

Agenda

Community Planning West Dunbartonshire Management Board

Date: Thursday, 14 February 2019

Time: 10:00

Venue: Civic Space,
Council Offices, 16 Church Street, Dumbarton

Contact: Craig Stewart, Committee Officer
Tel: 01389 737251 craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the Community Planning West Dunbartonshire Management Board as detailed above. The business is shown on the attached agenda. **Please note the time and venue of the meeting.**

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor Jonathan McColl (Chair)
Councillor Caroline McAllister
Councillor John Mooney
Councillor Jim Finn [substitute]
Councillor Martin Rooney [substitute]
Vacancy [substitute]
Ms Joyce White, Chief Executive, West Dunbartonshire Council
Ms Angela Wilson, Strategic Director – Transformation & Public Service Reform,
West Dunbartonshire Council
Ms Beth Culshaw, Chief Officer of West Dunbartonshire Health and Social Care
Partnership
Mr Richard Cairns, Strategic Director – Regeneration, Environment & Growth, West
Dunbartonshire Council
Ms Laura Mason, Chief Education Officer, West Dunbartonshire Council
Mr Malcolm Bennie, Strategic Lead – Communications, Culture and Communities
Ms Amanda Coulthard, Performance & Strategy Manager, West
Dunbartonshire Council
Ms Margaret McGuire, Nursing Director, NHS Greater Glasgow and Clyde
Ms Carol Dutch, District Manager, Jobcentre Plus
Mr James Russell, Acting Director of Operations, Skills Development Scotland
Mr Paul Devlin, Group Commander – West Dunbartonshire, Scottish Fire &
Rescue Service
Mr Bruce Kiloh, Principal Transport Policy Officer, Strathclyde Partnership for
Transport
Chief Superintendent Hazel Hendren, Divisional Commander, Police Scotland
Ms Selina Ross, Manager, West Dunbartonshire Community Volunteering Service
Mr Kevin Quinlan, Scottish Government Location Director
Ms Catherine Topley, Chief Executive, Scottish Canals
Mr Gordon Watson, Loch Lomond & Trossachs National Park
Liz Connolly, Principal, West College Scotland
Mr John Anderson, Manager, West Dunbartonshire Leisure Trust
Mr Mark Newlands, Scottish Enterprise
Mr Damon Scott, Dunbartonshire Chamber of Commerce
Mr Gerry Watt, Scottish Prison Service
Mr Jimmy Hyslop, Operations Manager, Scottish Natural Heritage
Ms Anne MacDougall, Chair of the Community Alliance
Superintendent Brian Gibson, Police Scotland
Ms Jo Gibson, WDHSCP

Date of Issue: 1 February 2019

COMMUNITY PLANNING WEST DUNBARTONSHIRE MANAGEMENT BOARD

THURSDAY, 14 FEBRUARY 2019

AGENDA

| <u>Anticipated Times</u> | | <u>Item</u> | <u>Pages</u> |
|--------------------------|---|--|--------------|
| 10.00 | 1 | APOLOGIES | |
| | | | |
| | 2 | DECLARATIONS OF INTEREST | |
| | | Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations. | |
| 10.05 | 3 | MINUTES OF PREVIOUS MEETING | 5 – 10 |
| | | Submit for approval as a correct record, the Minutes of Meeting of the Community Planning West Dunbartonshire Management Board held on 22 November 2018. | |
| 10.10 | 4 | UPDATE ON DEVELOPMENT OF THE WEST DUNBARTONSHIRE CHILD POVERTY ACTION PLAN | |
| | | Update from the Nurtured Delivery and Improvement Group (DIG) on the above. | |
| 10.40 | 5 | DOMESTIC ABUSE UPDATE | |
| | | Update by the Chief Officer of HSCP on the above. | |
| 10.50 | 6 | COMMUNITY PLANNING WEST DUNBARTONSHIRE UPDATE | 11 - 22 |
| | | Submit report by the Performance & Strategy Manager updating members on progress of a range of issues and projects currently underway within, or with an effect on, the Partnership. | |
| 11.00 | 7 | DIG ACTION PLANS 2019-2022 | 23 – 50 |
| | | (a) Flourishing (Richard Cairns) | |
| | | (b) Independent (Jo Gibson) | |
| | | (c) Nurtured (Laura Mason) | |

| | | | |
|----------------|-----------|--|----------------|
| | | <p>(d) Empowered (Selina Ross)</p> <p>(e) Safe (Brian Gibson)</p> <p>Submit action plans by the relevant DIG Chair on the above.</p> | |
| 11.40 | 8 | ENDING PERIOD POVERTY - FUNDING | 51 - 62 |
| | | Submit report by the Strategic Director – Transformation & Public Service Reform providing an update on recent activity to implement the Scottish Government funded provision of free sanitary products beyond initial education coverage. | |
| 11.45 | 9 | SCRUTINY REPORTS | 63 - 78 |
| | | <p>(A) <u>Q2 Fire Scrutiny Report</u> Submit report by the Local Senior Officer, SFRS on the above.</p> <p>(B) <u>Q2 Police Scrutiny Report</u> Submit report by the Divisional Commander, Police Scotland on the above.</p> | |
| 11.55 | 10 | AOCB | |
| 12 noon | | Meeting close | |



COMMUNITY PLANNING WEST DUNBARTONSHIRE MANAGEMENT BOARD

At a Meeting of the Community Planning West Dunbartonshire Management Board held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Thursday, 22 November 2018 at 10.00 a.m.

| | | |
|----------------------------|------------------------------------|----------------------------------|
| Present: | Councillor Jonathan McColl | West Dunbartonshire Council |
| | Councillor John Mooney | West Dunbartonshire Council |
| | Angela Wilson | West Dunbartonshire Council |
| | Beth Culshaw | West Dunbartonshire HSCP |
| | Chief Superintendent Hazel Hendren | Police Scotland |
| | Superintendent Brian Gibson | Police Scotland |
| | Paul Devlin | Scottish Fire and Rescue Service |
| | Bruce Kiloh | SPT |
| | Kevin Quinlan | Scottish Government |
| | Stephanie Graham | West College Scotland |
| | John Anderson | WD Leisure Trust |
| | Sharon Kelly | Skills Development Scotland |
| | Andrew Weir | Department of Work and Pensions |
| | Janice Kennedy | Scottish Enterprise |
| | Gerry Watt | Scottish Prison Service |
| | Selina Ross | West Dunbartonshire CVS |
| | Jimmy Hyslop | Scottish Natural Heritage |
| | Anne MacDougall | Community Alliance |
| | Jo Gibson | HSCP |
| | Claire Cusick | West Dunbartonshire Council |
| | Jackie Erdman | NHS Greater Glasgow and Clyde |
| Also Attending: | Peter Barry | West Dunbartonshire Council |
| | Chief Inspector Scott Carlin | Police Scotland |
| | Amanda Coulthard | West Dunbartonshire Council |
| | Elaine Troup | West Dunbartonshire Council |
| | John Binning | SPT |
| | Darren Dickson | Scottish Government |
| | Karen Connelly | West Dunbartonshire Council |
| | Craig Stewart | West Dunbartonshire Council |

Apologies: /

Apologies: Councillor Caroline McAllister
Joyce White
Richard Cairns
Laura Mason
Malcolm Bennie
Margaret McGuire
Liz Dean
James Russell
Catherine Topley
Gordon Watson
Liz Connolly
Damon Scott
Mark Newlands
West Dunbartonshire Council
NHS Greater Glasgow and Clyde
Department of Work and Pensions
Skills Development Scotland
Scottish Canals
National Park
West College Scotland
Chamber of Commerce
Scottish Enterprise

Councillor Jonathan McColl in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Community Planning West Dunbartonshire Management Board held on 23 August 2018 were submitted and approved as a correct record.

PRESENTATION ON WEST DUNBARTONSHIRE COMMUNITY & VOLUNTEERING SERVICES

A presentation was given by the Chief Officer, West Dunbartonshire Community Volunteering Service. In this respect, she highlighted key aspects of the service such as 'Our Journey', 'Vision & Mission', 'Structure' of the Service, 'Remit', 'TSI Outputs Post Review', 'Build Intelligence', 'Connect – The Engagement Dashboard', 'Voice – a diverse sector' and 'LinkUp West Dunbartonshire' (*a free online community featuring all things West Dunbartonshire*) available at www.linkupwestdunbartonshire.org

Following a question and answer session, Councillor McColl thanked Ms Ross for her interesting and informative presentation.

COMMUNITY BUDGETING – LAUNCH OF PHASE 4

A report was submitted by the Strategic Lead – Housing and Employability, WDC providing an update on the progress of the fourth phase of community budgeting in West Dunbartonshire.

After discussion and having heard the Communities Manager and the Strategic Lead in further explanation of the report and in answer to Members' questions, the Board agreed: -

- (1) to note the content of the report; and
- (2) an evaluation report would be prepared and presented to Members in Summer 2019 following the completion of Phase 4.

INDEPENDENT DELIVERY AND IMPROVEMENT GROUP (DIG) ACTION PLAN UPDATE

A report was submitted by the Independent Delivery and Improvement Group Chair providing an update on the action plan being taken forward by the Independent Delivery and Improvement Group.

After discussion and having heard the Head of Health and Community Care and the Chief Officer, HSCP, in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the terms of the discussion that had taken place in respect of this matter, particularly evidencing what measures the Partnership was taking to maximise the opportunities for every individual to live as independently as possible and linkages between partner services;
- (2) that a more detailed action plan will be available in February 2019, incorporating links discussed; and
- (3) otherwise to note the contents of the report and action plan.

WEST DUNBARTONSHIRE TRANSPORT OUTCOMES REPORT FOR 2018/19

A report was submitted by the Head of Policy and Planning, Strathclyde Partnership for Transport informing the Board of the preparation by Strathclyde Partnership for Transport (SPT) of the West Dunbartonshire Transport Outcomes Report (TOR) 2018/19.

After discussion and having heard the Head of Policy and Planning in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the terms of the discussion that had taken place at the meeting in respect of the Clydebank Interchange, particularly in relation to the new Clydebank Leisure Centre and the proposed Clydebank Health and Care centre, due to open in 2021;
- (2) the anticipation that there would be considerable demand for public transport provision in Clydebank as a result of the above, with statistical information on this being available to evidence this, if required;
- (3) the considerable joint work underway between SPT and the Council roads and transportation team on transport planning; and
- (4) otherwise to note the content of report.

DOMESTIC ABUSE SUMMIT

A report was submitted by the Chief Officer of HSCP providing an update on the system-wide work to address domestic abuse in West Dunbartonshire.

After discussion and having heard the Chief Officer, Strategic Lead – Housing and Employability, Chief Superintendent and Strategic Director, the Board agreed:-

- (1) to note the terms of the discussion that had taken place in respect of this issue;
- (2) to seek further update in February 2019 on work to engage HR policy leads in each partner agency regarding progress on internal policies;
- (3) to continue work with Scottish Leadership Forum, including a programme of community and partner agency sessions on behaviours linked to domestic abuse;
- (4) to seek a further update report on progress in February 2019; and
- (5) otherwise to note the contents of the report.

REPORT ON WEST DUNBARTONSHIRE COUNCIL'S SCOTTISH ATTAINMENT CHALLENGE GRANT OFFER FOR CARE EXPERIENCED CHILDREN AND YOUNG PEOPLE

A report was submitted by the Senior Education Officer, Educational Services informing of: (a) West Dunbartonshire Council's Scottish Attainment Challenge grant offer for Care Experienced Children and Young People; and (b) governance and scrutiny arrangements for planning outcomes, spending and reporting.

After discussion and having heard the Senior Education Officer in further explanation of the report and in answer to Members' questions, the Board agreed to note their funding allocation and governance arrangements between Integrated Children's Services partners.

