

## ITEM 5

### LOCAL NEGOTIATING COMMITTEE FOR TEACHERS

At a Meeting of the Local Negotiating Committee for Teachers held in 'The Brock' Meeting Room, 16 Church Street, Dumbarton on Tuesday, 10 December 2019 at 2.00 p.m.

**Present:** Councillors Karen Conaghan and Ian Dickson; Andrew Brown, Senior Education Officer; Murray Hanvey, Acting Head Teacher, Dumbarton Academy; James Halfpenny, Julia Strang and Caroline Yates (EIS); and Claire Mackenzie (SSTA).

**Attending:** Louise Hastings, HR Business Partner; Geraldine Lyden, HR Business Partner; Linda McAlister, Education Support Officer; and Gabriella Gonda, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillor John Mooney; Laura Mason, Chief Education Officer; Lindsay Thomas, Head Teacher, Linnvale Primary School; Gavin Corrigan and Michael Dolan (EIS) and Stephen McCrossan, EIS Area Officer.

#### Councillor Karen Conaghan in the Chair

#### DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

#### MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Local Negotiating Committee for Teachers held on 17 September 2019 were submitted and approved as a correct record.

Regarding the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 18 June 2019 the views expressed by the Teachers Side were noted that they had only agreed to note the academic calendar for 2019/20 which also reflected that the May bank holiday would be moved to Friday, 8 May 2020 to coincide with VE Day but that they did not support the move of the May Day Bank Holiday.

The Chair advised that comments on the minutes from 19 June 2019 should have been highlighted at the September meeting, which recorded that the previous minutes had been agreed.

## **DISCIPLINARY PROCEDURES – ALL TEACHERS AND OTHER PROFESSIONALS COVERED BY SNCT TERMS AND CONDITIONS**

A report was submitted by the Joint Secretaries regarding a technical review of the disciplinary procedures for all teachers and other professionals covered by SNCT terms and conditions.

Having heard Ms Lyden, HR Business Partner in further explanation of the report, the Committee agreed to note the updated procedures.

Ms Lyden also advised the Committee of the undernoted typos in the report, and to the revised version of the report and appendix that had been circulated to all members before the meeting. The committee then noted the contents of the revised report.

Corrections noted:

Covering report:

- Page 9 – 4.3 – final sentence - 'in' replaced with a comma so that it reads "The ACAS code no longer contains the sanction of verbal warning, however, the framework set out by the SNCT continues to include this sanction"

Disciplinary Procedures Policy Document:

- Page 18 (Document Page 6) – 4.1 – last sentence of paragraph- 'GTCS Code of Practice on Teacher Competence' replaced with 'GTCS Framework on Teacher Competence'.
- Page 21 (Document Page 9) – 5.3 – first sentence - 'If an teacher' replaced with 'if a teacher'.
- Page 21 (Document Page 9) – 8.3 – first sentence –comma inserted between 'issues' and 'management'
- Page 22 (Document Page 10) – 9.4 – last sentence – 'of' replaced with 'or';
- Page 28 (Document Page 16) – 15.2 – last sentence – missed 'a' in 'all'.
- Page 29 (Document Page 17) – 16.5 – second sentence – missed 'o' in 'employee's'
- Page 30 (Document Page 18) – 16.11 – forth sentence – missed 's' in 'should'
- Page 30 (Document Page 18) – 16.11 – last sentence – 'Code' replaced with Framework.

The meeting closed at 2.12 p.m.