

# Supplementary Agenda

# **Corporate Services Committee**

Date:	Wednesday, 29 November 2017
Time:	14:00
Venue:	Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank
Contact:	Craig Stewart, Committee Officer Tel: 01389 737251 craig.stewart@west-dunbarton.gov.uk

Dear Member

# **ITEM TO FOLLOW**

With reference to the agenda for the above Meeting of the Corporate Services Committee which was issued on 16 November 2017, I now attach for your attention a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

# JOYCE WHITE

Chief Executive

#### Note referred to:-

# 6 CORPORATE SERVICES BUDGETARY CONTROL REPORT 251 – 265 TO 31 OCTOBER 2017 (PERIOD 7)

Submit report by the Strategic Director – Transformation and Public Service Reform advising on the performance of the Corporate Services budget for the period to 31 October 2017.

Distribution:-

Councillor Ian Dickson (Chair) Councillor Jim Brown Councillor Jim Finn Councillor Diane Docherty Councillor Daniel Lennie Councillor Caroline McAllister Councillor Douglas McAllister Councillor David McBride Councillor Jonathan McColl Councillor Iain McLaren (Vice Chair) Councillor John Mooney Councillor Martin Rooney

All other Councillors for information

Chief Executive Strategic Director – Transformation and Public Service Reform Strategic Director – Regeneration, Environment & Growth Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 21 November 2017

# WEST DUNBARTONSHIRE COUNCIL

### Report by the Strategic Director of Transformation and Public Sector Reform

# Corporate Services Committee – 29 November 2017

# Subject: Corporate Services Budgetary Control Report to 31 October 2017 (Period 7)

# 1. Purpose

**1.1** The purpose of this report is to advise the Committee on the performance of the Corporate Services budget for the period to 31 October 2017.

#### 2. Recommendations

- **2.1** Members are asked to:
  - i) note that the revenue account currently shows a projected annual favourable variance of £0.128m (0.65% of the total budget); and
  - ii) note that the capital account is projecting a favourable variance of £0.046m in the current year and an adverse variance of £0.024m for the project life

#### 3. Background

<u>Revenue</u>

**3.1** At the meeting of West Dunbartonshire Council on 22 February 2017, Members agreed the revenue estimates for 2017/2018, including a total net Corporate Services budget of £19.440m. Budget adjustments have taken place revising the budget to £19.772m as detailed below.

	£m
Budget Agreed February 2017	19.440
Centralisation of lease costs for photocopiers	0.083
Savings transferred to CAS	0.025
Virgin Media Budget	0.002
Contribution from Educational Services for library stock	0.01
Music Instructor budget transferred to Educational Services	(0.017)
Training Centralisation	0.029
Pay Award	0.076
Recurring Variances	0.11
Virement of post to Procurement from HEED.	0.014
Revised Budget	19.772

<u>Capital</u>

**3.2** At the meeting of Council on 22 February 2017, Members also agreed the updated 10 year General Services Capital Plan. The three years from 2017/18 to 2019/20 have been approved in detail with the remaining seven years from 2020/21 to 2026/27 being indicative at this stage.

# 4. Main Issues

# <u>Revenue</u>

- **4.1** The summary report at Appendix 1 identifies a projected annual favourable variance (overspend) of £0.128m (0.65% of the total budget). Detailed service reports are attached as Appendix 2.
- **4.2** Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- **4.3** Although the report indicates that expenditure is favourable in comparison to that anticipated during the budget exercise, the present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.
- **4.4** Agreed savings and management adjustments for 2017/18 are monitored with current indications showing that of the total target being monitored (£0.674m), the majority of actions are currently on target to be achieved. (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

<u>Capital</u>

**4.5** The overall Corporate Services programme summary report at Appendix 5 shows that planned expenditure and resource is projected to show a favourable variance of £0.046m in the current year and an adverse variance of £0.024m for the project life. There are currently no amber or red projects to report on.

# 5. People Implications

**5.1** There are no people implications.

# 6. Financial and Procurement Implications

**6.1** Other than the financial position noted above, there are no financial or procurement implications from this budgetary control report.

# 7. Risk Analysis

**7.1** The main financial risks to the ongoing financial position relate to unforeseen costs being identified between now and the end of the financial year. This can affect all service areas

# 8. Equalities Impact Assessment (EIA)

8.1 No equalities impact assessment was required in relation to this report.

#### 9. Consultation

**9.1** All departments involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

# 10. Strategic Assessment

**10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

### Angela Wilson

#### Strategic Director of Transformation and Public Sector Reform

# Date: 10 November 2017

Person to Contact:	ontact: Jackie Allison, Finance Business Partner Council Offices, Garshake Road, Dumbarton Telephone: (01389) 737322 E-mail: jackie.allison@west-dunbarton.gov.uk							
Appendices:	Appendix 1 -	Revenue Budgetary Control 2017/18 – Summary Report						
	Appendix 2 -	Revenue Budgetary Control 2017/18 – Service Reports						
	Appendix 3 -	Analysis of Revenue Variances over £50,000						
	Appendix 4 -	2017/18 Efficiencies and Management Adjustments Monitoring						
	Appendix 5 -	Overall Capital Programme Summary Financials						
Background Papers:	Ledger output – Period 7 General Services Revenue Estimates 2017/18 General Services Capital Plan 2017/18 to 2019/20 - Cound 22 February 2017							
Wards Affected	All Wards							

MONTH END DATE

31 October 2017

Service / Subjective Summary	- ·			Forecast Varia	Annual RAG Status	
	£000	£000	£000	£000	%	
Audit	241	230	229	(12)	-5%	
Finance	1,420	928	1,479	59	4%	+
Rent Rebates & Allowances	8	2,856	(2)	(10)	125%	<b>↑</b>
Revenues & Benefits	2,315	1,425	2,304	(11)	0%	↑
Finance Business Centre	297	153	266	(31)	-10%	↑
Cost of Collection of Rates	18	21	38	20	111%	+
Cost of Collection of Council Tax	(769)	(146)	(770)	(1)	0%	↑
Procurement	653	504	614	(39)	-6%	↑
Democratic and Registration Service	642	380	662	20	3%	+
Central Admin Support	1,870	1,586	1,816	(54)	-3%	↑
Environmental Health/ Trading Standards	1,109	618	1,112	3	0%	+
Licensing	(180)	(194)	(226)	(46)	-26%	↑
Legal Services	646	383	630	(16)	-2%	<b>↑</b>
Planning	473	218	514	41	9%	+
Transactional Services	683	392	696	13	2%	+
Human Resources (including risk)	1,222	709	1,204	(18)	-1%	↑
Information Services	3,468	2,511	3,467	(1)	0%	<b>↑</b>
Change Support	465	208	440	(25)	-5%	<b>↑</b>
Communications & Marketing	297	164	297	0	0%	→
Customer Service	1,254	621	1,152	(102)	-8%	<b>↑</b>
Performance & Strategy	337	217	338	1	0%	+
Clydebank Town Hall	255	206	298	43	17%	+
Libraries, Culture & Museums	3,048	1,773	3,086	38	1%	+
Total Net Expenditure	19,772	15,763	19,644	(128)	-1%	1

