

West Dunbartonshire Council

Report by the Executive Director of Educational Services

Tendering Committee: 26 May 2010

Subject: Additional Support Needs and/or Medical Needs Transport Tenders to be Awarded for 2010/2011, 2011/2012 and 2012/2013

1. Purpose of Report

- 1.1 To present to the Tendering Committee for noting, contracts to be awarded for sums not exceeding £50,000.
- 1.2 To present to the Tendering Committee for approval contracts to be awarded for sums exceeding £50,000.
- 1.3 To request approval for the Executive Director of Educational Services to reaward contracts not exceeding £50,000 as required.

2. Background

- 2.1 In the report by the Executive Director of Educational Services on school transport to the Education and Lifelong Learning Committee of 13 January 2010, the Executive Director sought and was granted approval to make the necessary arrangements to secure Additional Support Needs Contracts for session 2010/2011, 2011/2012 and 2012/2013.
- 2.2 Members will be aware that in the Standing Orders for West Dunbartonshire Council it is stated that:
 - (a) contracts for sums not exceeding £50,000 may be awarded by the appropriate Executive Director;
 - (b) contracts for sums exceeding £50,000 require to be notified to Members for approval.
- 2.3 As the contracts are aggregated for European Procurement purposes, they have been reported here regardless of their individual values.

3. Main Issues

- 3.1 List of Contracts
The list of contracts is attached. It presents separately:-
 - (a) those for sums not exceeding £50,000 for noting of Members (Appendix 1).
 - (b) those for sums exceeding £50,000 for Members approval (Appendix II)

3.2 It should be noted that in the event of contractors declining contracts recommended to be awarded to them, these contracts will be re-awarded to the contractor with the next lowest tender.

3.3 The award of contracts is subject to meeting the terms and conditions as stated in the Conditions of Contract (general and specific). (Appendix 3 gives additional information on Contracts)

4. People Implications

4.1 No implications.

5. Financial Implications

5.1 All costs within the appendices can be accommodated within existing departmental budget provision.

6. Risk Analysis

6.1 Contracts require to be agreed at this time in order to allow the service to be provided next school session. Failure to agree the awarding of the contracts would lead to an inability to deliver a section of the school transport service from August 2010.

7. Equalities Impact

7.1 No significant issues were identified in a screening for potential equality impact of this report.

8. Conclusions and Recommendations

8.1 It is recommended that:-

(a) The Tendering Committee notes those contracts listed for sums not exceeding £50,000 for Additional Support Needs Transport including contracts required for pupils with medical needs, as detailed in Appendix I;

(b) The Tendering Committee approves the acceptance of the contracts exceeding £50,000 for Additional Support Needs Transport, including contracts required for pupils with medical needs, as detailed in Appendix II; and

- (c) The Tendering Committee gives the Executive Director of Educational Services approval to re-award contracts not exceeding £50,000 as required.

Terry Lanagan
Executive Director of Educational Services

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Background Papers: No background papers

Appendices 1, 2 & 3: List of Successful Tenders / Additional Information

Wards Affected: All wards are affected

WEST DUNBARTONSHIRE COUNCIL

DEPARTMENT OF EDUCATIONAL SERVICES

CONTRACTS FOR HOME-TO-SCHOOL TRANSPORT FOR PUPILS WITH
ADDITIONAL SUPPORT NEEDS and/or MEDICAL NEEDSSUMMARY OF SUCCESSFUL TENDERS 2010/2011, 2011/2012,
and 2012/2013

Contracts for sums not exceeding £50,000 for noting by the Tendering Committee.

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>DURATION OF CONTRACT *</u>	<u>VALUE OF CONTRACT **</u>
Mr A Buist	WDS03C	£ 1,140.00	1 Year
	WDS07C	£ 3,648.00	3 Years
TOTAL VALUE OF CONTRACT		£ 4,788.00	
Mr D Carr	WDS02C	£ 228.00	1 Year
	WDS06C	£ 2,280.00	2 Years
	WDS08C	£ 3,391.50	3 Years
	WDS09C	£ 2,017.80	3 Years
	WDS10C	£ 9,025.00	2 Years
	WDP01C	£14,620.50	3 Years
	WDP02C	£ 1,900.00	1 Year
TOTAL VALUE OF CONTRACT		£33,462.80	
DJ Driver Services	WDH03C	£28,500.00	3 Years
TOTAL VALUE OF CONTRACT		£28,500.00	
Mr S Gallacher	WDO09C	£ 3,382.00	1 Year
	WD012C	£ 7,980.00	1 Year
TOTAL VALUE OF CONTRACT		£11,362.00	
GC Private Hire	WDO11C	£13,338.00	2 Years
	WDO13C	£ 7,951.50	1 Year
	WDS04C	£15,390.00	3 Years
	WDH02C	£ 5,472.00	2 Years
	WDH06C	£ 3,040.00	1 Year
TOTAL VALUE OF CONTRACT		£45,191.50	

