



## COMMUNITY PLANNING WEST DUNBARTONSHIRE MANAGEMENT BOARD

At a Meeting of the Community Planning West Dunbartonshire Management Board held in the Cunard Suite, West College Scotland (Clydebank Campus), Queens Quay, Clydebank on Wednesday, 26 November 2014 at 10.00 a.m.

**Present:** Councillors Martin Rooney, Jonathan McColl and Gail Casey; Joyce White, Chief Executive, West Dunbartonshire Council; Angela Wilson, Executive Director of Corporate Services; Richard Cairns, Executive Director of Infrastructure and Regeneration; Terry Lanagan, Executive Director of Educational Services, Soumen Sengupta, Head of Service, West Dunbartonshire Community Health and Care Partnership; Paul Connelly, Area Commander, Scottish Fire & Rescue Service; Jim Devaney, Watch Commander, Scottish Fire & Rescue Service; Chief Superintendent Helen Swann, Police Scotland; Superintendent Gail McClymont, Operations, Police Scotland; Chief Inspector Mark Lundie, Area Commander, Police Scotland; Selina Ross, Chief Officer, West Dunbartonshire Community Volunteering Service; Audrey Cumberland, Principal, West College Scotland; John Binning, Principal Transport Policy Officer, Strathclyde Partnership for Transport; John Anderson, Manager, West Dunbartonshire Leisure Trust; Nick Allan, Director of Dunbartonshire Chamber of Commerce; Etta Wright, District Manager West of Scotland, DWP; Mary Carson, Area Manager, Skills Development Scotland.

**Attending:** Peter Barry, Head of Customer and Community Services; Amanda Coulthard, Corporate and Community Planning Manager; and Craig Stewart, Committee Officer, Legal, Democratic and Regulatory Services, West Dunbartonshire Council.

**Also**

**Attending:** Graham Houston, Board Member, Scottish Police Authority.

**Apologies:** Apologies for absence were intimated on behalf of Fiona Logan, National Park Authority; Eleanor Emberson, Scottish Government; Bruce Kiloh, SPT; Linda Hanna, Scottish Enterprise; Danny Logue, Skills Development Scotland; and Keith Redpath, Director of West Dunbartonshire Community Health & Care Partnership

**Councillor Martin Rooney in the Chair**

## **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

## **MINUTES OF MEETING OF COMMUNITY PLANNING PARTNERSHIP MANAGEMENT BOARD OF 20 AUGUST 2014**

The Minutes of previous meeting of the Community Planning West Dunbartonshire Management Board held on 20 August 2014 were submitted and approved as a correct record.

### **COMMUNITY ALLIANCE**

A report was submitted by the Corporate and Community Planning Manager seeking agreement for a change to the Chair of the Community Alliance.

Having heard Councillor Rooney, Chair, in further explanation, the Board agreed that Councillor Rooney would assume the role of Chair of the Community Alliance from Councillor Casey.

### **LOCAL POLICE & FIRE SCRUTINY**

Reports were submitted by the Divisional Commander, Police Scotland and Local Senior Officer, SFRS providing a quarterly performance report on local fire and police plan delivery for scrutiny. The quarterly performance report on the local police plan for 2013/14 was considered first by Members.

After discussion and having heard Chief Superintendent Swann, Police Scotland in further explanation and in answer to Members' questions, the Board agreed to note the contents of the report.

The Chief Executive, West Dunbartonshire Council, took the opportunity to put on record her thanks and appreciation to Chief Superintendent Swann for the very smooth and seamless handover from her predecessor.

The quarterly performance report on the local fire plan for 2013/14 was then considered by Members.

After discussion and having heard Local Senior Officer Paul Connelly, Scottish Fire and Rescue Service in further explanation and in answer to Members' questions, the Board agreed to note the contents of the report.

## **DELIVERY & IMPROVEMENT GROUP (DIG) HIGHLIGHT REPORTS**

A report was submitted by the Corporate and Community Planning Manager presenting a summary of key achievements and issues or areas for concern for each of the following Delivery and Improvement Group (DIG) and progress towards outcomes:-

- (a) Children & Families
- (b) Older People
- (c) Safe, Strong & Involved Communities
- (d) Employability & Economic Growth

After discussion and having heard the relevant DIG Chair's in elaboration and in answer to Members' questions, along with the Chief Executive, West Dunbartonshire Council and the Head of Customer and Community Services, the Board agreed:-

- (1) to note the terms of the discussion that had taken place and the good progress made in achievement of outcomes in respect of the four DIG's; and
- (2) otherwise to note the contents of the report.

## **WEST DUNBARTONSHIRE TRANSPORT OUTCOMES REPORT FOR 2014/15**

A report was submitted by the Head of Policy and Planning, SPT:-

- (a) informing the Community Planning Partnership of the preparation by SPT of the West Dunbartonshire Transport Outcome Report (TOR) including details of the new format;
- (b) highlighting the connection between SPT activities and local outcomes from the Single Outcome Agreement; and
- (c) highlighting the focus given within the TOR to the services and benefits that SPT has delivered in 2013/14 together with details of the SPT – West Dunbartonshire joint work streams for 2014/15.

After discussion and having heard the Principal Transport Policy Officer and the Corporate and Community Planning Manager in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the contents of the report; and
- (2) to note that the meeting of the Community Alliance to be held in January 2015 would have 'Community Transport' as its main discussion item.

## **CLYDE VALLEY REGION CITY DEAL**

A report was submitted by the Executive Director of Infrastructure and Regeneration advising on the progress in respect of Clyde Valley Region City Deal and informing of West Dunbartonshire Council's involvement.

After discussion and having heard the Executive Director of Infrastructure and Regeneration in elaboration and in answer to Members' questions, the Board agreed to note the contents of the report.

## **CPP INVESTMENT 2015/16 AND BEYOND**

A report was submitted by the Corporate and Community Planning Manager providing an update on options for the future allocation of CPP investment funding.

The Board agreed that the Executive Director of Corporate Services be remitted to progress a best value review of current funding and development of a future funding model.

## **NEIGHBOURHOOD MANAGEMENT PILOT**

A report was submitted by the Corporate and Community Planning Manager providing an update on the neighbourhood management pilot currently being tested in the Alexandria area.

Having heard the Head of Customer and Community Services and the Corporate and Community Planning Manager in further explanation and in answer to Members' questions, the Board agreed note the contents of the report, including the satisfactory progress made to date.

## **COMMUNITY JUSTICE REDESIGN**

A report was submitted by the Head of Service, Children, Families & Criminal Justice providing an update regarding the plans to transfer responsibility for the strategic planning and delivery of community justice from Community Justice Authorities (CJAs) to Community Planning Partnerships.

After discussion and having heard the Corporate and Community Planning Manager in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the current situation with regard to community justice redesign; and
- (2) to note that the Council's Head of Children, Families and Criminal Justice had been identified as lead officer for this area.

## **WEST DUNBARTONSHIRE COUNCIL ANNUAL REPORT 2013/14**

A report was submitted the Chief Executive, West Dunbartonshire Council presenting the first West Dunbartonshire Council Annual Report covering progress against strategic priorities in 2013/14.

The Board agreed:-

- (1) to note that the Annual Report fulfilled part of the Council's requirement to produce a Public Performance Report and was designed to ensure it was relevant and easy to read for a wide audience; and
- (2) otherwise to note the contents of the report.

### **SCHEDULE OF FORWARD MEETING DATES**

The Management Board noted the following meeting dates for 2015:-

- 10am on Wednesday, 4 March 2015 (possible venue: Aurora House, Queens Quay, Clydebank)
- 10am on Wednesday, 3 June 2015 (venue to be decided)
- 10am on Wednesday, 2 September 2015 (venue to be decided)
- 10am on Wednesday, 9 December 2015 (venue to be decided)

### **COMPLIMENTS OF THE SEASON**

Councillor Rooney, Chair, wished all Members and officers a happy Christmas and best wishes for the New Year.

The meeting closed at 12.27 p.m.



**Report by the Divisional Commander, Police Scotland and Local Senior Officer, SFRS**

**Management Group 3 March 2015**

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**Subject: Local Police & Fire Scrutiny**

**1. Purpose**

- 1.1 The purpose of this report is to:
- provide a quarterly performance report on local fire and police plan delivery for scrutiny

**2. Recommendations**

- 2.1 The CPWD Management Group is asked to scrutinise performance based on the contents of this report.

**3. Background**

- 3.1 As part of the Police & Fire Reform (Scotland) Act 2013 new arrangements were put in place for local scrutiny and engagement. These arrangements place a requirement on Local Authorities to scrutinise local police and fire and rescue services. In West Dunbartonshire, as with many Local Authorities, a decision was taken to transfer this accountability to the Community Planning Partnership.
- 3.2 Local scrutiny arrangements are based on fire and police plans being reported through the CPP, with regular performance reports brought to the management group.
- 3.3 West Dunbartonshire specific plans have been prepared from both a fire and police perspective in consultation with communities and partners, in line with national guidance from each organisation.

**4. Main Issues**

- 4.1 The report attached at appendix 1 is the quarterly performance report on the local fire plan for 2013/14.

4.2 The report attached at appendix 2 is the quarterly performance report the local police plan for 2013/14.

4.3 The reports highlight key statistical information alongside contextual information and updates on delivery of key outcome areas.

## 5. **People Implications**

5.1 There are no personnel issues.

## 6. **Financial Implications**

6.1 The commitments made in the local plans will be delivered within available resources.

## 7. **Risk Analysis**

7.1 There may be risks associated with not taking actions to deliver on the key priority areas as detailed in the plans. These are picked up through the strategic risk register of SFRS and Police Scotland.

## 8. **Equalities Impact Assessment (EIA)**

8.1 Any equalities impacts arising from this report, and associated Equalities Impact Assessment, will be carried out through SFRS and Police Scotland

## 9. **Consultation**

9.1 The performance report is presented for discussion and review. Both local plans were developed in consultation with communities and key partner agencies.

## 10. **Strategic Assessment**

10.1 This report details performance and local actions taken by SFRS and Police Scotland in relation to priority areas for West Dunbartonshire CPP.

### **Communication Bulletin**

Local scrutiny arrangements are firmly in place in West Dunbartonshire for local fire and police plans, which have been prepared in consultation with communities and partners in line with national guidance from each organisation. Through Community Planning West Dunbartonshire, quarterly performance reports are brought to the management group for scrutiny.

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**Dave Cowley**  
**Group Commander –**  
**West Dunbartonshire, SFRS**

**Helen Swann**  
**Divisional Commander,**  
**Police Scotland**

**Person to Contact:** Amanda Coulthard  
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**Appendices:** Appendix 1: Local Fire quarterly performance report  
Appendix 2: Local Police quarterly performance report

**Background Papers:** None

**Wards Affected:** All





Service Delivery Area –West

West Dunbartonshire Local Fire and Rescue Plan

**Performance Report (April – December 2014)**

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## Foreword

This local performance report for West Dunbartonshire covers the first half of the reporting year; April – September 2014 inclusively.

The Local Fire Plan 2014 – 17 sets out the priorities for the next 3 years in order that the Fire and Rescue Service will meet the objectives of the West Dunbartonshire Single Outcome Agreement 2014 - 17. This has seen the creation of Local Performance Indicators (LPI) that provides a focus on delivering these priorities and has been set at a challenging level intended to deliver a meaningful difference to our communities and staff alike.

It is pleasing to report, following analysis of the LPI's, that the overall trend is one of a reducing fire risk profile. Of the 8 KPI's, **7** have been assessed as Green, and **1** at Amber, None have been assessed as Red.

