the power to borrow above this level. The information in Table 5 demonstrates that during 2020/21 the Council has maintained gross borrowing within its Authorised Limit.

4.1.5 The Operational Boundary

The Operational Boundary is the borrowing position that the Council expects to work around during the year, and periods where the actual position is either below or over the Boundary is acceptable subject to the Authorised Limit not being breached. The information in Table 5 demonstrates that during 2020/21 the Council has maintained gross borrowing within its Operational Boundary.

4.1.6 Actual financing costs as a proportion of net revenue stream

This indicator shows the actual impact of capital expenditure in 2020/21 compared to the projected impact of the General Services Capital Plan Refresh and the HRA Capital Plan Update as approved by Members on 22 March 2021 and 3 March 2021, respectively. The cost of capital is described as loan charges within the revenue budgets

Table 5

	2020/21	
Revised Indicator - Authorised Limit*	£776.957m	
Revised Indicator - Operational Boundary*	£712.210m	
Maximum gross borrowing position during 2020/21	£644.755m	
Minimum gross borrowing position during 2020/21	£575.256m	
	Estimated	Actual
Financing costs as a proportion of net revenue stream:		
General Fund	4.65%	4.07%
Housing	22.56%	23.59%

* From the mid-year Treasury Strategy – Council 16 December 2020

5. Summary of the Economic Factors affecting the Strategy during 2020/21

5.1 The Economy and Interest Rates

UK / Scotland. Coronavirus. The first national lockdown in late March 2020 did huge damage to an economy that was unprepared for such an eventuality. This caused an economic downturn that exceeded the one caused by the financial crisis of 2008/09. A short second lockdown in November did relatively little damage and by the time of the third lockdown in January 2021, businesses and individuals had become more resilient in adapting to working in new ways during a three month lockdown so much less damage than was caused than in the first one. The way in which the UK and US have led the world in implementing a fast programme of vaccination which promises to lead to a return to something approaching normal life during the second half of 2021, has been instrumental in speeding economic recovery and the reopening of the economy.

Both the Government and the Bank of England took rapid action in March 2020 at the height of the crisis to provide support to financial markets to ensure their proper functioning, and to support the economy and to protect jobs.

The Bank of England's Monetary Policy Committee (MPC) cut Bank Rate from 0.75% to 0.25% and then to 0.10% in March 2020 and embarked on a £200bn programme of quantitative easing (QE). The MPC increased the QE by £100bn in June and by £150bn in November to a total of £895bn which includes QE undertaken prior to the pandemic. While the Bank Rate remained unchanged for the rest of the year, financial markets were concerned that the MPC could cut the Bank Rate to a negative rate; this was firmly discounted at the February 2021 MPC meeting when it was established that commercial banks would be unable to implement negative rates for at least six months – by which time the economy was expected to be making a strong recovery and negative rates would no longer be needed.

Government support. The Chancellor has implemented repeated rounds of support to businesses by way of low cost loans and other measures, and has protected jobs by paying for workers to be placed on furlough. This support has come at a huge cost in terms of the Government's budget deficit. The Budget on 3rd March 2021 increased fiscal support to the economy and employment during 2021 and 2022 likely followed by tax rises to help to pay the cost for the pandemic. This will help further to strengthen the economic recovery from the pandemic and to return the government's finances to a balanced budget on a current expenditure and income basis in 2025/26. An area of concern is that the government's debt is now more sensitive to interest rate rises as before the pandemic due to QE operations substituting fixed long-term debt for floating rate debt; there is, therefore, much incentive for the Government to promote Bank Rate staying low.

BREXIT. The final agreement on 24th December 2020 eliminated a significant downside risk for the UK economy. The initial agreement only covered trade so there is further work to be done on the services sector where temporary equivalence has been granted in both directions between the UK and EU; and this now needs to be formalised on a permanent basis.

USA. The US economy did not suffer as much damage as the UK economy due to the pandemic. The Democrats won the presidential election in November 2020 and have control of both Congress and the Senate. This enabled the Democrats to pass a \$1.9trn (8.8% of GDP) stimulus package in March on top of the \$900bn

fiscal stimulus deal passed by Congress in late December. These, together with the vaccine rollout proceeding swiftly will promote a rapid easing of restrictions and strong economic recovery during 2021.

EU. Both the roll out and take up of vaccines has been slow in the EU in 2021; this led to renewed severe restrictions or lockdowns during March. This will inevitably put back economic recovery after the economy had staged a rapid rebound from the first lockdowns in Q3 of 2020 but contracted slightly in Q4 to end 2020 only 4.9% below its pre-pandemic level. Recovery will now be delayed until Q3 of 2021 and a return to pre-pandemic levels is expected in the second half of 2022.

China. After a concerted effort to get on top of the virus outbreak in Q1 of 2020, economic recovery was strong in the rest of the year; this has enabled China to recover all of the contraction in Q1. Policy makers have both quashed the virus and implemented a programme of monetary and fiscal support that has been particularly effective at stimulating short-term growth.