#### APPENDIX 2

	-		1			
Service Summary	Total Budget 2017/18	YTD Spend 2017/18	Forecast Spend 2017/18	Forecast Annual Variance 2017/18		RAG Status
All Services	£000	£000	£000	£000	%	<u> </u>
Employee	20,608	11,657	20.540	(68)	0%	•
Property	20,008	332	20,540	(68)	12%	<b>i</b>
Transport and Plant	498 101	47	105	4	4%	i.
Supplies, Services and Admin	2,595	1,869	2,642	4 47	4 % 2%	- I
Payments to Other Bodies	48,817	27,479	48,808	(9)	2%	<b>•</b>
Other	40,017	27,479	40,000	(9)	0%	- 👗 - I
Gross Expenditure	72.619	41,384	72,651	32	0%	Ú.
Income	(52,847)	(25,621)	(53,007)	(160)	0%	<b>•</b>
Net Expenditure	19,772	15,763	19,644	(128)	-1%	<b></b>
		· .	,	, <i>,</i>		
Audit	£000	£000	£000	£000	%	•
Employee	418	224	405	(13)	-3%	1
Property	0	0	0	0	0%	1
Transport and Plant	1	1	1	0	0%	1
Supplies, Services and Admin	2	3	5	3	150%	•
Payments to Other Bodies	10	11	11	1	10%	<b>*</b>
Other	0	0	0	0	0%	
Gross Expenditure	431	239	422	(9)	-2%	T ↑
Income	(190) 241	(9)	(193) 229	(3)	-2% -5%	
Net Expenditure	241	230	229	(12)	-5%	T
Finance	£000	£000	£000	£000	%	
Employee	1,536	931	1,581	45	3%	+
Property	0	0	0	0	0%	-
Transport and Plant	2	(0)	1	(1)	-50%	<b>+</b>
Supplies, Services and Admin	11	8	13	2	18%	+
Payments to Other Bodies	2	2	2	0	0%	-
Other	0	0	0	0	0%	
Gross Expenditure	1,551	940	1,597	46	3%	+
Income	(131)	(13)	(118)	13	400/	<b>–</b>
				-	10%	
Net Expenditure	1,420	928	1,479	59	4%	<b>↓</b>
				-		
Net Expenditure Rent Rebates & Allowances	1,420 £000	928 £000	1,479 £000	59 £000	4% %	
Net Expenditure Rent Rebates & Allowances Employee	1,420	928	1,479	59	4%	
Net Expenditure Rent Rebates & Allowances	<b>1,420</b> <b>£000</b> 0	928 £000 0	<b>1,479</b> <b>£000</b> 0	<b>59</b> <b>£000</b> 0	<b>4%</b> % 0%	
Net Expenditure Rent Rebates & Allowances Employee Property	1,420 £000 0 0	928 £000 0 0	1,479 £000 0 0	<b>£000</b> 0 0	<b>4%</b> % 0% 0%	
Net Expenditure Rent Rebates & Allowances Employee Property Transport and Plant	1,420 £000 0 0 0 0	928 £000 0 0 0	1,479 £000 0 0	<b>£000</b> 0 0 0	4% % 0% 0%	
Net Expenditure Rent Rebates & Allowances Employee Property Transport and Plant Supplies, Services and Admin	1,420 £000 0 0 0 0 0 0	928 £000 0 0 0 0	1,479 £000 0 0 0 0	59 £000 0 0 0 0	4% % 0% 0% 0%	
Net Expenditure           Rent Rebates & Allowances           Employee           Property           Transport and Plant           Supplies, Services and Admin           Payments to Other Bodies	1,420 £000 0 0 0 47,151	928 £000 0 0 0 0	1,479 £000 0 0 0 0 47,141	59 £000 0 0 0 0 (10)	4% % 0% 0% 0% 0%	
Net Expenditure Rent Rebates & Allowances Employee Property Transport and Plant Supplies, Services and Admin Payments to Other Bodies Other	1,420 £000 0 0 47,151 0	928 £000 0 0 0 26,634 0	<b>1,479</b> <b>£000</b> 0 0 0 0 47,141 0	59 £000 0 0 0 (10) 0	4% 0% 0% 0% 0% 0%	+ + + + +
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Net Expenditure           Rent Rebates & Allowances           Employee           Property           Transport and Plant           Supplies, Services and Admin           Payments to Other Bodies           Other           Gross Expenditure           Income           Net Expenditure           Revenues & Benefits           Employee           Property           Transport and Plant           Supplies, Services and Admin           Payments to Other Bodies           Other           Gross Expenditure           Income           Net Expenditure           Supplies, Services and Admin           Payments to Other Bodies           Other           Gross Expenditure           Income           Net Expenditure           Income           Net Expenditure           Finance Business Centre           Employee           Property	1,420 £000 0 0 47,151 0 47,151 (47,143) 8 £000 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 11 486 0 1,738 (313) 1,425 £000 124 0	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 856 0 3,066 (762) 2,304 £000 2,14 0	59 £0000 0 0 0 0 (10) 0 (10) 0 (10) 2 0 (10) (10) (	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 17% 9% 0% 0% 0% 0% 0% 0%	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure         Rent Rebates & Allowances         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Revenues & Benefits         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Income         Net Expenditure         Income         Net Expenditure         Income         Net Expenditure         Property         Transport and Plant	1,420 £000 0 0 47,151 0 47,151 (47,143) 8 5000 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0 0 0 0 0 0 0 0 0 0 0 0 0	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 111 486 0 1,738 (313) 1,425 £000 124 0 0 0	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 856 0 3,066 (762) 2,304 £000 214 0 0 0 0 0 0 0 0 0 0 0 0 0	59 £0000 0 0 0 0 (10) 0 (10) 0 (10) 2000 (10) 2000 (33) (11) £0000 (32) 0 0 0 0 0 0 0 0 0 0 0 0 0	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 0% 0% 0% 0% 0% 0% 0%	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure           Rent Rebates & Allowances           Employee           Property           Transport and Plant           Supplies, Services and Admin           Payments to Other Bodies           Other           Gross Expenditure           Income           Net Expenditure           Revenues & Benefits           Employee           Property           Transport and Plant           