

Supplementary Agenda

Educational Services Committee

Date: Wednesday, 24 August 2016

Time: 17:00

Venue: Council Chamber,
Clydebank Town Hall, Dumbarton Road, Clydebank

Contact: Scott Kelly, Committee Officer
Tel: 01389 737220 scott.kelly@west-dunbarton.gov.uk

Dear Member

Additional Appendix and Item to Follow

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 12 August 2016 and now enclose for your attention an additional appendix (Appendix 5, 'Equality Impact – Screening and Assessment Form') relating to Item 6, 'A Vision for Early Learning and Childcare in West Dunbartonshire Council – Indicative Early Years Strategy 2016-2020', together with the report relating to Item 13, 'Educational Services Budgetary Control Report to 31 July 2016 (Period 4)' which was not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Undernote:-

Additional Appendix

- 6 A VISION FOR EARLY LEARNING AND CHILDCARE IN WEST
DUNBARTONSHIRE COUNCIL – INDICATIVE EARLY YEARS STRATEGY
2016-2020 3 – 10**

Submit additional appendix (Appendix 5, 'Equality Impact – Screening and Assessment Form') in relation to the above report.

Item to Follow

**13 EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO
31 JULY 2016 (PERIOD 4) 11 – 33**

Submit report by Chief Education Officer providing an update on the financial performance of Educational Services to 31 July 2016 (Period 4).

Distribution:

Councillor M. McGinty (Chair)
Councillor G. Black
Councillor G. Casey
Councillor W. Hendrie
Provost D. McAllister
Councillor D. McBride
Councillor J. McColl
Councillor J. Millar
Councillor J. Mooney (Vice Chair)
Councillor I. Murray
Councillor T. Rainey
Councillor M. Rooney
Councillor K. Ryall
Councillor H. Sorrell
Mrs B. Barnes
Ms L. Bonnar
Mr G. Corrigan
Mr G. Hill
Miss E. McBride
Miss S. Rennie
Ms J. Strang

All other Councillors for information

Strategic Director – Transformation & Public Service Reform
Chief Education Officer

Date of Issue: 18 August 2016

EQUALITY IMPACT: SCREENING AND ASSESSMENT FORM

This form is to be used in conjunction with the Equality Impact Assessment Guidelines. Please refer to these before starting; if you require further guidance contact community.planning@west-dunbarton.gov.uk

Section 1: Policy/Function/Decision (PFD) Details	
A PFD is understood in the broad sense including the full range of functions, activities and decisions the council is responsible for.	
Name of PFD:	Vision for Early Learning and Childcare in West Dunbartonshire Council – Indicative Implementation Plan
Lead Department & other departments/ partners involved:	Educational Services
Responsible Officer	Chris Smith – Manager of Children’s Services
Impact Assessment Team	Chris Smith – Manager of Children’s Services Alan Munro – Quality & Performance Officer
Is this a new or existing PFD?	New
Start date: 24 August 2016	End date: 24 August 2016
Who are the main target groups/ who will be affected by the PFD ?	Pre-school children attending Early Years establishments within WDC and their parents and carer’s
Is the PFD Relevant to the General duty to eliminate discrimination, promote equal opportunities or foster good relations? Please enter brief detail	No – The PFD is an update for elected member together with a request for approval to commence statutory consultation in relation to management changes proposed for St Eunan’s and Gartocharn’ s ELC’s
Yes:	If yes, complete all sections, 2-9
No:	If no, complete only sections 8-9
	If don’t know, complete sections 2 & 3 to help assess relevance

Section 2: Evidence	
Please list the available evidence used to assess the impact of this PFD, including the sources listed below. Please also identify any gaps in evidence and what will be done to address this.	
Available evidence:	
Consultation/ Involvement with community, including individuals or groups or staff as relevant	
Research and relevant information	
Officer knowledge	
Equality Monitoring information – including service and employee monitoring	
Feedback from service users, partner or other organisation as relevant	
Other	
Are there any gaps in evidence? Please indicate how these will be addressed	
Gaps identified	
Measure to address these	

Note: Link to Section 6 below Action Plan to address any gaps in evidence

Section 3: Involvement and Consultation

Include involvement and consultation relevant to this PFD, including what has already been done and what is required to be done, how this will be taken and results of the consultation.