There has been a reduction in dwelling house fires and it is pleasing to report no fire fatalities occurred during the first half of this reporting period and fire casualties, who have suffered minor effects from fires in dwellings, remains relatively low.

Responses and attendance at Automatic Fire Alarms (AFA) calls remain at a high level however, through our policies and procedures we are beginning to see a slight decrease on numbers previously reported.

The heart of our campaign for safer communities is our FREE Home Fire Safety Visits initiative. These are carried out by our staff to reduce the number of fires and casualties within the home. We will continue to target those homes which are deemed to be at the highest risk and we believe that partnership is key to the improved safety of our community.

Paul Connelly  
**LOCAL SENIOR OFFICER**

## **Section 1      Introduction**

This report provides detail on the performance of the Scottish Fire and Rescue Service in the West Dunbartonshire area. In doing so it outlines our progress in the delivery of local priorities as set out within the Local Fire and Rescue Plan and the Scottish Fire and Rescue Service framework document.

The outcomes and measures provided in this report details a blend of quantitative and qualitative information to support committee members in their local scrutiny role.

The Service aspires to deliver very high standards to our communities and our current performance is testament to the commitment, professionalism and dedication of our staff and the positive local partnerships embedded within the West Dunbartonshire Community Safety working groups.

However, we recognise that wherever our performance falls short of expectations we will respond promptly to address the areas of concern.

The report contains a series of Local Performance Indicators (LPI) that provides an assessment of the fire risk within West Dunbartonshire by:

- Subdividing the various fire related incidents into meaningful categories
- Setting out our direction of travel in reducing that risk
- Contextualising the fire risk profile
- Confirming the continued proactive measures that the Scottish Fire and Rescue Service are implementing.

## Section 2 Performance Criteria

Each LPI has been set a challenging performance target which aims to deliver continuous improvement.

Our current suite of targets is not necessarily permanent and will be kept under continual review to reflect that risk reduction is a continual and dynamic process in an ever changing environment

### Local Performance Indicator Target

LPI 1	Accidental Dwelling Fires	<i>comparing a three year rolling average deliver a reduction</i>
LPI 2	Deliberate Dwelling Fires	<i>comparing a three year rolling average deliver a reduction</i>
LPI 3	Fatalities Dwelling Fires	<i>comparing a three year rolling average deliver a reduction</i>
LPI 4	Non-Fatal Fire Casualties	<i>comparing a three year rolling average deliver a reduction</i>
LPI 5	Deliberate Fire Setting	<i>comparing a three year rolling average deliver a reduction</i>
LPI 6	Casualties - Non Fire Emergencies	<i>comparing a three year rolling average deliver a reduction</i>
LPI 7	Automatic Fire Alarms	<i>comparing a three year rolling average deliver a reduction.</i>
LPI 8	Home Fire Safety Visits	<i>Deliver to target as set by Protection and Prevention Directorate</i>

We have employed a Red, Amber, and Green (RAG) performance status measure that is primarily based against the previous rolling average of three years incident data.

This allows us to take into account seasonal and yearly fluctuations within each LPI by allowing for deviation from normal activity levels.

The Service has not used a percentage criterion for its RAG assessment. This is due to a number of the LPI's already having a relatively low baseline in terms of number of incidents i.e. a reduction from eight to four incidents within a limited timescale would show a 50% decrease and not necessarily provide a true reflection of the risk level.

Detailed below is an explanation of the RAG rating:

Red:	The risk level is greater than our target over the three year period
Amber:	The risk level is marginally outwith our target over the three year period
Green:	The risk level is in line or better for our target over the three year period

Alongside each LPI in Section 3 we have provided further context within a situational assessment that provide the necessary information for the committee to scrutinise the Service's current performance.

### Section 3 Performance Outcomes & Measures

Determining how successful the Service is in reducing the fire risk profile within West Dunbartonshire is a complex task.

There are many factors that may impact on our ability to reduce fire risk. External environmental factors such as deprivation, substance dependency and lifestyle to name but a few can influence the fire risk profile within the area.

In recent years, positive progress has been delivered in reducing the fire risk profile and our task remains to continuously improve these risk levels further.

The current Service approach to risk reduction is to pro-actively focus our activities on our neighbourhoods whom statistically are at higher risk from fire and identifying vulnerable persons within our communities.


Working locally with our partners is a key element in delivering improved safety outcomes.

The RAG assessment highlights the continual improvements that have been made during this reporting period and identifies areas where future work is required to be carried out.


Local Performance Summary Table		
LPI	Risk	RAG status
01	Accidental Dwelling Fires	Green
02	Deliberate Dwelling Fires	Green
03	Fatalities from Dwelling Fires	Green
04	Non-Fatal Fire Casualties	Green
05	Deliberate Fire Setting	Green
06	Casualties from Non Fire Emergencies	Yellow
07	Automatic Fire Alarms	Green
08	Home Fire Safety Visits	Green

Detailed below is an outline of each LPI with an assessment of progress against the risk reduction target and outcome we are seeking to deliver with a situational analysis sets out the response to the assessment.

### LPI 01 – Accidental Dwelling Fires

<p><b>LPI Assessment:</b> The same Year to Date (YTD) period average over the previous three years confirms a <b>downward</b> trend in relation to the number of accidental dwelling house fires.</p> <p>The average over the last three years for Q1, Q2 &amp; Q3 is <b>78</b> whilst this YTD there have been <b>61</b> accidental dwelling house fires.</p>	
<p><b>Situational Analysis:</b> We are taking a proactive approach to reducing the fire risk by targeting higher risk areas and identifying, with support from our partners, high risk individuals. This is the main theme of our Home Fire Safety Visit initiative and is key to reduce fires and fire deaths in our communities.</p> <p>Operational crews and Community Action Teams (CAT) are increasing the number of home fire safety visits in our relatively higher risk neighbourhoods with a view to reducing the risk of fire within the home.</p> <p>Operational personnel and partner agencies continue to refer higher risk vulnerable persons and are subject to a multi-agency case conference to ensure individuals and the community remain safe from fire.</p> <p>Whilst it is pleasing to note the lowest ever (YTD) figures for West Dunbartonshire, these are from a starting point of West Dunbartonshire having some of the highest recorded figures per head of population in Scotland.</p>	

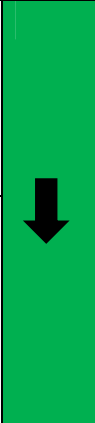
### LPI 02 – Deliberate Dwelling Fires

<p><b>LPI Assessment:</b> The same YTD period average over the previous three years confirms a <b>downward</b> trend in relation to the number of deliberate dwelling fires.</p> <p>The average over the last three years for Q1, Q2 &amp; Q3 is <b>32</b> and this YTD there have been <b>11</b> deliberate dwelling house fires.</p>	
<p><b>Situational Analysis:</b> This number is relatively low when compared to other Local Authority areas; we will continue to work with our partners in Police Scotland to ensure that it remains low by ensuring all incidents are fully investigated as to the cause and origin.</p>	

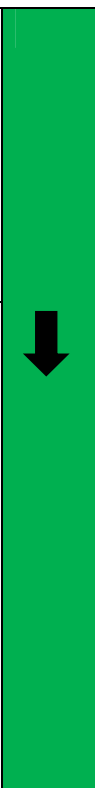
### LPI 03 – Fatalities Dwelling Fires

<p><b>LPI Assessment:</b> It is pleasing to report that there have been <b>no</b> fatal fire casualties in this YTD.</p>	
<p><b>Situational Analysis:</b> Although the zero fire fatalities is pleasing to note the Service is not being complacent. We are increasing our community safety activities within areas where there is the highest risk of a dwelling house fire occurring.</p>	

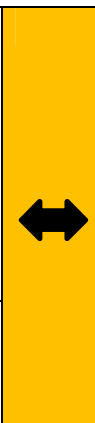
## LPI 04 – Fire Casualties

<p><b>LPI Assessment:</b> The same YTD period average over the previous three years confirms a <b>downward</b> trend in relation to the number of Non-Fatal Fire Casualties.</p> <p>The average over the last three years for Q1, Q2 &amp; Q3 is <b>12</b> casualties and this YTD there have been <b>4</b> Fire Casualties</p>	
<p><b>Situational Analysis:</b> To place into context it is worth highlighting the difference between frequency and severity. All of the fire casualties recorded required only minor first aid treatment at the scene with only one casualty attending hospital for treatment.</p> <p>This highlights the effective use of smoke detectors in alerting occupants to the situation and also to the speed and weight of attack of fire and rescue resources available.</p>	

## LPI 05 – Deliberate Fire Setting

<p><b>LPI Assessment:</b> The same YTD period average over the previous three years confirms a <b>downward</b> trend in relation to Deliberate Fire Setting.</p> <p>The average for Deliberate Primary Fire Setting over the last three years for Q1, Q2 &amp; Q3 is <b>89</b> and this YTD there have been <b>39</b> Deliberate Primary Fires</p> <p>The average for Deliberate Secondary Fire Setting over the last three years for Q1, Q2 &amp; Q3 is <b>393</b> and this YTD there have been <b>270</b> Deliberate Secondary Fires.</p>	
<p><b>Situational Analysis:</b> This LPI includes deliberate primary and secondary fires. A primary fire is designated as a fire that involves a building or property and a secondary fire is defined as a fire in refuse or on grass or heathland. These are an indication of Anti-Social Behaviour and/or criminal acts</p> <p>To reduce the risk of deliberate other building fires we are utilising the support of our partners working within the CPP to identify derelict or vacated properties and make them secure or recommend demolition at an early stage.</p> <p>Operational crews are engaging in a variety of multi-agency youth diversionary projects through schools programmes and initiatives such as Young Firefighters Schemes and FireReach programmes.</p> <p>A wetter spring time saw a reduction in the number of grass and heath fires experienced, this increased slightly through the summer, however it is pleasing to note that Q2&amp;Q3 was still a reducing trend.</p>	

## LPI 06 – Casualties from Non Fire Emergencies

<p><b>LPI Assessment:</b> The same YTD period average over the previous three years confirms a <b>static</b> trend in relation to Casualties from Non-Fire Emergencies.</p> <p>The average for Casualties from Non-Fire Emergencies over the last three years for Q1, Q2 &amp; Q3 is 18 and this YTD there have been <b>12</b> Casualties from 19 Road Traffic Collisions (RTC).</p> <p>It was pleasing to note that there were no casualties recorded for other non-fire emergencies attended.</p>	
<p><b>Situational Analysis:</b> This LPI includes casualties from emergencies that do not include fire i.e. RTC, flooding and other forms of entrapment. These forms of emergencies are known as Special Services.</p>	



Our performance in the YTD has seen a slight reduction overall in the number of Special Services attended to **123** incidents in Q1, Q2 & Q3 down from a 3 year average of 166.

It is pleasing to report that previous hot spots for activity such as the Erskine Bridge have been dramatically reduced due to preventative measures and strategies.

### LPI 07 – Automatic Fire Alarms

#### LPI Assessment:

The same YTD period average over the previous three years confirms a **downward** trend in relation to Automatic Fire Alarms.

The average for Automatic Fire Alarms over the last three years for Q1, Q2 & Q3 is 514 and this YTD there have been **488** Automatic Fire Alarm actuations.

It was also pleasing to note that malicious calls to the Service were at their lowest ever recorded with only **46** so far this reporting period from an average of **21** in previous years

#### Situational Analysis:

The Service aims to focus on reducing the number of AFA's during 2014-15 supported by applying national policy and process to assure a consistent approach. This direction of travel is pleasing to note.