Supplies, Services and Admin           Payments to Other Bodies           Other           Gross Expenditure           Income           Net Expenditure           Income           Met Expenditure           Income           Net Expenditure           Income           Net Expenditure           Income           Net Expenditure           Finance Business Centre           Employee           Property           Transport and Plant           Supplies, Services and Admin	1,420 £000 0 0 47,151 (47,143) 8 £000 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0 0 51	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 111 486 0 1,237 0 4 111 486 0 1,738 (313) 1,425 £000 124 0 0 29	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 8566 0 3,066 (762) 2,304 £000 214 0 0 214 0 0 52	59 £0000 0 0 0 0 (10) 0 (10) 0 (10) 2 0 (10) (10) 2 (10) 2 (10) (10) 0 (11) (10) (10) (10) (10) (10) (10) (10) (10) (10) (10) (10) (10) (10) 0 (10) 0 (10) 0 (10) 0 0 0 0 0 0 0 0 0 0 0 0 0	4% % 0% 0% 0% 0% 0% -125% 1% 0% 17% 9% 0% 0% 0% 0% 0% 2%	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure         Rent Rebates & Allowances         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Revenues & Benefits         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Finance Business Centre         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies	1,420 £000 0 0 47,151 0 47,151 (47,143) 8 2,148 0 6 34 856 0 3500 8 8 8 8 8 8 8 8 8 8 8 8 8	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 111 486 0 1,738 (313) 1,425 £000 124 0 0 29 0	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 856 0 3,066 (762) 2,304 £000 2,164 0 3,066 (762) 2,304	59 £0000 0 0 0 0 (10) 0 (10) (10) 2000 (33) (11) £0000 (32) 0 0 1 1 5 0 0 0 1 1 3 0 0 0 (10) 0 0 (10) 0 0 0 (10) 0 0 0 0 0 0 0 0 0 0 0 0 0	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 1% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure         Rent Rebates & Allowances         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Revenues & Benefits         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Finance Business Centre         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other	1,420 £000 0 0 47,151 0 47,151 (47,143) 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0 0 51 0 0 0 0 0 0 0 0 0 0 0 0 0	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 1,237 0 4 1,237 0 4 1,123 (313) 1,425 £000 124 0 0 29 0 0 0 0 0 0 0 0 0 0 0 0 0	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 856 0 3,066 (762) 2,304 £000 214 0 0 214 0 0 522 0 0 0 0 0 0 0 0 0 0 0 0 0	59 £0000 0 0 0 0 (10) 0 (10) 10 £0000 18 0 10 10 13 0 0 0 22 (33) (11) £0000 0 11 10 10 10 10 10 10 10	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure         Rent Rebates & Allowances         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Revenues & Benefits         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Gross Expenditure         Dither         Gross Expenditure         Income         Net Expenditure         Finance Business Centre         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Finance Business Centre         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies	1,420 £000 0 0 47,151 0 47,151 (47,143) 8 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0 0 51 0 0 297	928 £000 0 0 26,634 (23,778) 2,856 £000 1,237 0 1,237 0 4 1,11 486 0 1,738 (313) 1,425 £000 124 0 0 29 0 0 0 153	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 3,7 856 0 3,066 (762) 2,304 £000 2114 0 2,104 2,166 0 7 3,7 856 0 3,066 (762) 2,304 £000 2,164 0 3,066 (762) 2,304 £000 2,164 0 0 2,164 0 0 2,164 0 0 2,165 0 0 2,164 0 0 2,164 0 0 2,165 0 0 2,166 0 2,164 0 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,166 0 2,304 2,304 2,164 0 2,166 0 2,304 2,304 2,304 2,325 2,255 0 2,255 2,255 0 2,255 0 2,255 0 2,255 0 0 0 2,255 0 0 0 0 0 0 0 0 0 0 0 0 0	59 £0000 0 0 0 0 0 0 (10) 0 (10) 2000 18 0 10 10 20 0 0 (11) 2000 (33) (11) 2000 0 0 0 0 0 0 0 0 0 0 0 0	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0	$\begin{array}{c} \bullet \\ \bullet $
Net Expenditure         Rent Rebates & Allowances         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Revenues & Benefits         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Gross Expenditure         Income         Net Expenditure         Bross Expenditure         Income         Net Expenditure         Income         Net Expenditure         Property         Transport and Plant         Supplies, Services and Admin         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies         Other         Brance Business Centre         Employee         Property         Transport and Plant         Supplies, Services and Admin         Payments to Other Bodies	1,420 £000 0 0 47,151 0 47,151 (47,143) 2,148 0 6 34 856 0 3,044 (729) 2,315 £000 246 0 0 51 0 0 0 0 0 0 0 0 0 0 0 0 0	928 £000 0 0 26,634 0 26,634 (23,778) 2,856 £000 1,237 0 4 1,237 0 4 1,237 0 4 1,123 (313) 1,425 £000 124 0 0 29 0 0 0 0 0 0 0 0 0 0 0 0 0	1,479 £000 0 0 47,141 0 47,141 (47,143) (2) £000 2,166 0 7 37 856 0 3,066 (762) 2,304 £000 214 0 0 214 0 0 522 0 0 0 0 0 0 0 0 0 0 0 0 0	59 £0000 0 0 0 0 (10) 0 (10) 10 £0000 18 0 10 10 13 0 0 0 22 (33) (11) £0000 0 11 10 10 10 10 10 10 10	4% % 0% 0% 0% 0% 0% -125% % 1% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0	$\begin{array}{c} \bullet \\ \bullet $