Please outline details of any involvement or consultation, including dates carried out, protected characteristics. Also include involvement or consultation to be carried out as part of the developing and implementing the policy.

Details of consultations	Dates	Findings	Characteristics
			Race
			Sex
			Gender Reassignment
			Disability
			Age
			Religion/ Belief
			Sexual Orientation
			Civil Partnership/ Marriage
			Pregnancy/ Maternity

			Cross cutting
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Note: Link to Section 6 below Action Plan

Section 4: Analysis of positive and Negative Impacts

Protected Characteristic	Positive Impact	Negative Impact	No impact
Race			
Sex			
Gender Re-assignment			
Disability			
Age			
Religion/ Belief			
Sexual Orientation			

Civil Partnership/ Marriage; this PC is not listed as relevant for Specific Duties; however under the General Duty we are required to eliminate any discrimination for this PC.			
<i>Note: Link to Section 6 below Action Plan in terms of addressing impacts</i>			
Section 5: Addressing impacts Select which of the following apply (use can choose more than one) and give a brief explanation – to be expanded in Section 6: Action Plan			
1. No major change			
2. Continue the PFD			
3. Adjust the PFD			
4. Stop and remove the PFD			

Give reasons:	
<i>Note: Link to Section 6 below Action Plan</i>	

Section 6: Action Plan describe action which will be taken following the assessment in order to; reduce or remove any negative impacts, promote any positive impacts, or gather further information or evidence or further consultation				
Action	Responsible person	Intended outcome	Date	Protected Characteristic
				Disability
				Gender
				Gender Reassignment
				Race
				Age
				Religion/ Belief
				Sexual Orientation
				Civil Partnership/ Marriage
				Pregnancy/ Maternity
				Cross cutting

Are there any negative impacts which cannot be reduced or removed? please outline the reasons for continuing the PFD

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Section 7: Monitoring and review

Please detail the arrangements for review and monitoring of the policy

How will the PFD be monitored? What equalities monitoring will be put in place?	
When will the PFD be reviewed?	
Is there any procurement involved in this PFD? If yes please confirm that you have read the WDC Equality and Diversity guidance on procurement	

Section 8: Signatures

The following signatures are required:

Lead/ Responsible Officer:	Signature: Chris Smith – Manager of Children’s Services	Date: 1/8/16
EIA Trained Officer:	Signature: Alan Munro – Quality & Performance Officer	Date: 1/8/16

Section 9: Follow up action

Publishing: Forward to community Planning and Policy for inclusion on intranet/internet pages	Signature:	Date:
Service planning: Link to service planning/ covalent – update your service plan/ covalent actions accordingly	Signature:	Date:

Give details, insert name and number of covalent action and or related PI:

Committee Reporting: complete relevant paragraph on committee report and provide further information as necessary	Signature:	Date:
Completed form: completed forms retained within department and copy passed to Policy Development Officer (Equality) within the CPP team	Signature:	Date:

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Education Officer

Educational Services Committee: 24 August 2016

Subject: Educational Services Budgetary Control Report to 31 July 2016 (Period 4).

1. Purpose

1.1 The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 July 2016 (Period 4).

2. Recommendations

2.1 Committee is asked to note the contents of this report which shows:

- (a) a projected full year adverse revenue variance of £0.233m (less than 1% of budget); and
- (b) A projected full year favourable capital variance of £1.234m (4.7% of budget) of which £1.239m relates to project re-phasing and £0.005m to an in-year overspend.

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 24th February 2016, Members agreed the revenue estimates for 2016/2017, including a total net Educational Services budget of £93.522m. Since then the following budget adjustments have taken place revising the budget to £92.498m.

