

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the Clyde Room, Clydebank Town Hall, 5 Hall Street, Clydebank on Wednesday, 12 October 2022 at 9.15 a.m.

Present: Councillors Diane Docherty, James McElhill, June McKay, Lawrence O'Neill, Chris Pollock and Hazel Sorrell.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Patricia Kerr, Section Head – ICT; Angus Cameron, Business Partner – Strategic Procurement; Fraser Jephson, Corporate Projects Manager (ICT); and Scott Kelly, Committee Officer.

Apology: An apology for absence was intimated on behalf of Councillor John Millar.

Councillor June McKay in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 21 September 2022 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – MICROSOFT 365 BACKUP SOLUTION

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Microsoft 365 Backup Solution.

After discussion and having heard the Business Partner – Strategic Procurement and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for Microsoft 365 Backup Solution to PMD Magnetics; and
- (2) to note: (i) that the contract shall be for a period of two years with the option to extend for a maximum of two years and at a value of £155,261.21 including VAT over two years and £309,112.42 including VAT should the contract be extended; and (ii) that the estimated commencement date of the contract was 31 October 2022.

The meeting closed at 9.22 a.m.

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