#### APPENDIX 2

Service Summary         Total Budges 2017/18 2017/18 2017/18         Forecast Spend 2017/18 2017/18         Forecast Spend 2017/18         Forecast 2017/18         Forecast 2011/19         Forecast 201							
Employee         0<	Service Summary	Budget	Spend	Spend			-
Employee         0<	Cost of Collection of Rates	£000	£000	£000	£000	%	-
Properfy Transport and Plant         0							+
Transport and Plant         0		-			-		- <b>÷</b> -
Supples, Services and Admin         9         21         29         222%         +           Payments to Other Bodies         0         0         0         0         0%         +           Gross Expenditure         103         21         123         28         19%         +           Income         (65)         0         (65)         0         0%         +           Cost of Collection of Council Tax         E000         E000         E000         %         +           Innaport and Plant         0         0         0         0         0         0         0%         +           Payments to Other Bodies         42         20         42         0         0         0%         +           Income         (867)         C1515         (866)         1         0%         +           Payments to Other Bodies         72         0         0         0         0%         +           Income         (867)         C1440         (770)         (11)         0%         +           Payments to Other Bodies         72         0         72         0         0%         +           Property         0         0         0					-		-
O         0		9	21	29	20	222%	+
Gross Expenditure         103         21         123         20         19%           Income         (85)         0         (85)         0         9%            Net Expenditure         18         21         138         20         111%            Cost of Collection of Council Tax         E000         £000         £000         £000         %            Property         0         0         0         0         0         0%            Payments to Other Bodies         0         0         0         0         0         0%            Payments to Other Bodies         0         0         0         0         0         0%            Procurement         (£87)         (215)         (£866)         1         0%            Property         0         0         0         0         0%             Procurement         £000         £000         £000         %	Payments to Other Bodies	94	0	94	0	0%	- +
Income         (€5)         0         (€5)         0         0         →           Net Expenditure         18         21         38         20         111%         ↓           Cost of Collection of Council Tax         €000         £000         £000         %         ↓           Employee         0 <td>Other</td> <td></td> <td></td> <td>-</td> <td>-</td> <td></td> <td>+</td>	Other			-	-		+
Net Expenditure         18         21         38         20         111%         ↓           Cost of Collection of Council Tax         €000         £000         £000         £000         \$         0							+
Cost of Collection of Council Tax         E000         £000         £000         £000         \$000         %           Employee         0		. ,	-	. ,	-		+
Employee         0	Net Expenditure	18	21	38	20	111%	•
Property         0	Cost of Collection of Council Tax	£000	£000	£000	£000		
Transport and Plant       0		-	-		-		- 🕇 -
Supplies, Services and Admin         76         50         74         (2)         -3%           Payments to Other Bodies         0         0         0         0%         -           Gross Expenditure         118         69         116         (2)         -2%         +           Income         (887)         (215)         (886)         1         0%         +           Procurement         E000         £000         £000         %         +           Procurement         £000         £000         £000         %         +           Property         0         0         0         0%         +           Property         0         0         0         0%         +           Payments to Other Bodies         72         0         78         +           Other         0         0         0         0         0%         +           Income         (360)         0         (377)         (71)         -5%         +           Income         (360)         0         (377)         171         -5%         +           Democratic and Registration Service         753         4442         773         20							1
Payments to Other Bodies       42       20       42       0       0%         Other       0       0       0%       0       0%       0%         Gross Expenditure       118       69       116       (2)       -2%       1         Income       (887)       (215)       (886)       1       0%       1         Net Expenditure       (769)       (140)       (770)       (1)       0%       1         Procurement       E000       £000       £000       %       1       0%       1         Properly       0       0       0       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       0%       1       116       1       0%       1       1       0       0%       1       0%       1       0%       1       1       0       0%       1       1       0       1       0%       1       1       1       1       1       1       1							
Other         0 <td></td> <td></td> <td></td> <td></td> <td>.,</td> <td></td> <td>Ţ</td>					.,		Ţ
Gross Expenditure         118         69         116         (2)         -2%           Income         (887)         (215)         (886)         1         0%           Net Expenditure         (759)         (146)         (770)         (1)         0%           Procurement         2000         £000         £000         %         •           Imaport and Plant         0         0         0         0%         •           Supplies, Services and Admin         1         0         1         0         0%         •           Property         0         0         0         0%         •         •         •           Cher         0         0         0         0         0%         •         •           Met Expenditure         1,013         504         991         (22)         -2%         •           Income         0         0         0         0         0         0%         •           Property         1,013         504         991         (22)         -2%         •           Income         1,013         504         900         £000         %         •           Property	-				-		- 🏅
Income         (887)         (215)         (886)         1         0%         ↓           Net Expenditure         (759)         (146)         (770)         (1)         0%         ↓           Procurement         £000         £000         £000         £000         %         ↓           Employee         939         939         0         0         0         0%         ↓           Property         0         0         0         0%         ↓			-	-	-		4
Net Expenditure         (769)         (146)         (770)         (1)         0%           Procurement         £000         £000         £000         £000         %           Employee         939         496         911         (28)         -33%         ↑           Property         0		-		-			÷ l
Procurement         Employee         939         496         911         (28)         -3%         ↑           Property         0         0         0         0         0         0%         +           Transport and Plant         1         0         1         0         0%         +           Supplies, Services and Admin         1         7         7         6         600%         +           Payments to Other Bodies         0         0         0         0         0%         +           Gross Expenditure         1,013         504         991         (22)         -2%         ↑           Income         (360)         0         (377)         (17)         -5%         ↑           Democratic and Registration Service         £000         £000         £000         %         +           Transport and Plant         2         1         2         0         0%         +           Supplies, Services and Admin         7         7         10         3         43%         +           Payments to Other Bodies         0         0         0         0         0         0         0         0         0         0         0 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td>							1
Employee         939         496         911         (28)         -3%         ↑           Property         1         0         0         0         0%		5000	£000	5000	5000	0/_	
Property       0							•
Transport and Plant       1       0       1       0       0%       →         Supplies, Services and Admin       72       0       72       0%       →         Payments to Other Bodies       0       0       0       0%       →         Other       0       0       0       0%       →         Income       (360)       0       (377)       (17)       -5%       ↑         Net Expenditure       1.013       504       991       (22)       -2%       ↑         Net Expenditure       653       504       614       (39)       -6%       ↑         Democratic and Registration Service       £000       £000       £000       %       ↑         Transport and Plant       2       1       2       0       %       ↑         Supplies, Services and Admin       7       7       10       3       43%       ↓         Payments to Other Bodies       0 <t< td=""><td></td><td></td><td></td><td>-</td><td>( )</td><td></td><td></td></t<>				-	( )		
