

Agenda



Tendering Committee

Date: Wednesday, 21 October 2020

Time: 09:15

Format: Zoom Video Conference

Contact: Scott Kelly, Committee Officer
Email: scott.kelly@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Tendering Committee** as detailed above.

The Convener has directed that the powers contained in Section 43 of the Local Government in Scotland Act 2003 will be used and so Members will attend the meeting remotely.

The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J. Finn (Chair)
Councillor G. Casey
Councillor I. Dickson (Vice Chair)
Councillor D. Docherty
Provost W. Hendrie
Councillor M. McNair
Councillor L. O'Neill
Councillor B. Walker

All other Councillors for information

Strategic Director - Transformation & Public Service Reform
Strategic Lead - Regulatory

Date of Issue: 8 October 2020

TENDERING COMMITTEE
WEDNESDAY, 21 OCTOBER 2020

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 – 7

Submit, for approval as a correct record, the Minutes of Meeting of the Tendering Committee held on 9 September 2020.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 CONTRACT AUTHORISATION REPORT – MOBILE VOICE AND DATA SERVICES To Follow

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Mobile Voice and Data Services.

6 CONTRACT AUTHORISATION REPORT – THE REPLACEMENT OF WIDER AREA NETWORK END OF LIFE SWITCHES To Follow

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Replacement of Wider Area Network (WAN) End of Life Switches.

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by Video Conferencing on Wednesday, 9 September 2020 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty*, Marie McNair and Lawrence O'Neill.

*Arrived later in the meeting.

Attending: Annabel Travers, Procurement Manager; Derek McLean, Business Partner – Strategic Procurement; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Gail Casey, Jim Finn and Brian Walker.

Councillor Ian Dickson in the Chair

CHAIR'S REMARKS

Councillor Dickson, Chair, welcomed everyone to the meeting which was being held remotely, in terms of Section 43 of the Local Government in Scotland Act 2003.

Accordingly, the Chair advised that a process/procedure had been developed for the meeting (a copy of which had previously been circulated to Members). Thereafter, the Committee agreed to note the procedure in place for the conduct of the meeting and the meeting then continued by video conferencing.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 19 August 2020 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – PROVISION OF ROUNDABOUT ADVERTISING

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Provision of Roundabout Advertising.

After discussion and having heard the Business Partner – Strategic Procurement in further explanation of the report and in answer to Members' questions, Councillor O'Neill moved:-

That the Committee agrees to continue consideration of this item to the next meeting of the Committee in order that further information could be obtained in relation to: (i) the size and shape of the roundabout advertising spaces; (ii) the number of advertising spaces which would be used on each of the five roundabouts referred to in the report; (iii) the status of the planning application(s) for the roundabouts and whether these would be dealt with under delegated authority or considered by the Planning Committee; and (iv) whether consideration has been given to subcontracting the maintenance of the roundabouts to local sponsors/companies.

As an amendment, Councillor Dickson, moved:-

That the Committee agrees the recommendations stated in the report, namely:-

- (1) to authorise the Strategic Lead - Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of a contract for the Provision of Roundabout Advertising to CP Media Limited; and
- (2) to note that the contract shall be for a period of two years from 1st October 2020 to 30 September 2022 with an option to extend up to an additional two 12 month periods until 30 September 2024.

Councillor McNair then seconded Councillor O'Neill's motion and Provost Hendrie seconded Councillor Dickson's amendment.

Having heard Councillor Dickson, Chair, it was agreed that a vote would be taken by a show of hands. Two Members voted for the amendment and 3 for the motion which was accordingly declared carried.

Note: Councillor Docherty entered the meeting during consideration of this item.

The meeting closed at 9.45 a.m.

DRAFT