Malicious calls will continue to be investigated and prosecuted where necessary.



### LPI 08 – Home Fire Safety Visits

#### LPI Assessment:

The same YTD period average over the previous three years confirms a slightly **upward** trend in relation to number Home Fire Safety Visits completed.

The SFRS have set a challenging target of increasing the number and quality of Home Fire Safety Visits within the West Dunbartonshire area in this reporting year.

In Q1, Q2 & Q3 our operational crews and Community Action Teams have carried out **837** home visits, from these visits **511** homes were deemed as high risk, **239** at medium risk and **87** at low risk.

#### Situational Analysis:

Home Fire Safety Visits are free for everyone within our communities, they remain our prime means of contacting the public to ensure that they are safe from fire and other hazards in the home and we urge all partners to assist in the process of referring people for a Home Fire safety Visit.

We will continue to target those deemed at highest risk within our community.





**POLICE**  
**SCOTLAND**  
Keeping people safe.

## West Dunbartonshire

Local Policing Plan 2014 – 2017

**Quarterly Report / Q3 – 2014/2015**

West   
**Dunbartonshire**  
COUNCIL

## **Local Police Commander, Chief Superintendent Helen Swann**

As Divisional Commander for Argyll & West Dunbartonshire Division I am pleased to present the third quarterly report for West Dunbartonshire for 2014/15 which is the second performance year for the newly created Police Service of Scotland. This report details crime issues identified over the previous 3 months and sets out our priorities for the forthcoming period.

As outlined in the Local Policing Plan for West Dunbartonshire our focus - **Keeping People Safe** – and the policing principals which it encapsulates continues to be at the centre of all police activity carried out across West Dunbartonshire. Public consultation, partnership working and our own detailed crime analysis has determined that the priorities for local police during 2015 will be as follows:-

- ***Violence, Disorder & Antisocial Behaviour***
- ***Road Safety & Road Crime***
- ***Public Protection***
- ***Major Crime and Counter Terrorism***
- ***Acquisitive Crime***

These priorities are aligned to the West Dunbartonshire Single Outcome Agreement 2014 – 2017. National performance frameworks have been developed in order to measure progress, monitor activity, identify key areas where resources need to be focused and demonstrate how successful we are in meeting our key priorities and objectives. Policing plans implemented for all Multi Member Wards within West Dunbartonshire are continually being reviewed to ensure new and emerging issues occurring within local communities continue to be prioritised and addressed.

**Integrity, Fairness and Respect** are our policing values and the touchstones for all our interactions, forming the basis of everything we do and every decision we reach. By applying our values, we continue to receive public consent through improved relevancy, trust and support.

## **Introduction**

West Dunbartonshire continues to experience significant reductions in crime levels across most crime categories most notably violence and antisocial behaviour (ASB) and acquisitive crime.

This is reflected in the positive results in the most recent Police Scotland Public Consultation. Produced in December 2014, results show that just over a third of respondents have indicated that their level of concern in relation to crime in their local area had reduced and a further 38.5% of respondents indicated this had remained unchanged. Violent crime, disorder, ASB and drug dealing/misuse were identified as being the crime issues causing most concern within the local communities of West Dunbartonshire.

Public confidence in local policing within West Dunbartonshire would appear to remain unchanged. While there has been a slight reduction in the number of residents indicating that police listen to their concerns and are dealing with issues that affect their local area (down to 64.6%) there has been an increase in those that have confidence in police (up to 70.3%). Local newspapers and leaflet drops remain the most effective methods of communication with members of the local community followed by social networking.

Local Area Commander, Chief Inspector Mark Lundie, has responsibility for addressing these crime issues and concerns as they arise on a day to day basis across all six multi-member wards encompassed within West Dunbartonshire: Clydebank Central, Clydebank Waterfront, Dumbarton, Lomond, Leven and Kilpatrick. He is supported by Inspectors Natalie Docherty (Clydebank) and Neil Smith (Dumbarton) who lead the local Community Policing Teams and ensure our efforts and attention remain focused on the needs and expectations of the local community.

In addition to day to day policing carried out by Community Investigation Units and Response Policing officers within West Dunbartonshire Command Area, officers also respond to developing events and seasonal demands that require additional attention and policing. Over this period additional officers have been deployed to address increased demand in relation to events such as Fireworks Night and the Festive period where there is increased potential for antisocial and violent behaviour to occur.

### ***Special Constables***

West Dunbartonshire Command Area currently has 8 Special Constables who attend for duties on a regular basis. These officers are predominantly deployed during peak periods (day and late shifts on Fridays and Saturdays) and augment either the Community Investigation Unit or Response Policing. These officers are an important addition to the police family within West Dunbartonshire and dedicate much of their spare time to ensure we are 'Keeping People Safe'. They are a welcome addition to our regular patrols and are also deployed to divisional events/operations when required and available.

### ***Strengthening Local Policing (Proposal)***

Argyll and West Dunbartonshire Division is committed to continually looking at ways in which we can make improvements to the policing service we provide to our local communities, and one such way is a recent proposal to merge Argyll and West Dunbartonshire (L Division) with Renfrewshire and Inverclyde (K Division). The proposal highlights compelling opportunities to strengthen local policing by creating

## **Not Protectively Marked**

consistency and removing duplication of work, with increased resilience and access to specialist staff. Furthermore the proposal would present the opportunity to streamline senior management posts in one single division, creating efficiency savings and the allocation of front line officers to enhance the service provided.

To ensure we are fully sighted on the views and feedback from all our local communities, we are currently consulting Elected Members, Community Councils, our partners and key stakeholders at various levels. We have already held meetings and circulated information to these groups intended to explain the rationale behind the proposal. Consultation is ongoing and this will be crucial in ensuring we are fully informed of all the associated benefits and risks.

### ***Firearms Licensing***

On 5 January 2015, a letter was sent by email to stakeholders regarding the National Firearms Licensing Communication Strategy. This letter detailed the proposed changes to the structure of firearms licensing and was sent to all Members of Parliament, Members of the Scottish Parliament and Local Authority Councillors. In addition to this the Divisional Commander personally briefed the Chief Executive of the Local Authority. The letter provided a full explanation of the proposed changes to Elected Members and invited them to contact the Division should they have any questions regarding these. To date no enquiries have been received.

### ***Body Worn Cameras***

As a result of funding previously provided by West Dunbartonshire Council, 10 Body Worn Camera Units have been purchased and are now in use by selected officers across the West Dunbartonshire area. They will be predominantly used to tackle antisocial behaviour, disorder and violence and further updates will be provided to West Dunbartonshire Community Planning in the coming months.

## Not Protectively Marked

### Violence, Disorder and Antisocial Behaviour

During the 3 month reporting period, crimes and incidents of violence, disorder and antisocial behaviour have continued in a downward trend. Whilst the total number of Group 1 crimes being reported remains relatively low, the YTD figure remains higher than for the same period last year. This is primarily due to an increase in the number of serious assaults recorded, albeit crime levels have reduced considerably throughout December. Detection rates for serious assaults remain high at 81.3%.

The table provided below shows our performance YTD as at 31<sup>st</sup> December 2014:-

Violence, Disorder and Antisocial Behaviour	Apr 2014 - Dec 2014	Apr 2013 - Dec 2013	Victims
Total No Group1: Crimes of Violence	114	105	9 more
Murder	2	1	1 more
Attempted Murder	2	6	4 fewer
Culpable Homicide (common law)	0	0	None
Culpable Homicide (other)	1	0	1 more
Serious Assault Detection Rate	81.3%	88.6%	
Serious Assault	48	35	13 more
Robbery Detection Rate	75.0%	84.2%	
Robbery	16	19	3 fewer
Common Assault Detection Rate	71.2%	71.6%	
Common Assault	671	800	129 fewer
Stop and searches conducted	9,449	11,787	
Number of positive stop and searches conducted.	2,033	2,413	
Number of complaints regarding disorder	4,003	4,809	806 fewer
Number of detections for Consuming Alcohol in a designated place (where appropriate byelaws exist)	491	605	

Crimes involving low level violence ie common assault and complaints relating to disorder have seen noticeable reductions, decreasing by 16.1% and 16.7% respectively. Furthermore, incidents of ASB reported by members of the public have also reduced by 12.5%; with 7,429 such incidents recorded YTD against 8,490 last year. Although the number of stop searches being conducted has also fallen, the positive ratio has improved indicating police activity is being targeted effectively using a more focused approach.

Police Scotland continues to work towards achieving the objectives set out in the West Dunbartonshire Local Policing Plan to reduce violence, disorder and ASB:-

- **To reduce the number of victims of violent crime.**
- **To reduce the number of reported incidents of antisocial behaviour.**

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- *To impact on alcohol related violence, antisocial behaviour and disorder with particular emphasis in and around licensed premises.*
- *To increase the number of people detected for violent and domestic crime.*

Effective use of the Divisional Violence Prevention Strategy and Directed Policing Plans, which are informed by analytical products produced at a local level, ensures local officers continue to manage the threat and risk posed by specific individuals and identified problematic locations.

During the current period additional officers were deployed to address increased demand in relation to events such as Fireworks Night and the Festive period where there is always a likelihood of an increase in antisocial and violent behaviour. In line with Police Scotland's ongoing Campaign against Violence (CAV), the division also deploys additional local resources every Friday. Included in these deployments were 7 Fridays when officers from elsewhere in Police Scotland were deployed to assist L Division tackling issues relating to antisocial and violent crime.

### **Focused Police Activity**

#### ***Diversionsary Activities***

Police Scotland continues to fully utilise the services of Y-Sort-It in order to divert young persons within West Dunbartonshire away from engaging in acts of antisocial behaviour, disorder and violence. Representatives from Y-Sort-It attend the monthly Multi Agency ASB Tasking and Coordination Group. The exchange of information via this forum, in relation to ASB, disorder and violence 'hotspots', allows for effective tasking of their resources. We have also engaged the services of a voluntary youth theatre company to assist in highlighting the dangers of alcohol and gang related activity to young people.

#### ***Reducing the availability of Alcohol***

Given that alcohol is intrinsically linked to violence and antisocial behaviour, police activity continues to focus on the availability of alcohol to young persons. Since September 2014 there have been a number of test purchase operations undertaken within the Clydebank area to target premises who may sell alcohol to young people.

#### ***Crime Prevention Panel***

In addition there has also been a joint initiative with WDC Crime Prevention Panel in the Clyde Shopping Centre which focused on domestic abuse reduction and agent purchase awareness. This was held within Clyde Shopping Centre and was attended by approximately 700 people and featured in local media coverage. Free advice on personal safety over festive period and alcohol misuse was provided to those who attended as well as the issue of free shopping bags with livery in relation to selling alcohol to under age drinkers, domestic abuse information on pens/mirrors and hair brushes. Purse bells (for bag dipping) and pens for marking property/checking for counterfeit currency were also distributed.

### **Road Safety & Road Crime**

Year to date the total number of road casualties within West Dunbartonshire remains significantly lower than in the same period last year, albeit there has been one fatality recorded over the current reporting period. This was the result of a pedestrian collision in November 2014 at A82 Duck bay.

