

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 6

MONTH END DATE

30 September 2019

PERIOD

6

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Electronic Insurance System - claim/incident management system							
	Project Life Financials	50	43	86%	50	0	0%	
	Current Year Financials	7	0	0%	7	0	0%	
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
	Main Issues / Reason for Variance							
	Delayed due to resources being redirected to higher prioritised work. This has affected the forecast end date and works therefore were required to be rescheduled from 2018/19.							
	Mitigating Action							
	None available at this time.							
	Anticipated Outcome							
	Upgraded Electronic Insurance System delivered on budget.							
2	Making Tax Digital							
	Project Life Financials	40	7	17%	40	0	0%	
	Current Year Financials	40	7	17%	40	0	0%	
	Project Description	Making Tax Digital.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
	Main Issues / Reason for Variance							
	No issues to report at this time with project completion anticipated by 31 March 2020.							
	Mitigating Action							
	None required.							
	Anticipated Outcome							
	Making Tax Digital.							
3	Valuation Joint Board - Requisition of ICT Equipment							
	Project Life Financials	3	0	0%	3	0	0%	
	Current Year Financials	3	0	0%	3	0	0%	
	Project Description	Requisition re ICT Equipment.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
	Main Issues / Reason for Variance							
	The purchase of laptops and PCs have been delayed into 2019/20 due to issues with the approved supplier. Full spend anticipated in 2019/20.							
	Mitigating Action							
	None available at this time.							
	Anticipated Outcome							
	Requisition re ICT Equipment.							
4	Replacement GIS system and upgrade to eDevelopment Planning system.							
	Project Life Financials	51	25	50%	51	0	0%	
	Current Year Financials	51	25	50%	51	0	0%	
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
	Main Issues / Reason for Variance							
	Project progressing and expected to be delivered this financial year.							
	Mitigating Action							
	None Required.							
	Anticipated Outcome							
	GP/GIS in Planning.							

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5	Legal Case Management System						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	33	0	0%
	Project Description	Legal Case Management System.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-20	
	Main Issues / Reason for Variance	Tenders have been returned and are currently being evaluated and full spend in 2019/20 is anticipated at this time.					
	Mitigating Action	None required at this time.					
	Anticipated Outcome	New legal case management system.					
6	Air Quality Monitoring						
	Project Life Financials	30	28	93%	28	(2)	-7%
	Current Year Financials	2	0	0%	0	(2)	-100%
	Project Description	Air Quality Monitoring.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-19	
	Main Issues / Reason for Variance	Project complete.					
	Mitigating Action	None required at this time.					
	Anticipated Outcome	Upgrade to air quality monitoring.					
7	ICT Modernisation						
	Project Life Financials	1,101	308	28%	1,101	0	0%
	Current Year Financials	1,101	308	28%	1,101	0	0%
	Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-20	
	Main Issues / Reason for Variance	This project will deliver a fit for purpose device estate across WDC as well as technology improvements for device and ICT Service management. This will include automating device management, license management and enhancing current processes through automation as well as the resources to deliver these projects. This budget is expected to be fully spent in 2019/20.					
	Mitigating Action	The ability to mitigate is limited as retentions held until resilience test is successfully completed.					
	Anticipated Outcome	To update ICT systems within budget albeit later than first anticipated.					
8	ICT Security & DR						
	Project Life Financials	427	128	30%	427	0	0%
	Current Year Financials	427	128	30%	427	0	0%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-20	
	Main Issues / Reason for Variance	This project will deliver the mechanisms to enhance the security and resilience of the Councils Infrastructure through a phased replacement for end of life servers and switches as well as technologies to support the management of security and security processes.					
	Mitigating Action	None Required.					
	Anticipated Outcome	To deliver enhanced security systems.					

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9	AV Equipment - Education						
	Project Life Financials	150	0	0%	150	0	0%
	Current Year Financials	150	0	0%	150	0	0%
	Project Description	AV Equipment - Education					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	Plans for budget are progressing and is currently at procurement stage. Full spend is anticipated in 2019/20.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Purchase of AV Equipment for Education.						

10	Multi-Channel Queries -Webchat Technology						
	Project Life Financials	33	16	48%	16	(17)	-52%
	Current Year Financials	0	(17)	0%	(17)	(17)	0%
	Project Description	Introduction of Automated Switchboard Technology.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	The Interactive Voice Response (IVR) element of the project had significant technical problems matching postcodes for addresses to our systems to allow identifying of the property. As a result it has been agreed with Firmstep and WDC for a full refund on the IVR element of the project. No alternatives available at this time so the project will report a project life underspend of £0.017m.						
	Mitigating Action						
	No further action required.						
	Anticipated Outcome						
	Upgraded System provided within budget albeit later than originally anticipated.						

