

# Agenda

## Community Planning West Dunbartonshire Management Board

**Date:** Thursday, 4 February 2021

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**Time:** 10:00

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**Venue:** By MS Teams Video Conferencing

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**Contact:** Craig Stewart, Committee Officer  
[craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of the Community Planning West Dunbartonshire Management Board as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Distribution:

Chief Superintendent John Paterson, Divisional Commander, Police Scotland (Chair)  
Councillor Jonathan McColl  
Councillor Caroline McAllister  
Councillor John Mooney  
Joyce White, Chief Executive, West Dunbartonshire Council  
Joe McKay, Local Senior Officer – West Dunbartonshire, Scottish Fire & Rescue Service  
Beth Culshaw, Chief Officer of West Dunbartonshire Health and Social Care Partnership (WD HSCP)  
Margaret McGuire, Nursing Director, NHS Greater Glasgow and Clyde  
Mark Newlands, Scottish Enterprise  
Carol Dutch, District Manager, Jobcentre Plus  
Selina Ross, Manager, West Dunbartonshire Community Volunteering Service  
Kevin Quinlan, Scottish Government Location Director  
Catherine Topley, Chief Executive, Scottish Canals  
Gordon Watson, Loch Lomond & Trossachs National Park  
Liz Connolly, Principal, West College Scotland  
John Anderson, Manager, West Dunbartonshire Leisure Trust  
Sharon Kelly, Head of West Region, Skills Development Scotland  
Bruce Kiloh, Principal Transport Policy Officer, Strathclyde Partnership for Transport  
Damon Scott, Dunbartonshire Chamber of Commerce  
Gerry Watt, Scottish Prison Service  
Jimmy Hyslop, Operations Manager, Scottish Natural Heritage  
Ms Anne MacDougall, Chair of the Community Alliance  
Laura Mason, Chief Education Officer, West Dunbartonshire Council  
Superintendent Brian Gibson, Police Scotland  
Ms Jo Gibson, WD HSCP

Malcolm Bennie, Chief Officer, Citizens, Culture, & Facilities  
Amanda Coulthard, Performance & Strategy Manager, West Dunbartonshire Council

Councillor Jim Finn [substitute]  
Councillor Martin Rooney [substitute]

Date of Issue: 22 January 2021

## COMMUNITY PLANNING WEST DUNBARTONSHIRE MANAGEMENT BOARD

THURSDAY, 4 FEBRUARY 2021

### AGENDA

1	<b>WELCOME &amp; INTRODUCTIONS</b>	
2	<b>APOLOGIES</b>	
3	<b>DECLARATIONS OF INTEREST</b>	
	Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.	
4	<b>MINUTES OF PREVIOUS MEETING</b>	<b>5 - 8</b>
	Submit for approval as a correct record, the Minutes of Meeting of the Community Planning West Dunbartonshire Management Board held on 19 November 2020.	
5	<b>CPWD CHAIR UPDATE (Verbal)</b>	
6	<b>DIG UPDATES – WELLBEING FOCUS</b>	<b>9 - 43</b>
	<p><i>(a) Independent</i></p> <p><i>(b) Flourishing – To follow</i></p> <p><i>(c) Nurtured</i></p> <p><i>(d) Empowered</i></p> <p><i>(e) Safe</i></p>	
7	<b>COMMUNITY PLANNING EXECUTIVE GROUP - UPDATE</b>	<b>45 - 50</b>
	Submit report by the Chair, Community Planning Executive Group, providing an update on work progressing through the Community Planning Executive Group (CEG).	
8	<b>COVID VACCINATION PROGRAMME</b>	<b>To follow</b>
	Submit report by Independent DIG Chair on the above.	
9	<b>CPWD ROADSHOW</b>	<b>51 - 53</b>
	Submit report by the Performance & Strategy Manager, presenting to Members for discussion a proposed model of CPWD 'roadshows' which will be delivered virtually during 2021.	

<b>10</b>	<b>SOCIAL RENEWAL ADVISORY BOARD PUBLICATION</b>	<b>55 - 58</b>
	Submit report by the Performance & Strategy Manager, on the above.	
<b>11</b>	<b>DATE OF NEXT MEETING – 6 May 2021 at 10am</b>	
	<b>Meeting close</b>	



## COMMUNITY PLANNING WEST DUNBARTONSHIRE MANAGEMENT BOARD

Thursday, 19 November 2020

### Present:

Councillor Jonathan McColl (Int. Chair)  
 Councillor John Mooney  
 Joyce White  
 Angela Wilson  
 Laura Mason  
 Beth Culshaw  
 Jo Gibson  
 LSO Joe McKay  
 Liz Connolly  
 Gerry Watt  
 Darren Dickson  
 Judith McLaughlin  
 Theresa Correia  
 John Anderson  
 John Binning  
 Selina Ross  
 Val Tierney  
 Brian Gibson

West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire HSCP  
 West Dunbartonshire HSCP  
 Scottish Fire and Rescue Service  
 West College Scotland  
 Scottish Prison Service  
 Scottish Government  
 Department for Works & Pensions  
 Scottish Enterprise  
 West Dunbartonshire Leisure Trust  
 SPT  
 West Dunbartonshire CVS  
 NHS Greater Glasgow and Clyde  
 Police Scotland

### Also Attending:

Amanda Coulthard  
 Craig Stewart  
 Malcolm Bennie  
 Peter Barry  
 Margaret Jane Cardno

West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire Council  
 West Dunbartonshire HSCP

### Apologies:

Councillor Caroline McAllister  
 Elaine Troup  
 Chief Superintendent John Paterson  
 Gordon Watson  
 Kevin Quinlan  
 Carol Dutch  
 Jimmy Hyslop

West Dunbartonshire Council  
 West Dunbartonshire Council  
 Police Scotland  
 Loch Lomond & Trossachs  
 Scottish Government  
 Department for Work & Pensions  
 Scottish Natural Heritage

**Jonathan McColl in the Chair**

## **INTERIM CHAIR'S REMARKS**

Councillor McColl, Interim Chair, welcomed everyone to the November meeting of the Management Board.

## **APPOINTMENT OF CHAIR**

Amanda Coulthard, Performance & Strategy Manager, provided an update on the appointment of the new Chair and advised that Chief Supt. John Paterson had agreed to take this role on with effect from February 2021. Members of the Management Board congratulated Chief Supt. Paterson on his appointment and wished him well in the role.

## **DECLARATIONS OF INTEREST**

None noted.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting held on 13 February 2021 were agreed. With regard to the sederunt it was noted that Jimmy Hyslop, SNH, should be added to the list of Members in attendance.

## **COMMUNITY PLANNING WEST DUNBARTONSHIRE ANNUAL REPORT 2019-20**

A report was submitted by the Performance & Strategy Manager, WDC, providing members with the Community Planning West Dunbartonshire (CPWD) annual performance report for 2019-20.

The CPWD noted the annual performance report.

## **COMMUNITY PLANNING WEST DUNBARTONSHIRE – IMPROVEMENT PLAN**

A report was submitted by the Chair, Community Planning Executive Group, presenting an update on the CPWD Improvement Plan.

Following discussion, members agreed that the improvement plan will be reviewed in line with work on recovery to ensure it reflects a revised focus for the partnership.

## **COMMUNITY PLANNING EXECUTIVE GROUP - UPDATE**

A report was submitted by the Chair, Community Planning Executive Group, providing an update on work progressing through the newly established Community Planning Executive Group (CPEG).

Having heard the Chief Executive, WDC, and the Performance & Strategy Manager, WDC, the CPWD agreed to note the CPEG update and agreed the refocus of Delivery & Improvement Group (DIG) action plans.

### **PUPIL EQUITY AND CARE EXPERIENCE CHILDREN'S FUNDS UPDATE**

A report was submitted by the Senior Education Officer, Educational Services, informing members of practices to narrow the poverty related attainment gap resources from the Pupil Equity Fund (PEF) and Care Experienced Children's Fund and providing an update on the adherence to policy and guidance have been ensured. It was noted that one of the Appendices, referred to in the report, would be emailed to Members following the meeting.

After discussion, the CPWD agreed to note the terms of the report.

ACTION: case study examples for each ward area to be circulated : L. Mason

### **DEMENTIA UPDATE**

A report was submitted by the Chair, Independent DIG Group, providing an update on progress made in relation to the Dementia Implementation Plan.

After discussion and having heard the Chief Officer, WD H&SCP, the CPWD noted the update on progress in relation to the Dementia Strategy Implementation Plan.

### **DOMESTIC ABUSE SUMMIT UPDATE**

A report was submitted by the Chief Officer, WD HSCP, providing an update on the system-wide work to address domestic abuse in West Dunbartonshire specifically in relation to the time-limited work associated with the Domestic Abuse Summit.

After discussion and having heard the relevant officers, the CPWD agreed to note that this work will progress through the Violence Against Women and Girls Group.

### **REVIEW OF SCOTLAND'S COLLEGES & UNIVERSITIES – PHASE ONE REPORT**

A report was submitted by the Principal, West College Scotland (WCS), providing an update on the phase one report of the Scottish Funding Council report on coherence and sustainability in further and higher education.

After discussion and having heard the Principal (WCS), the CPWD agreed to note the terms of the report including consideration of any relevance to local DIG action plans.