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The following table provides further detail in relation to our performance year to date as at 31<sup>st</sup> December 2014:-

Road Traffic Casualty Statistics	Apr 2014 - Dec 2014	Apr 2013 - Dec 2013	Victims
People Killed	1	1	same number
People Seriously injured	12	18	6 fewer
People Slightly Injured	83	104	21 fewer
Children (aged<16) Killed	0	0	None
Children (aged<16) Seriously Injured	3	5	2 fewer
Road Safety & Road Crime	Apr 2014 - Dec 2014	Apr 2013 - Dec 2013	% Change
Dangerous driving	39	50	-22.0%
Speeding	404	1,007	-59.9%
Disqualified driving	5	16	-68.8%
Driving Licence	129	131	-1.5%
Insurance	293	281	4.3%
Seat Belts	184	663	-72.2%
Mobile Phone	430	862	-50.1%

Keeping People Safe on the roads within West Dunbartonshire remains a key priority and local officers continue to work towards achieving the objectives set out:-

- ***To reduce the number of people killed and seriously injured on the roads of West Dunbartonshire.***
- ***To improve road safety through enhanced partnership working and preventative initiatives within the community.***

This year has seen a change in the method of recording interaction between drivers by Road Policing Officers. We now record not only the geographical areas that the officers are conducting their business but also, in terms of offences detected, how many drivers are being dealt with by enforcement and how many receive a recorded warning. Speeding offences are perhaps the best example of this where drivers who while driving in excess of the speed limit for the area are within the Lord Advocates guidelines for non prosecution are stopped and given a formal warning, educated as to the dangers of such actions and encouraged to change their driving behaviour. The main objectives behind these changes are to influence driver behaviour and to reduce the average speed of motorists at any given location.

### **Focused Police Activity**

#### ***Pedestrian Safety***

Pedestrian safety has been the theme in West Dunbartonshire for the last year and part of this has been vulnerable road users, namely school pupils. To this end regular road checks are carried out at or near schools to enforce 20s plenty areas and in particular the safe carriage of passengers.

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### **West Dunbartonshire Transport Safety Group**

Police Scotland continues to work with the West Dunbartonshire Transport Safety Group to address local issues and raise awareness of road safety through media. First Bus continues to carry pedestrian safety posters and messages in the area and highlighted at West of Scotland Road Safety Forum with particular emphasis on pedestrian safety.

### **Festive Road Safety Campaign**

The Festive Road Safety Campaign which took place between 5<sup>th</sup> December 2014 – 2<sup>nd</sup> January 2015 focused on vehicle safety, drink and drug driving to detect and deter drink/drug driving and improved safety by enforcement of construction and use offences yielded good results; seven persons were reported for drink/drug driving over the campaign period.

## Protecting Vulnerable People

Protecting those most vulnerable within the communities of West Dunbartonshire remains at the heart of our commitment to Keep People Safe. The following table details our performance YTD as at 31<sup>st</sup> December 2014:-

Protecting People	Apr 2014 - Dec 2014	Apr 2013 - Dec 2013	Victims
Number of Group 2 - Crimes of Indecency	141	77	65 more
Group 2 crimes detection rate	83.0%	71.4%	
Rape detection rate	90.0%	100.0%	

The number of Group 2 crimes being reported has increased significantly compared to the same YTD period last year. Increased crime levels are primarily due to a noticeable increase in the number of historical crimes being reported as well as an increase in the number of rape crimes. The majority of rape crimes have occurred within residential dwellings and as such the victim also knew the offender in almost half of all crimes recorded. As shown above the detection rates for both rape and indeed all Group 2 crimes remain high.

As set out in the Local Policing Plan 2014 – 2017, our key objectives for the forthcoming period in terms of Protecting Vulnerable People remain:-

- ***To work with our partners to identify those children, young people and vulnerable adults who are most at risk and through joint action reduce that risk.***
- ***To continue to develop proactive strategies to deal with managed offenders, particularly those that present the greatest threat, risk and harm.***
- ***To increase the number of person detected for sexual crimes.***
- ***Together with partner agencies, strive to provide a better quality of service to the victims of sexual crime.***

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### **Focused Police Activity**

#### **MATAC**

MATAC (Multi Agency Tasking and Coordinating) continues to be held on a monthly basis at Dumbarton Police Office and is attended by representatives from Police, Assist, Housing and Crown Office and Procurator Fiscal's Office. High tariff offenders are discussed at this meeting and actions are delegated to respective agencies with the intention to target the offender and reduce the danger to the victim. Previous partners are identified and interviewed to ascertain if they too have been victims of domestic abuse. MATAC has been highly successful in the apprehension of a number of high tariff offenders.

#### **MARAC**

MARAC (Multi Agency Risk Assessment Conference) this is also held on a monthly basis at Dumbarton Police Office and attended by representatives from a number of agencies. Victims of domestic abuse are discussed at this meeting and plans are developed to provide support and safety for these victims.

#### **Festive Domestic Abuse Campaign**

Police Scotland initiated a Festive Campaign which lasted 13 days from 21 December 2014. A number of local initiatives were implemented including the execution of a high volume of warrants. Domestic offenders were targeted during this period and the warrants initiative was highly successful. All domestic offenders were visited to ensure that they were complying with bail conditions and curfews and warning letters were handed to all persons arrested for domestic related incidents.

#### **Domestic Abuse Seminar**

Domestic Abuse Seminar was also held at Dumbarton Football Club. This seminar took place on 5 December 2014 and was attended by over 100 persons from a variety of agencies attended this event. Speakers included Mhari McGowan (ASSIST) Yvonne Scott (Police Scotland) Susan Moffat (Police Scotland) David Thomson (White Ribbon) and Jackie Irvine (Social Work). The event was a great success with many positive comments received. Plans are being progressed to hold a similar event later this year.

#### **Domestic Abuse Leaflets**

A successful bid was made and community planning funds obtained to print domestic abuse leaflets. These leaflets provided contact numbers for a number of local support agencies. They have been distributed throughout the division in Community Centres, Health Centres etc. Various support agencies have highly commended these leaflets.

## **Major Crime and Counter Terrorism**

Reducing the threat posed from organised crime groups and terrorism across West Dunbartonshire remains a very high priority for Police Scotland. Recent events in Paris highlight the necessity for vigilance at all times. Police Scotland continues to target and disrupt the activities of those involved at a local level through focused and robust interventions based on the objectives set out in the local policing plan:-

- ❖ ***To disrupt organised crime groups by targeting individuals, the businesses they operate and their access to public contracts.***
- ❖ ***To target those individuals who are intent on supplying drugs.***
- ❖ ***Through education and partnership, reduce the impact that serious and organised crime and terrorism has on our communities.***

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- ❖ **Through the Multi-Agency Serious and Organised Crime and Contest Groups, raise awareness and improve information sharing between agencies.**

The most recent intelligence assessment (December 2014) of those involved in Serious and Organised Crime (SOC) within West Dunbartonshire indicates the current picture remains unchanged. There continues to be 3 SOC groups in operation, 2 are assessed as being Medium Risk and 1 Low Risk. The primary function of these groups would appear to be the supply and distribution of controlled drugs therefore confiscation of drug commodity remains pivotal in disrupting their activities. The groups continue to be closely monitored through a robust internal governance group which manages and directs any actionable intelligence to ensure police activity is focused on those individuals that pose the greatest threat, risk and harm.

As indicated in the recent Public Consultation, drug dealing and misuse continues to be a primary concern within the local communities of West Dunbartonshire. Tackling those involved therefore remains a key priority and increased police pro-activity across the period is reflected by the noticeable increase in drug supply charges libelled compared to the previous year. This is shown clearly in the following table:-

Serious & Organised Crime	Apr 2014 - Dec 2014	Apr 2013 - Dec 2013	% Change
Number of detections for drugs supply, drugs productions, drugs cultivation	139	91	52.7%

In addition to the above detections for drug supply, around 125 persons linked to these groups have been arrested over the YTD period when considering all crimes types.

### Focused Police Activity

#### **Multi Agency Serious and Organised Crime and Counter Terrorism Group**

The joint Multi-Agency Counter Terrorism and Serious and Organised Crime Group is now well established and multi agency sub groups created, with chair persons identified, to ensure clear direction is provided in respect of partnership work to tackle issues surrounding recruitment and support of organised criminality / terrorist groups, the gathering and dissemination of intelligence to the correct partner agencies and preparation to strengthen our resilience and emergency procedures to reduce the risk and mitigate against any long term loss should the worst occur. Individuals continue to be proactively targeted, and where possible, arrested or charged in connection with criminality. In addition, every step is being taken to prevent such groups taking advantage of public finance and benefiting from public sector contracts.

#### **Serious and Organised Crime**

As part of the Government strategy to divert young people from becoming involved in, or using products of Serious & Organised Crime, various training workshops have been scheduled to take place in the forthcoming period which highlight the dangers and consequences of becoming involved with organised crime groups, tactics used by organised criminal groups to recruit young people, drug trafficking, human trafficking & sexual exploitation and the health risks linked to using products of organised crime, and the truth behind the manufacturing of counterfeit goods.

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### **Counter Terrorism**

West Dunbartonshire has a number of key strategic locations which requires us to develop an appropriate counter-terrorist response with the ever present threat that exists from internationally inspired terrorism. Matters in Northern Ireland continue to influence behaviour in the West of Scotland and are often associated to sectarian attitudes. We will continue to work closely with our partners to positively influence this type of behaviour.

### **Local Resilience Partnership**

At the most recent West Dunbartonshire Local Resilience Partnership it was agreed that a short annual meeting with relevant Regulated Site Operators would be useful to ensure familiarity with planning contacts and provide a forum to discuss any developments or concerns in relation to resilience issues. The first meeting is scheduled to take place at Clydebank Fire Station at 1pm on 3rd February 2015.

### **Prevent Activity**

The Wrap presentation has been added to the education staff CPD programme with the first presentations being held on 4<sup>th</sup> March and 11<sup>th</sup> March 2015. It was also agreed that we would be able to deliver inputs to guidance staff during in service days which are due to take place in August.

## Acquisitive Crime

Police Scotland remains committed to achieving the objective set out in the Local Policing Plan in relation to acquisitive crime. These are as follows:

- **To reduce the number of housebreakings and improve detection rates.**
- **To target individuals involved in doorstep crime and support the victims through partnership working.**

The following table shows our performance across the current YTD period:-

<b>Acquisitive Crime</b>			
	Apr 2014 - Dec 2014	Apr 2013 – Dec 2013	Victims
Theft by housebreaking (including attempts)	129	225	96 fewer
Doorstep / Bogus Crimes	4	11	7 fewer

Across the year to date period acquisitive crime levels have continued in a downward trend reducing by around 10% compared to the same comparative period last year. Housebreaking crimes in particular have reduced considerably (42.6%) while the total number of vehicle related crimes, bogus crimes and crimes involving theft by shoplifting has also reduced. To date around 15.3% of all housebreaking crimes reported have been detected, this improves to 20.3% for crimes occurring at domestic dwelling houses.

### **Focused Police Activity**

#### **Housebreaking**

Housebreaking and associated crimes impact greatly on the victims, irrespective if the crime occurs at a private or business address. The personal and intrusive nature

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of the crime combined with loss of personal possessions often leaves a lasting impact on the victim. In the majority of cases the home targeted will be unoccupied minimising the risk of capture to the perpetrator during the commission of the crime. The investigation of all instances of housebreaking is a divisional priority with a high standard of investigation expected commensurate with the nature of the crime.

