

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Lead - Regulatory****Committee: Corporate Services Committee 22 May 2019**

Subject: Regulatory Delivery Plan 2019/20**1 Purpose**

- 1.1 The purpose of this report is to present to members the Regulatory Delivery Plan 2019/20 and the year-end progress report on the 2018/19 delivery plan.

2 Recommendations

- 2.1 It is recommended that Committee notes the 2019/20 delivery plan and the progress on delivering the 2018/19 plan.

3 Background

- 3.1 Each strategic lead develops an annual delivery plan. This sets out key actions to help deliver the Council's priorities as well as actions to address the performance issues and service priorities identified in the planning process. The plan outlines performance indicators to measure progress, provides an overview of services and resources, including employees and budgets, and considers the relevant risks.

4 Main IssuesDelivery Plan 2019/20

- 4.1 Appendix 1 sets out the Regulatory Delivery Plan 2019/20, including a detailed action plan and workforce plan.
- 4.2 Progress will be monitored monthly by the management team and scrutinised on a quarterly basis at the strategic leadership performance review meetings. Progress reports will be presented to committee at mid-year and year-end.
- 4.3 Key issues identified by the Regulatory management team in the Strategic Assessment section of the plan include: delivering key regeneration sites; implementing a corporate geographical information system; responding to the Planning Bill; preparing for the examination of the Local Development Plan; evaluating the Place & Design Panel; renewing the building standards verification; providing legal and planning input to the new affordable housing programme; establishing an energy supply company for the District Heating System; registering the River Leven; responding to food law regulation and Public Health Scotland; implementing a revised scheme for landlord registrations; reviewing the implications of BREXIT on food export health certification and food imports; transferring the Corporate Management

Information System to a cloud based server; and implementing the Registration marketing plan. All will be taken forward in 2019/20.

Workforce Planning

- 4.4** The delivery plan has a supporting annual workforce plan to highlight and plan for the management of key workforce issues which are necessary to fully support the delivery of the plan.
- 4.5** These workforce issues are anticipated to have implications in terms of organisational change, resource planning, resource profiling, skill mix, training and development and restructuring. The workforce plan sits as appendix 4 to 2019/20 delivery plan.

2018/19 Year-end Progress

- 4.6** Progress on delivering the 2018/19 plan is set out in detail at Appendix 2. This focuses on actions and risks.
- 4.7** Of the 20 actions due to be completed by 31 March 2019, 17 (85%) were completed as planned with 3 outstanding:
- Publicise the Local Development Plan Proposed Plan for consultation and then submit to the Scottish Government for examination - this is 87% complete. Following a report to Planning Committee on 22 May, it will be submitted to the Scottish Ministers for Examination on or before 31 May, and is in line with the timeframe that was approved by Planning Committee in September 2018.
 - Continue to participate in initiatives to tackle door step crime and scams, including Community Watch and the provision of call-blockers to vulnerable residents - this is 83% complete. Only one milestone of six is outstanding relating to the purchase and installation of call blockers. Around 50% more were purchased than originally planned. Installation is underway with completion early in 2019/20.
 - Procure and implement a new geographic information system (GIS), ensuring systems compatibility across the Council – this is 75% complete. The system has been procured and will be fully implemented in 2019/20.
- 4.8** Key achievements in 2018/19 are highlighted in the 2019/20 delivery plan.
- 4.9** Performance indicators will be reported through the Council's annual performance reporting process once all data becomes available. 2018/19 data for Local Government Benchmarking Framework (LGBF) indicators will be available in the first quarter of 2020 following publication by the Improvement Service.

5 People Implications

- 5.1** There are no direct people implications arising from this report. Any workforce implications arising from the delivery plans are detailed in the workforce plans.

6 Financial & Procurement Implications

- 6.1** There are no direct financial or procurement implications arising from this report. All commitments will be delivered through existing resources as described in the financial resources sections of the plan.

7 Risk Analysis

- 7.1** Failure to deliver the actions assigned to Regulatory may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure delivery plans achieve the commitments detailed and approved.

8 Equalities Impact Assessment

- 8.1** Screening and impact assessments will be carried out on specific activities as required.

9 Consultation

- 9.1** The 2019/20 delivery plan was developed through consultation with officers from the strategic service areas.

10 Strategic Assessment

- 10.1** The 2019/20 delivery plan sets out actions to support the successful delivery of the strategic priorities of the Council.

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Appendix: Appendix 1: Regulatory Delivery Plan 2019/20
Appendix 2: Regulatory Delivery Plan 2018/19 - Year-End Progress

Background Papers: None

Wards Affected: All