FIRE AND RESCUE SCRUTINY Q2 QUARTERLY REPORT 1 JULY 2018 – 30 SEPTEMBER 2018

A report was submitted by the Local Senior Officer, Scottish Fire and Rescue Service (SFRS) providing the most recent quarterly performance data measured against priorities in the West Dunbartonshire Local Fire and Rescue Plan.

After discussion and having heard the Local Senior Officer, SFRS in further explanation of the report and in answer to Members' questions, the Board agreed to note the contents of the attached SFRS West Dunbartonshire Council Year to Date Report covering the period 1 July 2018 to 30 September 2018.

POLICE SCRUTINY – QUARTER 2 REPORT

A report was submitted by the Divisional Commander, Police Scotland providing the most recent quarterly performance data measured against priorities in the West Dunbartonshire Local Police Plan.

After discussion and having heard both the Chief Superintendent and Chief Inspector in further explanation of the report and in answer to Members' questions, the Board agreed to note the update given on progress against the Local Police Plan.

The meeting closed at 12.18 p.m.



Report by the Performance & Strategy Manager

Management Group: Thursday 14 February 2019

Subject: Community Planning West Dunbartonshire Update

1. Purpose

- 1.1** The purpose of the report is to update members on progress of a range of issues and projects currently underway within, or with an effect on, the partnership.

2. Recommendations

- 2.1** Members are asked to note the content of the report

3. Background

- 3.1** Since 2014 we have seen significant progress and change in the development of community planning at both a local and national level. New legislation related to both Community Justice and Community Empowerment has changed the context for partnership working and places increased responsibilities on Community Planning Partnerships (CPPs). There is increasing additional focus on scrutiny of performance and achievement of outcomes at a local and national level.
- 3.2** At a local level there has been an embedding of the new arrangements under Community Planning West Dunbartonshire (CPWD), with implementation of the Local Outcome Improvement Plan (LOIP) through the Delivery & Improvement Groups (DIGs), development of our partnership approach to community empowerment and further work to strengthen community resilience and build capacity at a local level.

4. Main Issues

Delivery of the Local Outcome Improvement Plan

- 4.1** The LOIP was adopted By CPWD in October 2017, covering a 10 year period. Since adoption work has been progressing through the five DIGs to progress the outcomes, priorities and aspirations of the partnership. DIG action plans covering the period until 2022 are presented for consideration elsewhere on the agenda of this meeting.

- 4.2** The first annual report for the LOIP was considered and endorsed in August 2018, reflecting performance against the 18 nationally available indicators detailed in the Community Planning Outcomes Profiles. Attached at appendix one to this report is the supporting framework for annual performance reporting, which aligns each indicator to the priority of the LOIP.
- 4.3** Additional local measures will be developed and reported through DIGs as required to assess progress at a local level. These data will be used as management information to assess progress and inform activity, they will not be used for annual reporting on the LOIP.

Local Governance Review

- 4.4** The Local Governance Review was launched as a joint exercise between Scottish Government and COSLA. The review was developed from a commitment in the 2017/18 programme for government to decentralise power to a more local level.
- 4.5** Work began in May 2018 to gather the views of both local citizens and also public bodies on how decision making takes place at a local level and how this could be improved. Democracy Matters, the local community and citizen strand of the review, is focused on gathering the thoughts and views of citizens on involvement and control of decision making at a local level.
- 4.6** Alongside the community focused engagement, work has been taking place to gather the views of public bodies on how local governance can be enhanced in local areas. Early scoping work was carried out in summer 2018 by Professor James Mitchell on behalf of COSLA and Scottish Government to gather initial thoughts from Councils and other public bodies.
- 4.7** Community Planning Partnerships (CPPs) have also been asked to consider local governance with a view to developing proposals for improved governance arrangements to be developed across local areas. This work will collectively inform the proposed Local Democracy Bill highlighted in the programme for government.
- 4.8** CPWD submitted a response in January 2019, attached at appendix two, outlining the key areas for focus through the next stages of the Local Governance Review. This work will be a continued focus over 2019.

Brexit

- 4.9** Scottish Government is working with public bodies to prepare information on Brexit readiness, based on the increasing likelihood that the UK may exit the EU in March 2019 without any transition arrangements and/or certainty about future arrangements.
- 4.10** All partners involved in CPWD will be preparing a position based on their current understanding of the potential risks and implications to their agencies, and the partnership, of such a scenario.

- 4.11** While the facts and mechanism for Brexit remain unclear and the implications vary depending on the severity of exit/details of any deal/length of any transition period etc. there are no scenarios that do not have adverse implications for service delivery and therefore outcomes in West Dunbartonshire and wider.
- 4.12** The key areas identified to date as potential areas of immediate concern are:
- Workforce issues (Including the ability of current employees who are EU nationals to work in the UK after March 2019)
 - EU funded programme sustainability
 - Disruption to supply train
 - Uncertainty on direction of public procurement
- 4.13** At this stage, it is unclear what exact impacts might arise from different forms of Brexit and what, if anything, CPWD might reasonably be expected to do in mitigation. The greatest long term risk to West Dunbartonshire comes from the long term economic impact. There is little that CPWD can do to mitigate that as national policy for dealing with Brexit will also be the main determinant of what we can do (or are possibly directed to do) in the short to medium term.

National reports & publications

- 4.14** Both What Works Scotland (WWS) and Audit Scotland have an interest, at a national level, on how community planning is performing. This has led to the publication of a range of reports by both organisations. The most recent Audit Scotland report, [Community planning: an update Impact report](#), published in 2018, provides a summary of progress made nationally against previous Audit Scotland recommendations. The report highlights good progress made in a number of areas, however flags some areas of concern where progress has not been of the pace expected.
- 4.15** Good progress is summarised in relation to the embedding of a framework for community planning, with a focus on improvement and the sharing of best practice as well as the embedding of community views in setting long term aspirations. However the report also flags challenges being faced in relation to assessing impact and evaluation of programmes as well as the shift away from small tests of change to assess investment in prevention activity.
- 4.16** The report also highlights the complexity of accountability and governance frameworks for the range of partners involved in community planning and the challenge of shifting resources to focus on a prevention agenda. Finally the report notes the need for significantly greater alignment of community planning and wider public sector reform at both a local and national level. This is a point reflected in the CPWD response to Local Governance Review as detailed in 4.8 above.
- 4.17** In November 2018 WWS published their second survey report on [Community Planning after the Community Empowerment Act](#). The report summarises an analysis of views gathered through two surveys of community planning

officials in Scotland. These surveys investigated the key dynamics in CPPs, particularly how they function as a vehicle to deliver on the public service reform agenda.

- 4.18** WWS concluded from these surveys that while partnership working does occur, particularly around sharing of evidence, that partnership meetings are not the main venue for decision making. From responses WWS have summarised that partnership board meetings are often seen as secondary arenas for policy and decision making with core strategic business decisions taken elsewhere.
- 4.19** The report summarise that CPPs function more as spaces for sharing information, planning and coordinating initiatives than as a mechanism for sharing resources, budgets and decision-making. WWS have also summarised that the deliberative quality of meetings could be improved, with challenge, disagreement, scrutiny and improvement focused initiatives not clearly evident. The surveys also reported that CPP partners' influence and involvement is limited, with reports that board are still 'council heavy' and therefore wider partners may not be sharing ownership of CPP priorities as intended.
- 4.20** The report indicates that there is still some way to go in order to meet the objective embodied in the Community Empowerment Act that all partners, not just the council, take more proactive roles in driving the work of CPPs. Again this is reflective of the CPWD response to the Local Governance Review referenced in 4.8 above.
- 4.21** The Community Empowerment Act supporting guidance for CPPs lays out specific expectations for all public bodies involved in community planning, with a focus on leadership, governance and accountability. This includes a focus on collective ownership and leadership as well as aligned and/or joint resourcing. This is not evident in all CPPs and there is a need to explore options for increasing collective ownership and leadership.

5. People Implications

- 5.1** None, all activity is delivered through existing team capacity.

6. Financial Implications

- 6.1** There are no direct financial or procurement implications from the updates detailed in this report.
- 6.2** Financial implications from implementation of the Community Empowerment Act require to be further scoped and monitored, particularly in relation to the potential financial implications of asset transfer and participation requests.

7. Risk Analysis

7.1 As outlined above there is an increasing drive nationally for community planning partners to work at an increased pace to deliver outcomes for communities. Failure to engage in this work and to respond to the new challenges being set for community planning in Scotland would not reflect well on CPWD and would risk delivery against the national policy priorities set by the Scottish Government.

8. Equalities Impact Assessment (EIA)

8.1 An EIA is not required as this is a progress update on a range of activities.

9 Consultation

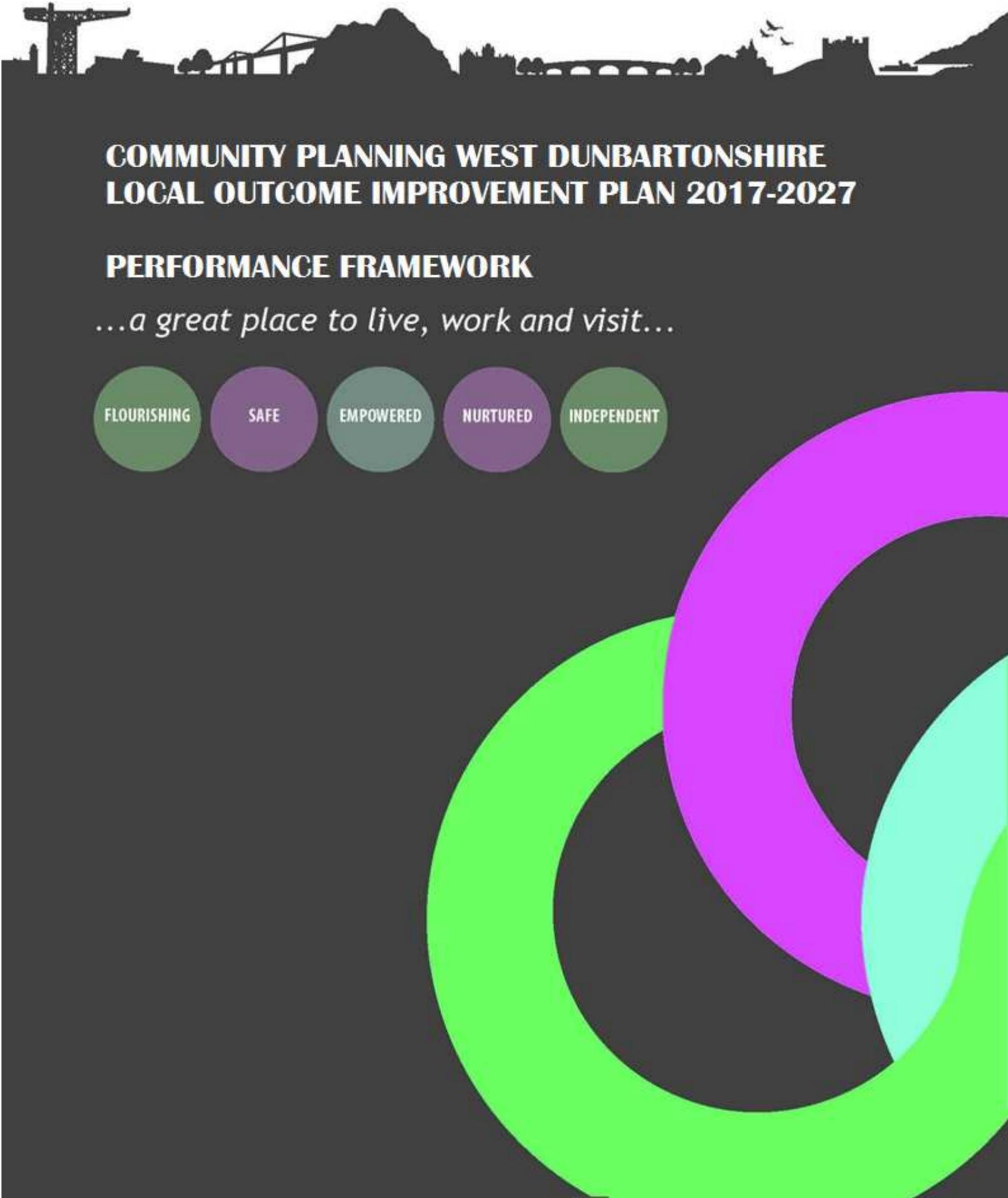
9.1 This is an update on areas of work. Consultation is carried out relevant to each project and initiative, involving all appropriate partners.