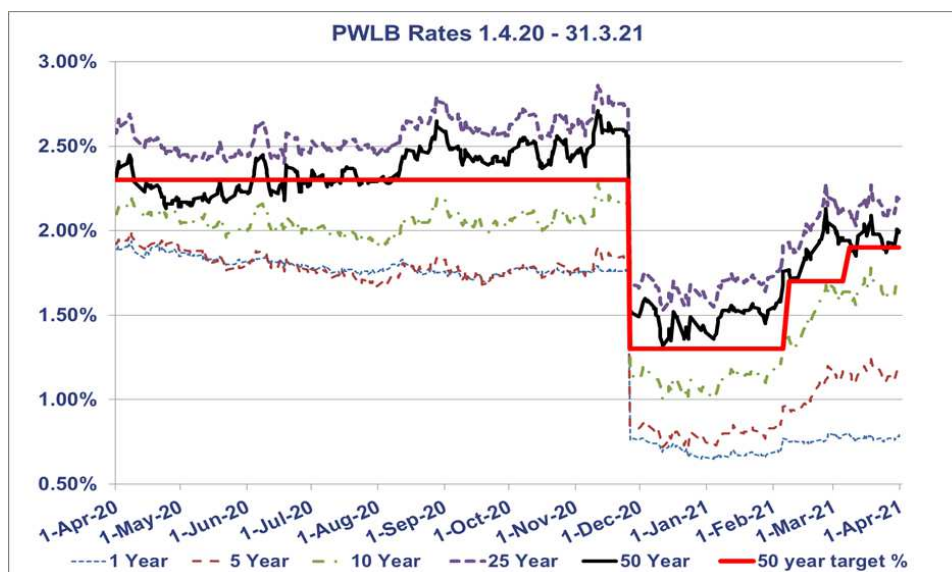
Japan. Three rounds of government fiscal support in 2020 together with Japan's relative success in containing the virus without draconian measures so far, and the roll out of vaccines gathering momentum in 2021, should help to ensure a strong recovery in 2021 and to get back to pre-virus levels by Q3.

World growth. World growth was in recession in 2020. Inflation is unlikely to be a problem in most countries for some years due to the creation of excess production capacity and depressed demand caused by the coronavirus crisis.

Deglobalisation. Until recent years, world growth has been boosted by increasing globalisation i.e. countries specialising in producing goods and commodities in which they have an economic advantage and which they then trade with the rest of the world. This has boosted worldwide productivity and growth, and, by lowering costs, has also depressed inflation. However, the rise of China as an economic superpower over the last 30 years, which now accounts for nearly 20% of total world GDP, has unbalanced the world economy. After the pandemic exposed how frail extended supply lines were around the world, it is now likely to lead to a sharp retrenchment of economies into two blocs of western democracies versus autocracies. It is, therefore, likely that we are heading into a period where there will be a reversal of world globalisation and a decoupling of western countries from dependence on China to supply products and vice versa. This is likely to reduce world growth rates.

5.2 Borrowing Rates in 2020/21

The graph for PWLB interest rates below shows that, after remaining relatively static until interest rates reduced significantly during November 2020, most PWLB rates have been on a general upward trend since.



Source: Link Treasury Management Annual Report Template 2020/21 (Scotland)

6. Treasury Activity during 2020/21

- 6.1 Borrowing** – The Council raised new long term loans of £10.000m and new short term loans of £260.250m during 2020/21 for the replacement of naturally maturing debt and to finance the Council's capital programme.
- 6.2 Rescheduling** – No debt rescheduling has taken place in 2020/21.
- 6.3 Repayment** – The Council repaid naturally maturing debt of £236.296m.
- 6.4 Summary of Debt Transactions** – The overall position of the debt activity resulted in the average annual interest rate paid throughout the year, year on year falling to 2.11% (2020/21) from 2.25% (2019/20).
- 6.5 Investment Policy** – The Scottish Government issued The Local Government Investments (Scotland) Regulations 2010 on 1 April 2010.
- 6.6** The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.
- 6.7** The Council's short term cash investments decreased from £21.246m at the beginning of the year to £17.475m at the end of the year with an average balance of £13.601m and received an average return of 0.25% over the year. In addition to the short term cash investments the Council also had 2 long term investments in Clydebank Property Company and Hub West Scotland with a total value of £0.495m as at 31 March 2021 as identified in table 2 above (investments over 364 days).

