

**Minutes of Public Partnership Forum Meeting on  
Wednesday 30<sup>th</sup> October 2013  
Dalmuir CE Centre**

**Present:**

Anne McDougall (chair)	Lorna McIlreavey (SHC)
Muriel Robertson	Rona Agnew (Continence Service)
Hugh Bright	Mirelle Hay (Continence Service)
Daphne MacKay	Mary Teresa Docherty
Irene Smith	Mary Hudson
Anne Ferguson	Barbara Barnes
Rhona Young	Janette Sweeting
Liz Moore	Rena Hector
Ian Petrie	Emily Welsh
Ann Cruickshanks	Rogan Welsh
Tom Nimmo	Mary McAlear
George Murphy (WD CHCP)	May McHugh
Soumen Sengupta (WD CHCP)	Stephen French (NHS GG&C)
	Hazel Slattery (WD CHCP, minutes)

**1. Welcome & Apologies**

A warm welcome was extended by the Chair Anne McDougall.

It was noted that apologies had been received from Lorraine McKenzie; Selina Ross (CVS); Chris McNeil (WD CHCP); and Margaret Walker (WD CHCP).

**2. Minutes of Previous Meeting**

Minutes of previous meeting agreed.

**3. Matters Arising**

No matters arising.

**4. NHS GG&C Clinical Services Review**

The Chair introduced Stephen French, who is the Project Manager for the NHSGGC Clinical Services Fit for the Future Review. Mr French updated the group on the Review programme, including the emerging service models.

Mr French outlined the case for change and the proposed service models highlighting the options for service configuration and delivery, and responded to a range of questions from the group.

The Chair thanked Mr French for his input, noting that PPF members were particularly keen to see now what the various headline proposals might actually look like in practice; and also how they might be implemented.

George Murphy and Margaret Walker will keep the PPF updated on progress

## **5. Contenance Services in NHS GG&C**

The Chair welcomed Rona Agnew and Mirelle Hay from the Contenance Service.

Ms Agnew explained how continence services are now provided in a standardised manner across all of the GGC area, having completed a two year long redesign process that included considerable consultation with staff and patients.

They then responded to a range of questions from the meeting.

Ms Agnew agreed to circulate the Contenance Service leaflet, noting that self-referrals are not accepted and that patients ought to contact their GP in the first instance to rule out other conditions.

The Chair thanked Ms Agnew and Ms Hay for speaking to the meeting.

## **6. Public Partnership Forum Network**

The Chair introduced Lorna McIlreavey from Scottish Health Council who provided an update on the PPF Network. Ms McIlreavey explained that her role is to support the Health Board to consult with the public. The Scottish Health Council held a successful network event where chairs and vice-chairs from all the PPF groups in the Greater Glasgow and Clyde area came together to discuss common areas and practicalities. The network proposed that all the PPF *groups* come together regularly and that the chair or vice chair and 2 members of each PPF group should be included in the meetings. Ms McIlreavey is in the process of completing the final report of the network event which will be presented to the Health Board, after this it is hoped that an action plan and terms of reference will be distributed along with the next date of meeting.

Anne McDougall attended this event on behalf of the group - she felt that it was important West Dunbartonshire had a voice on this group to keep abreast of changes in public engagement.

The Chair thanked Ms McIlreavey for speaking to the meeting.

## **7. Timing of Future Meetings**

George Murphy had collated the responses from the group on the question regarding when PPF meetings should be held. The returns showed three days and times that suited best. It was agreed that these three suggestions should be sent out to the members again and the day and time with the majority of votes will set the meeting schedule.

**8. Topics for Discussion at the PPF Development Day**

The development day has been arranged for Wednesday 22<sup>nd</sup> January 2014. It was suggested that someone from the warfarin service be invited along to speak to the group re the appointment system for warfarin users. The Integration Bill will also be discussed on the day. It was suggested that the senior management team of the CHCP be invited along to a question and answer session.

**Action: G Murphy**

**9. AOB**

It was noted that the NHSGGC Transport & Access Forum were holding a meeting on 21<sup>st</sup> November 2013 at 10.30 a.m., Renfield St. Stephen's Building, Glasgow – the Chair asked that if anyone wished to attend they should please let George Murphy know, particularly those who had questions regarding access to acute services.

The meeting closed with a Vote of Thanks to the Chair.

**10. Date of Next Meeting**

Wednesday 22 January 2014