10. Strategic Assessment

10.1 Progressing work as outlined in this report ensures CPWD can deliver on the outcomes set in the Local Outcome Improvement Plan.

Amanda Coulthard
Performance & Strategy Manager
18 January 2019

| | |
|---------------------------|--|
| Person to Contact: | Amanda Coulthard Amanda.coulthard@west-dunbarton.gov.uk |
| Appendices: | Appendix 1 – LOIP performance framework Appendix 2 – CPWD response - LGR |
| Background Papers: | Scottish Government Guidance – Community Empowerment Act Part 2 |
| Wards Affected: | All |



The West Dunbartonshire Plan for Place 2017-2027 is the ten-year plan which describes the priorities for Local Outcome Improvement and how we will work as a partnership to achieve these.

Our Priorities, Supporting Outcomes and Indicators

| A Flourishing West Dunbartonshire | | |
|---|------------------|----------|
| <ul style="list-style-type: none"> • Our economy is diverse and dynamic creating opportunities for everyone • Our local communities are sustainable and attractive • Increased and better quality learning and employment opportunities • Enhanced quality and availability of affordable housing options | | |
| Indicator | Baseline 2016/17 | By 2027 |
| Median earnings | £407.67 | Increase |
| Business Survival Rates | 54% | Increase |
| Out of work Benefits | 14.9% | Decrease |
| Employment rate | 70% | Increase |

| An Independent West Dunbartonshire | | |
|--|------------------|----------|
| <ul style="list-style-type: none"> • Adults and older people are able to live independently in the community • Quality of life is improved for our older residents • Housing options are responsive to changing needs over time | | |
| Indicator | Baseline 2016/17 | By 2027 |
| Emergency hospital admissions | 27,583 | Decrease |
| Early Mortality | 512 | Decrease |
| Wellbeing | 25 | Increase |
| Unplanned hospital attendances | 19,573 | Decrease |

| A Nurtured West Dunbartonshire | | |
|--|------------------|----------|
| <ul style="list-style-type: none"> • All West Dunbartonshire children have the best start in life and are ready to succeed • Families are supported in accessing education, learning and attainment opportunities • Improved life chances for all children, young people and families | | |
| Indicator | Baseline 2016/17 | By 2027 |
| Primary 1 BMI | 84.9 | Decrease |
| Child Poverty | 20.7% | Decrease |
| Healthy Birthweight | 90.1% | Increase |
| Positive destinations | 90.9% | Increase |
| Average S4 tariff score | 192 | Increase |

| An Empowered West Dunbartonshire | | |
|---|------------------|----------|
| <ul style="list-style-type: none"> • We live in engaged and cohesive communities • Citizens are confident, resilient and responsible • Carers are supported to address their needs | | |
| Indicator | Baseline 2016/17 | By 2027 |
| Fuel Poverty | 27.3% | Decrease |
| Carbon Emissions | 4.2 | Decrease |
| Fragility | 104.3 | Decrease |

| A Safe West Dunbartonshire | | |
|---|------------------|----------|
| <ul style="list-style-type: none"> • Improved community justice outcomes ensure the area is a safe and inclusive place to live • All partners deliver early and effective interventions targeted at reducing the impact of domestic abuse • Residents live in positive, health promoting local environments where the impact of alcohol and drugs is addressed • Our residents are supported to improve their emotional and mental health and wellbeing | | |
| Indicator | Baseline 2016/17 | By 2027 |
| Dwelling Fires | 159.1 | Decrease |
| Crime rate | 531 | Decrease |



For further information on Community Planning West
Dunbartonshire contact:

CommunityPlanningWD@West-Dunbarton.gov.uk





Local Governance Review – West Dunbartonshire

Community Planning West Dunbartonshire welcomes the aspiration and intentions of the Local Governance Review (LGR) and the opportunities this presents to work collaboratively to improve outcomes for all.

Work has been progressing locally for a number of years to strengthen local governance through the engagement of our citizens. Since 2016 we have carried out a programme of community-led budgeting which saw £425,000 of capital funding invested in community projects as determined by local residents. Alongside this we have also been engaging citizens to inform the design and delivery of services, at both a local community and authority wide level.

It is critical that this approach and the work of the LGR applies to all public bodies and not just to Local Authorities as this ensures that citizens are engaged with in a way which make sense to them and relates to outcomes. For example perception of safety or fear of crime may be an issue for a resident – this relates to a range of services within a local Council but also to Police, Scottish Fire & rescue Service, NHS, HSCP and others. This also allows more of a collaborative approach from public bodies in relation to working with communities to tackle inequality.

As the LGR progresses we are keen to see a number of areas developed and enhanced, building on the methodologies developed through local participative budgeting processes and engagement techniques. We are keen to see approaches developed which focus on how all public bodies work alongside citizens to design services which improve outcomes.

Place based planning

West Dunbartonshire Council is currently working as a 'lead practice' area for Scottish Government to inform the Planning Bill, focused on the alignment of community and spatial planning. This recognises the importance of planning for a local place and working together with our citizens to determine long term priorities which can be jointly delivered by residents and services. As the review progresses we are happy to share our approach and thinking on this model. This builds on a local programme of activity working under the banner of Your Place, Your Plan which is routed in the successful track record we have in West Dunbartonshire of progressing community led regeneration through charrette activity.

Alignment of national services /strengthening long-term planning

It would be beneficial if the review facilitates alignment of longer term planning across all public bodies working in an area. This has proven to be significantly challenging in previous years given the different lines of accountability and national priorities that partner agencies are working to. This applies to planning of services but also to the alignment of budget planning. Longer-term financial planning, across public bodies, would remove the annual uncertainty around settlement and allow for more collaboration and long-term planning to take place. However, while all public bodies involved in delivering on local governance and strengthening participative democracy and collaborate on longer term planning, real and sustained change will not be effected until they are required to align and set budgets jointly based on local long-term priorities. At present public bodies make commitments to long term aspirations through Local Outcome Improvement Plans; strengthening of joint planning and resourcing requirements would add weight to this.

Not only would this allow for the better strategic alignment of long term priorities and plans across the partnership but it would also allow for better coordination of engagement and collaboration with citizens. This model would be supported locally by the ongoing work with the Scottish Community Development Centre on a community informed long term Empowerment Strategy. Work is underway to develop this strategy, with a number of community conversations being held to inform priorities and areas of work.

This model would create the conditions for the embedding of participative democracy and allow citizens, who know their needs and their local community best, to be fully empowered to influence the long term plans for the area and to lead delivery of aspects of these plans. In addition this would also make it possible to localise national commitments and ensure they are delivered in a way which makes sense to local citizens and align with local priorities.

Local Accountability

As with alignment of national service/agencies, the strengthening of local accountability ensures empowerment is at the heart of local service planning and delivery by ensuring the local needs of an area are the focus of discussion and action. Placing community planning at the heart of this activity ensures that all partners are equally accountable at a local level. However further measures would be required to ensure that all public bodies engaged in community planning are equally accountable. At present this local accountability does not apply equally to all partners and bodies as a result of differing governance arrangements. Using community planning partnerships as a vehicle for all future governance discussions to ensure that the local agenda can sit central to planning only provides a solution if more robust joint working and resourcing arrangements are in place.

We recognise the challenges faced in delivering this across national public bodies, however feel it is essential to future delivery of the aspirations of both community empowerment and local democracy. Linked to this is the need to utilise City Region areas for further collaboration and joint work, building on the commitments made through city deal activity.

Flourishing

Delivery and Improvement Group:

Flourishing DIG

Action Plan 2019-2022

| Local Outcome: Our Economy is diverse and dynamic creating opportunities for everyone | | | | |
|---|------------|---|---|---------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Explore opportunities to work collaborative to improve Business survival rates and business performance | 31/03/2022 | Janice Kennedy, Scottish Enterprise | Business engagement | TBD |
| | | | Business destination group LLTNP example | |
| | | | Build evidence base, information sharing | |
| Work collaboratively to secure additional external funding into the area | 31/03/2022 | Richard Cairns, WDC | Produce suitable RCGF applications | 30/03/2019 |
| | | | Explore opportunities with HLF | |
| Working4Business (W4B) improve collaborative working | 31/03/2022 | Michael McGuinness, WDC | Deliver a successful annual business awards | 17/05/2019 |
| | | | Deliver a successful W4B business week of workshops and seminars | 30/11/2019 |
| Improve percentage of local businesses securing public sector contracts | 31/03/2022 | W4Business | Promote public contracts opportunities | 30/03/2020 |
| | | | Provide appropriate procurement development for local SMEs | 30/03/2020 |
| Maintain and reinforce WD employability pipeline | 31/03/2022 | Stephen Brooks, WDC | Establish method for engaging with DWP through the dynamic purchasing system by developing a series of employability support projects | TBD |
| Maintain and reinforce delivery of community learning and development plan | 31/03/2022 | Stephen Brooks, WDC | Review community learning and development plan to ensure consistency with the LOIP objective | TBD |
| | | | Review Community learning plan to identify progress to key objectives | TBD |

Flourishing

| Local Outcome: Our Local Communities are sustainable and attractive | | | | |
|---|------------|------------------------------|---|---------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Deliver LED projects | 31/03/2022 | Michael McGuinness, WDC | Deliver the Mitchell Way Redevelopment Site project in Alexandria Town Centre | 31/03/2020 |
| | | | Continue to develop Bowling basin with Scottish Canals | 31/03/2022 |
| | | | Deliver Bio-Diversity park at Former St Eunan's primary | 31/12/2019 |
| | | | Deliver against the Charrette action plans for Dumbarton, Clydebank and Balloch | 31/03/2022 |
| Deliver key projects from the Regeneration Fund | 31/03/2022 | Michael McGuinness, WDC | Delivery Dumbarton Waterfront Pathway from Town Centre to Castle | 31/03/2020 |
| | | | Delivery the A814 Connecting Clydebank project | 31/03/2021 |
| | | | Deliver the Balloch Squares Projects | 31/03/2021 |
| | | | Bowling Basin Development | 31/03/2022 |
| | | | Carless Regeneration development | 31/03/2022 |
| Complete Queens Quay Infrastructure works and District Heating Network | 31/03/2022 | Michael McGuinness, WDC | Complete infrastructure works at Queens Quay | 31/03/2020 |
| | | | Complete and commission District Heating Network | 31/03/2020 |
| | | | Expand District Heating Network beyond Queens Quay site | 31/03/2022 |
| City Region Exxon Project | 31/03/2022 | Victor Francisco-Suarez, WDC | Secure approved Outline Business Case | 31/03/2019 |
| | | | Secure a commercial arrangement with ExxonMobil | 31/03/3020 |
| | | | Secure approved Final Business Case | 30/11/2020 |
| Develop the capacity of advice available in WD to meet the emerging challenges Universal Credit | 31/03/2022 | Stephen Brooks, WDC | TBD | TBD |