### **SCRUTINY REPORTS**

#### **(a) Quarter 2 Fire Scrutiny Report**

Joe McKay, Scottish Fire and Rescue Service (SFRS), updated members on recent quarterly performance against priorities in the West Dunbartonshire Local Fire and Rescue Plan.

**(b) Quarter 1 Police Scrutiny Report**

Members noted the update given on recent quarterly performance against priorities in the West Dunbartonshire Local Police Plan

The meeting closed at 11.27 a.m.

DRAFT





**Report by the Head of Health and Community Care  
West Dunbartonshire Health & Social Care Partnership**

**Management Group: January 2021**

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**Subject: Independent DIG**

**1. Purpose**

- 1.1** Community Planning's Independent Delivery and Improvement Group has been in existence for a number of years to plan and deliver better services aimed at making a real difference to people's lives.

**2. Recommendations**

- 2.1** CPWD is asked to note the report.

**3. Background**

- 3.1** Our work is categorised under 3 themes. The DIG has met twice since the pandemic began and the following outlines some of the areas we have focused on to promote wellbeing of all.

**3.2 Local Outcomes Improvement Plan (LOIP) and Update**

The key local outcomes detailed in the LOIP are;

- People are supported to live independently
- The quality of life for older people is improving
- Housing options are responsive to changing needs over time

A clear focus for the DIG has been ensuring support for people's wellbeing, in terms of our, patients, clients and residents and also our staff. This update on the deliverables within the LIOP will focus on Wellbeing.

**4. Main Issues**

**4.1 People are Supported to Live Independently**

Within the "People are supported to live independently" outcome people have continued to be supported to remain active and enjoy life, however the Face to Face approach has been reduced with telephone and video call (Attend

Anywhere) being the main contact. Where assessments have been undertaken, the Rockwood Frailty tool forms part of any ongoing assessments. Services continue to provide face to face support where this is assessed as being required.

Integrated teams provide support to clients in relation to their wider care needs; an example is an increase in online Blue Badge applications during the pandemic. The teams offer telephone support to complete applications where individuals are having difficulty doing this independently.

The District Nursing Teams and Care Homes work collaboratively to support person centred palliative and end of life care, supporting care in the home / homely setting and reducing unnecessary admissions to hospital, individuals and family members' well being during this time are also supported.

Visiting loved ones in care homes has been severely restricted during lockdown, which has been very distressing for many families. All Care Homes in West Dunbartonshire quickly rolled out a programme of digital contact, supporting families to meet via skype or facetime.

Support to Care Home residents needing to go to hospital has continued using the Red Bag initiative. Residents were managed in the community where possible to ensure the risks of Covid transmission were reduced where possible with advance infection control measures.

Work with the voluntary sector to create opportunities for people to volunteer and to be supported by volunteers is ongoing and has been closely aligned to the Local Authority Humanitarian Crisis Support Service ensuring individuals' needs are being supported.

The ability to respond quickly when people experience crisis or are suffering from increased frailty remains a top priority. Both the Focused Intervention Team and our Community Nursing Teams are at the forefront of preventing unnecessary hospital admissions which can have a detrimental effect on patient well being. The joint working between the Scottish Ambulance Service and the Focussed Intervention Team aims to promote direct referrals from SAS to the FIT team. A short video has been developed and shared to all relevant ambulance crews, explaining the referral process and service provision. Collaboration between services is ongoing with potential to significantly increase referral rates.

The delivery of a high standard of person centred palliative and end of life care, continued through delivery of face to face interventions and support to patients, families and carers by community nursing and wider integrated teams.

The pilot Community Link Worker service funded by the Primary Care Improvement Plan, and managed by WDCVS, has operated in a hybrid format since the pandemic began. Continuing service restrictions affecting a range of

community-based support services has made onward-referral challenging in a number of areas, requiring link workers to provide additional maintenance support calls and exploring more online support options. The main areas of support requested have been around mental health, anxiety and household finance concerns. Link Workers continued to liaise closely with WDCVS support colleagues to ensure relevant clients have also been included in Covid support services over the festive period.

#### **4.2 Quality of Life for Older People is Improving**

Within the “quality of life for older people is improving” outcome the development of the New Health Centre and Care Home in Clydebank was paused, but due to its essential nature, permission was granted for work on the care home to restart very quickly. The Queens Quay Care Home was completed in November 2020 and residents moved safely into the facility in December 2020. This has had a positive impact on the well being of residents and staff who are embracing the new modern facility.

Work on the New Health and Care Centre was reinstated immediately following the easing of restrictions and we are working towards the revised timeline of summer / autumn 2021.

Care homes have embraced the use of Digital approaches which have steadily increased during the pandemic within a number of settings. We have introduced Attend Anywhere, Skype and WhatsApp to support and maintain close contact with families which supports residents’ health and well being. Where restrictions allow window, garden and indoor visiting has taken place in line with restrictions. Visiting will be reintroduced in-line with national guidance. Essential visits remain in place to support residents with distressing behaviour or to support families and residents during end of life care.

We have added to activity planning for residents, to support motivation, these activities are having a positive impact on residents’ emotional health and well being. Day services continue to provide meals and daily welfare calls to clients in the community.

Staff wellbeing is paramount and is supported by daily briefings, offering / signposting staff to wellbeing services and counselling (where appropriate). These services are tailored for staff experiencing anxiety or stress related to the current pandemic.

Wellbeing meetings with staff during periods of absence are continuing and staff are being linked into wellbeing support where required.

The availability of respite and short breaks continues to be paused. All carers with agreed respite have been contacted and alternative supports offered where possible. Community teams and the Carers Centre have been working together to identify and implement appropriate wellbeing and other supports for individuals.

Out of the Blue is a replacement care project delivered by Carers of West Dunbartonshire (CWD) for unpaid carers; it provides adult carers with at home replacement care sessions. 'Replacement care' is purchased by Carers of West Dunbartonshire from a care provider of the carer's choosing. The aim of the project is to give carers the opportunity to do things which other people take for granted, to have a life alongside caring and to look after their own health and wellbeing. Some examples of how carers use Out of the Blue are:

- To attend a social event with family or friends,
- To attend a medical appointment,
- To attend a training course or hobby classes.

In response to the coronavirus pandemic, 30 carers were identified for a cohort model; each carer was allocated a personalised budget (managed by CWD) of £700 which gave them access to approximately 35 - 40 hours of replacement care. This is in addition to the carers who continue to use the Out of the Blue in a more ad hoc way.

Live Active GP Referral scheme and vitality programme were reinstated remotely when restrictions eased in summer 2020, due to the most recent restrictions in December 2020 / January 2021 our local leisure services are currently closed. The Live Active team continue to undertake activities with patients remotely supporting the wellbeing of local residents.

From April 2020 a number of Adult Carers have access to Leisure Trust services via the newly developed Carers Leisure Trust Pass. This provides opportunities for individuals to focus on their own health & wellbeing and have time for themselves. The restrictions in place at any given time will impact on individual's ability to access these services.

#### **4.3 Housing options are responsive to changing needs over time**

The Support to the housing sector to sustain the tenancies of vulnerable households through early social work interventions, promoting payment of rent, signing up for benefits and other assistance has been paused along with remedial actions as a result of Covid.

#### **4.4 Next Steps**

The Independent DIG is committed to meeting quarterly and the first meeting following the easing of restrictions and recovery phase took place in September 2020.

The DIG will review and update the current Action Plan.

### **5. People Implications**

#### **5.1 Implications for staff and patients groups are considered in the associated workplans for each area.**

## **6. Financial Implications**

**6.1** All areas captured have associated budget.

## **7. Risk Analysis**

**7.1** Risks associated with the actions have been captured within local action plans, Overall risks are highlighted in the paper.

**7.2** There are no legal issues with this report.

## **8. Equalities Impact Assessment (EIA)**

**8.1** Where required the activities contained within this report have been assessed in relation to their impact on equalities and human rights through the relevant plan. No negative impacts on equality groups or potential for infringement have been identified.

## **9. Consultation**

**9.1** No consultation required for update.

## **10. Strategic Assessment**

**10.1** At its meeting on 25 October 2017, the Council agreed that its five main strategic priorities for 2017 - 2022 are as follows:

- A strong local economy and improved employment opportunities.
- Supported individuals, families and carers living independently and with dignity.
- Meaningful community engagement with active empowered and informed citizens who feel safe and engaged.
- Open, accountable and accessible local government.
- Efficient and effective frontline services that improve the everyday lives of residents.

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**Person to Contact:** **Jo Gibson**

**Appendices:** **None**

**Background Papers:** **None**

**Wards Affected:** **All**





## **Report by the Chief Education Officer**

**CPWD Management Board : 4 February 2021**

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**Subject:** Nurtured Delivery Improvement Group (DIG) Update

### **1. Purpose**

**1.1** The purpose of this report is to:

- update members on the work of the Nurtured Delivery and Improvement Group (DIG).

### **2. Recommendations**

**2.1** CPWD is asked to:

- note progress and focus of work in response to COVID19 by the DIG.

### **3. Background**

**3.1** Through multi-agency planning, the Nurtured DIG aims to ensure:

- all WDC children have the best start in life and are ready to succeed;
- families are supported in accessing education, learning and attainment opportunities and
- ensure improved life chances for all children, young people and families.

