

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Corporate Services

Corporate Cultural Sub-Committee – 4 August 2008

Subject: Delegated Powers for Corporate Cultural Sub-Committee

1. Purpose

- 1.1** This report asks the Sub-Committee to note the delegated powers which have been given to the Corporate Cultural Sub-Committee.

2. Background

- 2.1** At the meeting of West Dunbartonshire Council held on 19 December 2007, the Council agreed to the formation of a Corporate Cultural Sub-Committee. A further report was submitted to the Council on 30 January 2008 which asked Members to approve the membership, remit, delegated powers and arrangements for meetings for the Corporate Cultural Sub-Committee. At a meeting of the Corporate and Efficient Governance Committee held on 28 May 2008, the Committee agreed that the Corporate Cultural Sub-Committee be given delegated authority over its own budget and all cultural events.

3. Main Issues

- 3.1** At the meeting of the Corporate and Efficient Governance Committee held on 28 May 2008, it was agreed:-

- (a) that officers should prepare a Scheme of Delegation and identify a budget heading which would be reported to the next meeting of the Corporate Cultural Sub-Committee; and
- (b) that a report should be submitted to the next meeting of the Corporate and Efficient Governance Committee.

- 3.2** A copy of the revised Scheme of Delegation is shown as an appendix to the report.

- 3.3** The issue of budget headings will be addressed in a separate report to the Sub-Committee.

4. Personnel Issues

- 4.1** There are no personnel issues associated with this report.

5. Financial Implications

- 5.1** The Corporate Cultural Sub-Committee has been granted delegated powers to authorise expenditure from the budgets identified in paragraph 3.3 above.

6. Risk Analysis

- 6.1** There are no additional risks arising from the recommendations of this report.

7. Conclusions

- 7.1** Members are asked to note that the Corporate Cultural Sub-Committee has been granted delegated powers over its own budget and all cultural events.

8. Recommendations

- 8.1** The Sub-Committee is asked to note the contents of the report.

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Executive Director of Corporate Services
Date: 18 June 2008

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Background Papers: Reports to Council 19 December 2007 and 30 January 2008.
Report to Corporate Cultural Sub-Committee held on 20 March 2008
Minutes of Meeting of Corporate and Efficient Governance Committee held on 28 May 2008.

Wards Affected: None

**Revised Scheme of Delegation of the
Corporate Cultural Sub-Committee**

1. Membership/Arrangements for Meetings

- 1.1 The membership of the Corporate Cultural Sub-Committee will comprise 6 Elected Members. 2 SNP (administration), 2 Labour (opposition), 1 other and the Council's Ambassador for Culture.
- 1.2 The quorum of the Corporate Cultural Sub-Committee will be two Elected Members.
- 1.3 The Corporate Cultural Sub-Committee will have the power to establish Working Groups to examine and report on specific issues.
- 1.4 The Corporate Cultural Sub-Committee will meet every third month.
- 1.5 The Corporate Cultural Sub-Committee will report to the Corporate & Efficient Governance Committee.

2. Role and Remit

2.1 General

The purpose and remit of the Corporate Cultural Sub-Committee is to:-

- Promote cultural events.
- Inform and debate the activities of the Council in its role as a direct provider of arts and cultural activity.
- Inform and debate the activities of the Council in its responsibilities for cultural and civic events.
- Inform and debate on the activities of the Council in its responsibilities for tourism and cultural economic regeneration.
- Inform and debate on the activities of the Council in its twinning role.
- Inform and debate policy and service provision of areas of culture.
- Maximise grant funding and external funding opportunities to develop the culture agenda.

The Corporate Cultural Sub-Committee will undertake a number of general responsibilities. These include:

Ensuring that the sub-committee retains a primary focus on its responsibilities for delivering on the outcomes which are within its area of responsibility by developing an inclusive Corporate Cultural Strategy which brings together the key elements of the existing WDC Culture Strategy, WDC Events Strategy, linking these to local and national strategic initiatives.

- Monitoring the work of the sub-committee and ensuring that the activities reported to the sub-committee are responsive to the needs of local people and national objectives.
- Ensuring and monitoring that the views of local people, employees and other stakeholders are sought on the development and delivery of services.
- Promoting Social Inclusion and Equalities in all areas for which the sub-committee has responsibility.
- Promoting the development of relevant inter-agency issues and supporting partnership working.
- Review performance targets (within the context of the Corporate and Service Planning processes), for the overall standards of service and receiving reports on these.
- Establishing a strategic financial framework to underpin service delivery, continuous improvement and partnership arrangements.
- Monitoring revenue budgets in respect of the sub-committee's activity.
- Considering the findings and recommendations of any working groups relevant to the sub-committee's areas of activity.

2.2 Best Value and Performance Review

The Corporate Cultural Sub-Committee will monitor the implementation of Best Value and other continuous improvement initiatives within the scope of its remit. It will scrutinise statutory and other performance information. This may include:-

- Review scrutinising performance reports on Service Plans.
- Considering reports on Best Value service reviews and other continuous improvement and quality initiatives.

2.3 Delegated Powers

The Sub-Committee will full have delegated powers to implement its function, remit and responsibilities as detailed above, except where the exercise of such powers more properly falls to be exercised by another Committee or Council.