Flourishing

| Local Outcome: Increased and better quality learning and development Opportunities | | | | |
|---|-----------------|---|---|----------------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Improve joint working on employability | 31/03/2022 | Paul Zealey, SDS | TBD | TBD |
| Strengthen education measures to support employability and employment initiatives | 31/03/2022 | Andrew Brown, WDC | Implement broad-ranging school improvements to raise attainment and achievement | TBD |
| | | | Senior phase Curriculum enhanced for increase employment opportunities | TBD |
| | | | Deliver 'Scotland's' young workforce programme | TBD |
| Increase employers role through their engagement with the West College Scotland | 31/03/2022 | Liz Connelly, West College Scotland | Increase the number of employers engaged with schools and or college by 50% | TBD |
| | | | Increase the number of employers employing Modern Apprentices by 50% | TBD |
| | | | Increase the number of employers that are IYP accredited | TBD |

Flourishing

| Local Outcome: Enhanced quality and available of affordability of affordable housing options | | | | |
|---|-----------------|----------------------|---|----------------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Affordable Housing delivery and Quality | 31/03/2022 | John Kerr, WDC | Maximise delivery of new affordable housing in West Dunbartonshire | 31/03/2022 |
| | | | Ensure the Council's housing is fit for the future through the Better Home initiative | 31/03/2022 |
| | | | Exceed annual Housing Supply target delivering 80 Social rented homes and 150 new Private homes | 31/03/2022 |
| Queens Quay Design Codes | 31/03/2020 | Pamela Clifford, WDC | Develop design Codes for homes in Queens Quay | 31/03/2019 |
| | | | Deliver design codes policy to improve the design and quality of homes being built at Queens Quay | 30/09/2019 |
| | | | Quality designed new homes delivered at Queens Quay in partnership with Design Panel | 31/03/2020 |

Independent

Delivery and Improvement Group:

Independent DIG

Action Plan 2019-2022

Local Outcome: Adults and Older People are supported to live independently

| Title | Due Date | Assigned to | Milestones | Milestone Due |
|--|-----------|-------------------------------|--|---------------|
| Provide preventative interventions to empower people to remain active and enjoy life. | June 2020 | Jo Gibson, WDHSCP | Roll out the use of the Rockwood Frailty tool to support the early identification of people who are becoming increasingly frail. | April 2020 |
| | | | Create a clear pathway and bundle of interventions to support people at home as they become more frail. | December 2019 |
| | | | Work with the voluntary sector to create opportunities for older people to volunteer and to be supported by volunteers. | April 2019 |
| | | | Work with employability to create opportunities to access training or paid employment | April 2019 |
| | | | Develop a range of approaches supporting people to self manage | December 2019 |
| Respond quickly when people experience crisis or are suffering from increased frailty, putting a circle of support in place to help people remain safely at home or in a homely setting. | June 2019 | Kirsteen MacLellan, WDHSCP | Develop Focussed Intervention Team, focussing on frailty and complex needs | Feb 2019 |
| | | | Agree pathways for referral to new team | Dec 2018 |
| | | | Develop residential beds in Crosslet to offer alternatives to hospital admission | Jan 2019 |

Independent

| Title | Due Date | Assigned to | Milestones | Milestone Due |
|--|------------|----------------------------|---|----------------|
| Deliver the Primary Care Improvement Plan | April 2022 | Jo Gibson, WDHSCP | Agree Primary Care Improvement Plan (PCIP) for Year 1 2018/19 | June 2018 |
| | | | Recruit staff into posts as Healthcare Support Workers, Advance Practice Physiotherapists, Pharmacists, Community Link Practitioners and Treatment Room Nurse | Feb 2019 |
| | | | Agree expansion of Year 1 plan | Jan 2019 |
| | | | Develop the role of the GP as 'expert medical generalist' in line with national guidance. Freeing up some of their time to spend with more complex patients. | April 2021 |
| Support people who live in care homes who need to go to hospital, to get the care they need and to get back home as soon as possible | Feb 2018 | Jo Gibson, WDHSCP | Roll out the Red Bag initiative across all care homes in West Dunbartonshire | Dec 2018 |
| | | | Monitor impact and make improvements where necessary | Jan 2019 |
| Promote and deliver online facilities to apply for blue badges | Jan 2019 | Kirsteen MacLellan, WDHSCP | All assessments relating to blue badge applications are recorded on Care First information system | April 2019 |
| | | | Develop pathways to integrate information between Transport Scotland and Care First. | April 2019 |
| | | | Develop Blue Badge application clinics in community facilities | April 2019 |
| Promote digital inclusion for service users | 2021 | Jo Gibson, WDHSCP | Young people providing internet café sessions in all Care Homes | September 2019 |

Independent

| Title | Due Date | Assigned to | Milestones | Milestone Due |
|---|----------|---------------------------|--|---------------|
| | | Jacqueline Pender, WDHSCP | Explore the potential for widening our use of social media to engage with communities | Aug 2019 |
| <p>To ensure the ongoing delivery of a high standard of person centred palliative and end of life care, supporting care in the home / homely setting and reducing unnecessary admissions to hospital. This will be supported through the WDHSCP Palliative and End of Life Care (PELC) forum.</p> | Ongoing | Jo Gibson, WDHSCP | Mapping the NES Educational Framework against current knowledge and skills for all Adult Community / Care at Home /Residential care home staff. | Feb 2019 |
| | | | Implementation and ongoing analysis of audit activity across areas of care, inclusive of 'Excellent in Care' Standards for deaths at home within the District Nursing service, to evidence measurable outcomes for patient care. | Sept 2019 |
| | | | The District Nursing Service to develop knowledge and skills in managing non cancer deaths (e.g. COPD, heart failure and dementia) at home / homely setting. | Sept 2019 |
| | | | Completion of the actions and subsequent audit activity from the HSCP SLWG reviewing pathways of communication / care / education between Residential care homes, District Nursing and the Palliative Care team to support PELC in our Residential care Homes. | June 2019 |

Independent

Local Outcome: The quality of life for older people is improving

| Title | Due Date | Assigned to | Milestone | Milestone Due |
|---|-----------------|----------------------|--|----------------------|
| Develop a new integrated Health and Care Centre for the people of Clydebank | 2020/21 | Jo Gibson, WDHSCP | Planning Permission Granted | May 2018 |
| | | | Full Business Case Approved by NHSGGC | October 2018 |
| | | | Full Business Case Approved by Scottish Government | January 2019 |
| | | | Financial Close | Q1/2 2019 |
| | | | Works to Health Centre site | Q2/3 2019 |
| | | | Site handed over to HSCP | Q4 2020/Q1 2021 |
| Expand opportunities for generations to learn from and enjoy each other's company | June 2020 | Jo Gibson, WDHSCP | Nurseries / Early Years Centre / Primary School children visiting Care Homes | July 2018 |
| | | | Creating teenager / older people social activities | March 2019 |
| Develop new Clydebank Care Home | April 2020 | Jo Gibson, WDHSCP | Tender Awarded | Aug 2018 |
| | | | Mobilisation of works to site | Nov 2018 |
| | | | Preparation of residents, families and staff | Dec 2019 |
| | | | Handover of Care Home to HSCP | April 2020 |

Independent

| Title | Due Date | Assigned to | Milestone | Milestone Due |
|--|------------|-----------------------|--|---------------|
| Through the new Primary Care Improvement Plan, ensure older people and people with complex needs, can receive more support from the GP and practice team | April 2022 | Jo Gibson, WDHSCP | Deliver all aspects on the Memorandum of Understanding | April 2021 |
| | | | Work with GPs to define and implement their role as 'expert general medicalists.' | April 2021 |
| Develop more opportunities for older people to engage in meaningful activities | April 2020 | Selina Ross, WDCVS | Ensure greater use of and greater variety of day service activities | April 2019 |
| | | | Work with the voluntary sector to create opportunities for older people to volunteer and to be supported by volunteers | April 2019 |

Independent

| Local Outcome: Housing options are responsive to changing needs over time | | | | |
|---|-------------|----------------------------|---|---------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Dunbritton Harbour Development (Dumbarton) | End of 2019 | Robert ,Macfarlane, WDHSCP | Completed list of service users for housing units identified. | Apr 2019 |
| | | | Transition plan agreed with key stakeholders. | July 2019 |
| | | | Migration into new housing complete. | December 2019 |
| St Andrews Housing Development | Jan 2021 | Jamie Dockery, WDC | Planning Approval | Nov 2018 |
| | | | Completed list of service users for housing units identified | Jan 2021 |
| | | | Transition plan agreed with key stakeholders | June 2021 |
| | | | Migration into new housing complete. | Jan 2021 |
| Haldane Housing Development | 2019/20 | Robert Macfarlane, WDHSCP | Completed list of service users for housing units identified. | TBC |
| | | | Transition plan agreed with key stakeholders | TBC |
| | | | Migration into new housing complete. | TBC |
| Seek to develop supported housing solutions for younger adults with complex needs | March 2021 | Jo Gibson, WDHSCP | Completed list of service users for housing units identified. | TBC |
| | | | Transition plan agreed with key stakeholders | TBC |
| | | | Migration into new housing complete. | TBC |

Independent

Nurtured

Delivery and Improvement Group:

Nurtured DIG Action Plan 2019-2022

Local Outcome: All West Dunbartonshire children have the best start in life and are ready to succeed

| | Due Date | Assigned to | Milestones | Milestone Due |
|--|------------|-------------------------|---|----------------|
| continue to focus on increased uptake of universal programmes. | March 2022 | Mags Simpson, NHSGGC | Report on increased number of children and families participating in health promoting extracurricular projects and holiday projects | September 2020 |
| | | | Report on the roll out of the NHSGGC financial incentives programme for smoking cessation in pregnancy | July 2019 |
| | | | Report on improvement approaches as part of the local implementation of the Children and Young People's Improvement Collaborative including <ul style="list-style-type: none"> the breastfeeding improvement approach. the approach to increase registration rates with dentists in the pre five population | July 2020 |
| | | | Report on local Implementation of the 2019/20 actions in the national Pregnancy and Parenthood in Young People 2016-2026 Strategy | July 2020 |
| | | | Report on the local implementation of the revised national Nutritional requirements for food and drink in schools | August 2022 |

Nurtured

| | Due Date | Assigned to | Milestones | Milestone Due |
|--|----------|-------------|--|---------------|
| | | | Report on the development of HSCP looked after health service by children and young people in kinship care | April 2020 |
| | | | Deliver on any delegated actions in the national Mental health Strategy (2017-27) , Suicide Prevention Action Plan (2018) and the Children and Young Peoples Mental Health Taskforce | March 2022 |
| | | | Contribute to the refresh of the West Dunbartonshire Autism Strategy | March 2020 |

Nurtured

| Local Outcome: Families are supported in accessing education, learning and attainment opportunities | | | | |
|---|------------|--------------------|---|---------------|
| | Due Date | Assigned to | Milestone | Milestone Due |
| We will ensure the needs of all children are met and barriers to learning overcome. | March 2022 | Claire Cusick, WDC | Report on implementation of Excellence and Equity agenda focusing on the four key priorities of the national improvement framework | August 2019 |
| | | | Report on improved outcomes to positive sustained destinations | December 2019 |
| | | | Report on Improved attainment and participation rates for most vulnerable children and young people (ASN, care experienced including the outcomes of implementation of the Care Experienced Children and Young People Fund /, and outcomes of children and young people educated out with West Dunbartonshire | August 2019 |
| | | | Raise attainment in literacy and numeracy | August 2019 |
| | | | Report on the expansion of early years delivery plan | August 2020 |

