

**West Dunbartonshire Community Health & Care Partnership
Professional Advisory Group
17th October 2012, 2.00pm
Boardroom, Hartfield**

DRAFT MINUTE

Present:

Kevin Fellows	Clinical Director, CHCP (PAG Chair)
Chris McNeill	Head of Community Health and Care, CHCP
Neil Mackay	GP, Alexandria
William Wilkie	Lead Optometrist
Janice Miller	MSK Physiotherapy Services Manager, CHCP
Margaret Walker	Strategy & Planning Manager, CHCP
Pamela Macintyre	Lead Pharmacist, CHCP
Mark Dickinson	Lead Community Pharmacist

In attendance

Sharon Adamson	Head of Acute Services Planning and Redesign, NHSGGC
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1. Welcome and Apologies

K Fellows welcomed everyone to the meeting. Apologies were submitted on behalf of Soumen Sengupta, Jackie Irvine, John Russell, Stephen Dunn and Fiona White.

2. Minutes of previous meeting

Minutes of meeting held on 15 August 2012 were accepted as an accurate record, with the following amendment:

p2 WD CHCP GP Survey should read "West Dunbartonshire results were compared against the Scottish average".

3. Matters Arising:

- GP Survey – M Walker advised she had completed a further analysis of the survey.

4. Clinical Services Review

K Fellows introduced Sharon Adamson, Head of Acute Services Planning and Redesign who provided an update on the Clinical Services Review (presentation attached for information). She explained that various review groups had

been set up and presented their findings to date. The group discussed the review and made the following comments / observations:

- Care must be in the right place – non-hospital rehabilitation.
- New models to maximise patient outcomes.
- Funding used more effectively.
- Contractor services considered and factored in.
- Geriatricians needed in A&E.
- GPs require access to general advice as well as specialist advice.
- Improve dialogue between primary and secondary care.
- Additional resource for respite and training for carers.
- Better use of IT – single system.
- Create satellite areas to provide general services, then integrate with centres of excellence
- More structured formal engagement with voluntary sector.

S Adamson would be pleased to receive any further comments by e-mail, and would also like to hear from anyone interested in participating in the review groups.

All

Further updates will be presented to Locality Groups in the New Year.

K Fellows thanked Sharon Adamson on behalf of the group.

5. Protected Learning Event

The Protected Learning Event will take place on Thursday 22nd November 2012, afternoon only, at the Beardmore Hotel. Sessions will include Child Protection, Dementia and Chronic Disease. K Fellows should be contacted with any further suggestions for topics.

All

6. Warfarin Local Community Pharmacy Service Report

The summary report was tabled for information. The pilot and development of the LES is now complete. This is seen as an innovative way of working with local community pharmacies and it is recommended that the LES be adopted nationally. It is hoped to develop a similar project for hard to reach patients. P Macintyre will keep the group informed.

PM

7. Primary Care Action Plan

This local action plan is an abbreviation of the corporate plan and focuses on priorities for West Dunbartonshire. A Primary Care sub-group will meet in December to review the targeted actions. M Walker agreed to attend a Practice Manager meeting to identify their training needs. The CHCP will provide the training.

MW

8. Children's Services Report

In the absence of a representative from Children's Services an update report was tabled. It was noted that Child Protection training is now available on line.

9. Adult Support and Protection

Further leaflets/posters are available from Rebecca Barr, Adult Protection Co-ordinator. (Letter tabled for contact details).

10. Reports (for information)

- Older Peoples Strategy Group – noted.
- Palliative Care Group – noted.
- Change Fund Implementation Group – mid-year report has been submitted to Scottish Government. Full impact has not yet been measured but early signs show real success. C McNeill will draw up proposals for future spend / workstreams for the various groups to debate and approve.

CMcN

11. AOCB

Optometry

W Wilkie gave a brief update on optometry service:

- Lead Optometrist role has been formalised. Elections/ appointments to be held by 1st December 2012.
- Medicines Supply Pilot – half the practices are now involved and activity is increasing. W Wilkie would like feedback from GPs on how this service is impacting on GP practices.
- Clinical Governance – referrals in East Renfrewshire will be reviewed and a decision made whether or not it is beneficial to do the same in West Dunbartonshire.
- Optometry↔pharmacy 2-way referral form was reviewed and it was decided to re-design the form.

MSK Physiotherapy

Considerable work is ongoing regarding staffing capacity and reduction in waiting times. MSK Manager is to attend Locality Groups to explain how electronic referrals from GP's could reduce time spent on triaging.

PAG Attendance

K Fellows reminded the group that they should endeavour to send a deputy if unable to attend a meeting.

12. Date of Next Meeting

Wednesday 12th December 2012, 2.00pm, Boardroom,
Hartfield