Budget Agreed by Council 24th February 2016	£93.522m
Scottish Attainment Challenge	(£1.024m)
Revised Budget	£92.498m

Capital

3.2 At Council on 24 February 2016, Members agreed the updated 10 year General Services Capital Plan for 2016/17 to 2025/26. The next three years from 2016/17 to 2018/19 have been approved in detail with the remaining 7 years being indicative at this stage.

The total project life budget approved for projects that have either commenced or are due to commence in that period totaled £83.371m.

Since then the following budget adjustments have taken place revising the project life budget to £86.618m as detailed below.

Budget Agreed February 2016	£83.371m
Additional slippage carried forward from 2015/16	£3.247m
Revised Budget	£86.618m

3. Main Issues

Revenue Budget

- 3.1 The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 3.2 The overall projected full year variance is £0.233m adverse. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 3.3 Agreed savings and management adjustments for 2016/17 are monitored and of the total being monitored of £0.975m, it is anticipated that £0.321m will not be achieved (see Appendix 4). It should be noted that relevant variances due to this shortfall are included within the service information and variances identified within this report.

Capital

- 3.4 The current progress on the capital plan is shown in Appendices 5 to 8.
- 3.5 The overall Educational Services programme summary report at Appendix 5 provides both an analysis of the overall programme at each status and a summary budgetary control report.
- 3.6 The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green status for project life and the current year. It currently shows that for the project life overview 1 project (7% of total projects) has spend to date of £1.060m (3% of total spend) and is at Red status; 3 projects (21% of total projects) have spend to date of £6.260m (16% of total spend) are at Amber status, and 10 projects (71% of total projects) have spent to date of £31.756m (81% of total spend) and are at Green status. The corresponding figures for the current year are 1 Red project (7% of total projects) with spend to date of £0.403m (7% of total spend), 3 Amber projects (21% of total projects) with spend to date of £2.317m (38% of total spend) and 10 Green projects (71% of total projects) with spend to date of £3.359m (55% of total spend) respectively.

3.7 In terms of budgetary control the tables at the bottom show that in the current year spend is anticipated to be lower than budget by £1.234m while the same data for the project life shows an anticipated overspend of £1.502m of which £0.005m is due to a current year overspend in chrome books for primary 7 pupils and £1.497m due to historical overspend re Bonhill/Goldenhill new build which is an ongoing project as the final payment has not yet made.

3.8 Appendices 6 and 7 detail a financial analysis of projects at red and amber status respectively with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible.

3.9 Works to Balloch Library of £0.050m will be done in conjunction with condition survey works that are included within the Building Upgrades budget (reported to IRED Committee). As the works will be managed by the same team for budget monitoring purposes a virement request will be submitted to August Council for members approval. Details of this are included in appendix 8.

4. People Implications

4.1 There are no direct people implications.

5. Financial and Procurement Implications

5.1 Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

6. Risk Analysis

6.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

7. Equalities Impact Assessment (EIA)

7.1 The report is for noting and therefore, no Equalities Impact Assessment was completed for this report.

8. Consultation

8.1 The views of both Finance and Legal services have been requested on this report and they have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

9. Strategic Assessment

9.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Laura Mason
Strategic Leader – Education, Learning and Attainment

Date: 09 August 2016

Person to Contact: Joe Reilly - Business Unit Finance Partner (Education),
Garshake Road, Dumbarton, G82 3PU, telephone: 01389
737707, e-mail joe.reilly@west-dunbarton.gov.uk

Appendices: Appendix 1 - Revenue Budgetary Control 2016/2017
- Summary Report

Appendix 2 - Revenue Budgetary Control 2016/2017
- Service Reports
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Appendix 3 - Analysis of Revenue Variances over
£50,000