Nurtured

| Local Outcome: Improved life chances for all children, young people and families | | | | |
|--|------------|-----------------------|--|----------------|
| | Due Date | Assigned to | Milestones | Milestone Due |
| We will work with the local community including children and young people to ensure that they are safe and kept free from harm. | March 2022 | Annie Ritchie, WDHSCP | Link with Child Protection Committee to ensure that the CPC Improvement action plan reflects the findings of the Strategic Needs Assessment. | March 2020 |
| | | | Develop multi agency guidance for all staff working with children under 5 across the HSCP and Education on preventing unintentional injuries in children under 5 | March 2020 |
| | | | Link with Violence against Women partnership to ensure that the domestic abuse rates noted in the SNA where there are children under 5 are addressed | September 2019 |
| Continue to work with the Child Protection Committee to raise awareness of emerging societal issues related to gender, relationships and sexual health | March 2022 | Annie Ritchie, WDHSCP | Report on implementation of curricular work in educational settings in relation to Child Sexual exploitation as part of the national developments in relation to the Relationships, Sexual Health and Parenthood Education and work with Police Scotland | January 2020 |
| | | | Scope out possible local expansion of access to free sanitary protection products to additional community venues beyond educational | April 2020 |

Nurtured

| | | | | |
|--|---------------|-----------------------|---|---------------|
| Collaborate with the Safe DIG to continue to implement locally the national Youth Justice Strategy - Preventing Offending: Getting it right for children and young people including the whole systems approach | March 2022 | Annie Ritchie, WDHSCP | TBC | TBC |
| We will work with the local community to promote parenting, maximising uptake and completion | March 2021 | Shona Crawford, WDC | Report on the suite of parenting opportunities | December 2019 |
| | | | Explore the potential contribution of parenting programmes to preventing substance use | March 2021 |
| We will develop a collaborative strength based approach to address adverse childhood experiences | March 2022 | Jacqui McGinn, WDHSCP | Develop a CPWD nurtured strategy which encompasses implementation of the NES National Trauma Training Framework for appropriate staff | August 2020 |
| We will continue to report on co-ordinated approaches to data sharing, assessment and planning in respect of the health, wellbeing, and welfare of children and young people | December 2020 | Annie Ritchie, WDHSCP | Report on the development of the multi agency approach to the implementation of the child's plan | March 2020 |
| | | | Report on arrangements for data sharing between named person in health visiting and education for children aged 0-5. | March 2020 |
| | | | Further development of the transition process to adult services for young people affected by disability | March 2020 |
| We will ensure opportunities are in place to enable children and young people to be physically active and engaged across a range of settings | December 2021 | Claire Cusick, WDC | Report on the implementation of the relevant actions in a more Active Scotland's Physical Activity Delivery Plan | August 2020 |
| | | | Report on the development of quality outdoor learning expansion in early years | August 2021 |

Nurtured

| | | | | |
|---|------------|------------------------|--|------------|
| We will support and enable children and young people to be responsible citizens. | March 2022 | Jacqui McGinn, WDHSCP | Report on the relevant elements of implementation of the CPWD Substance use prevention strategy 2018-2027 in collaboration with Safe DIG. (HSCP Planning, Strategy and Health Improvement) | March 2021 |
| We will ensure children and young people are respected by ensuring implementation of and compliance with the Children and Young People (Scotland) Act 2014 and the Equality Act 2010 and the United Nations Convention on the Rights of the Child (UNCRC) | | Wendy Jack, WDHSCP | Complete report on the United Nations Convention on the Rights of the Child (UNCRC) (HSCP Planning, Strategy and Health Improvement) | March 2020 |
| | | Stephen Brooks, WDC | Report on developments that support young people to be fully represented, engaged and involved in service development related to the Nurtured DIG. (Housing and Employability-Working 4 U) | March 2020 |
| We will address child poverty across West Dunbartonshire in line with the requirements of the Child Poverty Act | March 22 | Stephen Brooks, WDC | Complete annual Local Child Poverty Action Report for Scottish Government (Housing and Employability- Working 4 U) | July 2019 |
| We will meet the corporate parenting responsibilities as required by the Children and Young People Act 2014 (Scotland). | March 22 | Jonathan Hinds, WDHSCP | Link with Corporate Parenting Strategy Group and Champions board to ensure that the Corporate Parenting action plan and Champions Board reflects the findings of the Strategic Needs Assessment. | April 2019 |
| | | | Implementation and compliance with the Carers Act in respect of all the identification and support of all young carers | April 2019 |

Nurtured

| | | | | |
|--|--|--|--|--------------|
| | | | Engage in the Root and Branch National Review of Looked After Children's Services | January 2020 |
| | | | Report on the uptake of Continuing Care placements as described in Children and Young People Act 2014 (Scotland) | March 2020 |

Empowered

Delivery and Improvement Group:

Empowered DIG

Action Plan 2019-2022

| Local Outcome: We live in engaged and cohesive communities | | | | |
|--|-----------------|--|--|----------------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Increase digital inclusion and active use of technology to increase resilience and reduce isolation | 30/06/20 | Gordon Harrower, WDCVS | Review digital training provision | Jun 2019 |
| | | | Engage with Seniors organisations and care facilities to assess digital gap | Aug 2019 |
| | | | Train volunteer cohort to assist | Dec 2019 |
| | | | Roll out digital support sessions | Jun 2020 |
| Positively engage communities in challenging domestic abuse | 30/11/19 | Elaine Troup, WDC | Domestic Abuse awareness survey - third sector employers | Apr 2019 |
| | | | Develop a community awareness raising campaign | Jun 2019 |
| | | | Community conference delivered | Nov 2019 |
| Communities feel confident, engaged and regularly consulted by community planning partners | 30/10/19 | Elaine Troup, WDC/ Gordon Harrower, WDCVS | Review Participatory Budgeting activity and plan for 2019/20 activity | May 2019 |
| | | | Launch and promotion of LinkUp West Dunbartonshire portal | Jun 2019 |
| | | | Review CP partners community communication and information sharing processes | Oct 2019 |

Empowered

Local Outcome: Citizens are confident, resilient and responsible

| Title | Due Date | Assigned to | Milestone | Milestone Due |
|---|----------|---|--|---------------|
| Strengthen levels of Community Empowerment | 31/12/19 | Elaine Troup, WDC | Community Empowerment Strategy published | June 2019 |
| | | | Participation request process tested | Oct 2019 |
| | | | Community Assets transfer process reviewed and refreshed | Dec 2019 |
| Co-produce an Ageing Friendly West Dunbartonshire Framework | 30/6/20 | Steven Thisteton/ Frank Gow, WDCVS | Establish Steering Group | Apr 2019 |
| | | | Engage with Seniors organisations | Oct 2019 |
| | | | Public survey completed | Feb 2020 |
| | | | Framework finalised and presented | Jun 2020 |
| Increase levels of volunteering (formal and informal) and awareness of charitable activity | 31/6/20 | David Robertson/ Steven Thistleton, WDCVS | WDCVS Third Sector Conference | Jun 2019 |
| | | | Roll-out Volunteering Charter | Jun 2019 |
| | | | Co-produce volunteering strategy mirroring SG Volunteer Outcomes Framework | Sep 2019 |
| | | | Promote Employer Supported Volunteering with local business sector | Oct 2019 |
| | | | Revised Third Sector Census complete | Dec 2019 |
| | | | Community Awareness survey | Feb 2020 |
| | | | Co-produce and launch sector awareness campaign | Jun 2020 |

Empowered

| Local Outcome: Carers are supported to address their needs | | | | |
|--|----------|--|---|---------------|
| Title | Due Date | Assigned to | Milestones | Milestone Due |
| Monitor implementation of the Carers Strategy. | 31/3/20 | Kim McNab, Carers Centre / Karen Marshall, WDHSCP | Monitor implementation of the strategy | Mar 2020 |
| Monitor implementation of the IDEAS project (Increasing Discussion & Encouraging Access to Self-Directed Support) Service | 31/3/20 | Jackie Maceira, Shopmobility | Finalise steering group arrangements | Apr 2019 |
| | | | Programme of awareness raising activity delivered | Mar 2020 |

Safe

A Safer West Dunbartonshire Action Plan 2019-22

Delivery and Improvement Group: _____

LOCAL OUTCOME: Improved community justice outcomes ensure West Dunbartonshire is a safe and inclusive place to live.

| Title | Due Date | Assigned to | Milestone(s) | Milestone Due Date |
|--|---------------|---------------------|--|----------------------------|
| Produce Community Justice Strategic Needs and Strengths Assessment (SNSA), aligned to Equally Safe, to support longer-term planning and delivery of statutory duties. | December 2019 | Stuart McLean, SFRS | Establish Community Justice/Public Protection key leads group and remit. | April 2019 |
| | | | Submit interim findings report for review. | July 2019 |
| | | | Produce draft Community Justice SNSA, utilising Community Justice Scotland template. | October 2019 |
| | | | Finalise Community Justice SNSA | December 2019 |
| Produce multi-agency Community Justice Engagement and Participation Strategy incorporating Equally Safe requirements. | December 2019 | Stuart McLean, SFRS | Assess current engagement processes against statutory requirements, identify gaps and capacity for improvement. | May 2019 |
| | | | Produce interim findings report for review. | July 2019 |
| | | | Produce draft Strategy including priority areas and capacity for improvement. | August 2019 |
| | | | Consult, finalise and seek approval for Community Justice Engagement and Participation Strategy. | September – December 2019 |
| Establish multi-agency Community Justice Pathway Implementation groups for: CJSW Diversion and Community Sentences; and, Custody to Community to scope and develop a whole systems approach. | March 2020 | Stuart McLean, SFRS | Establish structure, groups and remit. | April 2019 |
| | | | Identify improvements within current capacity, including performance framework, and begin implementation. | August 2019 |
| | | | Produce draft and finalise Community Justice Pathway Improvement Action Plans (2019-2021), aligned to Equally Safe requirements, identifying strengths, gaps and capacity for improvement. | September – November 2019 |
| | | | Review and monitor progress & effectiveness of Pathway Implementation Groups | December 2019 – March 2020 |

LOCAL OUTCOME: All partners deliver early and effective interventions targeted at reducing the impact of domestic abuse.

| Title | Due Date | Assigned to | Milestone(s) | Milestone Due Date |
|---|---------------|----------------|--|-------------------------|
| Continue implementing improvements to VAW strategic and operational structures to support the delivery of Equally Safe Outcomes | December 2019 | Calum Young | Finalise strategic and operational planning & reporting structures to support delivery of the Equally Safe Action Plan | April 2019 |
| | | | Complete self-assessments of Scottish Government VAW checklist & Equally Safe Quality Standards to establish baseline and multi-agency improvement actions over the next 3 years | May 2019 |
| | | | Finalise WD VAW Strategic Needs & Strengths Assessment, including performance and reporting framework | August 2019 |
| | | | Produce draft WD VAW Strategy and Equally Safe Action Plan for consultation and approval | September-December 2019 |
| | | | Ensure that VAW Strategy and the Pledge work collectively and continue to reflect Equally Safe, Scotland's strategy to prevent and eradicate violence against women and girls | Ongoing |
| Map and scope improvements to existing multi-agency interventions aimed at reducing domestic abuse offending. | March 2020 | Jonathan Hinds | Establish multi-agency task and finish group aligning Equally Safe and Community Justice Intervention Outcomes | April 2019 |
| | | | Produce interim findings report for review. | June 2019 |
| | | | Produce final report including priority areas and capacity for improvement. | August 2019 |
| | | | Begin implementation of prioritised improvements | September 2019 |
| | | | Produce annual progress report, aligned to Equally Safe and Community Justice Intervention Outcomes | March 2020 |

LOCAL OUTCOME: Residents live in positive, health promoting local environments where the impact of alcohol and drugs is addressed.

| Title | Due Date | Assigned to | Milestone(s) | Milestone Due Date |
|---|------------|-----------------|---|--------------------|
| Implement and monitor a partnership Substance Use Prevention Strategy 2018-2027 | March 2022 | Jo Winterbottom | Report on implementation of Year 1 of Substance Use Prevention Strategy and relevant outcome data | 31 July 2019 |
| | | | Report on implementation of Year 2 of Substance Use Prevention Strategy and relevant outcome data | 31 July 2020 |
| | | | Report on implementation of Year 3 of Substance Use Prevention Strategy and relevant outcome data | 31 July 2021 |

