

AssessmentNo	141	Owner	dmain		Appendix
Resource	Transformation		Service/Establishment	Communications, Culture and Communities	
	First Name	Surname	Job title		
Head Officer	David	Main	Team Leader, Libraries and Learning		
	(include job titles/organisation)				
Members	Derek McLean - Business Partner, Strategic Procurement Suzanne Callaghan - Procurement Officer				
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>				
Policy Title	Libraries Capital Improvement Project				
	The aim, objective, purpose and intended out come of policy				
	Capital expenditure to improve the physical spaces within public libraries - including but not limited to: library shelving, staff desks, children's areas and public PCs.				
	Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.				
	Procurement colleagues Third party suppliers of library furniture				
Does the proposals involve the procurement of any goods or services?			Yes		
If yes please confirm that you have contacted our procurement services to discuss your requirements.			Yes		
SCREENING					
<i>You must indicate if there is any relevance to the four areas</i>					
Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)			Yes		
Relevance to Human Rights (HR)			Yes		
Relevance to Health Impacts (H)			Yes		
Relevance to Social Economic Impacts (SE)			Yes		
Who will be affected by this policy?					
Library staff and users.					
Who will be/has been involved in the consultation process?					
Library staff will be involved in the process of selecting and agreeing furniture specification and configuration.					
Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.					
	Needs	Evidence	Impact		
Age	Possible accessibility issues as below.	Older people are more likely to have sensory and physical impairments than younger people	As below.		
Cross Cutting			No change.		
Disability	Accessibility - users will require to manoeuvre freely	Materials and resources should be at a height that is	Project aims to give an improved accessibility offer by		

	between library furniture and self-serve as much as possible.	accessible to as many people as possible; this assist immediate access without having to ask for assistance	reducing the maximum height at which library items will be displayed. Self-service machines and staff terminals will cater for standing and seated users alike to minimise barriers to access.
Social & Economic Impact			No change.
Sex			No change.
Gender Reassign			No change.
Health			No change.
Human Rights			No change.
Marriage & Civil Partnership			No change.
Pregnancy & Maternity			No change.
Race			No change.
Religion and Belief			No change.
Sexual Orientation			No change.
Actions			
Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.			
N/A.			
Will the impact of the policy be monitored and reported on an ongoing bases?			
User feedback will be actively sought and considered. Comments which indicate an unintended negative impact will be investigated as a matter of urgency with remedial action put in place at the earliest opportunity.			
Q7 What is your recommendation for this policy?			
Introduce			
Please provide a meaningful summary of how you have reached the recommendation			
The Libraries Capital Improvement Project seeks to update and modernise the physical spaces of WDC Libraries by updating internal furniture to encourage and support access and participation from all. The changes should improve accessibility generally but particularly for some disabled people and older people.			