Supplies, Services and Admin         1         7         7         6         600%         ↓           Payments to Other Bodies         0		-			-		- 4
Payments to Other Bodies Other         72         0         72         0         0%         →           Gross Expenditure         1,013         504         991         (22)         -2%         ↑           Income         (360)         0         (377)         (17)         -5%         ↑           Net Expenditure         653         504         614         (39)         -6%         ↑           Democratic and Registration Service         £000         £000         £000         £000         %         ↑           Property         0         0         0         0         0         0%         ↓           Supplies, Services and Admin         7         7         10         3         43%         ↓           Payments to Other Bodies         0			-	-	-		- <b>é</b> -
Other         0 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>- <b></b></td>							- <b></b>
Income         (360)         0         (377)         (17)         -5%         ↑           Net Expenditure         653         504         614         (39)         -6%         ↑           Democratic and Registration Service         £000         £000         £000         £000         %         ↑           Transport and Plant         2         1         2         0         0         0%         ↑           Supplies, Services and Admin         7         7         10         3         43%         ↓           Payments to Other Bodies         0         0         0         0%         ↓         ↓           Gross Expenditure         762         450         785         23         3%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↓           Property         642         380         662         20         3%         ↓           Income         2,832         1,571         2,780         (52)         -2%         ↓           Property         0         0         0         0         0         0%         ↓           Gross Expenditure         1,870         1,5	-		-		-		- <b>÷</b> -
Net Expenditure         653         504         614         (39)         -6%         ↑           Democratic and Registration Service         £000         £000         £000         %         ↓           Employee         753         442         773         20         3%         ↓           Property         0         0         0         0         0         0%         ↓           Payments to Other Bodies         0         0         0         0         0%         ↓           Gross Expenditure         762         450         785         23         3%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↓           Remployee         2,832         1,571         2,780         622         20         3%         ↓           Remployee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0%         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓         ↓	Gross Expenditure	1,013	504	991	(22)	-2%	<b>†</b>
Democratic and Registration Service         £000         £000         £000         £000         %           Employee         753         442         773         20         3%         ↓           Property         0         0         0         0         0         0%         ↓           Supplies, Services and Admin         2         1         2         0         0%         ↓           Payments to Other Bodies         0         0         0         0         0         0%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↓           Net Expenditure         642         380         662         20         3%         ↓           Central Admin Support         £000         £000         £000         %         ↓           Property         0         0         0         0         0%         ↓           Property         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0         0         0%         ↓           Payments to Other Bodies         0         0		(360)	0	(377)	(17)	-5%	<b>†</b>
Employee         753         442         773         20         3%         ↓           Property         0         0         0         0         0         0         0%         ↓           Supplies, Services and Admin         2         1         2         0         0%         ↓           Payments to Other Bodies         0         0         0         0         0         0%         ↓           Gross Expenditure         762         450         785         23         3%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↓           Ret Expenditure         642         380         662         20         3%         ↓           Property         0	Net Expenditure	653	504	614	(39)	-6%	<b>†</b>
Employee         753         442         773         20         3%         ↓           Property         0         0         0         0         0         0         0%         ↓           Supplies, Services and Admin         2         1         2         0         0%         ↓           Payments to Other Bodies         0         0         0         0         0         0%         ↓           Gross Expenditure         762         450         785         23         3%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↓           Ret Expenditure         642         380         662         20         3%         ↓           Property         0							
Property       0       0       0       0       0%       →         Supplies, Services and Admin       7       7       10       3       43%       →         Payments to Other Bodies       0       0       0       0       0%       →         Other       0       0       0       0       0%       →         Other       0       0       0       0%       →         Gross Expenditure       762       450       785       23       3%       →         Income       (120)       (69)       (123)       (3)       -3%       ↑         Net Expenditure       642       380       662       20       3%       ↓         Central Admin Support       £000       £000       £000       %       ↓	Democratic and Registration Service	£000	£000	£000	£000	%	
Transport and Plant       2       1       2       0       0% $\rightarrow$ Supplies, Services and Admin       7       7       10       3       43% $\rightarrow$ Payments to Other Bodies       0       0       0       0       0       0% $\rightarrow$ Other       0       0       0       0       0       0% $\rightarrow$ Gross Expenditure       762       450       785       23       3% $\rightarrow$ Income       (120)       (69)       (123)       (3)       -3% $\rightarrow$ Net Expenditure       642       380       662       20       3% $\rightarrow$ Central Admin Support       £000       £000       £000 $\%$ $\rightarrow$ $\rightarrow$ Property       0       0       0       0       0 $0\%$ $\rightarrow$ Supplies, Services and Admin       16       14       15       (1) $-6\%$ $\rightarrow$ Payments to Other Bodies       0       0       0       0       0 $0\%$ $\rightarrow$ Gross Expenditure       2,851       1,586       2,797       (54)       -2% $\uparrow$	Employee	753	442	773	20	3%	+
Supplies, Services and Admin         7         7         10         3         43%         ↓           Payments to Other Bodies         0	Property	0	0	0	0	0%	- 🔶 -
Payments to Other Bodies Other         0 <t< td=""><td>Transport and Plant</td><td>2</td><td>1</td><td>2</td><td>0</td><td>0%</td><td>- 🛨 -</td></t<>	Transport and Plant	2	1	2	0	0%	- 🛨 -
Other         0 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>•</td>							•
Gross Expenditure         762         450         785         23         3%         ↓           Income         (120)         (69)         (123)         (3)         -3%         ↑           Net Expenditure         642         380         662         20         3%         ↓           Central Admin Support         £000         £000         £000         £000         %         ↓           Employee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0         0         0         0         +         +           Supplies, Services and Admin         16         14         15         (1)         -6%         ↑           Payments to Other Bodies         0	-				-		1
Income         (120)         (69)         (123)         (3)         -3%         ↑           Net Expenditure         642         380         662         20         3%         ↓           Central Admin Support         £000         £000         £000         £000         %         ↓           Employee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0         0         0         ↓           Supplies, Services and Admin         16         14         15         (1)         -6%         ↑           Payments to Other Bodies         0 <t< td=""><td></td><td>-</td><td>-</td><td>-</td><td>-</td><td></td><td></td></t<>		-	-	-	-		
Net Expenditure         642         380         662         20         3%         ↓           Central Admin Support         £000         £000         £000         £000         £000         %           Employee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0         0%         ↓           Supplies, Services and Admin         16         14         15         (1)         -33%         ↑           Payments to Other Bodies         0         0         0         0         0%         ↓           Other         0         0         0         0         0%         ↓           Income         (981)         0         (981)         0         0%         ↓           Income         (981)         0         (981)         0         0%         ↓           Environmental Health/ Trading         £000         £000         £000         %         ↓           Property         9         2         8         (1)         11%         ↓           Property         9         2         8         (1)         11%		-					-