Appendix 4 - Monitoring of Management Adjustments &
Savings 2016/17

Appendix 5 - Capital Programme summary

Appendix 6 - Capital Projects at Red Status

Appendix 7 – Capital Projects at Amber Status

Appendix 8 – Details of proposed capital virement

Background Papers: Ledger output – period 4

General Services Revenue Estimates 2016/17

General Services Capital Plan 2016/17 to 2018/19 -
Council 24 February 2016

Education Services Capital Plan - Analysis of Projects at
Green Status

Wards Affected: All

EDUCATION SUMMARY

MONTH END DATE

31 July 2016

PERIOD

PERIOD 4

Actual Outturn 2015/16	Departmental / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17	RAG Status	
£000	Departmental Summary	£000	£000	%	£000	£000	%	
26,780	Primary Schools	25,019	7,970	32%	25,026	7	0%	↓
24,171	Secondary Schools	24,215	8,342	34%	24,262	46	0%	↓
10,788	Special Schools	14,612	4,875	33%	14,923	312	2%	↓
695	Psychological Services	637	235	37%	634	(3)	0%	↑
540	Miscellaneous	528	(186)	-35%	528	0	0%	→
7,454	Pre 5s	7,891	2,264	29%	7,746	(146)	-2%	↑
3,292	Libraries, Culture & Museums	3,085	939	30%	3,100	15	0%	↓
13,923	PPP	14,039	4,138	29%	14,039	0	0%	↓
109	Curriculum for Excellence	312	5	2%	312	(0)	0%	↑
722	Central Admin	320	203	63%	327	7	2%	→
381	Workforce CPD	424	120	28%	421	(3)	-1%	→
681	Performance & Improvement	467	166	36%	466	(0)	0%	→
1,677	Education Development	950	(685)	-72%	948	(1)	0%	→
91,212	Total Net Expenditure	92,498	28,385	31%	92,731	233	0.25%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2016

PERIOD

PERIOD 4

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17	RAG Status
£000	All Services	£000	£000	%	£000	£000	%
64,099	Employee	66,268	21,657	33%	66,392	124	0%
7,099	Property	7,165	1,080	15%	7,184	20	0%
2,040	Transport and Plant	2,017	1,387	69%	2,066	49	2%
3,024	Supplies, Services and Admin	2,555	456	18%	2,569	14	1%
17,903	Payments to Other Bodies	18,021	5,496	30%	18,389	368	2%
1,000	Other	1,167	496	42%	1,162	(5)	0%
95,165	Gross Expenditure	97,193	30,572	31%	97,762	569	1%
(3,952)	Income	(4,695)	(2,187)	47%	(5,031)	(336)	7%
91,212	Net Expenditure	92,498	28,385	31%	92,731	233	0%
£000	Primary Schools	£000	£000	%	£000	£000	%
23,121	Employee	21,603	7,116	33%	21,590	(13)	0%
2,449	Property	2,571	328	13%	2,593	22	1%
324	Transport and Plant	288	273	95%	321	33	11%
1,093	Supplies, Services and Admin	745	157	21%	725	(20)	-3%
19	Payments to Other Bodies	34	0	0%	19	(15)	-44%
291	Other	290	218	75%	290	0	0%
27,297	Gross Expenditure	25,531	8,092	32%	25,538	8	0%
(517)	Income	(512)	(122)	24%	(512)	(0)	0%
26,780	Net Expenditure	25,019	7,970	32%	25,026	7	0%
£000	Secondary Schools	£000	£000	%	£000	£000	%
22,242	Employee	22,226	7,233	33%	22,252	26	0%
931	Property	881	107	12%	906	25	3%
556	Transport and Plant	576	458	79%	576	0	0%
752	Supplies, Services and Admin	627	87	14%	627	(0)	0%
495	Payments to Other Bodies	482	448	93%	482	0	0%
696	Other	865	270	31%	865	0	0%
25,674	Gross Expenditure	25,656	8,602	34%	25,707	51	0%
(1,503)	Income	(1,441)	(261)	18%	(1,446)	(5)	0%
24,171	Net Expenditure	24,215	8,342	34%	24,262	46	0%