The initial response to any housebreaking call is afforded priority status, with attending officers and supervisors to ensure scene is properly preserved, with scene examination conducted for all instances of housebreaking and associated crimes to maximise the opportunity for retrospective detections. Whilst there have been significant reductions in crimes levels with 96 fewer victims, this will continue to be reinforced and advanced, supported by standardised response for victims, ensuring all reports of housebreaking across West Dunbartonshire are fully investigated, with continued focus on detecting offenders who engage in this type of criminality.

### ***Operation Quarterlight***

On 20<sup>th</sup> January 2015, Police Scotland launched Operation Quarterlight, a national campaign to tackle car crime and vehicle theft across the country. Operation Quarterlight will be implemented throughout Scotland to identify and target those responsible for vehicle break-ins and thefts. Officers will focus on the prevention of vehicle crime by engaging with partners, key stakeholders and members of the public. By changing habits, and working in partnership, vehicle crime can be prevented.

## **Conclusion**

As Police Commander, I am delighted to present this update on our Local Policing Plan for West Dunbartonshire 2014-17. We are continuing to meet the challenges we face and while our policing performance continues to be strong we will always strive to improve across all areas.

I am happy with our achievements so far and thank our partners from across West Dunbartonshire for their support and contribution.

Keeping People Safe is and will remain what we are all about as we continue to deliver the highest possible level of service to the communities of West Dunbartonshire.

Helen Swann  
Chief Superintendent  
Local Police Commander



## Report by the Corporate & Community Planning Manager

Management Group 4 March 2015

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**Subject: Delivery & Improvement Group (DIG) Highlight Reports**

### 1. Purpose

- 1.1 The purpose of this report is to:
- Present a summary of key achievements and issues or areas for concern for each DIG and progress towards outcomes.

### 2. Recommendations

- 2.1 The CPP Management Group is asked to note progress made, key achievements outlined and any areas of concern.

### 3. Background

- 3.1 DIG Action plans for the 4 priority areas were approved by CPWD management group in May 2014. Regular highlight reports give an opportunity for members to scrutinise progress being made and discuss any further investment or activity required.

### 4. Main Issues

- 4.1 The highlight reports presented as appendices to this paper are the final updates from each priority ahead of the year-end report on action plans being prepared and presented. They have also informed the development of the action plans for 2015-16 being considered at this meeting.
- 4.2 Progress with DIG action plans and cross cutting issues are also discussed regularly at DIG Chairpersons meetings after each management group, and areas of overlap and joint working are identified.
- 4.3 From the content of the highlight reports it is clear that good progress has been made over the year, supporting delivery of the priority outcomes agreed through the Single Outcome Agreement 2014-17. However there is still a way to go and this is reflected in the reports and in the action plans for going forward.



## **5. People Implications**

**5.1** There are no personnel issues.

## **6. Financial Implications**

**6.1** There are no resource implications.

## **7. Risk Analysis**

**7.1** There may be risks associated with not delivering on the priority areas identified in the action plans.

## **8. Equalities Impact Assessment (EIA)**

**8.1** An equalities impact assessment is not required as this report is a summary of progress being made.

## **9. Consultation**

**9.1** The highlight reports were produced by key members of each DIG. The action plans will be consulted on more widely.

## **10. Strategic Assessment**

**10.1** This report provides an update on progress on actions to be taken by each DIG in delivering on the local outcomes for each priority area as detailed in the SOA.

### **Communications Bulletin**

Community Planning West Dunbartonshire noted the good progress being made by the Delivery & Improvement Groups across the 4 priority areas and discussed the areas of concern highlighted with a view to ensuring delivery of the outcomes set in the Single Outcome Agreement.

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Corporate & Community Planning Manager**

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**Appendices:** Appendix 1: Children & Families Action Highlight report  
Appendix 2: Employability & Economic Growth Highlight report  
Appendix 3: Older People Highlight Report  
Appendix 4: Safe, Strong & Involved Highlight report

**Background Papers:** DIG Action plans

**Wards Affected:** All





## COMMUNITY PLANNING WEST DUNBARTONSHIRE

### Children and Families Delivery & Improvement Group (DIG) Highlight Report

#### Management Group: February 2015

##### Chair of DIG:

Terry Lanagan, Executive Director of Educational Services, West Dunbartonshire Council

##### What is working well?

- Curriculum for Excellence: first set of National Qualifications delivered; good progress on Wood Commission recommendations
- Early Years Collaborative (EYC): 2 new projects (Special Needs in Pregnancy and Family Support) added to original 3
- Parenting Strategy: various strands of work are moving forward
- Preparation for Children's Services Inspection
- GIRFEC Preparation and testing with implementation planned for August 2015
- Multi-Agency Parenting Strategy and delivery of programmes
- Review and refresh of the EEI Domestic Abuse Process

##### Key achievements

- Strong performance in 2014 SQA examinations
- Local Government National Benchmarking Framework indicates WDC is third best performing Council in Scotland for pupils from 20% most deprived postcodes achieving 5+ Higher equivalents by end of S6 (only East Renfrewshire and East Dunbartonshire have better results)
- Progress continues in respect of the EYC projects: Literacy; Smoking Cessation in Pregnancy; Triple P
- Triple P participation has risen from 28 parents in 11/12 to 140 in 12/13 and 247 in 13/14, with very positive evaluations
- Parenting Review and Improvement Group (RIG – completed a self-evaluation of the work of the RIG which evaluated well.
- Very positive report on Family Learning in WDC by Education Scotland
- Implementation of Single Agency Assessment & Planning Procedures in Education
- Delivery of joint training of early years and primary school practitioners
- Health Visiting and School Nursing have implemented an electronic record system (EMIS) and the GIRFEC National Practice Model.

- Preparation group established for the Joint Inspection and significant evidence gathered, next step will be to complete a draft self-evaluation.
- New multi-agency process in place for assessing and responding to all domestic abuse incidents that involve children.

#### **Progress against local outcomes**

- Good progress against all local outcomes

#### **What needs to improve?**

- Further embedding of partnership approach to planning and delivery
- Development of local GIRFEC Guidance and associated training (already under way)
- Preparation for implementation of Named Person Service (Education and CHCP) in time for August 2015
- An Action Plan is being developed to address recent reduction in rates of Positive Destinations.

#### **What support is required from other partners?**

- This entire agenda can only be delivered through strong partnership working; relationships remain good across partners.



## COMMUNITY PLANNING WEST DUNBARTONSHIRE

### **Employability & Economic Growth Delivery & Improvement Group (DIG) Highlight Report**

**Management Group: 4<sup>th</sup> March 2015**

**Chair: Richard Cairns, Executive Director of Infrastructure and Regeneration**

#### **What is working well/Key achievements**

- **Progress with 1000 jobs target**
- Significant progress has been made towards achieving the second target of 1000 jobs in 1000 days with 850 jobs secured by day 358. Key partners have been working together to deliver against this target. The Council's Modern Apprenticeship programme is currently under review with consideration on the value of supporting private sector employers to recruit and train apprentices. The European funding for WDC for 2014-20 to deliver an Employability Pipeline and Interventions to tackle Poverty and Social Inclusion is confirmed at £2.5m. This funding is expected to deliver programs for a period of 5 years and 9 months, however the payment model has still to be finalised by Scottish Government.

- **Single Employer Offer (SEO)**

The SEO is designed to provide a co-ordinated single gateway for employers to access products and services and is progressing well. The group has met monthly with each meeting in a workshop format to move forward with the project and agreed actions taken away from each meeting. Further meetings are scheduled for March and April. A project plan was developed outlining the key stages and this has been regularly updated with progress by May 2015.

Currently a draft brochure is being finalised with input from all partners, which will be tailored for both web and printed versions. The brochure will include information on the range of products and will be kept fairly succinct with links to other relevant sources of information and websites.

The SEO brochure will be produced in April with the launch expected to be in May 2015. Although this timescales has been extended slightly, this allows more

time to finalise the content of the website and brochure and also takes account of publishing timescales and also purdah restrictions.

Progress is regularly reported via the Employability & Economic Growth DIG.

- **Skills Development Scotland (SDS)**

SDS updated the DIG on the Regionals Skills Assessments (RSA) which has now been disaggregated at a West Dunbartonshire level and also the School Leavers Destination Report (SDLR). There is some further analysis to be done and comparisons made with other similar local authority areas, and the results will be brought back to the next meeting of this DIG in April. SDS are working jointly with WDC Education services to take this forward and improve on this year's results.

- **Growing Future Workforce (GFW)/ Links with Supporting Children & Families DIG**

Terry Lanagan gave a presentation to the DIG on Developing Scotland's Workforce. There are some concerns over this year's SDLR but, as noted above there is further analysis to be done. Chairpersons of the Supporting Children & Families and Employability and Economic Growth will work closely together in relation to links between these groups in taking forward this area of work. The creation of the single employer offer will allow closer collaboration between Education Services and other partners on the delivery of GFW.

- **West Employability Hub**

The West Employability hub has been operational since March 2014. Due to the co-ordination of existing mainstream provision the Hub offers more effective and efficient services aimed at tackling youth unemployment (16-24) in West Dunbartonshire. Since it opened:

- 319 young people to date securing employment
- 493 young people have accessed employability related provision, such as work experience, volunteering, employability skills training or taking part in sector based work academies

Local employers have also benefited from the flexibility of support provided by all partner agencies working together to assist employers with their recruitment needs. Negotiations are currently taking place to ensure funding for the continuation of this initiative for a further 12 months and the age range is to be extended to include the 25+ age group. The model is to be replicated in Clydebank once a suitable location is secured and established. Through collaborative working, the hub ensures that the best package of support and training is available to all unemployed people in West Dunbartonshire.

- **Youth Employment Scotland**

WDC secured £933k through the Youth Employment Scotland Programme to support 16-24 year olds into employment. The original target was to provide a wage subsidy for six months for 290 young people. The programme timeframe was extended until December 2014 and the target age range of the participants extended to 29 years of age. This extension increased the target from 290 to 350 individuals. The current number of young people supported through the programme to the end of December 2014 is 340 individuals. The Council has successfully submitted a bid to the Scottish Government to support an additional 60 young people through the programme between January – March 2015. The DIG have played an important role in working together to achieve this target.

- **European Funding**

Scottish Enterprise gave a presentation to the last meeting re. changes to European Structural & Investment funds and implications for partners. The DIG will continue to review policy as it develops to ensure that opportunities are sought to maximise EU funding coming into West Dunbartonshire.

### **Progress against local outcomes**

Progress with the actions outlined in the plan for the DIG is being progressed by the lead partners for each action and monitored via quarterly meetings of the DIG.

A new action plan has been produced focusing on the key priorities for the DIG in 2015/16. An action plan progress report on the 2014/5 plan will be presented at a future CPWD meeting.

### **What needs to improve?**

- Closer working with partners and across DIGs, e.g. Growing Future Workforce (GFW).
- Wider input into agenda's, action plans and reports from partners.

### **What support is required from other partners?**

- Partners need to take joint ownership of the group and making progress with key priorities identified in the action plan.
- Explore other options for collaborative working both in terms of contributing to the DIG and progressing specific projects e.g. single employer offer, business hub.
- Update progress with action plan for 2014/15.



## **Older People's DIG Highlight Report February 2015**

Chair of DIG: Chris McNeill,  
Head of Community Health & Care,  
West Dunbartonshire Community Health & Care  
Partnership (WD CHCP)

### **What is working well? / Key achievements**

The CHCP and partners are making good progress in implementing the local Year Four Older People's Change Fund Commissioning Plan. The Change Fund concludes in March 2014. A final report will be available to partners later in 2015.

