

## WEST DUNBARTONSHIRE COUNCIL

### Report by the Acting Executive Director of Housing, Environmental and Economic Development (Housing and Regeneration)

Tendering Committee: 24 October 2007

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**Subject: Tender for the Supply of Temporary Agency Labour**

#### **1. Purpose**

- 1.1 This report seeks Committee approval to initiate a tender for the supply of Temporary Agency Labour.

#### **2. Background**

- 2.1 In February 2007 contracts were awarded following a tender exercise for the supply of Temporary Agency Labour.
- 2.2 The contract duration was for 9 months only to take cognisance of the Council's decision to test the market for the Repair and Planned Maintenance of its housing stock and to ensure values did not exceed the Council's standing orders.
- 2.3 At that time, Repairs and Maintenance were not aware if the bid they had submitted would be successful. However Repairs and Maintenance were successful and on the 18 June 2007 the new Measured Term Contract commenced, therefore there is a requirement to initiate a new tender.

#### **3. Main Issues**

- 3.1 This tender seeks to provide continuity of resource for the provision of service delivery. The supply of temporary agency labour allows Housing Repairs Plus flexibility in meeting the demands of the service in regard to peaks in workflow and to compensate for the lack of craft specific resource in periods of high demand.

#### **4. Personnel Issues**

- 4.1 Nil.

#### **5. Financial Implications**

- 5.1 The anticipated cost for provision of this service is in the region of £300,000 per annum. It is proposed to award the contract for a period of 30 Months with an option to extend for 12 Months + 12 Months. The cost of this service will be met from the Housing Maintenance Trading Account.

**6. Risk Analysis**

**6.1** Failure to initiate a tender exercise is regarded as a risk to continued service provision.

**7. Conclusions**

**7.1** A tendering exercise will provide a competitive, robust and transparent option for service continuation.

**8. Recommendation**

**8.1** The Committee is invited to consider and approve the initiation of an open tendering route for the supply of Temporary Agency Labour.

**Irving Hodgson**

**Acting Director of Housing, Regeneration and Environmental Services  
(Housing and Regeneration Services)**

**Date: 12 October 2007**

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**Persons to Contact:** Stephen McGonagle - Manager of Repairs and Maintenance, telephone: 01389 778338

Martin Feeney - Section Head, Housing Maintenance (Clydebank), telephone: 0141 562 2381

**Appendices:** Nil

**Background Papers:** None

**Wards Affected:** All