LOCAL OUTCOME: *Our residents are supported to improve their emotional and mental health and wellbeing.*

| Title | Due Date | Assigned to | Milestone(s) | Milestone Due Date |
|---|---------------|-------------|---|--------------------------------|
| Contribute to work of the Greater Glasgow and Clyde Health Board Multi-Agency Distress Collaborative | Aug 2019 | Julie Lusk | Create and introduce a Distress Multi-Agency Forum to West Dunbartonshire to support a culture of shared learning, quality improvement and training to support the recognition and response to distress and to improve outcomes for people experiencing distress. | March 2019 |
| | | | Target and deliver 2 nd Mental Health First Aid Course(s) to front line partners | 3 rd September 2019 |
| | | | Target and deliver 3 rd Mental Health First Aid Course(s) to front line partners | 19 th November 2019 |
| | | | Promote anti-stigma messages across Community Planning Partners in partnership with national "See Me" programme | 31 st July 2019 |
| In partnership develop a West Dunbartonshire initiative to encourage a community response to mental health and well-being | December 2019 | Bob Purdon | Target and deliver 1 st Mental Health First Aid Course(s) to front line partners | 14 th June 2019 |
| | | | Target and deliver 2 nd Mental Health First Aid Course(s) to front line partners | 3 rd September 2019 |
| | | | Target and deliver 3 rd Mental Health First Aid Course(s) to front line partners | 19 th November 2019 |
| | | | Promote anti-stigma messages across Community Planning Partners in partnership with national "See Me" programme | 31 st July 2019 |



Report by the Strategic Director, West Dunbartonshire Council

Management Group: Thursday 14 February 2019

Subject: Ending Period Poverty - Funding

1. Purpose

- 1.1** This report provides CPWD with an update on recent activity to implement the Scottish Government funded provision of free sanitary products beyond initial education coverage.

2. Recommendations

- 2.1** Members of CPWD are asked to:
- note the required standard of provision within West Dunbartonshire
 - agree that this activity, managed by Council, should be linked to the empowered DIG action plan

3. Background

- 3.1** From August 2018 all Local Authorities in Scotland were provided with funding to introduce access to free sanitary products in schools. The Scottish Government made an additional commitment in the 2018 Programme for Government to go further than this, and *“aim to increase the number and range of places where sanitary products are available for those who need them. We will do this through working with a range of public and private sector organisations and with additional third sector partners to expand the geographical spread of support”*.
- 3.2** A paper was presented to West Dunbartonshire Council in December 2017, outlining proposals for provision of free sanitary products in all primary, secondary and ASN establishments. This is now in place with each establishment responsible for management of product supply, utilising a centrally agreed contract.

- 3.3** On 30th November 2018, COSLA Leaders agreed to proposed funding to expand access to free sanitary products. Following discussion between Scottish Government and COSLA officials it was suggested that the main route of the expansion of delivery could be through Community Planning Partnerships (CPPs), in recognition of their links with communities, facilities and services to ensure delivery meets local needs.
- 3.4** The main intent of this commitment is tackling poverty however Scottish Government have indicated that Local Authorities should consider wider need, to address the overarching gender equality and dignity issues that affect all of those who menstruate regardless of income.
- 3.5** In addition to the funding provided to Local Authorities, both for education and wider provision, the Scottish Government has also made supplementary funding available. Scottish Funding Council has directly funded higher and further education establishment provision while Fare Share Scotland has been allocated funding to support community and voluntary organisation provision. The Fare Share Scotland funding is intended to be specifically targeted at community organisations whose core purpose is tackling poverty – such as food banks.

4. Main Issues

Funding and guidance

- 4.1** A funding letter was issued in December 2018 (appendix 1), detailing the funding model for provision of free sanitary products for all women who need it in the local area. The funding letter covers the period January 2019 to March 2020. As described in 3.3 above, there is a desire to utilise community planning structures for the delivery of increase provision. This recognises the relationship that wider community planning partners have with local communities.
- 4.2** An initial meeting has been held with key West Dunbartonshire services to discuss the implementation of free sanitary provision. This included representatives from Council services, West Dunbartonshire HSCP and West Dunbartonshire Leisure Trust. This discussion focused on ensuring provision in key public facing buildings across the area, such as libraries, community halls/ centres, leisure centres, and GP practices / health centres.
- 4.3** The Performance & Strategy Manager attended the first meeting of the national implementation group, hosted by COSLA, on Monday 21 January, 2019. Discussions focused on the experience of the education focused roll out towards the end of 2018, and how this could inform wider roll out. The Strategic Group meet at the end of January and a number of points / questions will be raised on behalf of local areas. This will include the suggestion of a national procurement exercise rather than 32 separate contracts.

- 4.4** The funding letter also contains detail of guiding principles for roll out of provision, which were discussed and explored at the national implementation group. Essentially the focus for provision is on ensuring that those women who are experiencing poverty are able to access products, free of charge, in venues which are accessible and stigma free. Experience from pilot areas suggests the best delivery mechanism is the provision of baskets or cloth bags, stocked with a variety of products, in publicly accessible toilets in agreed venues.

Local Implementation

- 4.5** The funding includes the period January – March 2019, therefore work is progressing to provide an initial supplies of products locally until the national coordination is complete, with a small number of venues are identified for initial roll out of provision.
- 4.6** Proposed venues for initial implementation are:
- Vale Centre for Health & Care
 - Alexandria Community Centre
 - Alexandria Library
 - Dumbarton Health Centre
 - Meadow Centre
 - Concord Centre
 - 16 Church Street
 - Clydebank Health Centre
 - Clydebank Town Centre Office
 - Dalmuir Library
 - Glenhead Centre
- 4.7** The venues listed in 4.6 above would ensure a geographical coverage in initial stages as further work is undertaken to identify additional community venues for provision. This work would include identifying additional community venues and those managed by wider community planning partner agencies which are publicly accessible and likely to be used by those who require access to products.
- 4.8** Work will be required to raise awareness in the community of this provision and ensure that products are available and accessible to those who need them most. Based on feedback at the national meeting it is recommended that initial awareness raising and advertising of provision is done through posters and social media to begin with. Further activity can be explored in line with further implementation and complementary national activity.

5. People Implications

- 5.1** There may be a modest increase in workload for Council employees initially in coordination and distribution of sanitary products. It is recommended that

contract provision for supply going forward should include distribution and restocking to reduce workload burden.

6. Financial and Procurement Implications

Financial Implications

- 6.1** Funding from the Scottish Government will be in place from March 2019 for the financial years 2018/19 and 2019/20. The value of this funding is detailed in appendix 1 of this report.
- 6.2** The annual cost of provision should not exceed the value of funding provided through Scottish Government ring fenced funding for this purpose. As a result the manager responsible for the budget will need to monitor closely to ensure it is used proportionately throughout the period.

Procurement Implications

- 6.3** If, following discussion at the national strategic implementation group, a national contract is not agreed then an appropriate local procurement process will require to be undertaken.

7. Risk Analysis

- 7.1** There is a risk that, following procurement exercise, the funding provided nationally may not cover sufficient provision. Uptake is as yet unknown and given the roll out in schools is still very recent it is challenging to accurately assess likely uptake based on that experience.
- 7.2** The cost of provision will be monitored following the procurement process and variances will be advised through normal budgetary control processes.

8. Equalities Impact Assessment (EIA)

- 8.1** The funding provision allows WDC to ensure anyone who menstruates can access products, including transgender men/non-binary individuals. Funding is calculated based on claimant count of local income benefits; however provision is open to all who require access. A full impact assessment is being carried out alongside planning for implementation.

9. Consultation

- 9.1** As this is a Scottish Government initiative no consultation was carried out locally in advance of the funding decision. However engagement with key local partners is underway and future consultation activity is advised with those who benefit from provision to ensure the local model is meeting the aspirations of the funding commitment.

10. Strategic Assessment

- 10.1** This activity will support delivery of the Local Outcome Improvement Plan priorities of:
- A Nurtured West Dunbartonshire
 - An Empowered West Dunbartonshire

Angela Wilson,
Strategic Director – Transformation & Public Service Reform
23 January 2019

Person to Contact: Amanda Coulthard. Performance & Strategy Manager
Amanda.coulthard@west-dunbarton.gov.uk

Appendices: Appendix 1 - Access to free sanitary products - funding allocation for local authorities 2019/21 dated December 2018

Background Papers: None

Wards Affected: All Council Wards

Housing and Social Justice Directorate
Social Justice and Regeneration Division



T: 0300-244 41354
E: Fiona.rodger@gov.scot

Chief Executives
LA Directors of Finance

14 December 2018

Dear Colleagues,

ACCESS TO FREE SANITARY PRODUCTS - FUNDING ALLOCATION FOR LOCAL AUTHORITIES 2019/21

As you will be aware, from August 2018 all Local Authorities in Scotland were provided with funding to introduce access to free sanitary products in schools. The Scottish Government made a new commitment in the 2018 Programme for Government to go further than this, and *“aim to increase the number and range of places where sanitary products are available for those who need them. We will do this through working with a range of public and private sector organisations and with additional third sector partners to expand the geographical spread of support”*.

On 30th November 2018, COSLA Leaders agreed to proposed funding to expand access to free sanitary products. Following discussion between Scottish Government and COSLA officials it is suggested that the main route of the expansion of delivery could be through Community Planning Partnerships (CPPs), in recognition of the fact that they have the links with communities, facilities and services to ensure delivery meets local needs. However it will be for individual local authorities to decide what works best in their area.

The main intent of this commitment is tackling poverty however Scottish Government have indicated that Local Authorities should consider wider need, to address the overarching gender equality and dignity issues that affect all of those who menstruate regardless of income. Therefore the funding will have two elements – a low income element and a universal element. We have adapted the Guiding Principles in discussion with COSLA to help shape local delivery models. These are set out in **Annex A**.

At the same meeting, Leaders agreed the distribution of associated funding:

- 1) For full year payments every authority should receive at least a minimum base amount of £15,000. The remainder should then be allocated between all other local authorities based on;
 - a) For the Tackling Poverty element: Each local authority's share of the number of people receiving low income benefits (DWP benefits data). Namely, the number of people on the Claimant Count or claiming Income Support or in-work Universal Credit
 - b) For the Wider Access element: The female population aged 12-54 (mid-year population estimates).
- 2) The pro-rata payment for January to March 2019 will be based on a pro-rata of this methodology.
- 3) The additional one-off set-up costs should be allocated on the basis of £3.25 per person eligible for the Tackling Poverty element.

I am writing to you to advise you of the agreed distribution of a total of £4.01 million being made available to Local Authorities in Scotland between January 2019 and March 2020 to implement Access to Free Sanitary products. A table with details of individual Local Authority allocations is attached at **Annex B**.

The distribution of funding is calculated based on all women of menstruating age (average 12-54), minus those provided for by other funding¹. The available data suggest that the best proxy for the overall population on which funding is to be based is **1,181,000**.

Please note that £0.536m of the allocation for 2018/19 has been provided for initial development and set-up costs. A breakdown of funding by year is as follows:

| | |
|--------------|---------------|
| 2018/19 | £1.23m |
| 2019/20 | £2.78m |
| Total | £4.01m |

Future funding in 2020/21 will follow the same distribution method and is subject to the normal Spending/Budget Review process. Please note that this approach is for the 2018-21 period only. Scottish Government and COSLA officials will agree a process to review uptake and spend to inform funding from 2021/22 onward. We request that Local Authorities ensure that the required information is gathered and shared as requested to ensure long-term funding allocations can be more accurately based on need. Scottish Government has funded a post within COSLA to support this work, please contact Hannah Axon Hannah.axon@cosla.gov.uk 0131 474 9318.