Highlights include:

- Improving accessible options to General Practice and operational CHCP community services for clients who require rapid response, nursing and care at home provision by providing a single point of contact. This links into the development of an Anticipatory Care Plan (ACP) nursing post linked to the Out of Hours services. The CHCP now also manages its Out of Hours Nursing, Home Care, Sheltered Housing, Care Homes, and Mobile Attendants as a coherent network, based around neighbourhood teams to ease access and pathways for those using our services.
- Bureau model for older peoples respite services that links to CHCP Primary Care Dementia Service, CHCP Community Older Peoples Team, Out of Hours Services and independent sector providers working well. This enables direct access, improved coordination and take-up of existing respite and step up/step down opportunities. It is more flexible and responsive to peoples' needs and provides an out of hours service to support emergency access to respite and step up services where a client's or a carer's needs are urgent
- Home Care Reablement team consistently reducing the numbers of clients requiring service (40% of current cohort). The number of clients in receipt of service has fallen but the average hours per client have risen. This indicates that the CHCP is targeting its services appropriately: maintaining clients with complex needs at home and provides capacity to meet the demand of this growing demographic.
- A single point of access that allows close links with CHCP Supported Discharge Team and CHCP Community Older Peoples Team is in place.

In addition to the Care at Home and Occupational Therapy staff and pharmacy technicians managed within the CHCP's prescribing service to provide compliance support and to liaise with community pharmacy which is actively reducing admissions to hospital.

- The CHCP has worked in partnership with West Dunbartonshire Leisure Trust to introduce the Vitality physical activity programme – which is specifically tailored for and targeted at older people – within a variety of community facilities, including our own Older People's residential care homes and day care facilities. Key objectives for the Day Care/care Home setting are to improve participant's strength/balance and mental wellbeing; and for the community setting, improving access/uptake from SIMD 1&2 communities and mental wellbeing.
- The CHCP has embedded the Supportive and Palliative Action Register (SPAR) within its Care Home documentation, and the tool is used routinely in Care and Nursing homes to help to identify patients who are deteriorating. A Palliative Care Nurse is in post to support the on-going educational needs of Clinical and Non Clinical staff for people at end of life (which includes refresher sessions on SPAR and support visits to Care and Nursing Homes). The service has increased the number of patients being cared for at home by 20%
- The CHCP has worked with Alzheimer Scotland to recruit a local dementia adviser, matching their contribution to provide support to patients, their carers and to health and social care staff across all care settings. The post supports early diagnosis of dementia and diagnosis in primary care and provides education and training to staff. With support from Alzheimer Scotland and WDCVS, the CHCP continues to develop social supports for patients with dementia and their carers. A Dementia Friendly Community initiative has also launched within Faifley.
- Developed networked services with WD CVS to build on community capacity in particular befriending services, care and repair, support to carers and increasing awareness. Linkup continues to deliver increasing numbers of peer volunteers to support older people. This has also been accompanied by investments in developing community directories; and in publicising independent and 3rd sector services and groups, in partnership with Carers of West Dunbartonshire and Alzheimer Scotland.
- In addition to the mainstream work of the DIG, it is also worth noting the progress made in delivering and taking forward plans for the design and location of replacement Older People's Residential Care Homes with Day Care facilities for West Dunbartonshire. The CHCP has invested in a joint development programme (My Home Life) which has already produced evidence of improved co-ordination and service quality across the CHCP and independent sector care homes in West Dunbartonshire. The programme had also provided valuable feedback and insights from our care home residents and their relatives.

## **What needs to improve? / Areas of concern**

The NHS Acute Hospital Bed Days lost target during 2014/2015 continues to be challenging in West Dunbartonshire as has been across Scotland as detailed in within the recently published Audit Scotland Report on the NHS in Scotland 2013/14:

[http://www.audit-scotland.gov.uk/docs/health/2014/nr\\_141030\\_nhs\\_finances.pdf](http://www.audit-scotland.gov.uk/docs/health/2014/nr_141030_nhs_finances.pdf).

In terms of meeting such challenges:

- The CHCP has shown significant progress in reducing unplanned admissions and bed days for Long Term Conditions and this continues to be closely monitored.
- Improvements in relationships with NHSGGC Acute Division over multi-disciplinary discharge arrangements are now in place.
- New independent sector providers will become operational in Spring 2015 which will increase much needed capacity of nursing care beds.
- Extra authority placements are used and continually offered with some success.
- Work relating to improving legal processes for Adults With Incapacity is on-going
- More information for clients and carers on Power of Attorney.

## **What support is required from other partners?**

Housing solutions are one of the key factors in sustaining older people at home safely. We need to continue the support we receive from Housing partners and the 3<sup>rd</sup> and independent sectors in providing alternative options for supporting older people and promoting better self care and community support.

CM





## COMMUNITY PLANNING WEST DUNBARTONSHIRE

### DIG Highlight Report

**Date: 28/1/15**

**Chair of DIG: Supt. Gail McClymont, Police Scotland**

#### **What is working well?**

- Developing DIG partnership working:
  - clarification of structures
  - supporting multi agency work
  - allocation of lead officers
  - preparation of joint Action Plan for 2015/16

#### **Key achievements**

- Multi Agency Domestic Abuse Seminar held on 5<sup>th</sup> December 2014 received very good feedback and was well evaluated.
- Criminal Justice Partnership service locally for women offenders progressing with enhanced crossover with domestic abuse services.
- The Inter-agency Mental Health Group has been established. The group consists of Police Scotland, Scottish Fire and Rescue, Mental Health and Addictions and Community Care staff. The aim of the group is to share local information which promotes the health and wellbeing of individual clients and service users as well as foster safe community working. The group brings together frontline operational managers to share information and improve joint planning. Through the group we have identified areas of common risk such as clients who may be of more high risk in terms of vulnerability to fire. Through early identification and a collaborative approach to managing risk, the group has been proactive in minimising harm. The group has also fostered a common understanding of sharing relevant information notwithstanding our respective information protocols. One area of development which has emerged is the need for a fuller understanding of the role and remit of each agency; a common area being explored is the support of the most vulnerable people within our community and how services can work jointly to foster a culture of prevention and protection.
- Home Security. The multi agency Home Safety group have commissioned home safety plays to give advice regarding cold calling, home security, slips trips and falls, and fire safety. This is an innovative project, taking the plays out to sheltered housing complexes and older peoples' groups. With two

already performed, it is planned to visit another six venues by the end of March 2015.

### **Progress against local outcomes**

- Multi Agency Contest (CT) Group has merged with the Multi Agency Serious and Organised Crime (SOC) group in line with national structures. This Group will ensure progression of the CT/SOC National Implementation Plans and will oversee progress of local action (*LO2: Counter Terrorism and Serious Organised Crime*).
- New processes in place between Social Work and Police Risk and Concern Hub, resulting in improved Effective and Early Intervention following reporting on domestic abuse cases involving children (*LO3: Enhanced Safety of Women and Children*).
- Tenancy Sustainment Working Group with all local housing associations is achieving new protocols for working together e.g. on homelessness (*LO4: Enhanced Safety of Vulnerable Groups*).
- Fireworks campaign through the Deliberate Fire Raising group achieved excellent results this year reducing incidents and disorder through effective work with wider range of partners (*LO5: Reduced Antisocial Behaviour and Disorder/ LO6: Improved Home, Fire and Transport Safety*).
- Recent work undertaken by the Alcohol and Drugs Partnership (ADP) in Partnership with the Scottish Drugs Forum has seen a significant increase in the number of Naloxone supplies provided to those most at risk to opiate overdose. This includes training provided to family friend's carers and partners. Naloxone is a drug which can temporarily reverse the effects of Opiate Overdose providing more time for an ambulance to arrive and life saving treatment to be given. Within the ADP we have been positively promoting the use of Naloxone as a further safeguard to protect those who are most vulnerable during times of crisis and impulsivity. Since January 2014 our staff have been working with users, families and our pharmacists to promote the effects of Naloxone. The ADP has witnessed a steady rise in the number of Naloxone kits and training being provided. Within Greater Glasgow & Clyde the recommended target is 25% of high risk users however in West Dunbartonshire we have figures exceeding 33%. (*LO7: Reduced Impact of Alcohol and Drug misuse on Communities*).

### **What needs to improve?**

- Improvement and streamlining is required in respect of our Action Plans for the next year 2015/16 and this is progressing well to deadlines.
- Continue to develop and consolidate the Sub-Groups and partnerships which underpin the SSI DIG.

### **What support is required from other partners?**

- None identified at present



## Report by the Corporate & Community Planning Manager

### Management Group 3 March 2015

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**Subject: Delivery & Improvement Group Action Plans**

#### **1. Purpose**

1.1 The purpose of this report is to:

- Present actions plans on each of the 4 priority action areas for agreement.

#### **2. Recommendations**

2.1 The CPP Management Group is asked to approve the action plans attached.

#### **3. Background**

3.1 Following the review of CPP arrangements in 2013 four specific priority areas for action were agreed for delivery over the lifetime of the SOA. Three new Delivery & Improvement Groups were established to progress action on these, with the existing Older People Change Fund group assuming responsibility for delivery of the remaining priority area.

#### **4. Main Issues**

4.1 Action plans for 2014/15 were agreed at the May 2014 meeting of this group and are nearing completion. Each group / lead officer has used progress against the existing plan, along with wider policy frameworks and agency priorities, to inform development of an action plan for 2015/16.

4.2 The action plans presented are not intended to be an exhaustive list of all activity but rather the key action areas which, when delivered in partnership, will lead to improvements in the outcomes areas identified.

## **5. People Implications**

5.1 There are no personnel issues.

## **6. Financial Implications**

6.1 The commitments made in the action plans will be delivered within available resources.

## **7. Risk Analysis**

7.1 There may be risks associated with not taking actions to deliver on the key priority areas as detailed in the plans.

## **8. Equalities Impact Assessment (EIA)**

8.1 Any equalities impacts arising from this report, and associated Equalities Impact Assessment, will be carried out through the groups themselves.

## **9. Consultation**

9.1 The action plans were prepared in partnership with all relevant agencies.

## **10. Strategic Assessment**

10.1 This report details actions to be taken by each group in delivering on the local outcomes for each priority area as detailed in the SOA.