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2016

PERIOD

PERIOD 4

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
	Special Schools							
6,058	Employee	9,630	3,252	34%	9,583	(47)	0%	↑
123	Property	112	52	46%	129	18	16%	↓
1,000	Transport and Plant	1,009	610	60%	1,041	32	3%	↓
145	Supplies, Services and Admin	178	18	10%	174	(4)	-2%	↑
3,828	Payments to Other Bodies	3,882	944	24%	4,207	325	8%	↓
12	Other	13	8	62%	8	(5)	-38%	↑
11,166	Gross Expenditure	14,823	4,884	33%	15,141	318	2%	↓
(378)	Income	(212)	(9)	4%	(218)	(7)	3%	↑
10,788	Net Expenditure	14,612	4,875	33%	14,923	312	2%	↓
	Psychological Services							
689	Employee	703	232	33%	699	(4)	-1%	↑
0	Property	0	0	0%	0	0	0%	→
6	Transport and Plant	14	2	16%	14	0	0%	→
10	Supplies, Services and Admin	8	2	22%	9	1	13%	↓
0	Payments to Other Bodies	0	0	0%	0	0	0%	→
0	Other	0	0	0%	0	0	0%	→
705	Gross Expenditure	724	236	33%	721	(3)	0%	↑
(11)	Income	(87)	(1)	1%	(87)	(0)	1%	↑
695	Net Expenditure	637	235	37%	634	(3)	0%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

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PERIOD

PERIOD 4

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	0	0	0%	0	0	0%	→
(3)	Supplies, Services and Admin	0	0	0%	0	0	0%	→
821	Payments to Other Bodies	714	0	0%	714	0	0%	→
0	Other	0	0	0%	0	0	0%	→
818	Gross Expenditure	714	0	0%	714	0	0%	→
(278)	Income	(187)	(187)	100%	(187)	0	0%	→
540	Net Expenditure	528	(186)	-35%	528	0	0%	→
£000	Pre 5s	£000	£000	%	£000	£000	%	
6,338	Employee	6,688	2,023	30%	6,603	(85)	-1%	↑
252	Property	321	49	15%	318	(3)	-1%	↑
16	Transport and Plant	21	5	23%	17	(4)	-19%	↑
209	Supplies, Services and Admin	184	30	16%	184	(0)	0%	↑
932	Payments to Other Bodies	947	225	24%	922	(25)	-3%	↑
0	Other	0	0	0%	0	0	0%	→
7,746	Gross Expenditure	8,162	2,333	29%	8,045	(117)	-1%	↑
(293)	Income	(270)	(69)	25%	(299)	(29)	11%	↑
7,454	Net Expenditure	7,891	2,264	29%	7,746	(146)	-2%	↑
£000	Libraries, Culture & Museums	£000	£000	%	£000	£000	%	
2,790	Employee	2,663	900	34%	2,675	13	0%	↓
266	Property	279	25	9%	274	(5)	-2%	↑
67	Transport and Plant	47	13	28%	47	(0)	0%	↑
470	Supplies, Services and Admin	359	129	36%	360	2	0%	↓
99	Payments to Other Bodies	52	34	66%	58	6	11%	↓
0	Other	0	0	0%	0	0	0%	→
3,692	Gross Expenditure	3,399	1,101	32%	3,414	15	0%	↓
(400)	Income	(314)	(162)	52%	(314)	(0)	0%	↑
3,292	Net Expenditure	3,085	939	30%	3,100	15	0%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2016