7. Performance Indicators set for 2020/21

- 7.1** The treasury strategy defined a set of performance indicators covering the following areas:
- 7.1.1 Security** - In the context of benchmarking, assessing security is a very subjective area. Security is currently evidenced by the application of minimum

quality criteria to financial institutions that the Council may choose to invest in, primarily through the use of credit ratings supplied by the three main credit rating agencies (Fitch, Moody's and Standard & Poors). The Council has benchmarked security risk by assessing the historical likelihood of default for investments placed with any institution with a long term credit rating of A- (this is the minimum long term credit rating used in the Council's investment strategy). The Council's maximum security risk is that 0.09% of investments placed with financial institutions could theoretically default based on global historical data. During the year all investments within the Council's portfolio were repaid on their due dates with no defaults of the principal sums recorded.

7.1.2 Liquidity – As required by the CIPFA Treasury Management Code of Practice the Council has stated that it will “ensure that it has adequate, though not excessive, cash resources, borrowing arrangements, overdrafts or standby facilities to enable it at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives”. In respect to liquidity as defined above the liquidity arrangements during the year were maintained in line with the facilities and benchmarks previously set by the Council as follows:

- Bank overdraft - £1.000m; and
- Liquid short term deposits of at least £5.000m available overnight.

7.1.3 Return – For the financial year the investment return averaged 0.25% which is a decrease of 0.49% from the previous year. Table 6 illustrates that the Council's average return identified of 0.25% was above the average return from the Council's bankers investment account (0.10%) and higher than the LIBID rates (noted in table 6) which are the local measures of return investment benchmarks approved in March 2012.

The Council's bankers (and therefore the bank with which the investment account is held) are currently the Clydesdale Bank plc which falls within the Category 3 Investment Category approved in the investment strategy approved in February 2017. Due to the credit rating of this bank this category specified a maximum limit £5million which may be held on an overnight basis only thus limiting the ability to attract interest on this account.

Table 6

Benchmark	Benchmark Return	Average Return
Internal returns above the 7 day LIBID rate	0.07%	0.25%
Internal returns above the 1 month LIBID rate	0.05%	0.25%

8. Disclosure regarding the repayment of loans fund advances for 2021/22

8.1 The policy on the prudent repayment of loans fund advances was detailed in the Mid-Year Monitoring Report 2020/21 - Treasury Management and Prudential Indicators reported to Council on 16 December 2020. The Chief Officer - Resources can report that the policy has been complied within during 2020/21.

- 8.2 Table 7 shows the movement in the level of loan fund advances between 1 April 2020 and 31 March 2021 (excluding PPP).

Table 7

	General Fund	Housing
Opening Balance at 1 April 2020	£295.078m	£201.998m
New Advances in 2020/21	£19.775m	£36.496m
Repayments in 2020/21	(£2.150m)	(£5.020m)
Closing Balance at 31 March 2021	£312.703m	£233.474m

- 8.3 Table 8 details the anticipated repayment profile of the balance on the internal loans fund advances (excluding PPP) for both General Services and Housing held at 31 March 2021 (note, this is not external debt).

Table 8

Future Repayment Profile at 31 March 2021	General Fund	Housing	Total
	£m	£m	£m
Under 12 months	£2.118	£6.614	£8.732
2 years to 5 years	£9.892	£29.504	£39.396
6 years to 10 years	£16.438	£40.502	£56.940
11 years to 15 years	£23.348	£33.809	£57.157
16 years to 20 years	£23.742	£38.077	£61.819
21 years to 25 years	£17.555	£44.916	£62.471
26 years to 30 years	£12.221	£28.721	£40.942
31 years to 35 years	£10.314	£5.496	£15.810
36 years to 40 years	£11.443	£1.255	£12.697
41 years to 45 years	£10.384	£0.403	£10.787
46 years to 50 years	£11.539	£0.269	£11.808
51 years to 55 years	£15.497	£0.413	£15.911
56 years to 60 years	£21.021	£0.609	£21.629
61 year +	£127.192	£2.886	£130.078
Total	£312.703	£233.474	£546.177

9. Risk and Performance

- 9.1 The Council has complied with all relevant statutory and regulatory requirements which require the Council to identify and, where possible, quantify the levels of risk associated with its treasury management activities. In particular its adoption and implementation of both the Prudential Code and the Code of Practice for Treasury Management means both that its capital expenditure is prudent, affordable and sustainable, and its treasury practices demonstrate a low risk approach. Ongoing consideration of future affordability and sustainability are reported and considered by Members each year when setting the Council's General Fund and HRA capital and revenue budgets.

- 9.2** The Council is aware of the risks of passive management of the treasury portfolio and, with the support of the Council's treasury advisers, has proactively managed its treasury position within the current economic climate taking advantage of lower interest rates where it is deemed appropriate. The Council has complied with its internal and external procedural requirements. There is little risk of volatility of costs in the current debt portfolio as the interest rates are predominantly fixed, with the majority of debt comprised of long-term loans.
- 9.3** Shorter-term rates and likely future movements in these rates predominantly determine the Council's investment return. These returns can therefore be volatile and, whilst the risk of loss of principal is minimised through the annual investment strategy, accurately forecasting future returns can be difficult.