End admin Support         £000         £000         £000         £000         %           Employee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0%         ↑           Transport and Plant         3         1         2         (1)         -33%         ↑           Supplies, Services and Admin         16         14         15         (1)         -6%         ↑           Payments to Other Bodies         0		· ·					_
Employee         2,832         1,571         2,780         (52)         -2%         ↑           Property         0         0         0         0         0         0%         →           Supplies, Services and Admin         16         14         15         (1)         -6%         ↑           Payments to Other Bodies         0         0         0         0         0         0%         →           Other         0         0         0         0         0         0%         →           Gross Expenditure         2,851         1,586         2,797         (54)         -2%         ↑           Income         (981)         0         (981)         0         0%         →           Net Expenditure         1,870         1,586         1,816         (54)         -3%         ↑           Environmental Health/ Trading         £000         £000         £000         %         →           Property         9         2         8         (1)         -11%         ↑           Property         9         2         8         (1)         -11%         ↑           Supplies, Services and Admin         38         16							
Linkpyce       2,002       1,571       2,703       (02)       2,704       1         Property       0							•
Transport and Plant       3       1       2       (1)       -33%       ↑         Supplies, Services and Admin       16       14       15       (1)       -6%       ↑         Payments to Other Bodies       0       0       0       0       0       0%       ↓         Other       0       0       0       0       0%       ↓       ↓         Gross Expenditure       2,851       1,586       2,797       (54)       -2%       ↑         Income       (981)       0       (981)       0       0%       ↓         Net Expenditure       1,870       1,586       1,816       (54)       -3%       ↑         Environmental Health/ Trading       £000       £000       £000       £000       %       ↓         Employee       1,173       669       1,190       17       1%       ↓         Property       9       2       8       (1)       -11%       ↑         Transport and Plant       23       11       23       0       0%       ↓         Supplies, Services and Admin       86       32       86       0       0%       ↓         Other       0 <t< td=""><td></td><td>,</td><td>, -</td><td>,</td><td>(- )</td><td>270</td><td><u> </u></td></t<>		,	, -	,	(- )	270	<u> </u>
Supplies, Services and Admin         16         14         15         (1)         -6%         ↑           Payments to Other Bodies         0         0         0         0         0         0         0%         →           Other         0         0         0         0         0         0%         →           Gross Expenditure         2,851         1,586         2,797         (54)         -2%         ↑           Income         (981)         0         (981)         0         0%         →           Net Expenditure         1,870         1,586         1,816         (54)         -3%         ↑           Environmental Health/ Trading         £000         £000         £000         £000          ↓           Property         9         2         8         (1)         -11%         ↑           Property         9         2         8         (1)         -11%         ↑           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         0         0         0         0         0         0         0           0							<b></b>
Payments to Other Bodies Other         0 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>• •</td></t<>							• •
Other         0 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>- <b>-</b></td>							- <b>-</b>
Income         (981)         0         (981)         0         0%         →           Net Expenditure         1,870         1,586         1,816         (54)         -3%         ↑           Environmental Health/ Trading Standards         £000         £000         £000         £000         %         ↓           Employee         1,173         669         1,190         17         1%         ↓           Property         9         2         8         (1)         -11%         ↑           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         86         32         86         0         0%         ↓           0         0         0         0         0         0         0         ↓	-						- <b></b>
Net Expenditure         1,870         1,586         1,816         (54)         -3%         ↑           Environmental Health/ Trading Standards         £000         £000         £000         £000         %           Employee         1,173         669         1,190         17         1%         ↓           Property         9         2         8         (1)         -11%         ↑           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         86         32         86         0         0%         ↓	Gross Expenditure	2,851	1,586	2,797	(54)	-2%	<b>†</b>
Environmental Health/ Trading Standards         £000         £000         £000         £000         %           Employee         1,173         669         1,190         17         1%         ↓           Property         9         2         8         (1)         -11%         ↑           Supplies, Services and Admin         23         11         23         0         0%         ↓           Payments to Other Bodies         86         32         86         0         0%         ↓           Other         0         0         0         0         0%         ↓	Income	(981)	0	(981)	0	0%	+
Standards         £000         £000         £000         £000         %           Employee         1,173         669         1,190         17         1%         ↓           Property         9         2         8         (1)         -11%         ↑           Transport and Plant         23         11         23         0         0%         ↓           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         86         32         86         0         0%         ↓           Other         0         0         0         0%         ↓         ↓         ↓	Net Expenditure	1,870	1,586	1,816	(54)	-3%	1
Employee         1,173         669         1,190         17         1%           Property         9         2         8         (1)         -11%         1           Transport and Plant         23         11         23         0         0%         1           Supplies, Services and Admin         38         16         34         (4)         -11%         1           Payments to Other Bodies         86         32         86         0         0%         1           Other         0         0         0         0         0%         1		£000	£000	£000	£000	%	
Property         9         2         8         (1)         -11%         ↑           Transport and Plant         23         11         23         0         0%         →           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         86         32         86         0         0%         →           Other         0         0         0         0         0%         →						1%	+
Transport and Plant         23         11         23         0         0%         →           Supplies, Services and Admin         38         16         34         (4)         -11%         ↑           Payments to Other Bodies         86         32         86         0         0%         →           Other         0         0         0         0%         →							<b>↑</b>
Supplies, Services and Admin         38         16         34         (4)         -11%           Payments to Other Bodies         86         32         86         0         0%           Other         0         0         0         0%         →		9	-				-
Payments to Other Bodies         86         32         86         0         0%           Other         0         0         0         0         0%         →	Property		11	23			
	Property Transport and Plant	23				-11%	+
Gross Expenditure   1,329 730 1,341 12 1% 🚽	Property Transport and Plant Supplies, Services and Admin	23 38	16	34	(4)		<b>↑</b> →
	Property Transport and Plant Supplies, Services and Admin Payments to Other Bodies Other	23 38 86 0	16 32 0	34 86 0	(4) 0 0	0% 0%	↑ → →
Income (220) (112) (229) (9) -4% 🛧	Property Transport and Plant Supplies, Services and Admin Payments to Other Bodies Other <b>Gross Expenditure</b>	23 38 86 0 <b>1,329</b>	16 32 0 <b>730</b>	34 86 0 <b>1,341</b>	(4) 0 0 12	0% 0% <b>1%</b>	
Net Expenditure 1,109 618 1,112 3 0% 🔶	Property Transport and Plant Supplies, Services and Admin Payments to Other Bodies Other Gross Expenditure Income	23 38 86 0 <b>1,329</b> (220)	16 32 0 <b>730</b> (112)	34 86 0 <b>1,341</b> (229)	(4) 0 0 12 (9)	0% 0% 1% -4%	

