

Agenda



Dumbarton Trust Committee

Date: Wednesday, 31 October 2018

Time: 11:00

Venue: Civic Space, Council Offices, 16 Church Street, Dumbarton

Contact: Nuala Quinn-Ross, Committee Officer
Tel: 01389 737210 nuala.quinn-ross@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the Dumbarton Trust Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution (All Elected Members of Ward 3):-

Councillor Karen Conaghan
Councillor David McBride
Councillor Iain McLaren
Councillor Brian Walker (Chair)

All other Councillors for information

Chief Executive
Strategic Director – Transformation and Public Service Reform
Strategic Director – Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 17 October 2018

DUMBARTON TRUST COMMITTEE

WEDNESDAY, 31 OCTOBER 2018

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 6

Submit, for approval as a correct record the Minutes of Meeting of the Dumbarton Trust Committee held on 12 September 2018.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 GRANT APPLICATION 7 - 11

Submit report by the Strategic Lead – Resources providing information on a grant application received from a voluntary organisation seeking funding from the Dr AK Glen Trust Fund.

DUMBARTON TRUST COMMITTEE

At a Meeting of the Dumbarton Trust Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 12 September 2018 at 9.30 a.m.

Present: Councillors Karen Conaghan, Iain McLaren and Brian Walker.

Attending: Jackie Allison, Finance Business Partner and Nuala Quinn-Ross, Committee Officer.

Apology: An apology was intimated on behalf of Councillor David McBride.

Councillor Brian Walker in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Dumbarton Trust Committee held on 9 August 2017 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

AUDITED ANNUAL REPORT AND FINAL ACCOUNTS FOR YEAR ENDING 31 MARCH 2018

A report was submitted by the Strategic Lead – Resources presenting the audited Annual Report and Final Accounts for the year ending 31 March 2018.

After discussion and having heard the Finance Business Partner in further explanation of the report the Committee agreed:-

- (1) to note the contents of the report, the financial activity and the Trust balance as at 31 March 2018;
- (2) to note that two grants had been awarded from the Dr AK Glen fund during 2017/18 totalling £1,000, not one as detailed within the report; and
- (3) that the Audited Annual Report and Financial Statements, together with the External Audit report, be submitted to the meeting of West Dunbartonshire Council on 27 September for consideration and approval, where appropriate.

CHAIR'S REMARKS

The Chair, Councillor Walker, asked the Finance Business Partner for information regarding Trust Funds available in West Dunbartonshire.

The Finance Business Partner advised that all Council trusts would be actively promoted with the help of the Corporate Communications Team in the near future to highlight funding available within the area.

After discussion the Committee agreed that the Finance Business Partner provide further information on Trust funding available within West Dunbartonshire, including how to access application forms, to all Elected Members.

The meeting closed at 9.37 a.m.

WEST DUNBARTONSHIRE COUNCIL
Report by Strategic Lead, Resources
Dumbarton Trust Committee
31 October 2018

Subject: Grant Applications

1. Purpose

- 1.1 The purpose of this report is to provide information on grant applications and to recommend grants to voluntary organisations from the Dr AK Glen Trust Fund.

2. Recommendations

- 2.1 It is recommended, per Appendix A that no award is made.

3. Background

- 3.1 Dr AK Glen Trust Fund grants are administered by West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.2 The Trust is for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age.
- 3.3 The value of fund is £25,191 at the time of producing this report.

4. Main Issues

Grant Applications

- 4.1 One application for grant funding has been received. Members should note that officers are recommending £0 be awarded. Full details are provided in Appendix A.
- 4.2 Members will note the additional information provided by officers in relation to the application and are required to ensure that any decisions on the use of the Fund are made in line with the aims and purposes of the Trust Fund.

5. Option Appraisal

- 5.1 No option appraisal consideration was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial Implications

7.1 The value of fund is currently £25,191. The amount recommended to be paid from the Dr AK Glen Trust Fund is £0, resulting in the balance remaining at its current level.

8. Risk Analysis

8.1 The Committee must consider reputational and financial risks when considering grant applications and particularly. As stated at 4.2 above, Members must ensure funds awarded comply with the purposes of the Trust Fund. Organisations funded by the Trust must also comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc.

9. Equalities Impact Assessment (EIA)

9.1 No issues were identified in a screening of applications.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Stephen West
Strategic Lead, Resources
Date: 16 October 2018

Person to Contact: Jackie Allison, Finance Business Partner
Telephone: (01389) 737322
E-mail: Jackie.allison@west-dunbarton.gov.uk

Appendices: Appendix A: Detail of applications for assessment

Background Papers: Grant Application Forms

Wards Affected: Ward 4, 5 and 6

DR A K Glen Trust
for consideration on 31 October 2018
(2018/19)

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
West Dunbartonshire Community Foodshare	To support individuals and families experiencing the effect of poverty.	£4,106.96	<p>The grant will be used to fund 25% salary costs of the central Storeroom Stock Controller for 9 months; 25% Main Unit Rent & energy costs; 100% let fees for the Concord Centre</p> <p>25% of those using the service are from Dumbarton.</p>	<p>Total cost is £16,193.83 for 9 months</p> <p>Group contribution: they are seeking to fund the remaining amount through applications to other Funds</p> <p>Recommendation: The purpose of the Fund is <i>'to benefit those in need by reason of age within Dumbarton'</i>. As the Group has been unable to confirm that the Trust Deed purpose will be met, the recommendation is that £0 be awarded.</p>

Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
6 committee members	5 days per week	Oct 2017 £609 Cash for Kids Approved Mar 2018 £800 Cash for Kids (Approved); Apr 2018 £1,600 Cash for Kids (Approved); Oct 2017 £7,500 Scotmid Community Connect (Approved); Jan 2018 £5,000 WDC Community Budgeting (Approved); Mar 2018 £3,000 Dumbarton Rotary Club (Approved); Apr 2018 £200 Clydebank Rotary Club (Approved); Jun 2018 £300 Dumbarton Lions Club (Approved); Apr 2018 £19,340 Fair Food Transformation Fund (Approved); Sept 2018 £138,800 Climate Challenge Fund (Awaiting Outcome)	£20,854 as at 01/10/2018	The audited financial statements as at 31/3/18 are not yet available. The group has confirmed the reserve balance of £26,479 was held as at 31/03/2018