

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in Meeting Room 1, Council Offices, Garshake Road, Dumbarton on Wednesday, 25 April 2007 at 1.15 p.m.

Present: Provost Alistair Macdonald and Councillors Jackie Maceira* and Duncan McDonald.

*Arrived later in the meeting.

Attending: David Webster, Section Head (Performance Management); Dorothy Farquhar, Systems & Business Development Section Head; Iain Kerr, Network Services Supervisor; Ken Graham, Manager – Lifelong Learning; Richard Aird, Senior Officer ICT & Learning and Craig Stewart, Administrative Assistant, Legal and Administrative Services.

Apologies: Apologies were intimated on behalf of Councillors Tony Devine and Craig McLaughlin.

APPOINTMENT OF CONVENER

[12228](#) In the absence of the Convener, Councillor Devine, it was agreed that the meeting be chaired by Provost Macdonald.

MINUTES OF PREVIOUS MEETING

[12229](#) The Minutes of Meeting of the Committee held on 28 February 2007 were submitted and approved as a correct record.

TENDER FOR THE SUPPLY OF A PERFORMANCE MANAGEMENT SYSTEM

[12230](#) A report was submitted by the Chief Executive seeking approval to initiate a tender for the supply and delivery of a new Performance Management System (PMS).

[12231](#) Having heard the Section Head (Performance Management), the Committee agreed to approve the initiation of an open tendering route for a new performance management system for the Council.

TENDER FOR THE SUPPLY AND MAINTENANCE OF AN EXTERNALLY MANAGED ANTI-SPAM SERVICE

- [12232](#) A report was submitted by the Chief Executive seeking approval to tender for an externally managed Anti-spam service.
- [12233](#) The Committee agreed to approve the initiation of an open tendering route for the supply of an externally managed anti-spam service.

PROVISION OF DATA ARCHIVING SYSTEM

- [12234](#) A report was submitted by the Chief Executive seeking approval for the tendering process to commence for a data archiving tool for the Council.
- [12235](#) The Committee agreed to approve the process to begin invitations to tender for a data archiving system.

NOTE: Councillor Maceira entered the meeting at this point.

AWARDING OF CONTRACT FOR UPGRADE TO LIBRARY MANAGEMENT SYSTEM

- [12236](#) A report was submitted by the Director of Education and Cultural Services advising on the outcome of the evaluation of tenders submitted for the provision of a new Library Management System (LMS) and seeking approval to award the contract to the recommended supplier.
- [12237](#) The Committee agreed to grant approval to award the contract for the provision of a new Library Management System to SirsiDynix at a total cost including system procurement and ongoing support over four years of £107,700.

The meeting closed at 1.21 p.m.