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**Amanda Coulthard,**  
**Corporate & Community Planning Manager**

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**Appendices:** Appendix 1: Children & Families Action Plan  
Appendix 2: Employability & Economic Growth Action Plan  
Appendix 3: Older People Action Plan  
Appendix 4: Safe, Strong & Involved Action Plan

**Background Papers:** None

**Wards Affected:** All

## Community Planning West Dunbartonshire Supporting Children and Families DIG Action Plan 2015/16

### Supporting Children & Families Delivery & Improvement Group

#### Local Outcome

1. *Improved attainment & achievement for early years, primary and secondary schools*
2. *Increased destinations for 16-19 year olds*
3. *Families are confident and equipped to support their children throughout childhood*
4. *Learning attainment and achievement through Lifelong Learning*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 1:</b> Fully Implement Getting it Right for Every Child</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>• Further embed GIRFEC Approach in planning arrangements to meet children's needs and improve outcomes - across all services within the CPP.</li> </ul>	Ongoing	Education Services and Health and Social Care Partnership (formerly CHCP)	Fully Implement GIRFEC across all services within the CPP	Aug 2015 to Aug 2016
			Implement Named Person Service within Education and Health (HSCP) from August 2015	August 2015
			Establish and test single child's plan planning and review process	May 2015
			Implement National Practice Model for health visitors	June 2015
			Provide staff development opportunities and training for each aspect as required.	Continuing
			Test role of Named Person and Lead Professional to inform guidance	Up to July 2015
			Draft local Guidance for all staff	June - July 2015
			Initial plan in place for the provision of Named Persons for children 16-18 no longer attending school	June 2015

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 2:</b> Ensure that Child Protection processes and partnership working ensure that children are safe and appropriate and timely action is taken to reduce risk.</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>• <i>Ensure actions are progressed within CPC Improvement Action Plan.</i></li> <li>• <i>Provide Annual Progress report.</i></li> <li>• <i>Review and refresh Improvement Action Plan through CPC meetings.</i></li> <li>• <i>Report progress and any issues or challenges to the Children and Families DIG.</i></li> </ul>	Ongoing	Child Protection Committee (Jackie Irvine, Terry Lanagan)	Update progress within Improvement Action Plan for 2014 – 2016 and provision of annual report.	April 2015
			Develop revised Improvement Action Plan for August 2014 to August 2016	June 2015
			Continue to provide multi-agency training and adhere to new training requirements in respect of Child Sexual Exploitation (CSE) etc	Ongoing

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 3:</b> Provision of Parenting Opportunities To Improve Outcomes</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>• staff have the capacity to deliver high quality parenting support.</li> <li>• evaluation process have been developed to measure impact of parenting services.</li> <li>• engagement of the most vulnerable families in parenting opportunities has been improved</li> </ul>	July 16	RIG	Develop quality assurance for parenting group facilitators	July15
			Complete training of Early years staff in the Sollihull Approach	July15
			Plan staff training on parenting support approaches based on audit of needs	July16
			Seek follow-up evaluations from parenting attending parenting groups 6-12 after completion	July16
			Pilot methods of engaging vulnerable families in Clydebank family centre	July15

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 4:</b> Ensure that Children Have the Best Possible Start in Life by implementing Early Years Collaborative (EYC)</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>• Provide 27-30 month assessments to all eligible children (% of eligible children reviewed)</li> <li>• Number and proportion that fail to meet their developmental milestones (% no concerns recorded against each domain – 100%)</li> <li>• Numbers of children assessed at 30 months that meet all developmental milestones (% no concerns recorded against each domain)</li> </ul>	March 2016	EYC Executive Team	Refresh workstream driver diagrams (this will cover EYC stretch aim 1, 2, 3, 4, and 5)  EYC stretch aims can be found on <a href="http://www.wdcp.org.uk/key-information/early-years-collaborativeeyc/">http://www.wdcp.org.uk/key-information/early-years-collaborativeeyc/</a>	May 2015
			Agree on developmental milestones for workstream 2,3 & 4	June 2015
			To detail/establish current baseline for stretch aims 2, 3 and 4. baseline for stretch aim 1 is already established.	August – December 2015
			Develop project charters with clear aim and record of PDSA's	May 2015
			Report on the progress of various projects to EYC Executive team every fortnight and to the Children and Families DIG	Ongoing

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 5:</b> Ensure that all Legislative Requirements are met.</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>Children and Young People's (Sc) Act 2014 are met</li> <li>Review of Early Learning and Childcare (ELC) provision to ensure capacity and flexibility going forward</li> <li>Staff body fully aware of key duties related to GIRFEC under the legislation</li> </ul>	August 2016	Education Services and Health and Social Care Partnership (formerly CHCP)	Review ELC provision to ensure the duty to provide an increase in places and a flexibility of provision is met.	August 2015
			Fully Implement Named person across all services within the CPP ( <i>see action 1 for milestones</i> )	August 2016
			Implement new Kinship Support requirements from C&YP Act 2014 and revised policy.	March 2016
			Provide Continuing Care up to the age of 21 from April 2015.	April 2015
			Extend requirements for Aftercare support to young people previously looked after, from 21 to 25 years, from April 2015.	April 2015

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 6:</b> Ensure that there is regular and meaningful engagement of children and young people in the Children's services planning arena</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>Youth Alliance – statutory regulations are met</li> </ul>	March '16	Customer and Community Services	Complete a final version of the draft 3 Year Plan for Youth Services in West Dunbartonshire and report to the Children and Families? DIG	June '15
			Submit a 3 Year Youth Services Plan which meets the Statutory Regulations requirements to the Scottish Government	September '15
			Report on the progress of the Youth Alliance in implementing the Plan	March '16



Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 7:</b> Improve outcomes for Children Affected by Disabilities &amp; Emotional and Mental Health</p> <p><b>Output(s):</b></p> <ul style="list-style-type: none"> <li>• Provide detail of improvements and outcomes as a result of these developments.</li> <li>• Seek feedback from Parents and carers, Young People, GPs and other stakeholders</li> <li>• Impact and results from AAC Steering Group.</li> </ul>	<p>April 2015-March 2016 (unless otherwise stated)</p>	<p>Children with Disabilities RIG</p>	<p>Establish and maintain multi-agency Augmented and Alternative Communication (AAC) steering group.</p>	<p>June 2015</p>
		<p>Emotional Health and Wellbeing RIG</p>	<p>Benchmarking of West Dunbartonshire LAAP processes.</p>	<p>April 2015</p>
			<p>Report the progress of Embedding the ASD strategy and pathway into services for children affected by disability</p>	<p>October 2015</p>
			<p>Agree developmental plan for 'developing digital wellbeing' programme.</p>	<p>May 2015</p>
			<p>Report progress of the scoping of mental wellbeing community provision (Tier 2) to Emotional Health and Wellbeing RIG</p>	<p>April 2015</p>

**Community Planning West Dunbartonshire  
Employability & Economic Growth Delivery & Improvement Group (EEG DIG)  
Action Plan 2015/16**

**EEG DIG Local Outcomes:**

- Increased the number of new business starts and supported the growth of sustainable businesses
- Growth of the tourism economy
- Created attractive, competitive and safe town centres and enabled the development of our major regeneration site
- Improved core employability skills and assisted people into work
- Improved and Sustained Income levels
- Improved the quality and availability of affordable housing

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Provide co-ordinated/ joined up supply side services to support business growth and increase employability	Dec 2015	Michael Gill	Develop Single Employer Offer brochure	30.04.15
			Develop Single Employer Offer web page	30.04.15
			Ensure effective implementation of SEO	31.12.15

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Explore the potential opportunity related to Business Incubation through a physical or virtual approach in supporting early stage growth businesses.	Jan 2016	Michael McGuinness	Develop a discussion paper for DIG consideration.	30.04.15
			Determine virtual and or physical arrangements of Incubation provision	30.6.15
			Develop pilot phase	30.08.15
			Determine and commence to implement any proposed incubation offering	31.01.16

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> With SE consider extending a local “account management” relationship with WDC Businesses beyond existing SE arrangements (similar to what is in place in North Ayrshire)	March 2016	Michael McGuinness	Develop discussion paper in partnership with SE for DIG consideration.	30.04.15
			Scope out ‘account management’ arrangements	30.06.15
			In parallel with single employer offering determine account management arrangements, linking with Business Gateway.	01.10.15
			Evaluate progress and continue roll-out of offering	31.03.16

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 4:</b> Collaborative working to maximise investment in infrastructure Regeneration related to housing and community benefit. E.g. City Deal, Queens Quay and Charrette work Linkages to Employment/Skills.	March 2016	Michael McGuinness	Partnership sharing of investment projects	ongoing
			Development of Capital projects and related community benefit opportunities (progressed through Capital Team and partners)	01.04.15
			Update CPP DIG on progress with Community Benefit opportunities	01.10.15

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 5:</b> Co-ordinate partnership activity on delivery of employability services, exploring new ways of working and reflecting current policy drivers and priorities	Feb 2016	Michael Gill	Ensure effective delivery through West Employability Hub	Sept 15
			Review West College YES framework for measuring soft skills as a model for all partners	Dec 15
			Coordinate the effective delivery of supply side elements of Developing Young Workforce	Feb 16

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 6:</b> Strategic development of Housing opportunities across West Dunbartonshire with our Strategic Social Housing Partner, disposal of Council land for development and regeneration projects including Queens Quay and final Lomondgate housing plot.	Ongoing	Michael McGuinness	Commencement of Queens Quay Infrastructure Investment (3 year project)	April 2015
			Disposal of strategic Housing sites	March 2016
			Commencement at Lomondgate final Housing site	March 2016

## Community Planning West Dunbartonshire

### SCF DIG template: Older People Action Plan 2015/16

#### Older People Delivery & Improvement Group

##### Local Outcome

1. *Promoting Independence for Older People;*

*We are aware that we have a significantly ageing population in West Dunbartonshire so our agenda is focused on shifting the balance of care to ensure and promote independence in the community for our older population.*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<p><b>Action 1:</b> Deliver the final year of Reshaping Care for Older People (Change Fund)</p> <p><b>Output(s):</b> Implementation of the Older People's Change Fund Plan priorities within the new Health and Social Care Partnership</p>		Chris McNeill	Delivery of integrated Anticipatory Care	March 2016
			Delivery of integrated services with the independent sector	March 2016
			Integrated Social Prescribing across statutory, third and independent sectors	March 2016
			Increased community capacity across our localities	March 2016
			Delivery of care at home and reablement services	March 2016
			Delivery of out of hours services across our neighbourhoods	March 2016
			Delivery of timeous and appropriate end of life care services	March 2016
			Improved co-production models of delivery	March 2016

Title	Due Date	Assigned to	Milestone(s)	Milestone Due
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				Date
<b>Action 2:</b> Develop local housing strategy specifically for older people  <b>Output(s):</b> Implementation of the LHS Plan for older people		Helen Turley	To be defined	March 2016

## Community Planning West Dunbartonshire – Safe Strong & Involved DIG Action Plan 2015/16

### Local Outcome 1: *Reduce Violent Crime*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Coordinated multi agency response to identifying and managing repeat offenders		Mark Lundie	Improve information sharing relating to repeat violent offenders	June 2015

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Through Antisocial Behaviour and Violence Tasking Group (ASBVTG) coordinate a response to all identified problematic locations related to violent crimes		Mark Lundie	Establish the Multi Agency Indoor Violence Working Group	June 2015
			Deploy High visibility policing in problematic locations	Feb 2015
			Utilise Multi agency visits process	Feb2015
			Conduct Environmental scanning and ensure this is linked to the Neighbourhood Management Approach	Aug 2015

### Local Outcome 2: *Improved collaborative working through strong partnerships: Counter-terrorism & Serious Organised Crime*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Consolidate Multi Agency activity responding to CT and SOC		Peter Barry	Review and agree the membership of the strategic CT/SOC group	April 2015
			Agree and create 4D/4P Sub Group Structure	June2015
			Ensure delivery of National Implementation Plan (CT)	March 2016

**Local Outcome 3: Enhanced Safety of Women and Children**

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Refresh membership and focus of Violence Against Women Partnership (VAWP), delivering a localised strategy on domestic abuse		Yvonne Scott	Refresh membership of the VAWP	Feb 2015
			Create and agree Terms of Reference for the VAWP.	Mar 2015
			Launch of WD strategy based on equally safe	Apr 2015
Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Consolidate Multi Agency Approach through the Risk and Concern Hub, EEI and the MARAC process.		Yvonne Scott	Review processes to ensure they are 'fit for purpose'.	Aug 2015
			Ensure relevant partners are engaged and accountable.	Jan 2016
Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> Deal with high risk perpetrators effectively utilising the MATAC processes		Yvonne Scott	Consolidate the monthly MATAC Meetings.	June 2015
			Ensure that relevant agencies contribute to MATAC.	June 2015