PERIOD

PERIOD 4

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
2,817	Property	2,844	472	17%	2,844	0	0%	↓
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
11,312	Payments to Other Bodies	11,399	3,666	32%	11,399	0	0%	→
0	Other	0	0	0%	0	0	0%	→
14,128	Gross Expenditure	14,243	4,138	29%	14,244	0	0%	↓
(205)	Income	(205)	0	0%	(205)	0	0%	→
13,923	Net Expenditure	14,039	4,138	29%	14,039	0	0%	↓
£000	Curriculum for Excellence	£000	£000	%	£000	£000	%	
0	Employee	56	0	0%	56	0	0%	→
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	2	0	0%	2	0	0%	→
65	Supplies, Services and Admin	255	5	2%	254	(0)	0%	↑
44	Payments to Other Bodies	0	0	0%	0	0	0%	↓
0	Other	0	0	0%	0	0	0%	→
110	Gross Expenditure	312	5	2%	312	0	0%	↓
(0)	Income	(0)	(0)	0%	(0)	(0)	0%	↑
109	Net Expenditure	312	5	2%	312	(0)	0%	↑
£000	Central Admin	£000	£000	%	£000	£000	%	
644	Employee	279	103	37%	232	(47)	-17%	↑
218	Property	112	39	35%	112	0	0%	→
18	Transport and Plant	10	0	2%	5	(5)	-49%	↑
47	Supplies, Services and Admin	38	5	14%	30	(8)	-20%	↑
120	Payments to Other Bodies	70	57	81%	102	32	46%	↓
0	Other	0	0	0%	0	0	0%	→
1,047	Gross Expenditure	509	204	40%	482	(27)	-5%	↑
(325)	Income	(189)	(2)	1%	(155)	34	-18%	↓
722	Net Expenditure	320	203	63%	327	7	2%	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE 31 July 2016

PERIOD PERIOD 4

Actual Outturn 2015/16	Service Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend to Date of Total Budget	Forecast Spend 2016/17	Forecast Variance 2016/17		RAG Status
£000		£000	£000	%	£000	£000	%	
	Workforce CPD							
322	Employee	346	117	34%	342	(4)	-1%	↑
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	0	1	0%	1	1	0%	↓
54	Supplies, Services and Admin	68	1	2%	68	0	0%	↓
6	Payments to Other Bodies	10	1	8%	10	0	0%	→
0	Other	0	0	0%	0	0	0%	→
383	Gross Expenditure	424	120	28%	421	(3)	-1%	↑
(1)	Income	0	(0)	0%	(0)	(0)	0%	↑
381	Net Expenditure	424	120	28%	421	(3)	-1%	↑
	Performance & Improvement							
572	Employee	355	127	36%	354	(0)	0%	↑
0	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	0	0	0%	0	0	0%	→
5	Supplies, Services and Admin	46	2	5%	46	0	0%	→
104	Payments to Other Bodies	66	37	56%	66	0	0%	→
0	Other	0	0	0%	0	0	0%	→
681	Gross Expenditure	467	166	36%	466	(0)	0%	↑
0	Income	0	0	0%	0	0	0%	→
681	Net Expenditure	467	166	36%	466	(0)	0%	↑
	Education Development							
1,323	Employee	1,721	555	32%	2,006	285	17%	↓
44	Property	45	7	16%	7	(38)	-84%	↑
49	Transport and Plant	50	25	49%	42	(8)	-15%	↑
179	Supplies, Services and Admin	49	19	38%	91	43	88%	↓
122	Payments to Other Bodies	365	84	23%	410	45	12%	↓
0	Other	0	0	0%	0	0	0%	→
1,718	Gross Expenditure	2,229	690	31%	2,556	327	15%	↓
(40)	Income	(1,280)	(1,375)	107%	(1,608)	(328)	26%	↑
1,677	Net Expenditure	950	(685)	-72%	948	(1)	0%	↑

