

## **West Dunbartonshire Community Health & Care Partnership**

### **CHCP Committee**

**20<sup>th</sup> October 2010**

**Report By: CHCP Director**

### **Creating the New CHCP – Project Plan**

#### **1 Recommendation**

The CHCP Committee is recommended to approve the attached project plan covering the period to 31<sup>st</sup> March 2010.

#### **2 Background**

Members will recall that at the first meeting of the Shadow Committee that it was agreed that a new project plan, setting out the key organisational delivery objectives for the new Partnership, would be presented to the first full meeting of the Partnership Committee.

#### **3 Discussion**

The attached Project Plan does not attempt to reiterate the full organisational service objectives set out in the service/development plans of the former entities but seeks to concentrate on the areas of 'jointness' where dedicated management action will be concentrated over the next six months. The financial and other services objectives remain as previously set out and will be reported into both the NHS and Council performance systems routinely.

During the next 6 months, we will seek to establish a planning, performance and reporting system and structure that, while meeting the needs of both statutory partners, can be streamlined to reduce the total burden across the new integrated service. Where necessary, actions from the original project plan that had timelines beyond October 2010 for delivery have been amalgamated into the new plan as attached.

#### **4 Next Steps**

In the same way as the original project plan for the 6 months of 'shadow' operation provided a template against which progress could be demonstrated, the intention will be to report to each CHCP Committee over the next 6 months on the progress made on each of these issues.

**Keith Redpath**  
**Director**

## CHCP ACTION PLAN FOR PERIOD 1<sup>ST</sup> OCTOBER 2010 TO 31<sup>ST</sup> MARCH 2011

	<b>Action</b>	<b>Target Date</b>
1	Populate senior management structure of CHCP in accordance with the organisational change policies of both Partners	30 Nov
2*	Agreement reached regarding provision of support services to CHCP	1 <sup>st</sup> Dec
3*	NHS and WDC look at respective performance management arrangements to identify joint performance measures and performance indicators	31 January
4*	Analysis of policies and procedures used in NHS and WDC in order to identify potential for rationalisation	1 July
5	Integrate team/core briefing systems across all CHCP services;	31 January
6	Review Planning structures including associated arrangements for public engagement & participation	31 March
7	Produce integrated service/development plan for CHCP	31 March

Items marked \* are carried forward from previous project plan