

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 16 December 2009

**Subject: Periodic Inspection & Testing of Electrical Installations Contract
8**

1. Purpose

- 1.1** To advise the Committee of tenders received for Periodic Inspection & Testing of Electrical Installations - Contract 8, and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 17 November 2009 from five contractors.

3. Main Issues

- 3.1** The work comprises the inspection, testing and reporting of electrical installations within a variety of Council operated premises.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.

5. Financial Implications

- 5.1** The three lowest tenders have been checked arithmetically and represent good value by current pricing levels and can be accommodated appropriately within the General Services Capital Budget. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

6. Risk Analysis

- 6.1** Failure to carry out this work could result in the Council being in contravention of the Health & Safety at Work Act 1974, and specifically the Electricity at Work Regulations 1989.

7. Conclusions & Officers' Recommendations

- 7.1** The works included in this contract will enable the Council to ensure compliance with the Health & Safety at Work Act 1974, and specifically the Electricity at Work Regulations 1989 for those properties due for testing in this contract.
- 7.2** The Committee is invited to approve the awarding of the contract to Alger Electrics and Alarms Ltd. in the amount of £31,000.00.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 16 December 2009

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 1, 2, 3, 4, 5, and 6