

# **WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton, G82 3PU**

16 June 2011

**MEETING: CORPORATE & EFFICIENT GOVERNANCE  
COMMITTEE**

**WEDNESDAY, 22 JUNE 2011  
MEETING ROOM 3  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBRTON**

## **ITEM TO FOLLOW**

Dear Member,

With reference to the agenda for the above Meeting of the Committee which was issued on 10 June 2010, I attach for your attention a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

Note referred to:-

### **14. ATTENDANCE MANAGEMENT POLICY AND PROCEDURE**

Submit report by the Executive Director of Corporate Services seeking approval of the new Attendance Management Policy and Procedure which will replace the current Maximising Attendance Policy.

**Distribution:**

Councillor Craig McLaughlin (Chair)  
Councillor Jim Bollan  
Councillor Jim Brown  
Councillor David McBride  
Councillor Ronnie McColl (Vice Chair)  
Councillor Jim McElhill  
Councillor Marie McNair  
Councillor Lawrence O'Neill  
Councillor Iain Robertson  
Councillor Patrick McGlinchey

**All other Councillors for information**

Chief Executive  
All Executive Directors

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Administrative & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)