**3.2** The Nurtured DIG aims are articulated in an Action Plan 2019-2022 which align with WDC Integrated Children's Services work.(App.1)

**3.3** In response to COVID19 partners have re-aligned priorities and focus of resources and support to address challenges faced by children, young people and families at this time. This has been articulated in an Agile Plan and the Education Recovery Plan. (App.2)

### **4. Main Issues**

**4.1** Since March 2020 all Nurtured DIG engagement has been remote with a focus on supporting the wellbeing of our stakeholders.

- 4.2** All partners have faced significant challenges in service delivery in light of COVID19. These include: lockdown, furloughed staff, re-deployment of staff, staff absence, staff volunteering elsewhere in the Council, re-design of service delivery and remote working challenges. As a result, DIG outcomes have been re-prioritised with some overcome sooner and others delayed.
- 4.3** Within children's community health services, Health Visitors and School Nurses continue to deliver the Scottish Government care pathways with a focus on the most vulnerable children and young people. Face-to-face home visiting is prioritised around child protection interventions, with a range of supportive services delivered virtually including parenting programmes, focused work on dental health and the emotional wellbeing of young people, targeted interventions with breast feeding mothers and comprehensive immunisation programmes. Collaborative work with partner agencies provide support to Team around the Child (TATC) meetings, Education consultations, perinatal mental health and multi-agency risk assessment conferences (MARAC). Quality improvement activity and NMC regulated supervision of undergraduate and post graduate students provides essential workforce continuity and oversight.

HSCP Children's Social Work Services have maintained many aspects of service delivery during the pandemic, including upscaling of some activities as the first phase of lockdown began to ease. Within level four restrictions, teams continue to focus on the most vulnerable families and child protection activity. Looked after children, including those in kinship care, remain a priority, with positive working relationships across education, social work and health supporting the safe care of children and young people at this time.

Contact between looked after children and their families uses a blended model of face to face, outdoor and remote contact arrangements. Referral rates to social work duty continue to be high; the implementation of the Children (Equal Protection from Assault) (Scotland) Act 2019 has been challenging for all agencies however local protocols are in development in line with Police Scotland guidance. Regular Violence Against Women Partnership meetings are continuing as, does MARAC.

Services for children affected by disability began to recover during late summer and this remains the case with most families and children receiving support from a range of services thereby reducing the stress and isolation felt earlier in the year.

Comprehensive local guidance for staff around provision of services and response to demands and priorities continues to be updated on an ongoing basis.

Children's Hearings were unable to be held during lockdown resulting in some delay to service. With the move to Tier 4, an alternative venue has been found with space to ensure that all meetings adhere to social distancing protocols. Service has resumed and continues to support families.



Educational Services has maintained provision of education via remote learning for most learners and access to Hubs in the first lockdown. Whilst in restrictions at Tier 4, Key Worker and Vulnerable children and young people are being supported in school and ELC's.

They have ensured Free School Meal entitlement has been met and that families are able to access digital learning supports and a range of other support resources as appropriate. Systems have been established to ensure those shielding, most at risk of missing out or non-engagement have regular supportive contact with a member of school staff.

Children and families are supported via multi-agency Team Around the Child planning meetings which have been maintained and moved to a remote platform for delivery. Revised Child Protection guidance reflects the remote nature of engagement and associated monitoring required.

The education Recovery Programme and remote learning provision ensures continuity in learning and support for pupils, parents and staff in undertaking this new model of engagement.

Community partners such as Y-Sort-it and the Champions Board continue to work and engage with stakeholder by adapting their practice to the current restrictions. This has included a move to remote engagement and support, devising programmes of engagement using outdoors as a setting and using alternative provisions to ensure adherence to social distancing protocols. Focus again has been on ensuring the wellbeing and continuing engagement with young people; ensuring they have access to the most appropriate resources to address their needs. Focus of support has been on the most vulnerable and at risk such as Young Carers and Care Experienced.

**Working 4U** seeks to address the underlying causes of poverty, as well as the symptoms, by specifically tackling unemployment, providing opportunities to increase levels of education, skills, confidence and personal development as well support to claim in and out of work benefits and manage debt. Working 4U activities centre on the delivery of specialist services (Work Learn, Money) with the support for families, children and young people captured in Working 4Us contribution to the local child poverty action report.

### ***Learning and Development.***

Learning and Development primarily supports disadvantaged or vulnerable groups and individuals of all ages to engage in learning, with a focus on bringing about change in their lives and communities. This covers a wide range of activity, such as youth work, family and adult learning, including adult literacy and English for Speakers of Other languages (ESOL) and community development and capacity building.

Key Activities developed and delivered in 2020/2021 include:

- Development of youth outreach to deliver diversionary activities;

- Development of resources to address the negative impact of high interest and illicit money lending;
- Contribution to development and delivery of care connections- meeting support needs for young people who have disengaged from education;
- Family learning and progression to community based qualifications;
- Holiday hunger, community based period poverty and addressing community-based food insecurity.

### ***Employability***

Employability encompasses all the things that enable people to increase their chances of getting a job, staying in a job, and progressing further in work.

Support that focusses on families, children and young people in 2019/2020 includes:

- Delivery of the apprenticeship pathway;
- Growth of access to foundation apprenticeships;
- Supporting parents to seek and secure employment through the Parental Employability Support Fund;
- Further development of the poverty and social inclusion project – assisting families to overcome challenges to opportunity and participation in community life.

### ***Information and Advice***

Working 4U will services include debt counselling, income maximisation support, money advice and welfare benefit advice services. Our services will be client orientated, based on a private and confidential diagnosis of the issues and are designed to provide options and empower the individual.

Support that focusses on families, children and young people in 2019/2020 includes:

- Improving the cancer journey;
- Support for housing tenants;
- Working with health and social care addictions interventions and GP referral development;
- Establishing working relationships with the Family Nurse partnership; and
- Contributing to the process for delivery of winter hardship fund.

### ***Crisis Support***

The crisis team was established in April to provide access to support for those affected by covid-19. The support centred on addressing food insecurity and assisting people to stabilise their lives in difficult circumstances. This includes support to maximise income from benefits, managing debt, dealing with fuel and utilities issues and providing employment advice in the light of redundancy and furlough.

The focus was placed on assisting the 'shielded' group; this was extended to disadvantaged families including those most likely to be affected by child poverty. Since April we have assisted 2,026 people. This includes 1,024

households requiring emergency food supplies and 827 households requiring practical support to, for example, collect medicines.

## **5. People Implications**

- 5.1** There are no people implications as a result of this report. However, it is essential partners re-align resource allocation and priorities to meet the needs of children, young people and families at this time.

## **6. Financial Implications**

- 6.1** There are no direct financial implications for Community Planning West Dunbartonshire resulting from this report. All activities related to the implementation of these interventions are contained within service Budgets.

## **7. Risk Analysis**

- 7.1** If the Council is unable to ensure positive outcomes for children, we will not be meeting their needs (Children and Young People Act 2014) (Equalities Act 2010).
- 7.2** If the Council is unable to meet the needs of children, young people and families this could result in reputational damage.

## **8. Equalities Impact Assessment (EIA)**

- 8.1** The revised supports and guidance enhance the quality of the service provided to all children, young people and families, therefore it can be seen to have a positive impact in terms of the equalities

## **9. Consultation**

- 9.1** Legal Services and the Section 95 Officer have been consulted in relation to the content of this report.

## **10. Strategic Assessment**

- 10.1** This report reflects the Council's aspiration to reduce inequalities for the people of West Dunbartonshire.

**Person to Contact:** Laura Mason Chief Education Officer

**Appendices:** Appendix 1 – Nurtured DIG Action Plan  
Appendix 2 – Agile Plans 2020-21

**Background Papers:** None

**Wards Affected:** All

## Nurtured DIG Action Plan

## Delivery and Improvement Group:

## Nurtured DIG Action Plan 2019-2022

**Local Outcome: All West Dunbartonshire children have the best start in life and are ready to succeed**

	Due Date	Assigned to	Milestones	Milestone Due
<p>Actions must address the local outcome, and should add value to the partnership</p> <p>The title must be clear and as short as possible while describing what will be done</p>	Overall date for action completion	There must only be one assignee, who must not be the DIG Chair	There should be at least two milestones for every action	Milestone should be distributed across the year to reflect progress

Healthy	Due Date	Assigned to	Milestones	Milestone Due
We will continue the focus on early intervention and the positive uptake of universal programmes promoting good health and wellbeing for all children and families.		HSCP	Report on increases numbers of children and families participating in health promoting extra- curricular and holiday project s (Ed)	Sept '20
			Report on local implementation of revised national nutritional requirements for food and drink in schools. (Ed)	Aug '22
			Increase range of opportunities to support chn and YP with mental health issues (Ed)	

Title	Due Date	Assigned to	Milestones	Milestone Due

## Nurtured DIG Action Plan


### Local Outcome: Families are supported in accessing education, learning and attainment opportunities

Achieving	Due Date	Assigned to	Milestone	Milestone Due
We will ensure the needs of all children are met and barriers to learning overcome to ensure all children and young people are successful learners with improved outcomes		Claire Cusick	Report on delivery Excellence and Equity focussing on the four key priorities of the National Improvement Framework. (Ed)	Aug 20
			Raise attainment in Literacy and numeracy (Ed)	Aug 19
			Improve outcomes to positive sustained destinations (Ed)	Dec 19

Title	Due Date	Assigned to	Milestone	Milestone Due
			Improve attainment and participation outcomes for most vulnerable young people (Ed)	Dec 19

