



# Agenda

## Recruitment & Individual Performance Management Committee

**Date:** Wednesday, 22 April 2015

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**Time:** 10:00 a.m.

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**Venue:** Committee Room 1,  
Council Offices, Garshake Road, Dumbarton

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**Contact:** Nuala Borthwick, Committee Officer  
Tel: 01389 737594 [nuala.borthwick@west-dunbarton.gov.uk](mailto:nuala.borthwick@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of the **Recruitment & Individual Performance Management Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

**Distribution:-**

Councillor Martin Rooney (Chair)  
Provost McAllister (Vice Chair)  
Councillor Jonathan McColl  
Councillor Gail Robertson  
Councillor Kath Ryall

All other Councillors for information (agenda only)

Chief Executive  
Head of People and Transformation

Date issued: 9 April 2015

# **RECRUITMENT & INDIVIDUAL PERFORMANCE MANAGEMENT COMMITTEE**

**WEDNESDAY, 22 APRIL 2015**

## **AGENDA**

**1. APOLOGIES**

**2. EXCLUSION OF PRESS AND PUBLIC**

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act 1973 the press and public be excluded from the meeting for the following items of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

**3. MINUTES OF PREVIOUS MEETING**

**1 - 2**

Submit, for approval as a correct record, the Minutes of Meeting of the Recruitment & Individual Performance Management Committee held on 14 May 2014.

**4. PERFORMANCE MANAGEMENT AND APPRAISAL OF THE CHIEF EXECUTIVE**

**Copy to follow**

The Committee is requested to consider a report by the Head of People and Transformation on the performance management and appraisal of the Chief Executive.

In this connection, the Committee is requested in conjunction with the Chief Executive:-

- (a) to discuss and agree the outcomes and assessment of the 2014/15 performance evaluation;
- (b) to discuss and agree the annual performance objectives and targets for 2015/16; and
- (c) to discuss and agree a personal development plan and associated financial costs for 2015/16.