#### APPENDIX 2

Service Summary	Total Budget 2017/18	YTD Spend 2017/18	Forecast Spend 2017/18	Forecast Annual Variance 2017/18		RAG Status
1 :	£000	£000	£000	£000	%	
Licensing					1	
Employee	186	109	194	8	4%	Ĭ
Property	0	0	5	5 0	0% 0%	
Transport and Plant Supplies, Services and Admin	5	(14)	(13)	(18)	-360%	<b>*</b>
Payments to Other Bodies	8	(14)	(13)	(10)	-38%	•
Other	0	(3)	0	(3)	-30%	÷.
Gross Expenditure	200	93	192	(8)	-4%	<b>†</b>
Income	(380)	(287)	(418)	(38)	-10%	1
Net Expenditure	(180)	(194)	(226)	(46)	26%	<b>†</b>
Legal Services	£000	£000	£000	£000	%	T
Employee	770	406	753	(17)	-2%	<b></b>
Property	0	400	0	0	-2 %	<b>→</b>
Transport and Plant	1	1	2	1	100%	Ú,
Supplies, Services and Admin	15	6	15	0	0%	<b>→</b>
Payments to Other Bodies	0	0	0	0	0%	🔶 🗼
Other	0	0	0	0	0%	🔶 🔶
Gross Expenditure	786	413	770	(16)	-2%	+
Income	(140)	(30)	(140)	0	0%	<b>→</b>
Net Expenditure	646	383	630	(16)	-2%	+
Planning	£000	£000	£000	£000	%	1
Employee	907	500	920	13	1%	<b>1</b>
Property	0	0	920 0	0	0%	- <b>-</b>
Transport and Plant	7	3	6	(1)	-14%	<b></b>
Supplies, Services and Admin	58	6	59	(.)	2%	i i
Payments to Other Bodies	130	52	130	0	0%	÷ .
Other	0	-		0	0%	- <b>-</b>
Gross Expenditure	1,102	561	1,115	13	1%	+
Income	(629)	(343)	(601)	28	4%	+
Net Expenditure	473	218	514	41	9%	+
Transactional Services	£000	£000	£000	£000	%	
Employee	674	385	684	10	1%	•
Property	0	0	0	0	0%	7
Transport and Plant	0	0	1	1	0%	<b>—</b>
Supplies, Services and Admin Payments to Other Bodies	9 0	5 2	9 2	0	0% 0%	I
Other	0	2	2	2	0%	
Gross Expenditure	683	392	696	13	2%	Í
Income	0	(0)	0	0	0%	-
Net Expenditure	683	392	696	13	2%	<b>Ý</b>
						<u>ا منځمان</u> ۲
Human Resources (including risk)	£000	£000	£000	£000	%	
Employee	910	533	910	0	0%	
Property	16	(1)	14	(2)	-13%	<b>i i i</b>
Transport and Plant	4	1	3	(1)	-25%	<b>†</b>
Supplies, Services and Admin	6	4	7	1	17%	+
Payments to Other Bodies	286	171	270	(16)	-6%	+
Other	0	0	0	Ó	0%	<b>→</b>
Gross Expenditure	1,222	709	1,204	(18)	-1%	
Income	0	(0)	0	0	0%	
Net Expenditure	1,222	709	1,204	(18)	-1%	1
Information Services	£000	£000	£000	£000	%	
Employee	1,873	1,058	1,860	(13)	-1%	+
Property	0	0	0	0	0%	→
Transport and Plant	5	2	5	0	0%	→
Supplies, Services and Admin	1,871	1,506	1,883	12	1%	+
Payments to Other Bodies	11	3	11	0	0%	→
Other	0	0	0	0	0%	→
Gross Expenditure	3,760	2,568	3,759	(1)	0%	1
Income	(292)	(57)	(292)	0	0%	<b>↓ →</b> ]
Net Expenditure	3,468	2,511	3,467	(1)	0%	<b>†</b>