Title	Due Date	Assigned to	Milestone	Milestone Due

Title	Due Date	Assigned to	Milestone	Milestone Due
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## Nurtured DIG Action Plan


### Local Outcome: Improved life chances for all children, young people and families

Safe	Due Date	Assigned to	Milestones	Milestone Due
We will work with the local community including children and young people to ensure that they are safe and kept free from harm.		Annie Ritchie	Increased number of staff with training in emerging CP issues- joint training (Ed)	

Nurtured	Due Date	Assigned to	Milestones	Milestone Due
<p>We will work with the local community to promote parenting and reduce the impact of adverse childhood experiences.</p> <p>We will develop a collaborative strength based approach to address adverse childhood experiences</p> <p>Continue to report on co-ordinated approaches to data sharing, assessment and planning in respect to the health and wellbeing of children and young people.</p>			Increase number of staff trained to support nurture, loss and bereavement (Ed)	
			Report on arrangements for data sharing at key transitional stages.	
			Continue to develop targeted parenting programmes(Ed)	
			Increase numbers of staff who are trauma informed and schools to embed in practice (ed)	

## Nurtured DIG Action Plan

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Active	Due Date	Assigned to	Milestones	Milestone Due
We will ensure opportunities are in place to enable children and young people to be physically active and engaged across a range of settings		Claire Cusick	Report on the implementation of the relevant actions in A More Active Scotland: Scotland's Physical Activity Delivery Plan 2018	
			Report on the number of children and young people with additional support needs accessing	
			Report on development of quality outdoor learning provision expansion in Early Years	Aug 2021

Included	Due Date	Assigned to	Milestone	Milestone Due
We will address child poverty across West Dunbartonshire in line with the requirements of the Child Poverty Act.		Stephen Brooks	Report on the implementation on the child poverty action plan	
			Implementation and compliance with the Carers Act in respect of all the identification and support of all young carers	April 2020
We will meet the corporate parenting responsibilities as required by the Children and Young People Act 2014 (Scotland).		Jonathan Hinds	Report on the uptake of Continuing Care placements as described in Children and Young People Act 2014 (Scotland)	March 2020
			Engage in the root and branch national review of Looked After Children's Services	January 2020

Responsible	Due Date	Assigned to	Milestone	Milestone Due
We will support and enable children and young people to improve their life chances by supporting their understanding of their world and their role in it.		Annie Ritchie	Continue to promote rights of children and young people reflecting UNRC (Ed)	



## Nurtured DIG Action Plan

Respected	Due Date	Assigned to	Milestone	Milestone Due
We will ensure children and young people are respected by ensuring implementation of and compliance with the Children and Young People (Scotland) Act 2014 and the Equality Act 2010 and the UNCRC.		Wendy Jack HSCP	Continue to support equity and equality for Children and Young People in line with Equality Act (2010) and Children and Young People (Scotland) Act 2014 (Ed)	

## West Dunbartonshire Council

### Integrated Children's Service Agile Plan

March 2020-2021

These are the key ICS priorities identified and focussed on light of COVID19 and forms the basis of our Agile Plan Mar'20-Mar'21. These priorities correlate with the work of our Nurtured DIG at this time.

ICS Partner	Our Priorities	What we aim to achieve?	Our Critical Activities
<b>WDHSCP</b> <b>Children's Health,</b> <b>Care and Justice</b>	Children and young people who are looked after get the best help at the earliest opportunity.	<ul style="list-style-type: none"> <li>• Reduce delay in permanence planning</li> <li>• Deliver on the corporate parenting strategy to reflect learning from lockdown</li> <li>• Build on 'The Promise' to ensure the voices of young people are heard in individual plans</li> <li>• To ensure that the health needs of all looked after children and young people are met</li> </ul>	<ul style="list-style-type: none"> <li>• Develop Champions Board engagement with corporate parents</li> <li>• Review of corporate parenting strategy</li> <li>• Progress integrated approach to health assessments to inform health needs and care planning.</li> </ul>

	Support to the most vulnerable children, young people and families	<ul style="list-style-type: none"> <li>• Assessments and interventions to those most at risk</li> <li>• Planning and support for children and young people with complex health needs.</li> <li>• Children and young people's mental health and emotional wellbeing needs are met</li> <li>• Improved strategic and operational arrangements to address violence against women and girls</li> </ul>	<ul style="list-style-type: none"> <li>• Up-to-date shared 'most vulnerable list' (social work, health, education)</li> <li>• Children and young people's mental health and wellbeing needs</li> <li>• Refreshed Violence against Women Partnership</li> <li>• Women's Safety Service funding (£25,000)</li> <li>• Review and develop supports to children &amp; families identified with neurodevelopmental difficulties</li> <li>• Creation and recruitment to Child Protection Lead Officer post</li> <li>• Joint work with SCRA for contact between children and their families that best meets their needs and supports positive outcomes.</li> </ul>
	Early help and support to children, young people and families	<ul style="list-style-type: none"> <li>• Improved access to the right services at the point of need</li> <li>• Review of resources including community- based assets to augment early help and enable children to remain within their own communities.</li> </ul>	<ul style="list-style-type: none"> <li>• CAMHS waiting time initiative</li> <li>• Shifting the balance of care through redesign of children's services, underpinned by 'The Promise'</li> </ul>

ICS Partner	Our Priorities	What we aim to achieve?	Our Critical Activities
Skills Development Scotland	Recruitment and retention of apprentices	Protecting apprentices and creating new apprenticeship opportunities.	<b>New Apprentice Transition Plan</b> to support unemployed apprentices complete their qualifications or recognise learning to date to create individual plans for further learning or job search.
	Routes to Employment: Pathways Apprenticeships, individual Training Accounts and New Training Fund	Develop a pipeline of training opportunities	<p><b>Pathway Apprenticeships</b> are being developed to provide work-based learning opportunities for school leavers with certification which gives accreditation for elements of a Modern Apprenticeship and includes training to support the development of meta skills. This will include 26-plus weeks of training interventions, supported by a training allowance. A phased roll-out of different occupational pathways will be based on the latest job opportunities.</p> <p><b>National Transition Fund</b> which provides rapid, high-quality and targeted training support to people facing redundancy and unemployment in those sectors and regions most exposed to the current economic downturn. SDS is one of a number of organisations working to develop elements of this fund</p> <p><b>Individual Training Accounts</b> will remain opened until 28<sup>th</sup> February 2021. In light of the impact of the COVID-19 pandemic, ITAS will be focussed on sectors likely to have skill gaps and/or job openings. These sectors have been identified by Scottish Government based on current economic data and labour market information and will be subject to on-going review.</p>
	Youth unemployment	Support Young people into positive destinations	<p>Effective partnership working to review and track progress of school leavers resulting in improved School Leaver Follow-Up and Participation Measure Rates.</p> <p>Delivery of SDS CIAG school service offer from</p>

			P7/S1 to S6 allowing for early intervention, enhanced delivery at S3 and targeted support for senior phase pupils resulting in more effective transitions and co-ordinated support with partners.
	Anticipating increased demand for redundancy services, adaptations to Scottish Government PACE	Support for individuals made redundant or facing redundancy	To support workers facing redundancy quickly find their way back into employment, along with our partners, we will establish an enhanced package of PACE support. Adaptations will include an enhanced digital offer and local partnership development.
Aid economic recovery		<p>Provide a robust evidence of skills supply and demand in order to guide and inform future investment.</p> <p>Provide evidence on the Labour Market in order to inform policy direction and investment.</p>	SDS has developed the <a href="#">COVID-19 Labour Market Insights</a> providing succinct and up-to-date evidence on the impact on the Scottish economy, business and people.

ICS Partner	Our Priorities	What we aim to achieve?	Our Critical Activities
Police Scotland (L Division)	Public Protection Child Protection	Investigate all sexual offences, ensuring victims remain safe, receive support and are kept updated on the progress of police enquiries	Investigation of Crime.  Supporting children and families.  Identify emerging crime issues or patterns i.e. increased online offences involving children.
		Ensure all child victims are dealt	Investigation of Crime or Incidents

		with fairly and in accordance with procedures and that decisions made through Interagency Referral Discussions are in the best interests of the child.	where the children are involved working closely with partner agencies.
		Work closely with partners to reduce the number of missing person occurrences. (in particular Children in care)	<p>Investigate all reports of Missing Person and children i.a.w agreed protocols and procedures.</p> <p>Use analysis to identify children most frequently reported missing and repeat location.</p> <p>Work with partners to support MP on return and identify causal factors and risk / vulnerabilities</p>
		Ensure all persons at risk of harm are accurately risk assessed, circumstances are investigated thoroughly and any vulnerabilities identified shared with the appropriate agencies.	<p>Through existing processes and procedures ensure any vulnerabilities in respect of Child welfare or concerns are assessed, shared and addressed.</p> <p>Through PSOS Youth Engagement Officers maintain links with schools in the WDC area and respond to all emergency child concern / protection incidents. Note - police attendance at schools is restricted due to current COVID protocols across the local authority area.</p>

			<p>Work with schools and other agencies to expand existing, and develop new ways, to deliver traditional community safety messaging to young people on a virtual basis through agencies such as via Y-Sort-It, Includem, and Young Scot. Recent examples relate to engagement and stay safe messaging to youths in respect of increased on-line activity during COVID.</p> <p>Maintain connection with the Police Scotland Youth Volunteers (PSYV) through weekly online meetings driving a structured activity plan to support and develop volunteers and their peer group.</p>
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## Educational Services Contingency Plan



WD Education  
Contingency Plan.pdf







## Report by the Empowered DIG Chair

### West Dunbartonshire Community Planning Partnership Management Group - February 2021

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**Subject: Empowered DIG Update - Wellbeing**

#### **1. Purpose**

- 1.1** The purpose of this report is to update members on the progress of wellbeing focussed activity being undertaken under the auspices of the Empowered DIG.

