

TENDERING COMMITTEE

At a Hybrid Meeting of the Tendering Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Thursday, 25 November 2021 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Jim Finn and Jonathan McColl.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; Derek McLean, Business Partner – Strategic Procurement; and Lynn Straker, Committee Officer.

Apology: An apology for absence was intimated on behalf of Councillor Brian Walker.

Councillor Ian Dickson in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 10 November 2021 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – PAYMENT PROCESSING SERVICES

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Payment Processing Services.

After discussion and having heard the Business Partner – Strategic Procurement in further explanation and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for Payment Processing Services to AllPay Limited;
- (2) to note that the contract would be placed by the Council;
- (3) to note that the contract shall be for a period of two years with the option of a two year extension and at an estimated value of £106,666.67 ex VAT over two years and £213,333.34 ex VAT over four years, with the total value of the contract being dependent on the number of transactions; and
- (4) to note that the estimated commencement date of the contract was 1 April 2022.

CONTRACT AUTHORISATION REPORT – COMPACTORS FOR DALMOAK RECYCLING CENTRE

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Purchase of Two Traversing Compactors for Dalmoak Recycling Centre.

After discussion and having heard the Business Partner – Strategic Procurement in further explanation and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the Direct award of two Compactors for Dalmoak Recycling Centre under the Scotland Excel Framework Agreement for Waste Disposal Equipment to Bergmann Direct Limited; and
- (2) to note that the contract shall be for a one off purchase of two waste compactors at a value of £71,480 ex VAT and that the estimated commencement date of the contract was 1 December 2021.

The meeting closed at 9.21 a.m.