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>DURATION OF CONTRACT *</u>	<u>VALUE OF CONTRACT **</u>
Mr J McCaughey	WDH05C	£ 9,880.00	2 Years
TOTAL VALUE OF CONTRACT		£ 9,880.00	
OK Taxis	WDO03C	£ 7,410.00	1 Year
	WDO04C	£ 6,840.00	1 Year
TOTAL VALUE OF CONTRACT		£14,250.00	
Mr K Warren	WDO01C	£ 6,080.00	1Year
	WDO05C	£ 4,864.00	1 Year
	WDO15C	£13,110.00	1 Year
	WDS01C	£ 2,872.80	1 Year
TOTAL VALUE OF CONTRACT		£26,926.80	

* This figure represents the maximum contract value over the maximum contract duration.

** This represents the maximum duration of the contract.

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CONTRACTS FOR HOME-TO-SCHOOL TRANSPORT FOR PUPILS WITH
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Contracts for sums exceeding £50,000 for the approval of the Tendering Committee.

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VALUE OF CONTRACT</u> *	<u>DURATION OF CONTRACT</u> **
Mr B Austin	WD002C	£ 10,260.00	1 Year
	WD008C	£ 36,936.00	3 Years
	WD010C	£ 4560.00	1 Year
TOTAL VALUE OF CONTRACT		£ 51,756.00	
Clydebank TOA	WD006C	£ 22,800.00	2 Years
	WD014C	£ 33,060.00	3 Years
	WD016C	£ 15,200.00	1 Year
	WDSO5C	£ 2,052.00	2 Years
	WDH01C	£ 8,360.00	1 Year
	WDP03C	£ 10,640.00	2 Years
TOTAL VALUE OF CONTRACT		£ 92,112.00	
KWM Taxis	WD007C	£ 36,708.00	3 Years
	WDS11C	£ 14,409.60	2 Years
	WDH04C	£ 4,636.00	1 Year
TOTAL VALUE OF CONTRACT		£ 55,753.60	

* This figure represents the maximum contract value over the maximum contract duration.

** This represents the maximum duration of the contract.

APPENDIX 3

There were 36 contracts advertised with 21 tenderers applying for a variety of contracts.

This year's evaluation process was based on 75% price and 25% quality. On most occasions, the lowest price is still recommended for award.

There are a couple of exceptions, where the lowest price is not recommended for award due to the points received on quality therefore alternative bids are recommended.

For each contract the following bids and range of prices were received:

Contract Number	Number of Tenders received	Lowest Price per day	Highest Price	Recommend Lowest Price For award
WDO01C	13	£32	£60	Yes
WDO02C	12	£54	£126	Yes
WDO03C	7	£39	£75	Yes
WDO04C	8	£36	£76	Yes
WDO05C	7	£64	£186	Yes
WDO06C	2	£60	£70	Yes
WDO07C	4	£64.40	£130	Yes
WDO08C	7	£64.80	£120	Yes
WDO09C	11	£17.80	£80	Yes
WDO10C	5	£24	£40.50	Yes
WDO11C	5	£35.10	£70	Yes
WDO12C	11	£42	£86	Yes
WDO13C	6	£41.85	£60	Yes
WDO14C	2	£58	£80	Yes
WDO15C	9	£69	£120	Yes

WDO16C	3	£70	£83	No, due to quality questionnaire omitted
WDS01C	2	£25.20	£30	Yes
WDS02C	3	£6	£12	Yes
WDS03C	7	£14	£48	No, due to quality questionnaire omitted
WDS04C	3	£27	£55	Yes
WDS05C	1	£27	£27	Yes (only bid received)
WDS06C	3	£6	£14	Yes
WDS07C	7	£7	£30	No, due to quality questionnaire omitted
WDS08C	4	£5.95	£16	Yes
WDS09C	3	£5.90	£11	Yes
WDS10C	6	£23.75	£70	Yes
WDS11C	3	£47.40	£70	Yes
WDH01C	1	£44	£44	Yes (only bid received)
WDH02C	2	£14.40	£59	Yes
WDH03C	2	£50	£54	Yes
WDH04C	9	£20.60	£64	No, due to quality questionnaire omitted
WDH05C	10	£26	£56	Yes
WDH06C	8	£16	£52	Yes
WDP01C	10	£25.65	£76.80	Yes
WDP02C	3	£10	£74	Yes
WDP03C	1	£28	£28	Yes (only bid received)