Special Schools (Chris Smith)	14,612	14,923	312	2%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	<p>Payments to Other Bodies is overspent (£319k) due to an additional 34 children being placed within Residential and Daycare (an increase of 14%) compared with the same period last year with one placement from April costing over £5k per week. Transport Costs are higher than anticipated due to the increase in Transport Fleet Costs (£32k). These services are demand-led and can fluctuate throughout the year. This overspend is partially offset by underspends within property costs (£19k) and additional income from Sale of Meals (£9k).</p>				
Mitigating Action	The requirement for daycare and residential placements are demand-led services. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that these budgets will overspend .				
Pre 5s (Chris Smith)	7,891	7,746	(146)	-2%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	<p>There is an underspend (£84k) in salaries due to a restructuring of the service. There has been a decrease in the number of children being placed with childminders resulting in an anticipated underspend (£25k) and some underspends in transport and property costs (£7k) . It is also anticipated that there will be a favourable variance in income (£29k).</p>				
Mitigating Action	Officer will continue to monitor the budget.				
Anticipated Outcome	Favourable variance within staffing, payment to other bodies and income is anticipated at year end.				
Education Development	950	948	(1)	0%	↑
Service Description	This service includes spend in areas such as technician service, vocational programmes and raising attainment.				
Main Issues / Reason for Variance	Additional grant income from the Scottish Attainment Challenge will offset most of the adverse variance within employee costs.				
Mitigating Action	No mitigating action required.				
Anticipated Outcome	It is anticipated that grant income will offset most of the additional expenditure.				

Efficiency reference		Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2016/17	MA7	Reduction of stationery budgets	5,000	5,000	-	savings will be achieved
2016/17	MA32	Redesign of Service	432,119	283,000	149,119	This is currently underachieving as expected voluntary severances didn't materialise. Management are currently considering further options.
2016/17	S2S	oil to gas heating conversion	9,500	9,500	-	savings will be achieved following conversions
2016/17	S2S	solar panels	9,000	9,000	-	savings will be achieved following installations
2015/16	MA33	Review of staffing provision through removal of vacant posts and service rationalisation	77,000	77,000	-	savings achieved
2015/16	MA40	School Transport - Rationalise/re-organise various transport routes into more economic options	67,313	0	67,313	rationalisation remains ongoing - however capacity on local networks makes the deliverability of this saving highly problematic. Other options continue to be explored to assist in delivering this saving.
2015/16	MA42	Restructuring of Teaching Promoted Posts - Secondary schools	375,000	270,891	104,109	The total projected saving over two years (2015/16 and 2016/17) was £600k. In 2015/16 the target saving of £225k was exceeded by £50k. However, the year 2 target of £375k will not be fully achieved due to the resolution agreed in relation to the recent industrial action. Offsetting this in this financial year was the saving from 2 strike days.
TOTAL			974,932	654,391	320,541	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 31 July 2016

PERIOD 7

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	1	7%	1,060	3%	1	7%	403	7%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	3	21%	6,260	16%	3	21%	2,317	38%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	10	71%	31,756	81%	10	71%	3,359	55%		
TOTAL EXPENDITURE	14	100%	39,076	100%	14	100%	6,079	100%		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	2,646	1,060	2,646	0	1,989	403	850	(1,139)	(1,139)	0
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	11,237	6,260	11,242	5	6,404	2,317	6,309	(95)	(100)	5
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	72,735	31,756	74,232	1,497	17,759	3,359	17,759	0	0	0
TOTAL EXPENDITURE	86,618	39,076	88,120	1,502	26,152	6,079	24,918	(1,234)	(1,239)	5

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 July 2016

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1 Children and Young Persons (Chris Smith)						
Project Life Financials	2,646	1,060	40%	2,646	0	0%
Current Year Financials	1,989	403	20%	850	(1,139)	-57%
Project Description	New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and additional 2 year olds from households in receipt of certain out of work benefits					
Project Lifecycle	Planned End Date	31-Mar-16	Forecast End Date	31-Aug-18		
Main Issues / Reason for Variance						
The budget will be used to support the expansion of Early Years provision and work is currently underway to identify appropriate developments that will enable the Council to fulfill it's requirement to expand the Early Years provision. A report on the Early Years Strategy is at Committee in August 2016. It is expected that this full budget won't be required until later years, though this will be specified as the Early Years strategy and implementation plan is refined.						
Mitigating Action						
The outcome of the Early Years Strategy will determine spend profile and whether any mitigating actions are required.						
Anticipated Outcome						
Provision of improved early years services incorporating a change in delivery of services.						

