

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

12 September 2006

**MEETING: COMMUNITY PARTICIPATION COMMITTEE  
WEDNESDAY, 20 SEPTEMBER 2006  
COUNCIL CHAMBERS  
MUNICIPAL BUILDINGS  
STATION ROAD  
DUMBARTON**

Dear Member,

Please attend a meeting of the **Community Participation Committee** to be held in the **Council Chambers, Municipal Buildings, Station Road, Dumbarton** on Wednesday, 20 September 2006 at **2.00 p.m.**

The business is as shown on the attached agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Please note:** The Pre-Agenda Meeting of the Community Representatives will commence at **1.00 p.m. in the same venue**, with soup and sandwiches provided.

**Distribution:**

**Elected Members:-**

Councillor G Casey (Convener)  
Councillor G Black  
Councillor M Bootland  
Councillor D Brogan  
Councillor J Maceira  
Councillor M McGregor  
Councillor M McNair  
Councillor M Rooney  
Councillor A White

All other Councillors for information

**Community Representatives:-**

Mr Murdoch Cameron, MBE, Community Councils Forum  
Mr Gilbert Howatson, Community Councils Forum [Substitute]  
Mrs Marjorie Muir, Community Councils Forum  
Mr Francis McNeill, Community Councils Forum [Substitute]  
Mr Brian Rocks, Faifley Neighbourhood Forum  
Mrs Megan Harrison, Faifley Neighbourhood Forum [Sub]  
Mrs Frances McGonagle, Gingerbread Scotland  
Ms Elizabeth Conn, Gingerbread Scotland [Substitute]  
Mr Bill Rankin, West Dunbartonshire Access Panel  
Mrs Margaret Gilroy, West Dunbartonshire Access Panel [Substitute]  
Mr Abdul Ghani, West Dunbartonshire Minority Ethnic Association  
Mr Shahin Naz, West Dunbartonshire Minority Ethnic Association [Substitute]  
Mr Vincent West, Bellsmyre Neighbourhood Forum  
Mr John Diamond, Bellsmyre Neighbourhood Forum [Sub]  
Mrs Helen Ramage, Dumbarton District Housing Federation  
Ms Mary Theresa Doherty, Clydebank Community Forum [Substitute]  
Mr Bernard Bell, Feis Dhun Breatainn An Iar  
Mrs K. Kerr, Feis Dhun Breatainn An Iar [Substitute]  
Mrs Rhona Young, West Dunbartonshire Seniors Assoc.  
Mrs Nan Cameron, West Dunbartonshire Seniors Assoc [Sub]  
Mr Jim Foulis, Safe Bonhill Group  
Mrs Mary Dennett, Safe Bonhill Group [Substitute]  
Mr Robert Kyle, Dumbarton Community and Commercial Association  
Mr Harry Johnston, Dumbarton Community and Commercial Association [Sub]  
Mr Tom Nimmo, West Dunbartonshire Community Care Forum

## **COMMUNITY PARTICIPATION COMMITTEE**

**WEDNESDAY 20 SEPTEMBER 2006**

### **AGENDA**

**1. APOLOGIES**

**2. PRESENTATION ON THE FINAL RECOMMENDATIONS OF THE  
BOUNDARY COMMISSION ON THE COUNCIL BOUNDARIES**

(Item requested by community representatives)

Steve Marshall, Section Head – Local Plan/Forward Planning will give a presentation on the review of electoral arrangements following the final recommendations of the Boundary Commission on the Council boundaries.

**3. MINUTES OF PREVIOUS MEETING**

Submit for approval as a correct record, the Minutes of Meeting of the Committee held on 21 June, 2006.

**4. WEST DUNBARTONSHIRE WELFARE RIGHTS**

With reference to the Minutes of Meeting of the Community Participation Committee on 21 June 2006 (Pages 2519/20, paragraph 9350 refers) when it was agreed that Officers should contact EAGA to confirm if there is to be a change to the qualifying criteria in July and what it will be and report back to the next meeting.

Submit extract of report by EAGA received from Welfare Rights Section concerning the qualifying criteria for information.

**5. DRUG AND ALCOHOL ABUSE SERVICES**

With reference to the Minutes of Meeting of the Community Participation Committee on 21 June 2006 (Page 2524, paragraph 9377 refers) when it was requested that a financial report on Drug and Alcohol Abuse Services be submitted to the next meeting of the Committee.

Submit for information extract from West Dunbartonshire Council Corporate Action Plan, as at April 2006, detailing expenditure on Drugs and Alcohol Services.

## **6. RECYCLING IN WEST DUNBARTONSHIRE**

With reference to the Minutes of Meeting of the Community Participation Committee on 21 June 2006 (Page 2520, paragraph 9355 refers) when the Committee agreed that more emphasis should be given to displaying litter control notices and bins, particularly in lay-bys.

The Committee is asked to note the undernoted response from the Head of Land Services:-

The Grounds Maintenance Section has responsibility for delivering the Council's Litter Control Strategy which is aimed at improving the cleanliness and related appearance of West Dunbartonshire.

In order to achieve this, part of the strategy addresses the issue of Litter Bin provision throughout the Council area.

Since the introduction of the Strategy in 2003, in excess of 200 additional bins have been sited throughout the Council area. The majority of these have been located in areas identified by Council staff as being deficient of adequate provision however, members of the public frequently contact the Grounds Maintenance Section seeking installation of litter bins. On these occasions a survey of the area is carried out to determine need and, where appropriate, bins and associated signage is installed.

