

## **WEST DUNBARTONSHIRE COUNCIL**

### **Report by the Executive Director of Corporate Services**

**Council: 24 November 2010**

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**Subject: Venues for Council Meetings in Clydebank in 2011**

#### **1. Purpose**

- 1.1** This report asks the Council to consider possible venues for Council meetings in Clydebank in 2011.

#### **2. Background**

- 2.1** At its meeting on 27 October 2010, the Council agreed to continue consideration of the issue of venues for Council meetings in Clydebank in 2011 until its next meeting to enable officers to look at alternative venues in the Clydebank area.
- 2.2** A number of alternative venues were suggested at the last meeting of Council which have now been included in this report. In addition, Members were asked via e-mail to identify other venues which might be suitable to assist officers with this exercise. An assessment of all the suggested venues is shown in the appendices to this report for Members' assistance.

#### **3. Main Issues**

- 3.1** It is important to note that all accommodation used to host Council/Committee meetings must be accessible to all members of public. In addition, the venue should have good lighting, suitable furniture, and have adequate parking facilities for both able bodied and disabled persons.
- 3.2** The appendices to the report contain an assessment of the venue using the following criteria: suitability of accommodation, availability, parking, disabled access and cost.
- 3.3** It is clear that there are a number of suitable venues in the Clydebank area. However, in order to keep costs low it is recommended that Council accommodation should be used. Duntocher Hall appears to be the most suitable Council accommodation in terms of ceiling height, space and furniture but is not available in the evening due to existing bookings. Therefore, the Council might wish to consider using other accommodation, such as the two high schools, in the evening, albeit acoustics might be a problem. The main hall in the Skypoint Centre is also available in the evening but again, due to its high ceiling, acoustics could be a problem. Members may also wish to take into account the accessibility of these premises via public transport.

#### **4. People Implications**

**4.1** There are no implications for employees of the Council.

#### **5. Financial Implications**

**5.1** The cost implications for each venue are shown in the appendices to this report.

#### **6. Risk Analysis**

**6.1** There are no significant risks associated with this report.

#### **7. Equalities Impact**

**7.1** It is important to note that all accommodation used to host Council/Committee meetings must be accessible to all members of public and therefore this should be a key consideration in the choice of venue.

#### **8. Conclusions and Recommendations**

**8.1** In order to keep costs low, it is recommended that Council accommodation is used to host Council/Committee meetings. The Council is asked to inform officers of its preferred choice of Council venue to host Council and committee meetings in Clydebank in 2011.

**Joyce White**  
**Executive Director of Corporate Services**

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**Wards Affected:** All Clydebank Wards

**Background Papers:** Report to West Dunbartonshire Council on 27 October 2010 – Venues for Council Meetings in Clydebank in 2011.

**Appendices:**

1. Schedule of alternative venues for Council/Committee meetings in Clydebank – Council Accommodation.
2. Schedule of alternative venues for Council/Committee meetings in Clydebank – External Accommodation.

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