#### **2. Recommendations**

- 2.1** The CPP Management Group is asked to
- Note the contents of the report and the work undertaken and planned.

#### **3. Background**

- 3.1** The Empowered DIG action plan spans three local outcomes: We live in engaged and cohesive communities; Citizens are confident, resilient and responsible and Carers are supported to address their needs.
- 3.2** This report provides members with an update on the key wellbeing focussed activity undertaken during the operational year to date. Additionally, it provides an indication of the focus of activity moving forward as we progress through Covid response to recovery.

#### **4. Main Issues**

##### **COVID Response**

- 4.1** The announcement of the initial Covid19 Stay at Home Order (Lockdown) on March 23<sup>rd</sup> 2020 saw a comprehensive community response to help support community resilience and safeguard the welfare of vulnerable residents. The service packages offered provided support in 3 main areas of need – reducing loneliness and isolation (via daily resident welfare calls and service-specific user check-ins), ensuring food security (via supported shopping, foodbank services and community meals initiatives) and medicine compliance (via prescription collection support).

**4.2** Community planning wide partnership engagements were strengthened via the operation of the Local Response Management Team (LRMT) structure and the positive links made with the local authority Picking Up the Pieces (PUTP) crisis line team, where appropriate. An infographic outlining the scale of activity in the first lockdown period (until August 2020) is included at Appendix 1.

**4.3** Examples of wellbeing impacts achieved through these inputs include the following:

**May 2020:** Welfare call volunteer concerns were expressed regarding an elderly man who continually politely declined offers of shopping delivery support. The volunteer felt that as he had no visitors or close family, it was unlikely that he would have been able to gain shopping during the early pandemic period. After several follow-up calls with WDCVS staff, it was determined that the person had no access to available funds and had been embarrassed to ask for support when he 'couldn't pay his own way'. After reassurance that he was not alone in this position and that his welfare was the paramount consideration, a shopping list was agreed that supported his dietary needs and a delivery of 2 weeks food was made available, funded through WDCVS secured resources.

**July 2020:** Referral information received via the local authority PUTP service suggested a resident living with depression and reporting having no access to sleeping or cooking facilities and would like someone to speak to. A mobile number was provided, which was initially not answered. Attempts to contact the client continued over a 24 hours period and when successful, quickly identified a need for more supportive contacts, leading to successful referrals to two local third sector organisations. Staff also contacted Duty Social Work colleagues regarding the issue of access to domestic amenities. The Duty Officer contacted the client, ensuring he had adequate food provision and helped ensure the welfare fund was accessed; feeding back to the staff in a timely manner, allowing the provision of welfare calls to continue effectively.

**4.4** Volunteer support proved crucial throughout the period, with over 350 confirmed volunteering offers received as a result of the Scotland Cares national initiative. Entering the autumn and with a general return to work for many, this resource significantly reduced, however a number have maintained volunteering.

**4.5** While a number of residents receiving initial support were able to return to self-sufficiency/family support as the initial lockdown restrictions eased, a number of clients retained ongoing support and were signposted and referred to local support services. All supported clients received a 'Thank You' card from WDCVS expressing thanks for their trust as a partner in their care during the period and reinforcing contact details should any further need be experienced.

**4.6** As West Dunbartonshire has progressed through varying levels of restrictions, and now entering a second period of national restrictions, humanitarian support services have again been stepped up in anticipation of renewed demand.

- 4.7** The response to the Covid emergency has presented an opportunity to reflect on wider community resilience issues and has helped placed focus on how responses to adverse weather, health or other incidents could also be better supported via community level engagement and volunteer assistance. Work is underway to develop a more long-term 'West Dunbartonshire Cares' community and volunteer resilience network to help support such activity including details of skills eg. profile of sector-led community halls and venues, specific service offerings, and for individuals, PVG scheme members, first aid trained volunteers, holders of driving licences etc.

## **Community Empowerment**

- 4.8** In support of this, and as part of the Empowered DIG Community Empowerment Strategy led actions, work is underway to populate the LinkUp West Dunbartonshire community portal <https://www.linkupwestdunbartonshire.org/>. This site allows community organisations to publicly share information on available services, projects, resources and opportunities. When fully developed, this site will be a valuable to allow increased individual awareness and promote better sector connectivity.
- 4.9** Following a cross-sector meeting in December, work is ongoing to progress the Community Empowerment Strategy and Action Plan, postponed from March 2020. Led by the WDC Communities Team, activity in the coming period will include the development of a Project Board and Delivery Group. Short life task focussed working groups will also be established to address key activity areas as the action plan is finalised.
- 4.10** Emerging evidence highlights the significant and unequal negative impacts of Covid (both the direct effects of contracting the illness, and the indirect harms arising from lockdown measures required to control the spread of the virus), exacerbating many pre-existing inequalities and exposing the vulnerability of some population groups to adverse shocks.
- 4.11** DIG partners have identified the need to prioritise recovery actions which consider a life-cycle approach to challenging poverty experienced by individuals, families and communities across the authority area. The Child Poverty Action Plan is a key local document in this regard and planned DIG actions including the development of a West Dunbartonshire Anti-Poverty Network to ensure the voices of lived experience are heard and that their experiences are effectively represented in actions taken to help address poverty.
- 4.12** In the first phase of activity (calendar year 2021), the network will look to focus attention on engaging the following groups:
- People with a disability or suffering ill-health
  - Lone parents, larger families
  - Carers.

## **Digital Connectivity**

- 4.13** Digital connectivity is an important element in reducing isolation and increasing community resilience, with many services from GP appointments to service engagements rapidly moving into the on-line space. The Scottish Government Connecting Scotland scheme has assisted in ensuring that digital availability is increased.
- 4.14** West Dunbartonshire has been successful in securing and distributing a significant number of new devices and data packages across both phases of the initiative – phase 1 focussed on older people (autumn) and phase 2 on children and families (winter). Examples of wellbeing reach locally include the engagement of Kinship Care West Dunbartonshire, using technology to maintain regular contact and support with members and also allowing cared for children to maintain education and friendship links.
- 4.15** Moving forward, DIG actions include an emphasis being placed on increasing support capacity to allow local residents to feel more confident getting on-line and being safe on-line. Volunteer recruitment and training is being progressed, with a view to offering a range of training and support options when Covid restrictions allow.

## **Carers Strategy**

- 4.16** A refresh of the local Carers Strategy commenced in autumn 2020 with a corresponding implementation plan due by March 2021. This refresh seeks to further promote the role of unpaid carers, ensure access to appropriate respite to support life alongside caring and raise awareness of carers rights and the role of the Young Carers Statement and Adult Carers Support Plans. Lessons learned from the Covid interruption have also been reviewed and will be considered as means of strengthening the plan moving forward.
- 4.17** Carers Scotland estimate that 17% of adults and 9% of young people are unpaid carers. An ageing population with improved life expectancy for people with long term health conditions or complex disabilities will mean that higher levels of care will be provided for longer across West Dunbartonshire communities.
- 4.18** Caring responsibilities can have an adverse impact on the physical and mental health, education and employment potential of those who care, and can result in poorer health and quality of life outcomes; highlighting a need to ensure carers have access to a range of flexible options which can support a life alongside caring. Without this, a carer's ability to maintain their caring role can diminish and lead to the admission of the cared for person to hospital or residential care.
- 4.19** The draft action plan seeks to address this, prioritising actions such as partner agency engagement and ensuring that all staff have received Equal Partners

in Care training (EPiC). For carers, the action plan seeks to increase awareness of:

- Carer specific benefits
- Access to services
- Short breaks and respite services
- Self Directed Support options.

## **5. People Implications**

**5.1** There are no personnel issues

## **6. Financial Implications**

**6.1** There are no specific financial implications arising at present. The introduction of Covid specific funding has assisted delivery during the 2020-21 financial year, however should the interruption and subsequent restrictions continue into the 2021/22 financial year, financial implications may come into focus.

## **7. Risk Analysis**

**7.1** There are no specific unassessed risks relating to this report

## **8. Equalities Impact Assessment (EIA)**

**8.1** Equalities Impact Assessments are carried out in all key action areas as required.

## **9. Consultation**

**9.1** Ongoing consultation activity with both providers and service recipients is undertaken allowing for flexibility of approach as needs throughout the pandemic progress alter.

## **10. Strategic Assessment**

**10.1** The contents of this report could impact on all community planning strategic priority areas.

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**Person to Contact:** Selina Ross  
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**Background Papers:** Empowered DIG Action Plan 2020-22

**Wards Affected:** All

# West Dunbartonshire Cares Covid 19 - Third Sector Response



The WD Cares campaign empowered citizens from across the community, no matter their own personal circumstances, to play a part, formally or informally - valuing the contribution each could make in common solidarity with the wider area needs.

Remobilising our existing volunteer force, empowering service users in peer support roles and engaging and deploying the new Scotland Cares volunteer input gave access to a team of almost 500 local people - mapped at neighbourhood level to build community cohesion and leave a lasting legacy through the ongoing Covid interruption and beyond.

