

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 11 November 2009

**Subject: Kitchen Servery Replacements at Christie Park, Braehead, Renton
and Old Kilpatrick Primary Schools**

1. Purpose

- 1.1** To advise the Committee of tenders received for the Kitchen Servery Replacements at Christie Park, Braehead, Renton and Old Kilpatrick Primary Schools and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 27 October 2009 from three contractors.

3. Main Issues

- 3.1** The work comprises the removal of the existing kitchen serveries at Christie Park, Braehead, Renton, Old Kilpatrick schools, and replacement with new.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of the Housing, Environmental and Economic Development department.

5. Financial Implications

- 5.1** The three lowest tenders have been checked arithmetically, represent good value by current pricing levels and can be accommodated within Educational Services departmental capital budget provision. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).
- 5.2** Educational Services requested that the work at Christie Park be deleted from this contract due to a need to prioritise more extensive other works which will encapsulate the dining and servery areas at this location. Such work to be considered in the near future.

6. Risk Analysis

- 6.1** All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.
- 6.2** Failure to carry out this work could have health and safety implications for the Council.

7. Conclusions & Officers' Recommendations

- 7.1** The works included in this contract will significantly improve the organisation and efficiency in the serving of food within these schools as well as achieving compliance with health and safety recommendations and improved standards generally.
- 7.2** The Committee is invited to approve the awarding of the contract to Stellex Ltd. in the amended amount of £51,127.94.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 11 November 2009

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 2, 3 and 6