

WEST DUNBARTONSHIRE COUNCIL  
 GENERAL SERVICES CAPITAL PROGRAMME - CORPORATE SERVICES COMMITTEE  
 ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

MONTH END DATE

31 December 2019

PERIOD

9

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>1</b>	<b>Electronic Insurance System - claim/incident management system</b>						
	Project Life Financials	50	43	86%	50	0	0%
	Current Year Financials	7	0	0%	7	0	0%
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Works are ongoing and anticipated to be complete this financial year with full budget spend.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Upgraded Electronic Insurance System delivered on budget.						
<b>2</b>	<b>Valuation Joint Board - Requisition of ICT Equipment</b>						
	Project Life Financials	3	0	0%	3	0	0%
	Current Year Financials	3	0	0%	3	0	0%
	Project Description	Requisition re ICT Equipment.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The purchase of laptops and PCs have been delayed into 2019/20 due to issues with the approved supplier. Full spend anticipated in 2019/20.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Requisition re ICT Equipment.						
<b>3</b>	<b>Replacement GIS system and upgrade to eDevelopment Planning system.</b>						
	Project Life Financials	51	25	50%	51	0	0%
	Current Year Financials	51	25	50%	51	0	0%
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Project is progressing with the software company on site carrying out installation, data migration and testing of the application. Project expected to be fully delivered in 2019/20.						
	<b>Mitigating Action</b>						
	None Required.						
	<b>Anticipated Outcome</b>						
	GP/GIS in Planning.						

WEST DUNBARTONSHIRE COUNCIL  
 GENERAL SERVICES CAPITAL PROGRAMME - CORPORATE SERVICES COMMITTEE  
 ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

MONTH END DATE

31 December 2019

PERIOD

9

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
<b>4 Legal Case Management System</b>						
Project Life Financials	33	0	0%	33	0	0%
Current Year Financials	33	0	0%	33	0	0%
Project Description	Legal Case Management System.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Tenders have been returned and are currently being evaluated and full spend in 2019/20 is anticipated at this time.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
New legal case management system.						
<b>5 Air Quality Monitoring</b>						
Project Life Financials	30	29	98%	29	(1)	-2%
Current Year Financials	2	1	63%	1	(1)	-37%
Project Description	Air Quality Monitoring.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-19		
<b>Main Issues / Reason for Variance</b>						
Project complete.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Upgrade to air quality monitoring.						
<b>6 ICT Modernisation</b>						
Project Life Financials	1,101	671	61%	1,101	0	0%
Current Year Financials	1,101	671	61%	1,101	0	0%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
This project will deliver a fit for purpose device estate across WDC as well as technology improvements for device and ICT Service management. This will include automating device management, license management and enhancing current processes through automation as well as the resources to deliver these projects. This budget is expected to be fully spent in 2019/20.						
<b>Mitigating Action</b>						
The ability to mitigate is limited as retentions held until resilience test is successfully completed.						
<b>Anticipated Outcome</b>						
To update ICT systems within budget albeit later than first anticipated.						
<b>7 ICT Security &amp; DR</b>						
Project Life Financials	450	212	47%	450	0	0%
Current Year Financials	450	212	47%	450	0	0%
Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
This project is for the enhancement of security systems, processes and associated resourcing to deliver the improvements. Replacing and improving technologies such as servers, switches and telephony are included within this work programme as well as additional technologies to enhance current resilience capabilities. The target is to ensure compliance with Public Services Network (PSN).						
<b>Mitigating Action</b>						
None Required.						
<b>Anticipated Outcome</b>						
To deliver enhanced security systems.						

MONTH END DATE

31 December 2019

PERIOD

9

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
<b>8 AV Equipment - Education</b>						
Project Life Financials	150	0	0%	150	0	0%
Current Year Financials	150	0	0%	150	0	0%
Project Description	AV Equipment - Education					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Plans for budget are progressing and is currently at procurement stage. Full spend is anticipated in 2019/20.						
<b>Mitigating Action</b>						
None required.						
<b>Anticipated Outcome</b>						
Purchase of AV Equipment for Education.						
<b>9 Multi-Channel Queries -Webchat Technology</b>						
Project Life Financials	33	16	48%	16	(17)	-52%
Current Year Financials	0	(17)	0%	(17)	(17)	0%
Project Description	Introduction of Automated Switchboard Technology.					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
The Interactive Voice Response (IVR) element of the project had significant technical problems matching postcodes for addresses to our systems to allow identification of the property. As a result it has been agreed with Firmstep and WDC for a full refund on the IVR element of the project. No alternatives are available at this time so the project will report a project life underspend of £0.017m.						
<b>Mitigating Action</b>						
No further action required.						
<b>Anticipated Outcome</b>						
Upgraded System provided within budget albeit later than originally anticipated.						
<b>10 Civic Heart Works - Refurbishment of Clydebank Town Hall</b>						
Project Life Financials	3,341	3,317	99%	3,341	0	0%
Current Year Financials	24	0	0%	24	0	0%
Project Description	Refurbishment of Clydebank Town Hall.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
The remaining Civic Heart Works will be used to fund a kitchen upgrade to allow full utilisation of the asset for more efficient service provision especially around larger events and the provision of in-house bars. Asset Management are working with the service to deliver this financial year 2019/20 with physical works expected to begin at the end of January 2020 and last 8-10 weeks.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Project to be delivered on budget and within revised timescale.						
<b>11 Upgrade of Clydebank Library</b>						
Project Life Financials	500	499	100%	500	0	0%
Current Year Financials	13	12	93%	13	0	0%
Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Retentions of £0.013m rephased to 2019/20.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Full refurbishment of library delivered within budget and within amended timescales.						