"Conail is a man with his head screwed on. When I ask for a cabbage, he doesn't bring a lettuce!"



"If I didn't appreciate the importance of volunteering before, I certainly do now" Lorraine Forbes

From a request for a book, a small 'Lockdown Library' service was created - collecting books from neighbours and friends and delivering to others.

**105**  
CVS Cohort

**12 Resilience Fund Awards**

I think it is very important to help - lots of small things add up to make a positive difference. Sylvia Morrison



"When I first reached out, they couldn't have been more supportive"

**17 Wellbeing Fund Grants Supported**

**3 Community Response Initiatives via Facebook/Postcards**

"As long as I live, I will never be able to pay you back for your kindness and help"

## Covid WDCVS Helpline Activity (13 weeks)

Dog Walking Requests	97
Energy Supply Support	162
Prescription Collections	799
Family Follow-up calls/emails	267
Welfare Calls (C@H)	1681
Welfare Calls General	9052
Shopping Collections	1931
Basic Top-Up Shopping	420
Shield Queries & Reassurance	396
General Enquiry/Chat	385
Direct Calls Handled	2890

Signposting to Other Grants

Supporting Communities Local Small Grant Scheme

**350**  
Scotland Cares Sign Ups

"I am so proud of how our community has come together to help and support each other" Billy McLaren

**500**  
Volunteers

"If it was not for all of their efforts, I would have been in a terrible state"

Issues moving forward:

- Shielded group support needs
- Volunteers returning to employment
- Referrals still being received
- Second phase contingency arrangements

**50 x £2000 Pro Active Grants**

**Most active services in Locality**



Community Foodshare



wdcvs  
With communities, for communities!





**Report by Superintendent Brian Gibson, Safe Delivery & Improvement Group Chair**

**Community Planning West Dunbartonshire: 4 February 2021**

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**Subject: Safe Delivery & Improvement Group – progress update**

**1. Purpose**

- 1.1** The purpose of the report is to update members on the progress of local outcomes within the Local Outcome Improvement Plan 2017-2027 being delivered currently by the Safe Delivery & Improvement Group (DIG).

**2. Recommendations**

- 2.1** Members are asked to note the content of the report.

**3. Background**

- 3.1** The West Dunbartonshire Community Planning Local Outcome Improvement Plan 2017 – 2027 identifies 5 priority local outcomes that seek to deliver the vision of a West Dunbartonshire that's *"a great place to live, work and visit"*
- 3.2** The DIGs have been set up as the outcome focused supporting structure for the community planning partnership. Each group is made up of key agencies, who are working together to support delivery of the vision while working within the parameters of Community Planning West Dunbartonshire to promote the value of working in partnership, summarised as:
- Realising added value of working in partnership;
  - Enabling existing and new partnership working to deliver outcomes;
  - Providing a strategic overview which acknowledges interfaces and dependencies;
  - Mitigating the shifting social and financial impact of decisions to other partners.

**4. Main Issues**

- 4.1** The current key aims for the Safer West Dunbartonshire DIG are:
- Improved community justice outcomes ensure Dunbartonshire is a safe and inclusive place to live;
  - All partners deliver early and effective interventions targeted at reducing the impact of domestic abuse;



## OFFICIAL

- Residents live in positive, health promoting local environments where the impact of alcohol and drugs is addressed;
- Our residents are supported to improve their emotional and mental health and wellbeing.

### **Improved community justice outcomes ensure Dunbartonshire is a safe and inclusive place to live**

- 4.2** Since the last update in August 2020 the position remains very much unchanged in respect of this outcome. The response to COVID has placed unequalled levels of demands across all the criminal justice partners, responding to early release of prisoners while managing core work with absence and shielding related to COVID reduced staffing levels. Likewise work to develop third sector community based support to reduce reoffending has not been practical during the epidemic. Therefore there remains a number of actions outstanding. Discussions with Community Justice Scotland indicate that this position is generally reflected across the country and have advised that additional funding has secured National Coordinator roles, who will in the early part of 2021 look to engage with local coordinators to assist in the development of recovery plans.
- 4.3** On an operational level, working closely with the Alcohol and Drug Partnership, the Community Justice Coordinator has assisted in establishing the ADP Justice Settings Sub-Group. This aligns community justice and alcohol and drugs improvement activity, avoiding duplication. Third Sector partners DACA and Alternatives, supported by the Health Improvement lead, successfully bid to the Drugs Deaths Task Force to establish an Arrest Referral Scheme to operate at Clydebanks Police Office. Now at commissioning stage, this service will provide easy access, at the earliest stage of the criminal justice system, to statutory and third sector substance use support services, in the first instance. Onward referrals to wider service provision will also be incorporated.

### **All partners deliver early and effective interventions targeted at reducing the impact of domestic abuse**

- 4.4** The West Dunbartonshire Violence Against Women's Group has continued to develop and deliver against local priorities. The VAWG is currently jointly Chaired by Detective Chief Insp Grant MacLeod and Annie Ritchie, Manager Fieldwork Services HSCP. Work has continued throughout the pandemic very much focused on responding to the specific challenges that have arisen to COVID restrictions to ensure that the multi-agency interventions continue to support those in need. Reporting in terms of the Equally Safe Outcomes continues and is now an embedded part of the groups function. Existing actions within this outcome are being delivered against.
- 4.5** Current governance provides for the VAWG to report to the Public Protection Chief Officers Group and to the Community Planning Partnership via the Safe DIG. Against the backdrop of existing governance there is a requirement to consider the need for a Violence Against Women Partnership providing strategic oversight. This action is currently sitting with the Detective Superintendent for Argyll and West Dunbartonshire to discuss with appropriate partners at strategic level and the VAWG Chair.



**Residents live in positive, health promoting local environments where the impact of alcohol and drugs is addressed**

- 4.6 The Substance Use Prevention Strategy 2018 – 2027 is now well established providing annual updates in years 2019 and 2020. The Safe DIG on review now consider that the work involved in the delivery of the Strategy is now embedded into business as usual. However should there be notable developments or substantial change to strategy this can be brought back to the Safe DIG. Moving forward the Safe DIG acknowledges the ongoing broad spectrum work of the Alcohol and Drug Partnership and the need to support and promote this work through to the CPP. Following a recent meeting with the Head of Mental Health, Learning Disability and Addictions it was agreed that an appropriate representative from the ADP would attend the Safe DIG.
- 4.7 While the Substance Use Prevention Strategy 2018 – 2027 provides the framework for a holistic approach to addressing substance misuse there will be ongoing priorities. The recent statistical data on drug-related deaths in Scotland and a variety of reports indicating increased alcohol consumption during the COVID-19 pandemic suggest that when we move to the recovery stage there are likely to be significant challenges. The Safe DIG will provide a conduit between the ADP and the CPP with a view to developing a Recovery Strategy that can be shared with the CPP membership to inform and drive a cohesive community approach.

**Our residents are supported to improve their emotional and mental health and wellbeing**

- 4.8 The Action within Outcome 4 while significantly impacted by the pandemic have been completed or have become part of related work. Working as part of the Greater Glasgow and Clyde Health Board Multi-Agency Distress Collaborative continues. The focus on the 2017 pilot programmes (Lanarkshire, Borders, Inverness and Aberdeen) was superseded by the recognised need to respond to people in Distress during the COVID 19 pandemic period. The result was a nationwide response for people presenting in distress to the Mental Health HUB at NHS 24. Local initiatives to provide distress intervention such as the Hope Café were not viable under COVID 19 restriction. There will be a need to reconcile what statutory and third sector support is available as we move towards a recovery stage and support and signposting can be supported by CPP structures. Likewise the new NHS Mental Health Triage HUBS will need to be considered in our recovery response. These HUBs have provided a significant support especially out with normal operating hours both as a receiving facility and as a support facility often reducing the need for persons to attend hospital. There is likely be opportunity to work with these HUBs to improve understanding of local services.
- 4.9 The West Dunbartonshire Suicide Prevention Group WDSPG has continued to operate throughout the epidemic with a focus on the COVID 19 short term recommendations as provided by the National Suicide Prevention Leadership Group. The WDSPG has developed a digital newsletter to ensure that partners are kept up to date on national and local suicide prevention issues. In terms of a community response to mental health and well-being there will be a continued need for suicide prevention training and much of this will be structured into the Choose life programme of work. The role of the Safe DIG will be to create a platform where information from sources such as Adult Protection and Child Protection Committees, Strategic Suicide Prevention Group, Vulnerable Persons Multi-Agency Forum and

other DIGs to allow identification of priority areas in providing a response to suicide engaging the full Community Planning Partnership.

## **5.0 Additional Matters**

**5.1** The Scottish Government released the Scotland's Drowning Prevention Strategy. The priorities of the strategy were to reduce the number of accidental drownings and to contribute to the reduction of water related suicides. While West Dunbartonshire is not statistically high in term of such incidents there have been several tragic drowning incidents. For this reason a Water Safety Sub Group has been established in order to:

- Identify appropriate partners to inform properly on outdoor water risks in the West Dunbartonshire area.
- Identify existing ongoing work to improve water safety both locally and establish good practice guidelines to be supported by the CPP.
- To develop a WDC Water Safety Strategy aligned to Scotland's Drowning Strategy.

The Water Safety Sub group will provide an initial update to the CPP in April to highlight progress.