The funding for 2018/19 will be paid through an adjustment to the 2018-19 Local Government Finance Order in early 2019 and funding for 2019/20 will be through the Local Government Finance order.

¹ We are already providing funding for 395,000 students at school, college and university to access free sanitary products (154,000 in schools, 99,500 in colleges and 141,500 in universities). Note that not all of the university population will be living in Scotland so only half have been subtracted. In addition an estimated 18,800 low income women will access to free sanitary products through FareShare..

Should you require any help or additional information with respect to the approaches other Local Authorities are taking, please get in touch with Hannah. Finally, can I take this opportunity to thank you for the enthusiasm you have displayed in tackling this issue so far and for your ongoing positive engagement.

Regards,

Fiona Rodger

Policy and Delivery Manager, Access to Free Sanitary Products

ACCESS TO SANITARY PRODUCTS - GUIDING PRINCIPLES

- Protecting people's dignity, avoiding anxiety, embarrassment and stigma;
- Making a range of products available in places that people use;
- A response that is reflective of communities views and needs;
- An efficient and effective approach which demonstrates value for money;
- Individuals being able to get sufficient products to meet their needs;
- Gender equality - ensuring anyone who menstruates can access products, including transgender men/non-binary individuals, and that language is gender inclusive.
- Awareness raising and education to both promote the 'offer' and attempt to change cultural norms

LOCAL AUTHORITY FUNDING ALLOCATIONS

2018/2019

| Local Authority | Set-up and Development Funding | Sanitary Products Allocation | Total for 2018/19 |
|-----------------------|--------------------------------|------------------------------|-------------------|
| Aberdeen City | £24,313 | £22,624 | £46,937 |
| Aberdeenshire | £24,588 | £17,541 | £42,129 |
| Angus | £10,374 | £14,267 | £24,642 |
| Argyll and Bute | £7,145 | £6,793 | £13,938 |
| Clackmannanshire | £4,885 | £9,820 | £14,704 |
| Dumfries and Galloway | £12,890 | £13,637 | £26,526 |
| Dundee City | £15,581 | £28,360 | £43,941 |
| East Ayrshire | £11,734 | £22,872 | £34,606 |
| East Dunbartonshire | £9,697 | £9,986 | £19,683 |
| East Lothian | £10,043 | £17,069 | £27,112 |
| East Renfrewshire | £8,931 | £6,295 | £15,226 |
| Edinburgh, City of | £57,078 | £43,155 | £100,232 |
| Eilean Siar | £2,281 | £3,750 | £6,032 |
| Falkirk | £15,669 | £19,423 | £35,092 |
| Fife | £35,594 | £56,180 | £91,774 |
| Glasgow City | £69,078 | £101,005 | £170,083 |
| Highland | £21,411 | £32,873 | £54,284 |
| Inverclyde | £7,496 | £18,237 | £25,733 |
| Midlothian | £8,776 | £14,039 | £22,815 |
| Moray | £8,749 | £8,107 | £16,855 |
| North Ayrshire | £12,750 | £26,696 | £39,446 |
| North Lanarkshire | £34,333 | £46,789 | £81,122 |
| Orkney Islands | £1,951 | £3,750 | £5,701 |
| Perth and Kinross | £13,598 | £10,650 | £24,248 |
| Renfrewshire | £17,418 | £22,585 | £40,002 |
| Scottish Borders | £10,060 | £9,174 | £19,234 |
| Shetland Islands | £2,090 | £3,750 | £5,840 |
| South Ayrshire | £9,982 | £13,868 | £23,850 |
| South Lanarkshire | £30,682 | £46,965 | £77,647 |
| Stirling | £9,651 | £11,737 | £21,388 |
| West Dunbartonshire | £8,851 | £14,988 | £23,839 |
| West Lothian | £18,321 | £18,518 | £36,839 |

2019/2020

| Local Authority | Total 2019/20 |
|------------------------|----------------------|
| Aberdeen City | £90,496 |
| Aberdeenshire | £70,164 |
| Angus | £57,069 |
| Argyll and Bute | £27,172 |
| Clackmannanshire | £39,278 |
| Dumfries and Galloway | £54,546 |
| Dundee City | £113,440 |
| East Ayrshire | £91,488 |
| East Dunbartonshire | £39,943 |
| East Lothian | £68,277 |
| East Renfrewshire | £25,179 |
| Edinburgh, City of | £172,618 |
| Eilean Siar | £15,000 |
| Falkirk | £77,693 |
| Fife | £224,721 |
| Glasgow City | £404,019 |
| Highland | £131,493 |
| Inverclyde | £72,947 |
| Midlothian | £56,155 |
| Moray | £32,426 |
| North Ayrshire | £106,783 |
| North Lanarkshire | £187,155 |
| Orkney Islands | £15,000 |
| Perth and Kinross | £42,600 |
| Renfrewshire | £90,338 |
| Scottish Borders | £36,696 |
| Shetland Islands | £15,000 |
| South Ayrshire | £55,472 |
| South Lanarkshire | £187,861 |
| Stirling | £46,948 |
| West Dunbartonshire | £59,953 |
| West Lothian | £74,070 |



COMMUNITY PLANNING WEST DUNBARTONSHIRE

Report by the Local Senior Officer Paul Devlin - Scottish Fire and Rescue Service

Community Planning West Dunbartonshire Management Group

Subject:

Fire & Rescue Scrutiny Q3 Quarterly Report 1st October 2018 – 31st December 2018

1. Purpose

- 1.1 The purpose of this report is to: Allow the Local Senior Officer to provide the Scrutiny Committee with appropriate performance data measured against priorities in the West Dunbartonshire Local Fire and Rescue Plan

2. Recommendations

- 2.1 CPWD is asked to: Note the contents of the attached SFRS West Dunbartonshire Council Year to Date Report covering the period 1st October to 31st December

3. Background

- 3.1 As part of the Police & Fire Reform (Scotland) Act 2013 new arrangements were put in place for local scrutiny and engagement. These arrangements place a requirement on Local Authorities to scrutinise local police and fire & rescue services. In West Dunbartonshire, as with many Local Authorities, a decision was taken to transfer this accountability to the Community Planning Partnership.

4. Main Issues

Local Fire Plan

- 4.1 Scottish Fire & Rescue Services (SFRS) for West Dunbartonshire report on performance against key local priorities on a quarterly basis. The report attached at appendix 1 details the SFRS performance for Q3 - 1st October 2018 to 31st December 2018. It details performance against the key local

priorities detailed in the local fire plan for West Dunbartonshire and shows trends over time for these priorities.

4.2 As can be seen from page 4 of the report, primary and secondary fires have decreased by 4%, the overall total number of incidents has decreased by 8%. There has been an 8% decrease in the number of Special Service type incidents, the number of fire and non-fire casualties has decreased by 14%, there has also seen a reduction in the number of false alarms by 16% from the same period in 2017/18.

5. People Implications

5.1 There are no personnel issues.

6. Financial & Procurement Implications

6.1 The commitments made in the local plans will be delivered within available resources

7. Risk Analysis

7.1 There may be risks associated with not taking actions to deliver on the key priority areas as detailed in the plans. These are picked up through the strategic register of SFRS.

8. Equalities Impact Assessment (EIA)

8.1 Any equalities arising from this report, and associated Equalities Impact Assessments, will be carried out through SFRS.

9. Consultation

9.1 The performance report is presented for discussion and review. The local plan was developed in consultation with communities and key partner agencies.

10. Strategic Assessment

10.1 This report details performance and local actions taken by SFRS in relation to priority areas of West Dunbartonshire CPP.

Communication Bulletin

Person to Contact:

Paul Devlin
Local Senior Officer, West Dunbartonshire, SFRS

Appendices:

Appendix 1 -
Local Fire Plan Year to Date Progress Report - 1st October 2018- 31st December
2018

Background Papers: None

Wards Affected: All



**West Dunbartonshire
Performance Report Q3 -
1st October - 31st December 2018**



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

**Working together
for a safer Scotland**

West
Dunbartonshire
COUNCIL

West Dunbartonshire Performance Report

Table of Contents

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| Non-Domestic Fire Safety | 9 |
| Unwanted Fire Alarm Signals | 10 |

Local Fire and Rescue Service Plan Priorities

The Local Fire and Rescue Service Plan has been developed to set out the priorities and objectives within West Dunbartonshire and allows our local authority partners to scrutinise the performance outcomes of these priorities. We will continue to work closely with our partners in West Dunbartonshire to ensure we are all **“Working Together for a Safer Scotland”** through targeting risks to our communities at a local level.

The plan has been developed to complement key partnership activity embedded across West Dunbartonshire's Community Plan and associated Delivery and Thematic plans. Through partnership working we will seek to deliver continuous improvement in our performance and effective service delivery in our area of operations.

The Local Fire and Rescue Plan for West Dunbartonshire identified six areas for demand reduction and is subject to regular monitoring and reporting through the Police & Fire and Rescue Committee. A summary of the priorities and current activity is detailed below with further detail and analysis contained within this performance report.

| | Accidental Dwelling Fires | Accidental Dwelling Fire Casualties | Unintentional Injury and Harm | Deliberate Fire Setting | Non-Domestic Fire Safety | Unwanted Fire Alarm Signals |
|---------------------------|---------------------------|-------------------------------------|-------------------------------|-------------------------|--------------------------|-----------------------------|
| Clydebank Central Ward | 5 | 2 | 2 | 9 | 0 | 13 |
| Clydebank Waterfront Ward | 5 | 1 | 1 | 20 | 2 | 23 |
| Dumbarton Ward | 4 | 1 | 3 | 10 | 4 | 16 |
| Kilpatrick Ward | 6 | 0 | 2 | 8 | 1 | 6 |
| Leven Ward | 8 | 0 | 2 | 15 | 2 | 16 |
| Lomond Ward | 5 | 0 | 1 | 3 | 0 | 13 |
| Total Incidents | 33 | 4 | 11 | 65 | 9 | 87 |

| | | | | | | |
|------------------------------|-------|-------|--------|--------|--------|--------|
| Year on Year Change | ● -6% | ▲ 0% | ● -15% | ● -6% | ◆ 13% | ● -23% |
| 3 Year Average Change | ▲ -1% | ◆ 33% | ◆ 10% | ▲ -3% | ● -19% | ● -5% |
| 5 Year Average Change | ◆ 9% | ◆ 13% | ◆ 7% | ● -10% | ▲ -2% | ▲ -2% |

About the statistics within this report

The activity totals and other statistics quoted within this report are published in the interests of transparency and openness. They are provisional in nature and subject to change as a result of ongoing quality assurance and review. Because all statistics quoted are provisional there may be a difference in the period totals quoted in our reports after local publication which result from revisions or additions to the data in our systems. The Scottish Government publishes official statistics each year which allow for comparisons to be made over longer periods of time.

