

## **WEST DUNBARTONSHIRE COUNCIL**

### **Report by the Executive Director of Housing, Environmental and Economic Development**

**Tendering Committee – 10 March 2010**

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**Subject: Tender for the Lead Consultant in Partial Housing Stock Transfer**

#### **1. Purpose**

- 1.1** To advise the Committee of tenders received for the Tender of the Lead Consultant in the Partial Housing Stock Transfer.

#### **2. Background**

- 2.1** The Council, at its meeting of 29 October 2008, approved a Standard Delivery Plan to meet the Scottish Housing Quality Standard for its housing stock and selected its preferred option of transferring approximately 45% of its stock to a registered social landlord(s).
- 2.2** The Housing Environmental and Economic Development Committee at its 2 September 2009 meeting agreed the governance arrangements for the process of Partial Stock Transfer to move forward.
- 2.3** In order to assist in moving the process forward, a Lead Consultant is required to be appointed to guide, support and provide consistent and objective advice to the Council in all aspects of the Partial Stock Transfer.

#### **3. Main Issues**

- 3.1** By 12 noon on the closing date of 15 February 2010, tender returns were received from the following 4 companies:
1. DTZ, One Edinburgh Quay, 133 Fountainbridge, Edinburgh, EH3 9QG
  2. Arneil Johnston, John Player Building, Kerse Road, Stirling, FK7 7RP
  3. Ernst & Young, 50 George Square, Glasgow, G2 1RR
  4. Savendie Ltd, 197 Queen Victoria Drive, Glasgow, G14 9BP
- 3.2** The above Tender Returns were checked against the pre qualifying criteria and scored accordingly. All four returns were assessed to meet the minimum score required for each pre qualifying criteria and accordingly were carried through to the evaluation stage.
- 3.3** The four qualifying Tenders were subject to a robust tender scoring exercise which was completed by the Head of Housing and Regeneration, Stock

Transfer Service Manager and Manager of Strategy. The criteria were as follows:

1. Quality - 50%
2. Price - 50%

See Appendix 1.

- 3.4** The highest scoring tender based on the above model is Arneil Johnston and it is therefore proposed that the contract for undertaking the Lead Consultant role is awarded to them.

**4. Personnel Issues**

- 4.1** There are no personnel implications

**5. Financial Implications**

- 5.1** The cost of this contract is £71,974 and the budget provision for this spend has been made in the HRA Capital Programme.

**6. Risk Analysis**

- 6.1** Effective project management and technical advice is essential to ensure a systematic and comprehensive approach to the stock transfer process. Failure to commission this consultancy could risk losing the strategic direction for transfer, and linked regeneration and result in investment opportunities being lost and a failure to meet the Scottish Housing Quality Standard by 2015.

**7. Equalities Impact**

- 7.1** No significant issues were identified in a screening for potential equality impact of this tender.

**8. Conclusions & Officers' Recommendations**

- 8.1** The tendering process has successfully identified one Consultant who can provide an economically advantageous and quality service.
- 8.2** The Committee is invited to approve the awarding of this contract to Arneil Johnston.

**Elaine Melrose**  
**Executive Director of Housing, Environmental and Economic Development**

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**Appendices:** Appendix 1

**Background Papers:** None

**Wards Affected:** All

## **TENDERING COMMITTEE -**

### **Item .. – Tender for the Lead Consultant in Partial Housing Stock Transfer**

This report advises the Committee of tenders received for the Tender for the Lead Consultant in the Partial Housing Stock Transfer and seek approval to accept the most economically advantageous and quality tender.

**The recommendation on page 3 asks that the Committee is invited approve the awarding of this contract to Arneil Johnston.**