11	Civic Heart Works - Refurbishment of Clydebank Town Hall						
	Project Life Financials	3,341	3,317	99%	3,341	0	0%
	Current Year Financials	24	0	0%	24	0	0%
	Project Description	Refurbishment of Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	Council approved a £4m investment in Cultural assets in March 2018 with one of the priorities being Clydebank Town Hall. A comprehensive review is now underway to inform a business case and the intention would be for the remaining Civic Heart capital money (which was planned for a redesign of the main reception area) to support the final proposal. This will allow all the work required to be undertaken at the same time which will remove the risk of undertaking work that is ultimately then replaced during the overall Town Hall project. Plans continue to progress and will be submitted to Cultural Committee during 2019.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to be delivered on budget and within revised timescale.						

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12	Heritage Capital Fund						
	Project Life Financials	4,000	0	0%	4,000	0	0%
	Current Year Financials	350	0	0%	597	247	0%
	Project Description	Heritage Capital Fund.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebank Library, and in April 2019 approved £0.252m to upgrade Clydebank Town Hall roof. A further proposal for the redevelopment of Clydebank Town Hall will go to Committee during 2019/20. These approvals have accelerated budget spend ahead of the originally planned phasing for 2019/20, however there will be no overspend on the project life budget.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project to be delivered on budget and within revised timescale.						
13	Upgrade of Clydebank Library						
	Project Life Financials	500	500	100%	500	0	0%
	Current Year Financials	13	13	100%	13	0	0%
	Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	Retentions of £0.013m rephased to 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Full refurbishment of library delivered within budget and within amended timescales.						
14	Transformation of Infrastructure Libraries and Museums						
	Project Life Financials	421	18	4%	421	0	0%
	Current Year Financials	416	13	3%	416	0	0%
	Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	The capital project to transform the infrastructure of Libraries and Museums has slipped from 2018/19 due to unplanned absences in the senior management team, and competing priorities within other Council teams supporting this project. Purchase Orders have now been raised via WeBuy regarding the installation of self-service issue equipment across the Library network. Implementation of this element is progressing with spend anticipated by end November 2019. Regarding the larger spend of replacement shelving and staff desks, the new Library Team Leader has identified a procurement framework that will allow the lots to be sourced as quickly as possible. Details are currently in progress to outline specifications for large and small libraries. This will then go to tender and be ready for installation in January 2020. For Alexandria and Clydebank Libraries, work will be undertaken in tandem with the major improvements being progressed during 2019/20.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project will be delivered although will be later than originally planned.						

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15 Telephone System Upgrade						
Project Life Financials	15	0	0%	15	0	0%
Current Year Financials	15	0	0%	15	0	0%
Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
This project has been delayed whilst ICT resolve a Network issue. Once this work is complete then the telephony project can proceed.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To upgrade telephone system.						

16 Trading Standards Scam Prevention						
Project Life Financials	10	7	65%	10	0	0%
Current Year Financials	4	0	5%	4	0	0%
Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
The project is continuing with a steady stream of installations being carried out for vulnerable residents as referrals are received from carers and the various care partners who have been made aware of this Trading Standards initiative. Full budget spend is anticipated in 2019/20.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.						

17 Supporting the mobilisation of environmental health and trading standards officers						
Project Life Financials	25	24	95%	25	0	0%
Current Year Financials	1	0	0%	1	0	0%
Project Description	New IT equipment to enable environmental health and trading standards officers to work more efficiently.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
Remainder of budget rephased from 2018/19 for final minor expenditure in 2019/20 relating to security testing.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To enable environmental health and trading standards officers to work more efficiently.						

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18	Online Payment System for Education Establishments							
	Project Life Financials	52	0	0%	52	0	0%	
	Current Year Financials	52	0	0%	52	0	0%	
	Project Description	Cashless Catering within Primary Schools.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
	Main Issues / Reason for Variance							
	The Funding was allocated to roll out cashless catering in a number of primary schools which is being co-ordinated and led by Educational Services and the contract for the provision of online school payments was approved at the Tendering Committee on 15 November 2017. Due to the timescales for contract initiation it is wasn't possible to make progress in 2017/18 resulting in the budget being rephased into 2018/19. Education have progressed with the pilot of their Parentpay system, however appears to be some issues in relation to integrating the Parentpay system with the existing cashless modules provided by supplier CRB. Until such time as this has been resolved there will be no further spend on rollout of the CRB system. As a result the budget has been rephased from 2018/19.							
	Mitigating Action							
	None available at this time.							
	Anticipated Outcome							
	To provide payment system for schools within budget albeit later than first anticipated.							