

**West Dunbartonshire Community Health & Care Partnership  
Professional Advisory Group  
16<sup>th</sup> November 2010, 2.00pm  
Hartfield Boardroom**

**DRAFT MINUTE**

**Present:**

Alison Wilding	Clinical Director, CHCP (PAG Chair)
Neil Mackay	GP
William Wilkie	Optometrist
Neil Chalmers	GP
Fiona White	District Nurse, CHCP
Stephen Dunn	GP

**In attendance**

Margaret Hastings	Physiotherapy Manager, CHCP
Jane McKinlay	Senior OD Advisor, CHCP

**1. Apologies**

Apologies were submitted on behalf of David Brunton, Soumen Sengupta, Fraser Downie, Ross McCulloch, Michele Mackintosh and Bill Skelly.

**2. Minutes of previous meeting**

Minutes of meeting held on 21<sup>st</sup> September were accepted as an accurate record.

**3. Matters Arising:**

- A Wilding reported that the new CHCP Senior Management Team is now in place. There has been a change in Children's Services – Anne Ritchie has been appointed Head of Children's Health, Care and Criminal Justice Services. Also, there is an additional member - Stephen West, Head of Resources and Performance.

#### 4. **AHP Redesign**

M Hastings, Physiotherapy Manager, attended the meeting to give an overview of the draft AHP Redesign. The redesign proposal covers services in Community Paediatric Speech & Language Therapy, Podiatry, Dietetics and Musculoskeletal Physiotherapy and would shift the balance of the workforce by increasing the use of support workers. Comments on the proposals are to be submitted to the AHP Redesign Group by 26<sup>th</sup> November 2010.

The group discussed the proposals, with discussion covering issues related to:

- Impact of staff skill mix
- Professional staff : support staff ratio
- Management structure
- Management savings
- Access to services
- Professional leadership
- Degree to which proposals sufficiently generic to meet needs and wider arrangements within all different CH(C)P areas

**AW**

A Wilding agreed to forward the PAG's comments to the Chair of the AHP Redesign Group.

#### 5. **Collaborative Learning**

J McKinlay, Senior OD Advisor, talked to a paper on proposed collaborative learning. This project aims to:

- 1) develop services using a multi-disciplinary and multi-agency approach, bringing together staff from both NHS GG&C and WDC and
- 2) implement the national "Up and About Falls Pathway".

This is a 3 day training programme for facilitators, followed by 3 day workshops – 6 days in total. Participants will be drawn from a range of disciplines and can include GPs. The programme would enhance collaborative working across disciplines and develop influencing skills. It is envisaged there would be 10-14 facilitators taking part. Funding will be available for contractor services for both preparation and running workshops.

The PAG asked J McKinlay to consult with C McNeill for agreement, as it will use a lot of her staff time. With her agreement, the PAG would recommend implementation of the project.

**6. Primary Care Framework Actions**

A Wilding had requested comments from W Wilkie and D Brunton on the feedback from Locality Groups on Optometry and Dentistry services.

**Optometry**

W Wilkie is presently engaging with every practice in West Dunbartonshire to answer all the questions which were raised in the consultation with the locality groups. A Wilding indicated that PGD's would be a necessary component of such a scheme. W Wilkie will continue the work meantime and report to next meeting.

**WW**

**Dentistry**

D Brunton was unable to attend the meeting but had submitted a paper detailing the services available at Glasgow Dental Hospital, and responses to the questions and issues raised at the Locality Groups. A Wilding will present this information to the Locality Groups.

**AW**

**7. Reports**

Reports from OPSG, Mental Health, Diabetes, Palliative Care and Long Term Conditions Groups were noted.

**8. AOCB**

None

**9. DONM**

Tuesday 18<sup>th</sup> January 2011, 2.00pm, Hartfield Boardroom