**5.2** The Anti-Social Behaviour Sub Group continues to meet and address problematic issues with a partnership approach. It was identified that the West Dunbartonshire Anti-Social Behaviour Strategy was out of date and needed updated to reflect a range of changes relating to resources and procedures across all the partners. An updated Anti-Social Behaviour Strategy has been tasked to the Safe DIG. The first stage has been to analyse and report on current anti-social behaviour trends to inform priorities. The strategy will also be updated to reflect current partners individual commitment and response to anti-social behaviour.

## **6. People Implications**

**6.1** None, all activity is delivered through the existing teams of the Community Planning partners

## **7. Financial Implications**

**7.1** There are no direct financial or procurement implications from the updates detailed in this report.

## **8. Risk Analysis**

**8.1** The responsibilities contained within the Community Empowerment (Scotland) Act 2015 and the Community Justice (Scotland) Act 2016 are fundamental to planning and delivery of better services. The partners' commitment to the Safer DIG is an acknowledgement that the importance of this work is recognized.

## **9. Equalities Impact Assessment (EIA)**

**9.1** An EIA is not required as this is a progress update on a range of activities.

- 9.2** The Safe DIG considers that key to developing the Outcome themes in the next 12 months, we must consider the amplification of existing inequalities as a result of the Coronavirus pandemic. *The economic impacts of the of the pandemic have not been felt equally across the population, but have interacted with existing divides by income, age, gender and ethnicity and in many cases exacerbated existing inequalities. The health impacts of the virus have also not been evenly spread, with higher death rates among certain occupations, ethnic minority groups and poorer localities. (Institute of Financial Studies, COVID-19 and inequalities, 2020).* This consideration will be applied to all work going forward and where appropriate an EIA will be carried out.

**10. Consultation**

- 10.1** This is an update on areas of work relating to the current objectives of the Safer DIG. Consultation is carried out relevant to each project and initiative, as appropriate by the action lead / partner agency.

**10. Strategic Assessment**

- 10.1** This report confirms that the CPWD continues to deliver against the outcomes set in the Local Outcome Improvement Plan. However the impact on resources and operational capacity as a result of COVID 19 cannot be underestimated and there will be challenges in delivering against objectives planned in a pre COVID environment.

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**Appendices:** Safe DIG action plan – progress report

**Background Papers:** None

**Wards Affected:** ALL





Report by the Chair, Community Planning Executive Group

Community Planning West Dunbartonshire: Thursday 4 February 2021

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**Subject: Community Planning Executive Group - update**

## **1. Purpose**

- 1.1** The purpose of the report is to provide members with an update on work progressing through the Community Planning Executive Group (CPEG)

## **2. Recommendations**

- 2.1** Members are asked to:
- Note the CPEG update

## **3. Background**

- 3.1** Community Planning West Dunbartonshire undertook a self-assessment exercise between June and September 2019, in order to identify improvement activities for the management group. Improvement Service colleagues facilitated a dedicated development session, attended by a range of CPWD members, to support consideration and refinement of a proposed action plan. The action plan was developed as a mechanism to deliver continuous improvement activity on key areas of focus for members of CPWD.
- 3.2** The first action progressed by CPWD was creation of an executive group, established under the leadership of the Council Chief Executive. This group replaces the previous DIG chairs meeting, with membership extended to ensure all five statutory agencies are represented.

## **4. Main Issues**

- 4.1** CPEG is leading on development of a range of actions which stem from the improvement plan. Details and areas for consideration are detailed in the following sections, covering collaborative priorities, an updated partnership agreement, and scoping of possible community planning awareness sessions.

### Improvement Plan

- 4.2** Following agreement of the revised Improvement Plan, work has progressed through the Community Planning Executive Group (CPEG), to deliver those areas of work prioritised within the plan. CPEG and DIGs have also

undertaken a review of the action areas within the plan to provide a more focused plan for delivery.

- 4.3** There are a number of actions in the improvement plan which require all partners to deliver. Where this is the case the executive group will coordinate updates from all partners to allow quarterly reporting through CPWD. This ensures that any challenges in progressing specific action areas can be identified and resolved.
- 4.4** As can be seen from the update included in appendix 1, progress is being made across all four key improvement areas detailed within the plan. The CPEG will continue to oversee delivery of action area on behalf of CPWD and provide regular updates on progress.

#### Partnership recovery

- 4.5** All agencies involved in community planning are currently developing recovery plans focused on supporting our communities, and those who rely on our services, in a post pandemic context. However it is important to remember that the broad themes and areas of work being progressed will be similar across these agencies.
- 4.6** Community planning has a vital role to play in supporting a cohesive and collaborative recovery for the communities of West Dunbartonshire. As such it is recommended that the planned review of DIG action plans aligns to the recovery focus for the partnership.
- 4.7** The 4 priority themes agreed at the November 2020 meeting of CPWD give a focus for recovery planning and will also be used to shape the DIG action plans for the 201/22 period, in line with the Local Outcome Improvement Plan (LOIP). They will be refreshed as required following the LOIP review scheduled for 2022.

### **5. People Implications**

- 5.1** None, all activity will be delivered through existing partnership capacity.

### **6. Financial & Procurement Implications**

- 6.1** The work of CPEG is focused on improving processes and approaches to how partners work together. As such the financial implications are minimal. It is assumed that any financial implications will be met from within existing resources.

### **7. Risk Analysis**

- 7.1** There is an increasing drive nationally for community planning partners to work at an increased pace to deliver outcomes for communities. Failure to respond to the new challenges being set for community planning in Scotland would not reflect well on CPWD and would risk delivery against the national policy priorities set by the Scottish Government.

## **8. Equalities Impact Assessment (EIA)**

**8.1** No actions are required as this is an update report.

## **9 Consultation**

**9.1** This report provides an update on ongoing activity.

## **10. Strategic Assessment**

**10.1** Progressing work as outlined in this report ensures CPWD can deliver on the outcomes set in the Local Outcome Improvement Plan.

Joyce White  
Chair, CPEG  
13 January 2020

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**Appendices:** Appendix 1 – CPWD Improvement Plan

**Background Papers:** None

**Wards Affected:** All

## Community Planning West Dunbartonshire

### Improvement Plan 2020-2022 V2.0

Improvement Area 1
<p>The CPP should look to improve the reporting of progress (short/ medium term) of the Delivery Improvement Groups (DIGs) towards the achievement of LOIP priorities and ensure the structure of the CPP best supports this.</p> <p>This ensures oversight and co-ordination of the work programme for CPWD, with a focus on using and learning from evidence from our communities.</p>

Activities	Lead	Target Date	Update (January 2021)
1. Creation of Executive Group (Officer only)	CPWD Chair	January 2020	Executive group created, chair and core membership agreed. Group meets every two months.  Awareness roadshows on agenda for February CPWD and will be scheduled for 2021
2. Develop a schedule of awareness/information sessions which give a deeper insight into community planning in action	Community Planning Executive Group (CPEG)	March 2021	
3. Utilise the range of data available to CPWD through partners, members and stakeholders	CP Support	June 2021	
4. CPWD to host engagement sessions in community to inform future plans.	CPEG	June – September 2021	



<b>Improvement Area 2</b>
Develop a consistent and coordinated approach across partners to engaging with communities, particularly those harder to reach
This ensures a comprehensive and whole system understanding of need and priority in local communities and creates opportunities to residents (as individuals or groups), to inform and influence CPWD

Activities	Lead	Target Date	Update (January 2021)
1. Use existing data /feedback to review current DIG action plans and inform plans for 2021 onwards	Delivery & Improvement Groups	May 2021 (revised date to reflect pandemic focus)	Work commenced on DIG review, including a refresh of priorities and outcomes in a recovery / renewal context  Data mapping underway to understand range and sources of data available
2. Collate existing feedback data from all partners mechanisms to provide comprehensive data hub for feedback	CP support	February/March 2021	Mapping exercise planned for January/ February to understand feedback data currently available through CPWD members

<b>Improvement Area 3</b>
Look at ways to encourage constructive challenge and scrutiny at the Board, holding partners more accountable for shared outcomes, ensuring that the right people are attending.

Activities	Lead	Target Date	Update (January 2021)
1. reformat CPWD agendas to focus on thematic areas	CPEG	February 2021	New thematic focus to CPWD agendas from February 2021 onwards
2. Utilise performance data to allow CPWD review of direction of travel on key priority areas	CP support	April – July 2021	Community Planning Outcome Profiles and range of additional contextual data being gathered to inform CPWD review (scheduled for 2021/22)
3. Membership review/ commitment from agencies regarding consistency of attendance.	CPWD chair	March 2021	

Updated December 2020

<b>Improvement Area 4</b>
Explore opportunities how CPP partners can take ownership to progress specific areas of the LOIP.

