

# WEST DUNBARTONSHIRE LICENSING BOARD

## Report by the Clerk to the Licensing Board

6 September 2022

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**Subject: Licensing Board Annual Functions Report 2021-2022**

### **1. Purpose**

1.1 The purpose of this report is to advise Members of the Board's Annual Functions Report in relation to the period 2021-2022.

### **2. Recommendations**

2.1 It is recommended that the Board approves the terms of the draft Functions Report for 2021-2022 as detailed at Appendix 1 of this report.

### **3. Background**

3.1 The Air Weapons and Licensing (Scotland) Act 2015 introduced a statutory duty on Licensing Boards to publish an "Annual Functions Report" within 3 months of the end of each financial year. However, this timescale was extended by a period of nine months by the Coronavirus (Scotland) Act 2020. This is the Licensing Board's fifth function Report.

### **4. Main Issues**

4.1 The Annual Functions Report allows the Board to report on its business from the previous financial Year.

### **5. Financial and Procurement Implications**

5.1 There are no financial or procurement implications associated with the contents of this report.

### **6. Risk Analysis**

6.1 There is no increased risk to the Board associated with the contents of this report.

### **7. Equalities Impact Assessment (EIA)**

7.1 There are no equalities impacts through consideration of this report.

## **8. Consultation**

**8.1** No consultation was required in the production of this report.

## **9. Strategic Assessment**

**9.1** There are no strategic implications associated with this report.

Peter Hessel  
Clerk to the Licensing Board  
10 August 2022

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**Person to Contact:** Peter Clyde, Licensing Standards Officer,  
Regulatory Services, West Dunbartonshire Council,  
Municipal Buildings, Church Street, Dumbarton G82  
1NR. Email: peter.clyde@west-dunbarton.gov.uk

**Appendix:** Appendix 1 – Draft Licensing Board Function Report  
2021-2022

**Background Papers:** N/A

**Wards Affected:** All Wards