

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the 'The Brock' Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 4 December 2019 at 9.30 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Lawrence O'Neill and Brian Walker.

Attending: Angela Wilson, Strategic Director – Transformation and Public Service Reform; Derek McLean, Business Partner – Strategic Procurement; Angus Cameron, Senior Procurement Officer; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Jim Finn and Marie McNair.

Councillor Ian Dickson in the Chair

DECLARATION OF INTEREST

Councillor Docherty declared a financial interest in relation to the item 'Contract Authorisation Report – Accommodation Based Services for People with Learning Difficulties', being an employee of Key Housing Association, and advised that she would leave the meeting during consideration of that item.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 13 November 2019 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – PROVISION OF FUEL CARDS AND ASSOCIATED SERVICES

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Provision of Fuel Cards and Associated Services.

Having heard the Business Partner – Strategic Procurement in further explanation of the report and in answer to Member's questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Provision of Fuel Cards and Associated Services to UK Fuels Limited; and
- (2) to note that the contract shall be for a period of two years from 1 January 2020 with an option to extend for a further two 12 month periods until 31 December 2023, and that the overall estimated value of the contract over four years was £672,000, excluding VAT.

Note: Having earlier declared an interest in the following item of business, Councillor Docherty left the meeting at this point.

CONTRACT AUTHORISATION REPORT – ACCOMMODATION BASED SERVICES FOR PEOPLE WITH LEARNING DIFFICULTIES

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude direct award contracts for Accommodation Based Services for People with Learning Difficulties.

Having heard the Senior Procurement Officer in explanation of the report, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude the 106 direct award contracts on behalf of the West Dunbartonshire Health and Social Care Partnership to Key Housing Association, as detailed in Appendix 1 to the report, for Accommodation Based Services for People with Learning Difficulties; and
- (2) to note: (i) that the estimated value would be £3,303,492.40, excluding VAT, for a period of 12 months; (ii) that the values may be subject to change as care needs change over the contract period; and (iii) that the commencement dates of the contracts would be no later than 23 December 2019.

The meeting closed at 9.38 a.m.