Activities	Lead	Target Date	Update (January 2021)
1. Identify and share a small number of case studies demonstrating effective joint working and community engagement/empowerment	DIG chairs / CPEG	September 2020	August CPWD update included a reflection of community planning in action during lockdown and immediate crisis response. This will continue as a standing update to CPWD through DIGs
2. Review the Terms of Reference of the different levels of the CPP.	CPWD Chair	November 2020	Terms of reference reviewed to reflect creation of CPEG and on agenda for November CPWD approval



Report by the Shared Service Manager – Performance & Strategy

Community Planning West Dunbartonshire: Thursday 4 February 2021

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**Subject: CPWD roadshow**

## **1. Purpose**

- 1.1** The purpose of the report is to present to members, for discussion, a proposed model of CPWD 'roadshows' which will be delivered virtually during 2021

## **2. Recommendations**

- 2.1** Members are asked to:
- Commit to participation in at least one roadshow
  - Agree to cascade information on roadshows and facilitate participation

## **3. Background**

- 3.1** Community Planning West Dunbartonshire undertook a self-assessment exercise in 2019 to identify strengths as well as improvement activities for the management group. This self-assessment activity was supported by Improvement Service and took the form of an online survey.
- 3.2** This led to the agreement of CPWD improvement plan, developed as a mechanism to deliver continuous improvement activity on key areas of focus for members of CPWD.
- 3.3** The improvement plan development and discussions at Community Planning Executive Group (CPEG) have included a focus on how to increase awareness of community planning as an ethos and share live examples of community planning 'in action'. CPEG and CPWD considered the roadshow concept in October / November 2020 and committed in principle to delivery of this approach.
- 3.4** A key challenge for community planning partnerships in general, and one which is recognised locally, is ensuring that frontline employees from across agencies see the link between their day to day activity and the aspirations of the LOIP. Often 'community planning' is seen as a thing which happens around a board table and not in day to day provision.

#### **4. Main Issues**

- 4.1** As previously discussed and agreed, a short seminar / workshop style session is being developed to support the ambition of CPWD to increase awareness of community planning. The sessions will be delivered over remote platforms initially, to a range of representatives across the wider community planning landscape in West Dunbartonshire.
- 4.2** The aspiration of these sessions is to ensure that the wider workforce and community delivering on behalf of CPWD recognise the valuable contribution they make to delivering improved outcomes in line with the LOIP; by providing both a recognisable context for community planning but also real examples of how community planning 'feels' and 'looks like' at a local community delivery level.
- 4.3** This approach aligns with conversations taking place at a national level through the community planning network and SOLACE led Community Planning Improvement Broad (CPIB), about evidencing the impact of community planning on the ground in response to the pandemic.

#### Format for sessions

- 4.4** Each session will be scheduled for one hour, to reduce impact on busy diaries and ensure a short sharp discussion focus on community planning as a way of working. It is proposed that sessions are scheduled on a monthly basis for 2021 to allow inputs to be planned over the course of the year.
- 4.5** To provide leadership and a strategic link to these sessions, members of CPEG and CPWD will deliver a short introductory input to these sessions with a focus on what community planning means to them. Representatives of the agencies involved in delivery of community planning will also be invited to provide an input to these sessions. It is important that the content is relatable and tied to service delivery examples, covering the variety and diversity of services and agencies involved.
- 4.6** Sessions will be capped at a maximum of 15 participants to allow for discussion and engagement during the session. Participants will be drawn from all partner agencies and community organisations involved in delivery of community planning activity in its widest sense. For example it may include local DWP employees, frontline housing officers, police youth engagement officers, and/or volunteers from foodbanks.
- 4.7** All partners involved in community planning will be asked to cascade the information and booking links for the sessions throughout their relevant employee group with a view to attendance being on a self-selecting basis.
- 4.8** As this is a new approach in West Dunbartonshire it is proposed that a summary of attendance and uptake is brought for review in August, following 6 months of activity. This will allow an assessment on the value of this approach to be made.

## **5. People Implications**

- 5.1** None, all activity will be delivered through existing partnership capacity.

## **6. Financial & Procurement Implications**

- 6.1** It is anticipated that any financial costs incurred for hosting physical sessions would be met from within the host agency of the partnership. All other resource implications will be met from within existing budgets and capacity.

## **7. Risk Analysis**

- 7.1** There is an increasing drive nationally for community planning partners to work at an increased pace to deliver outcomes for communities. Failure to respond to the new challenges being set for community planning in Scotland would not reflect well on CPWD and would risk delivery against the national policy priorities set by the Scottish Government.

## **8. Equalities Impact Assessment (EIA)**

- 8.1** An EIA will be carried out on the detailed plan for sessions.

## **9 Consultation**

- 9.1** This proposal is developed for discussion and agreement within CPEG and CPWD.

## **10. Strategic Assessment**

- 10.1** Progressing work as outlined in this report ensures CPWD can deliver on the outcomes set in the Local Outcome Improvement Plan.





Report by the Performance & Strategy Manager

Community Planning West Dunbartonshire: Thursday 4 February 2021

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**Subject: Social Renewal Advisory Board Report – ‘If not now, when?’**

## **1. Purpose**

- 1.1** The purpose of this report is to provide members with an overview of the report ‘If not now, when?’ published by the Social Renewal Advisory Board on 22 January 2021.

## **2. Recommendations**

- 2.1** Members are asked to:
- Note the content of the report
  - Agree to further work being progressed through DIGs on alignment of recommendation areas to action plans

## **3. Background**

- 3.1** The Social Renewal Advisory Board (SRAB) was formed in 2020 by Scottish Ministers to make recommendations on actions which would support renewal in the immediate post-pandemic period.
- 3.2** SRAB met eleven times between June 2020 and January 2021 to review findings from community listening events, wider engagement activity, focus groups, calls for evidence and the advice and recommendations from the nine policy groups underpinning the board. This feedback and learning informed development of their report [‘If not now, when?’](#) published on 22 January 2021.

## **4. Main Issues**

- 4.1** The SRAB report contains 20 specific calls to action, aligned to three key principles:
- **Money and Work** –everyone should have a basic level of income from employment and social security,
  - **People, Rights and Advancing Equality** –everyone should see their rights realised and have access to a range of basic rights, goods and services,
  - **Communities and Collective Endeavour** –we need to work together to deliver a fairer society and we need to give more power to people and communities and empower frontline teams.

**4.2** While the calls to action described in the report are aligned to the three principles which form the focus of the report they also align well to the four collaborative priority themes agreed by CPWD in November 2020:

- Poverty
- Empowerment
- Wellbeing
- Sustainability

**4.3** The 20 calls to action described in the SRAB report are detailed in appendix 1 to this report, with proposed alignment to the priority themes also suggested. As the five DIGs work to refresh their action plans, they will consider and refer to these recommendations to inform specific action areas.

**4.4** Further detail on how the SRAB report is informing activity in West Dunbartonshire will be provided during regular DIG chair updates at future meetings.

## **5. People Implications**

**5.1** None, all activity will be delivered through existing partnership capacity.

## **6. Financial & Procurement Implications**

**6.1** None, this is an update on a national publication.

## **7. Risk Analysis**

**7.1** There is an increasing drive nationally for community planning partners to work at an increased pace to deliver outcomes for communities. Failure to respond to the new challenges and context for community planning in Scotland would not reflect well on CPWD and would risk delivery of improved outcomes overall.

## **8. Equalities Impact Assessment (EIA)**

**8.1** No actions are required as this is an update on a national publication.

## **9 Consultation**

**9.1** This report provides an update on a national publication.

## **10. Strategic Assessment**

**10.1** Progressing work as outlined in this report ensures CPWD can deliver on the outcomes set in the Local Outcome Improvement Plan.

Amanda Coulthard  
Performance & Strategy Manager  
22 January 2020

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**Appendices:** Appendix 1 – Social Renewal Advisory Board recommendations

**Background Papers:** [If not now, When?](#)

**Wards Affected:** All

SRAB theme	Call to action	CPWD theme
<b>Money and Work</b>	Commit to a Minimum Income Guarantee for all as a long-term aim.	P, W
	Develop an approach to anti-poverty work, including personal debt, that is designed around the needs of the individual.	P, W
	Work in partnership to develop a new social contract on Fair Work.	P, W
	Focus Fair Work actions on those most affected by the pandemic.	E, P, W
	Extend free early learning, childcare and social care so all parents and carers can access the childcare they need, when they need it.	E, P, W
<b>People, Rights and Advancing Equality</b>	Incorporate the right to an adequate and accessible home in Scots Law.	E, P, S
	Make sure there are enough homes that are safe, warm, accessible, affordable, and in places people want to live.	E, P, S
	Ensure everyone can access nutritious, culturally appropriate and affordable food	P, W
	Set a target to end digital exclusion in the next parliamentary term.	E, P, S, W
	Adopt the principles of Universal Basic Services.	E, P, S, W
	Incorporate key international human rights instruments into Scots Law so as to deliver real change.	E, S, W
	Take action to realise the human rights of disabled people.	E, W
	Build inclusive communication into all national and local government funding requirements.	E, W
	Strengthen approaches to prevent and address hate crime and public sexual harassment.	E, W
<b>Communities and collective endeavour</b>	Apply the rights and entitlements in this report to all migrants.	E, P, W
	Further shift the balance of power so individuals and communities have more control over decisions that affect their lives.	E, P, S, W
	Improve service delivery and design by empowering frontline teams and the people and communities they serve.	E, P, S, W
	Build on new ways of working, based on what has worked well during the pandemic, and develop new arrangements for local governance.	E, P, S, W
<b>Closing The Gap Between Promise and Practice</b>	Focus everyone and all activities on building more resilient, fairer, healthier and stronger communities and places.	E, P, S, W
	Co-design how we assess progress towards renewal, incorporating deeper engagement with those people and communities who have first-hand experience of poverty, inequality and restricted life chances.	E, P, S, W

CPWD Theme Key: E – Empowerment, P- Poverty, S- Sustainability, W - Wellbeing