With regards to Lay-bys, the main trunk route through the Council area is the A82 Dual Carriageway which stretches approx. 12 miles from Drumry Roundabout in Clydebank to Stoneymollen Roundabout in Balloch. On the road there are 11 lay-bys, most of which have one or two bins sited. There is one lay-by on the eastbound stretch near to the slip road to the Erskine Bridge which was recently upgraded and which requires a bin to be re-installed. There are also a number of Bus-bays along the route, some of which have litter bin provision. Consideration will be given to further enhancing bin provision and signage at each of the bus-bays.

From an education perspective, the Litter Control Officers provide advice and guidance through a variety of means. They have attended community days, assisted in community clean-ups, provided displays at ASDA supermarkets in Dumbarton and Clydebank, participated in Greenspace's three Earthcraft days and raised awareness via Local Radio advertising and newspapers articles/reports.

Consideration is now being given to producing anti-litter and anti-dog fouling posters and publicity material for local distribution.

## **7. WDC COMMUNITY GROUP DATABASE**

With reference to the Minutes of Meeting of the Community Participation Committee on 21 June 2006 (Page 2521, paragraph 9364 refers) when the Committee agreed that the Policy Officer, Community and Consultation, investigate further developing the database into a comprehensive stakeholder database, centrally managed for the community planning partners, and report back to a future meeting.

Committee is asked to note that arrangements are underway to publish, via the Council's website, a list of the groups who receive funding from West Dunbartonshire Council with contact details for the Grants Administrator.

## **8. COMMUNITY REPRESENTATIVES MEMBERSHIP UPDATE**

With reference to the Minutes of Meeting of the Community Participation Committee on 21 June 2006 (Page 2523, paragraph 9375 refers) when it was agreed that the Policy Officer – Community and Consultation would contact the individual groups which had expressed an interest in membership of the Community Participation Committee to confirm their continued interest in becoming involved if selected.

The Policy Officer – Community and Consultation will advise of the response by the individual groups regarding their interest and thereafter a draw will be made to determine the successful nominee.

## **9. WEST DUNBARTONSHIRE COMMUNITY PLANNING PARTNERSHIP – KEY DEVELOPMENTS**

Submit report by the Chief Executive providing an update on key developments within West Dunbartonshire Community Planning Partnership (CPP) and in particular highlighting the process to develop a new Community Plan for West Dunbartonshire and identifying the role which the CPC might play.

Mike O'Donnell, Community Planning Manager – West Dunbartonshire Partnership, will be in attendance to introduce the report and respond to questions from the Committee.

**10. COMMUNITY PARTICIPATION COMMITTEE (CPC) ACHIEVEMENTS, EVALUATION AND DEVELOPMENT**

(Response requested by Community Representative)

Submit report by the Chief Executive advising of the evaluation, development and achievements of the Community Participation Committee.

**11. WEST DUNBARTONSHIRE ADULT LEARNING ACTION PLAN GROUP – ACTION PLAN 2005-2010 SUMMARY LEAFLET AND COMMENT/ FEEDBACK FORM**

Submit report by the Director of Education and Cultural Services explaining the background to the West Dunbartonshire Adult Learning Action Plan Group and requesting that the Community Participation Committee notes the content of the Group's Action Plan Summary Leaflet and Comment/Feedback Form.

Sandra Davidson, Section Head – Community Learning and Development and Ross Wood, Community Learning and Development Worker will be in attendance to respond to any questions on the report.

**12. SCOTTISH EXECUTIVE PLANNING ADVICE NOTE – COMMUNITY ENGAGEMENT “PLANNING WITH PEOPLE”: CONSULTATION DRAFT**

Submit report by the Director of Housing, Regeneration and Environmental Services advising of the publication by the Scottish Executive Development Department of a Planning Advice Note on Community Engagement “Planning with People”: Consultation Draft and recommending a response.

Alasdair Gregor, Planning Services Manager, will be in attendance to introduce the report and respond to questions from the Committee.

**13. COMMUNITY PARTICIPATION COMMITTEE – INVOLVING YOUNG PEOPLE**

Submit report by the Chief Executive advising on progress in organising an event to promote involving young people in the work of the CPC and in other Council decision-making structures.

**14. COMMUNITY HEALTH PARTNERSHIP – FREQUENTLY ASKED QUESTIONS**

Submit report from Community Health Partnership detailing frequently asked questions.

Mike O'Donnell, Community Planning Manager – West Dunbartonshire Partnership, will be in attendance to introduce the report.

**15. FUTURE AGENDA ITEMS FROM COMMUNITY REPRESENTATIVES**

Community Representatives are invited:-

- (a) to consider the undernoted suggestions for inclusion on future Agendas:-
  - the Citizens' Advice Bureau;
  - Trading Standards;
  - Clydebank Rebuilt; and
- (b) to raise topics for inclusion on future Agendas.

**16. OPEN FORUM**

Members of the public are invited to ask questions of Officers during the Open Forum Session.

For information on the above agenda please contact Fiona Anderson, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU on Tel: (01389) 737210 or e-mail: [fiona.anderson@west-dunbarton.gov.uk](mailto:fiona.anderson@west-dunbarton.gov.uk)