**Local Outcome 4:** *Enhanced safety of vulnerable groups*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> To carry out a mapping exercise of referral pathways for multi-agency response and support to vulnerable groups	31.3.16	Helen Turley/ Janice Winder	Convene Multi Agency Group to review and refresh Information Sharing Protocol and processes.	31/5/15
			To identify key partners and carry out mapping exercise of support services	31/10/15
			Consult with partners on establishing a monthly multi Agency Meeting to discuss vulnerable individuals and to develop and agree support strategies	30/6/15
			Investigate the feasibility of creating a database of vulnerable individuals to be shared between key partners.	31/3/16

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> To enhance and further improve tenancy sustainment through co-ordinated estate management initiatives	31/3/16	Myra Feeney	To ensure 50 % of all tenants within designated action areas receive an annual visit.	30/9/15
			To ensure 50 % of all tenants within designated action areas receive an annual visit.	31/3/16
			Set up database to reflect visits / contact that can be transferred into any future integrated system	30/6/15
			Through existing monthly briefing ensure all staff are aware of sustainability statistics and monitor performance on a monthly basis	30/6/15

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> To enhance and further develop protocols to reduce the risk of homelessness for those leaving the Armed forces; Hospital; Care; Prison; Mental Health; Addictions.	31/3/16	Janice Lockhart/ John Kerr	review and update hospital protocol in accordance with partners	4/6/15
			review and update Low Moss Prison Protocol	4/6/15
			review and update addictions protocol	4/6/15
			review and update armed forces protocol	30/6/15
			review and update leaving care protocol	31/10/15
			review and update mental health protocol	4/12/15

**Local Outcome 5:** *Reduced antisocial behaviour and disorder*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Consolidate Information sharing processes to ensure appropriate action can be taken in relation to problematic individuals who are involved antisocial behaviour and disorder.		Mark Lundie	Form Multi Agency Group to review and refresh Information Sharing Protocol and processes.	May 2015
			Establish monthly Multi Agency Meeting to discuss problematic individuals and to develop and agree management strategies	June 2015
			Development of a database of problematic individuals	March 2016

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Through the Antisocial Behaviour and Violence Tasking Group (ABVTG) ensure a co-ordinated response to all identified problematic locations		Mark Lundie	Establish Problem Solving Groups (Sub Groups of ASBVTG) to address problematic locations	March 2016
			Define link between Neighbourhood Management Approach and ASBVTG	June 2015

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> Through partnership working, ensure issues caused by youth alcohol consumption are addressed		Mark Lundie	Establish Sub Group (of ASBVTG) to develop a strategy to address agent purchase and purchase of alcohol by youth under the age of 18 years.	May 2015
			Conduct a campaign to raise awareness of implications of Agent Purchase	April 2015
			Delivery of awareness raising inputs to all children and young people within West Dunbartonshire	June 2015

**Local Outcome 6: Improved home, fire and transport safety**

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Deliver road safety advice, publicity, education and enforcement to key groups within the community through the Transport Safety Group.	31/3/16	Catherine Toner	Identify geographical hotspots and key groups	31/8/15
			Delivery of programmes aimed at particular target groups based on analysis and action plans from the Transport Safety Group	31/3/15
			Carry out evaluations post programmes	31/3/15

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Deliver home fire safety advice to high risk individuals within the community through the Home Safety Group.	31/3/16	Jim Devaney	Develop and consolidate referral systems with key partners	30/6/15
			Continue to target those deemed at highest risk within our community	31/3/16
			Set a challenging target of increasing the number and quality of home fire safety visits.	31/3/16
			Raise community awareness of key home fire safety messages	31/3/16
			Deliver a home fire safety campaign over the festive period	31/1/16

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> Develop a multi-agency model for promoting home safety.	31/3/16	Janice Winder/ Karen Prior	Develop home safety action plan	31/6/15
			Carry out a mapping exercise to review existing pathways	31/3/16
			Identify agencies currently delivering home safety visits	31/3/16
			Working in partnership to raise awareness of cold calling/bogus callers	31/3/16

**Local Outcome 7:** *Reduced impact of alcohol & drug misuse on communities*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Raise awareness and reduce the acceptability of hazardous drinking and drug misuse		John Russell/ Helen Weir	Deliver at least 12 diversionary activities for young people	3 by 30/06/15 6 by 30/09/15 9 by 31/12/15 12 by 31/03/16
			Deliver at least 4 alcohol and drug awareness sessions to the wider population	1 by 30/06/15 2 by 30/09/15 3 by 31/12/15 4 by 31/03/16
Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Support people affected by alcohol/drug misuse to make positive life choices that sustain their long term recovery		John Russell/ Helen Weir	6 West Dunbartonshire wide Recovery Events	2 by 30/06/15 3 by 30/09/15 5 by 31/12/15 6 by 31/03/16
			48 Recovery Events (recovery café – Tuesday)	12 by 30/06/15 24 by 30/09/15 36 by 31/12/15 48 by 31/03/16
			20 Recovery Events (Recovery Café / family events – Saturday)	3 by 30/06/15 8 by 30/09/15 15 by 31/12/15 20 by 31/03/16
Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> Deliver interventions to reduce the harmful impact of alcohol/drug misuse on the population of West Dunbartonshire		John Russell/ Helen Weir	Achieve delivery of 838 ABI's within NHS settings	209 by 30/06/15 419 by 30/09/15 628 by 31/12/15 838 by 31/03/16
			Achieve delivery of 84 ABI's within non NHS Settings	21 by 30/06/15 42 by 30/09/15 63 by 31/12/15 84 by 31/03/16
			Train 25% of service users, known to use narcotics to deliver Naloxone in an emergency situation	5% by 30/06/15 12% by 30/09/15 19% by 31/12/15 25% by 31/03/16
			Train 10 Family members/carers to deliver Naloxone in an emergency situation	2 by 30/06/15 5 by 30/09/15 8 by 31/12/15 10 by 31/03/16

**Local Outcome 8:** *Stronger, confident and more involved communities*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 1:</b> Co-ordinate responses to reduce vulnerability and create more resilient natural communities across West Dunbartonshire		Selina Ross	Mapping community activity/assets	May 2015
			Gap analysis to identify weaknesses/opportunities	End June 2015
			Deliver multi-agency plan to address gaps identified	Dec 2015
			Implement/Monitor Plan	March 2016

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 2:</b> Establish a multi-agency sub-group to investigate and develop effective linkages and partnership approaches across the activities of the SS&I DIG and local communities		Selina Ross	Liaise with relevant groups/partnerships – including the Youth Alliance, Community Alliance and the Neighbourhood Management Steering Group – to clarify function and remits in relation to DIG activities.	July 2015
			Explore and develop relationships and structures	March 2016

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
<b>Action 3:</b> Explore value and content of community resilience plans in West Dunbartonshire		Selina Ross	Scope potential model of development	August 2015
			Pilot one local community resilience plan, with a view to extending the model if successful	November 2015



**Report by the Corporate & Community Planning Manager**

**Management Group 3 March 2015**

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**Subject: CPWD investment 2015/16**

**1. Purpose**

- 1.1** The purpose of this report is to update members on Community Planning West Dunbartonshire (CPWD) investment for 2015/16, with additional investment specifically to focus on the local outcome on enhancing the safety of women and children.

**2. Recommendations**

- 2.1** The CPP Management Group is asked to note the allocation of CPWD investment monies for 2015-16 including additional £150,000 for enhancing the safety of women and children.

**3. Background**

- 3.1** West Dunbartonshire Council allocates a specific budget to CPWD as an investment fund. This fund is used to support partnership activity targeted at addressing gaps in provision across the priority areas. The revised allocation for 2015/16 is £610,000.
- 3.2** At its meeting in November 2014, CPWD remitted development of the future funding model to the Executive Director of Corporate Services. It was agreed that this model would build on the work of previous years to streamline investment and target specifically gaps in existing outcome delivery while recognising the need to achieve significant efficiencies.

## **4. Main Issues**

### **Recurring CPWD investment**

- 4.1** As with all other budget allocations from the Council there is a need to identify significant and recurring efficiencies. This means the model of investment used in previous years is not sustainable in the longer term.
- 4.2** As detailed previously a number of key local voluntary and third sector providers receive funding from CPWD and it is critical that consideration is given to their long term sustainability if funding were to be withdrawn.
- 4.3** All projects / services funded by CPWD investment were notified, along with their 2014/15 allocation, of the intention to review funding in future years.
- 4.4** The proposed 2015/16 allocation prioritises those projects that deliver a service critical to SOA outcome delivery. This has identified the need to develop a more strategic partnership arrangement with providers such as Y Sort It and the Environment Trust, with an SLA and service specification put in place for these organisations. Other projects are also key to outcome delivery but are managed internally and do not need an SLA to be developed. These proposals were reviewed and agreed at a meeting of representatives of the DIGs.
- 4.5** A number of the remaining projects are delivering an element of added value and will be funded in 2015/216, with a significant efficiency saving applied. A small number of existing projects no longer link to the priorities set out in the SOA for 2014-17 and will no longer be funded. Full details of all projects with details of funding allocations and efficiencies applied can be found at appendix 1.

### **Enhancing the Safety of Women and Children**

- 4.6** Following the commitment made by Council at its budget meeting on 4 February 2015, CPWD has been allocated an additional £150,000 investment to ensure appropriate measures and services are in place to enhance the safety of women and children. This investment acts as a catalyst to accelerate the work of CPWD in delivering the local response to Equally Safe and the local outcome managed by the Safe, Strong and Involved Delivery & Improvement group.
- 4.7** This investment is intended to supplement the ongoing relationship with and commissioning of Women's Aid services for both outreach refuge support and tenancy sustainment. A Service Level Agreement (SLA) is being developed with Women's Aid services in Clydebank and Dumbarton, which will detail all services to be provided and the associated funding for this.

## **5. People Implications**

5.1 None

## **6. Financial Implications**

6.1 The CPWD investment allocation is reducing significantly year on year. The allocations detailed in this paper ensure those services delivering added value on outcomes within the SOA are funded within the available budget.

## **7. Risk Analysis**

7.1 There may be risks associated with the allocations outlined in the paper. However projects and services delivering on the SOA have been prioritised to ensure risk to the delivery of the SOA is minimised.

## **8. Equalities Impact Assessment (EIA)**

8.1 Equalities Impact Assessments will be carried out through the DIGs.

## **9. Consultation**

9.1 The chairs of the DIGs have been consulted on the proposed allocations as detailed in this paper.

## **10. Strategic Assessment**

10.1 This report details funding allocations for 2015/16 with ensure delivery of the priorities as detailed in the CPWD OSA 2014-17

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Corporate & Community Planning Manager**

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**Appendices:** Appendix 1: CPWD investment 2015-16

**Background Papers:** None

**Wards Affected:** All



<b>CPP Investment Draft Estimates 2015/16</b>	<b>14/15 Funding</b>	<b>15/16 Allocation</b>
Fire Reach	19,400	0
The Pulse	15,520	12416
Access to Facilities	19,400	0
Titan Crane	19,400	0
Community Involvement in N'hoods	33,950	33271
Public Reassurance	9,700	9506
CCTV	19,400	15520
Club Coaching & Volunteer Development	19,400	0
Tullochan Trust	19,400	19012
Y Sort It	169,750	166355
Environmental Trust	237,650	190000
Care & Repair	18,042	14450
	<b>601,012</b>	<b>460530</b>
unallocated	34,902	384
savings target	175,000	
Available for 15/16	460,914	