

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in 'The Bridge' Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 17 May 2023 at 9.18 a.m.

**Present:** Councillors June McKay, John Millar, Lawrence O'Neill, Chris Pollock and Hazel Sorrell.

**Attending:** Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; Laura Adams, Business Partner – Strategic Procurement; Natasha Brooks and Michelle McCorrisken, Facilities Officers; Emma Pollock, Customer Services and Support Co-ordinator; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Karen Conaghan, James McElhill and Clare Steel.

**Councillor John Millar in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 15 March 2023 were submitted and approved as a correct record.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

## **CONTRACT AUTHORISATION REPORT – SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to conclude the award of the contract for the Supply of Personal Protective Equipment.

Following discussion and having heard the Business Partner – Strategic Procurement, the Procurement Manager and the Chief Officer – Supply, Distribution and Property in explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note that paragraph 2.1 of the report contained a typographical error and that the correct value of the contract was £244,969 inclusive of VAT per year with the four year total being £979,876 inclusive of VAT;
- (2) to authorise the Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract utilising the Scotland Excel Framework Agreement (06-21) for the Supply of Personal Protective Equipment, Lot 9 – 'Catering and Food Industry Clothing, Safety, Work Wear, Weather Wear and Foot Wear' to Healthy Bean; and
- (3) to note: (i) that the contract shall be for a period of four years at £244,969 inclusive of VAT per year with the four year total being £979,876 inclusive of VAT; and (ii) that the estimated commencement date of the contract was 1 June 2023.

The meeting closed at 9.29 a.m.