#### APPENDIX 2

Service Summary	Total Budget 2017/18	YTD Spend 2017/18	Forecast Spend 2017/18		Forecast Annual Variance 2017/18	
Change Support	£000	£000	£000	£000	%	П
Employee	537	251	512	(25)	-5%	<b></b>
Property	0	0	0	0	0%	→
Transport and Plant	1	0	1	0	0%	-
Supplies, Services and Admin	1	1	1	0	0%	- <b>+</b>
Payments to Other Bodies	0	0	0	0	0%	1
Other Gross Expenditure	0 539	0 252	0 514	0 (25)	0% -5%	<b>→</b>
Income	(74)	(43)	(74)	0	0%	-
Net Expenditure	465	208	440	(25)	-5%	<b></b>
Communications & Marketing	£000	£000	£000	£000	%	1
Employee	270	155	274	4	1%	1
Property	270	0	274	4	0%	- <b>-</b>
Transport and Plant	1	0	, 1	0	0%	-
Supplies, Services and Admin	23	9	26	3	13%	+
Payments to Other Bodies	3	0	0	(3)	-100%	<b>†</b>
Other	0	0	0	0	0%	-
Gross Expenditure Income	297 0	164 -	- 301	4 (4)	1% 0%	<b>+</b>
Net Expenditure	297	- 164	- 4 297	(4)	0%	
	· · · · · · · · · · · · · · · · · · ·			-		
Customer Service	£000	£000	£000	£000	%	
Employee	1,173	593	1,068	(105)	-9%	
Property Transport and Plant	63 2	18 2	61 5	(2)	-3% 150%	I
Supplies, Services and Admin	2 15	2 5	5 15	3	0%	- <b>-</b>
Payments to Other Bodies	1	3	3	2	200%	÷.
Other	0	0	0	0	0%	-
Gross Expenditure	1,254	621	1,152	(102)	-8%	<b>↑</b>
Income	0	0	0	0	0%	<b>→</b>
Net Expenditure	1,254	621	1,152	(102)	-8%	<b>↑</b>
Performance & Strategy	£000	£000	£000	£000	%	
Employee	315	229	340	25	8%	÷
Property	0	0	0	0	0%	-
Transport and Plant	1	1	1	0	0%	1
Supplies, Services and Admin Payments to Other Bodies	5 16	1 9	5 16	0	0% 0%	
Other	0	9 0	0	0	0%	- <b>-</b>
Gross Expenditure	337	240	362	25	7%	÷
Income	0	(23)	(24)	(24)	0%	1
Net Expenditure	337	217	338	1	0%	+
Clydebank Town Hall	£000	£000	£000	£000	%	
Employee	269	167	296	27	10%	+
Property Transport and Plant	156	123	161	5	3% 0%	<b>—</b>
Supplies, Services and Admin	0 40	0 30	0 52	0 12	30%	1 i
Payments to Other Bodies	40	0	0	0	0%	- <b>-</b>
Other	0	0	0	0	0%	-
Gross Expenditure	465	320	509	44	9%	+
Income	(210)	(114)	(211)	(1)	0%	<b>^</b>
Net Expenditure	255	206	298	43	17%	<b>↓</b>
Libraries, Culture & Museums	000£	£000	£000	£000		<b>_</b>
Employee	2,679	1,576	2,709	30	1%	, T
Property	254	190	307	53	21%	1
Transport and Plant	40	18	42	2	5%	T I
Supplies, Services and Admin	302	147	307	5	2%	, T
Payments to Other Bodies	49	57	67	18	37%	<b>1</b>
Other	0	0	0	0	0%	
Gross Expenditure	3,324	1,988	3,432	108	3%	<b>★</b>
Income	(276)	(215)	(346)	(70)	-25%	
Net Expenditure	3,048	1,773	3,086	38	1%	-

# WEST DUNBARTONSHIRE COUNCIL REVENUE BUDGETARY CONTROL 2017/2018 ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE

31 October 2017

	Variance Analysis								
Budget Details	Total Budget	Forecast Spend	Variance		RAG Status				
	£000	£000	£000	%					
Finance	1,420	1,479	59	4%	+				
Service Description			deals with Accour						
Main Issues / Reason for Variance	achieved and se		is full turnover sa lunicipal bank has dget	-	-				
Mitigating Action		an be taken but o se the overspend	fficers will continue	e to moi	nitor the				
Anticipated Outcome	An overspend is elsewhere within	•	nis is offset by favo	ourable	variances				
Central Admin Support	1,870	1,816	(54)	-3%	Ť				
Service Description	This services de Services wiithn t		nistration functions	s and D	emoctratic				
Main Issues / Reason for Variance	The main reasor	for the favourab	le variance is vac	ancies					
Mitigating Action	None required although the service will continually monitored throughout the year.								
Anticipated Outcome	It is anticipated t	hat the underspe	nd will continue th	roughou	ut the year				
Customer Service Service Description Main Issues / Reason for Variance Mitigating Action Anticipated Outcome	This favourable	variance is due to tion required as v	(102) ops and the conta o vacant posts variance is favoura		-				
Libraries, Culture & Museums	3,048	3,086	38	1%	¥				
Service Description		udes the provisio	n of Library, Cultur	e and N	Museums				
Main Issues / Reason for Variance	higher than in pr to the amounts r	Property Costs have an adverse variance due to rates charges being higher than in previous years. The favourable variance in income is due to the amounts received to date, including brick history and income for a collections officer, being greater than had previously been budgeted.							
Mitigating Action	The budget will o which can be ma		nitored to identify	any effi	ciencies				
Anticipated Outcome		-	budget back in lin	е					

#### WEST DUNBARTONSHIRE COUNCIL

#### MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2017/18

#### Appendix 4

Efficiency	reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
			Amount	Saved L	Not Saved E	
2017/18	MA1	workforce Structures	303,677	303,677	-	
2017/18	MA2	Charge for work on statement claims for miscellaneous debt	5,000	5,000	-	
2017/18	MA3	Savings on postage	3,500	3,500	-	
2017/18	MA4	Clyde Valley elearn shared network	3,125	3,125	-	
2017/18	MA6	Implement lower cost alternatives to H&S publication	5,000	5,000	-	
2017/18	MA7	Decommission email archive	7,000	7,000	-	
2017/18	MA8	Restructure of libraries & culture	138,100	110,100	28,000	The shortfall in savings will be delivered from other favourable variance within the Libraries and Culture service
2017/18	MA10	Additional efficiencies from clerical & admin review	66,000	66,000	-	
2017/18	MA18	Review of staffing structures within Regulatory	26,287	26,287	-	
2017/18	MA19	Identify efficiencies within training budget	50,000	50,000	-	
2017/18	MA24	Additional postage efficiencies	40,000	40,000	-	
2016/17		pooled cars savings target	26,700	26,700	-	
					-	
TOTAL			674,389	646,389	28,000	

#### WEST DUNBARTONSHIRE COUNCIL GENERAL SERVICES CAPITAL PROGRAMME OVERALL PROGRAMME SUMMARY

MONTH END DATE

31 October 2017

PERIOD

7

	Project Life Status Analysis			Current Year Project Status Analysis						
Project Status Analysis	Number of Projects at RAG Status	% Projects at RAG Status			Number of Projects at RAG Status	% Projects at		Spend at		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	0	0%	0	0%	0	0%	0	0%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	19	100%	11,915	100%	19	100%	366	100%		
TOTAL EXPENDITURE	19	100%	11,915	100%	19	100%	366	100%		
		Project Life	Financials				Current Year	r Financials		
	Budget	Spend to Date	Spend	Forecast Variance	Budget	Date	Spend	Forecast Variance	Re-Phasing	(Under)
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Red										
Projects are forecast to be overspent and/or significant delay to completion	0	0	0	0	0	0	0	0	0	0
Amber						· ·				
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated	13,643	11,915	13,667	24	2,094	366	2,048	(46)	(70)	24
at this time										