TOTAL PROJECTS AT RED STATUS

<u>Project Life Financials</u>						
Education	2,646	1,060	40%	2,646	0	0%
<u>Current Year Financials</u>						
Education	1,989	403	20%	850	(1,139)	-57%

MONTH END DATE

31 July 2016

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

1	Invest in Chromebooks for Schools (David Jones)					
Project Life Financials	250	89	36%	255	5	2%
Current Year Financials	250	89	36%	255	5	2%
Project Description	Chromebooks for Primary 7 Pupils					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	01-Oct-16		
Main Issues / Reason for Variance						
Budget was based on 2015-16 Primary 7 roll however an additional 30 devices have now been purchased due to increased roll numbers.						
Mitigating Action						
None appropriate as aim was to provide Chromebooks to every P7 in WDC.						
Anticipated Outcome						
Every Primary 7 pupil in West Dunbartonshire will have access to a fit purpose device that will facilitate increased digital learning. Chromebooks enhance pupils communication and collaboration opportunities. email, calendars, storage, 'Classroom' and video conferencing allow pupils to connect with others, and keep abreast of assignments. Chromebooks allow pupils to work together to complete group projects and reports. Work created on a chromebook can be accessed on any device with network connectivity, in school and at home.						

2	Kilpatrick School New Build (Craig Jardine)					
Project Life Financials	10,487	6,162	59%	10,487	(0)	0%
Current Year Financials	5,654	2,219	39%	5,654	0	0%
Project Description	Design and build of construction of Additional Support Needs School					
Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	30-Jun-18		
Opening Dates	Planned Opening Date	19-Aug-16	Forecast Opening Date	09-Jan-17		
Main Issues / Reason for Variance						
Contractor on-site from 27th July 2015. Works reported to be 3 weeks behind schedule with completion of build anticipated 11th November 2016 with demolition of old building anticipated June 2017 and final retention payment due June 2018. Previous reports indicated that the new building would be open in October, however the delay to the programme is now likely to mean that pupils will not move to the new school until January 2017.						
Mitigating Action						
Contractor is currently reprogramming the project including an acceleration of the works with measures such as working weekends, extended hours of work week days and additional cranes on site.						
Anticipated Outcome						
Project completed slightly behind schedule in line with budget						

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

MONTH END DATE

31 July 2016

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

3 Upgrade of Clydebank Library (Gill Graham)						
Project Life Financials	500	10	2%	500	0	0%
Current Year Financials	500	10	2%	400	(100)	-20%
Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date	31-Mar-18		
Main Issues / Reason for Variance						
Following the completion of consultation with Libraries and Cultural stakeholders revised plans are now complete and TSA for external works is being completed and should go to tender September 2016. A two stage tender process will take place with the first stage covering the exterior works necessary to make the building wind and watertight and the tender for internals will go out Sept/Oct 2016. The project is anticipated to be physically complete by 30th April 2017 with retention due thereafter.						
Mitigating Action						
None available at this time						
Anticipated Outcome						
Full refurbishment of library						

TOTAL PROJECTS AT AMBER STATUS						
<u>Project Life Financials</u>						
Education	11,237	6,260	56%	11,242	5	0%
<u>Current Year Financials</u>						
Education	6,404	2,317	36%	6,309	(95)	0%

WEST DUNBARTONSHIRE COUNCIL
 GENERAL SERVICES CAPITAL PROGRAMME
 VIREMENTS TO BE APPROVED

APPENDIX 8

MONTH END DATE

31 July 2016

PERIOD

4

Project Details	Project Financials		
Project Name	Budget £000	Virement £000	Revised Budget £000
Building Upgrades (John Corcoran)			
Current Year Financials	3,798	50	3,848
Balloch Library Upgrade (Gill Graham)			
Current Year Financials	50	-50	-
Total Virements Requested			
Current Year Financials	3,848	-	3,848