- Activity levels have reduced by more than 5%
- ▲ Activity levels have reduced by up to 5%
- ◆ Activity levels have increased overall

West Dunbartonshire Activity Summary



111

fires
primary &
secondary



54

special
services



155

false
alarms



320
total number of
incidents

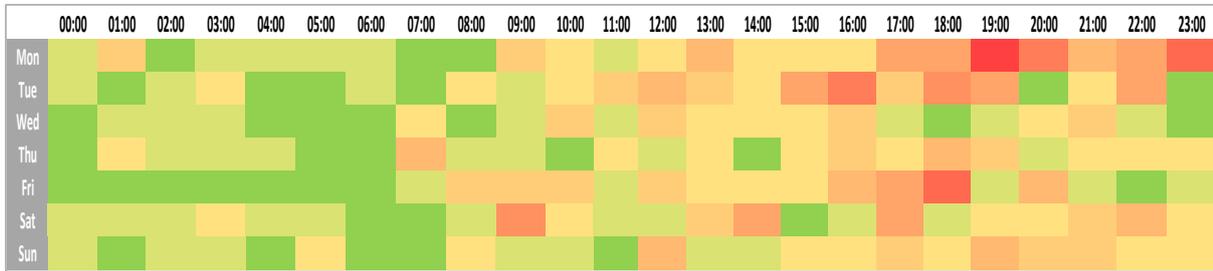


18
fire & non-fire
casualties

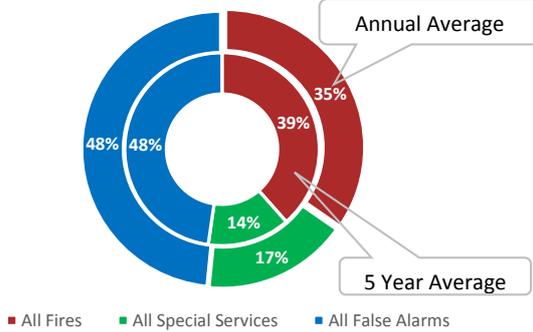


£171,390
economic cost of
ufas incidents

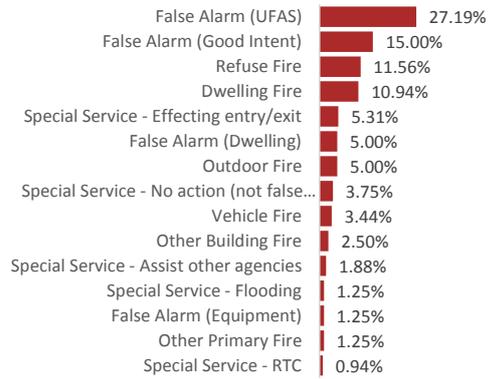
Activity by Time of Day



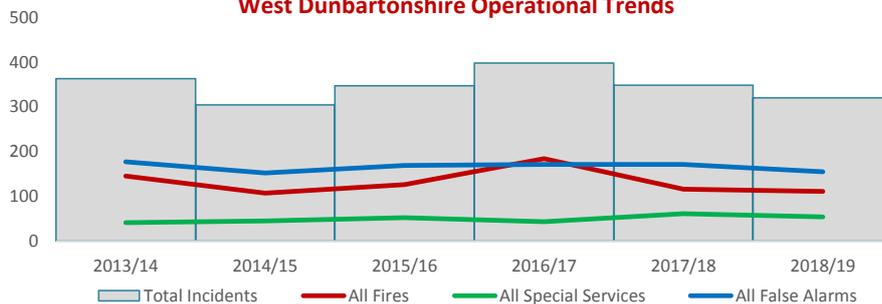
Incidents by Classification



Top 15 Incident Types by % of Total Incidents



West Dunbartonshire Operational Trends



| | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 | 2018/19 |
|-----------------------------|---------|---------|---------|---------|---------|---------|
| All Fires | 145 | 107 | 126 | 184 | 116 | 111 |
| All Special Services | 41 | 45 | 52 | 43 | 61 | 54 |
| All False Alarms | 177 | 152 | 169 | 171 | 171 | 155 |
| Total Incidents | 363 | 304 | 347 | 398 | 348 | 320 |

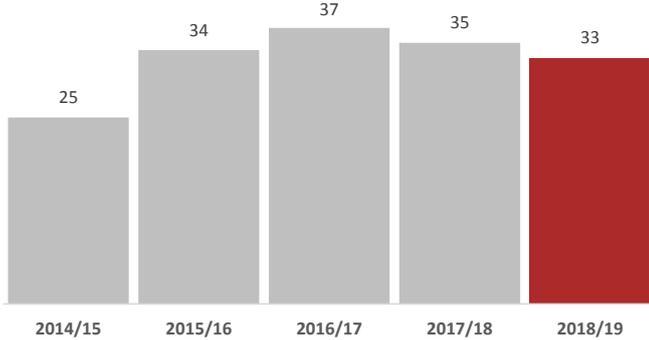
Domestic Safety - Accidental Dwelling Fires



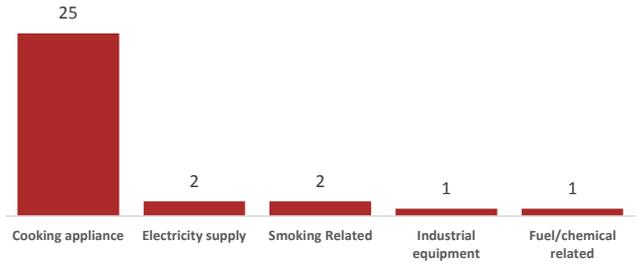
Performance Summary

Year on Year ● -6% 3 Year Average ▲ -1% 5 Year Average ◆ 9%

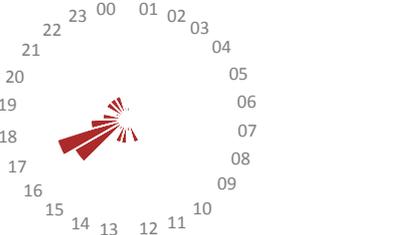
Accidental Dwelling Fires to Date



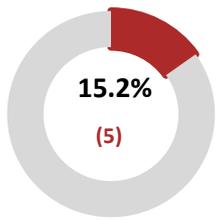
Main Source of Ignition



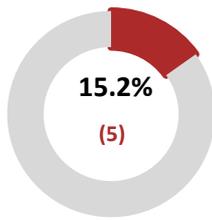
Accidental Dwelling Fires by Time of Day



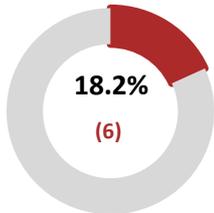
Accidental Dwelling Fires Activity by Ward (% share)



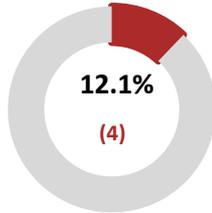
Clydebank Central Ward



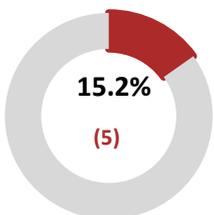
Clydebank Waterfront Ward



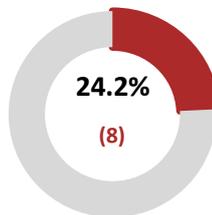
Kilpartick Ward



Dumbarton Ward



Lomond Ward



Leven Ward

Severity of Accidental Dwelling Fires



No Firefighting Action
52% (17)



Direct Firefighting
15% (5)



Heat/Smoke Damage Only
67% (22)



No Fire Damage
70% (23)

Human Factors



Distraction
18% (6)



Alcohol/Drug Impairment
48% (16)

Automatic Detection & Actuation



Detection Present
85% (28)



Detection Actuated
79% (22)



Calls Made via Linked Alarms
12% (4)

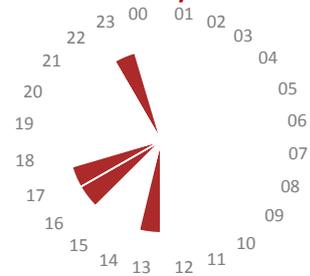
Domestic Safety - Accidental Dwelling Fire Casualties



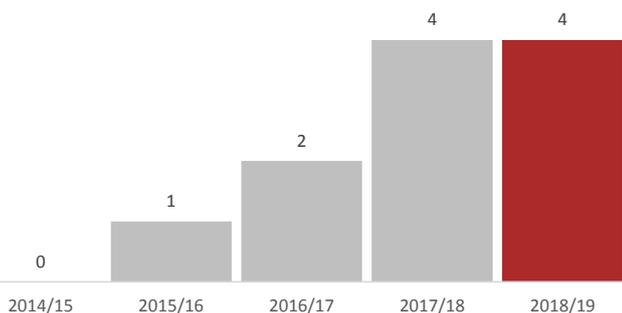
Performance Summary

| Year on Year | 3 Year Average | 5 Year Average |
|--------------|----------------|----------------|
| 0% | 33% | 13% |

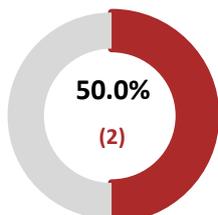
Fire Casualties by Time of Day



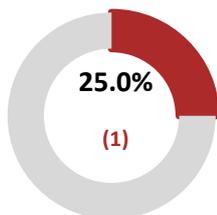
Accidental Dwelling Casualties



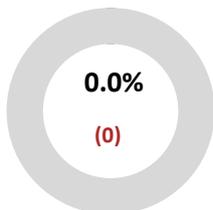
Accidental Dwelling Fire Casualties by Ward (% share)



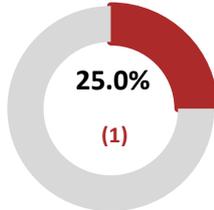
Clydebank Central Ward



Clydebank Waterfront Ward



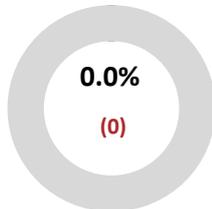
Kilpartick Ward



Dumbarton Ward

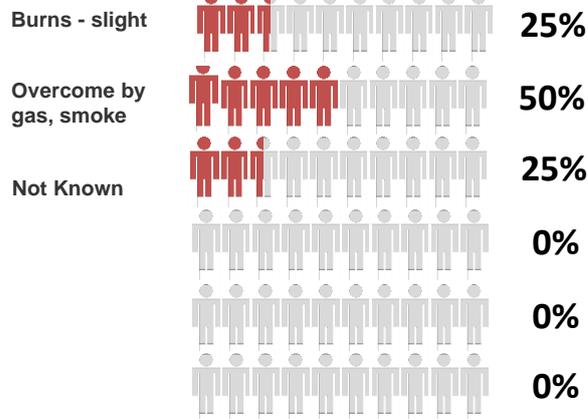


Lomond Ward

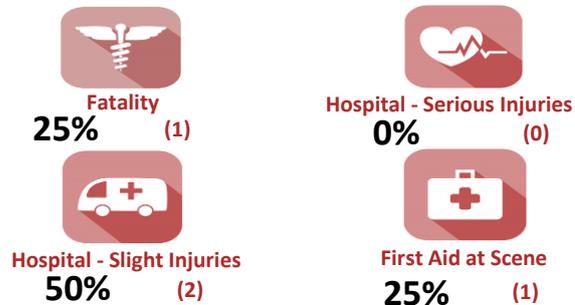


Leven Ward

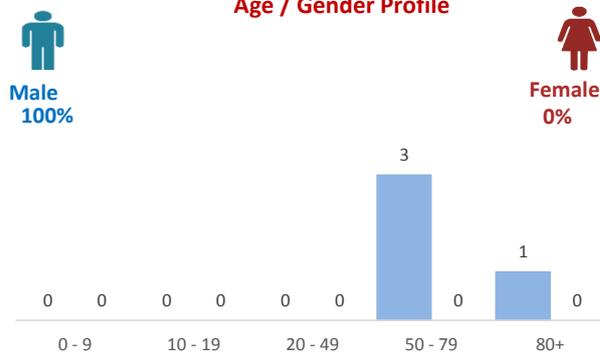
Nature of Injury



Extent of Harm



Age / Gender Profile



Unfortunately during this reporting procedure we had one fire fatality at 11 Glen View Renton on the 4th November when a 61yo male sadly passed away. Post incident we carried out a comprehensive PDIR which resulted in 71 HFSV's requests being made to crews.

We are continuing to strive to make the homes within WD safer and during this reporting period SFRS has carried out a total of 456 Home Fire Safety Visits in West Dunbartonshire and fitted 269 smoke detectors; frontline operational personnel have also conducted 63 Post Domestic Incidents Responses engaging with and educating the public in respect to home fire safety.

A multi-agency approach is central to reducing the risk of fire in the home; during the reporting period a total of 177 high risk HFSV's have been completed. We continue to work with partner agencies to identify vulnerable members of our communities.

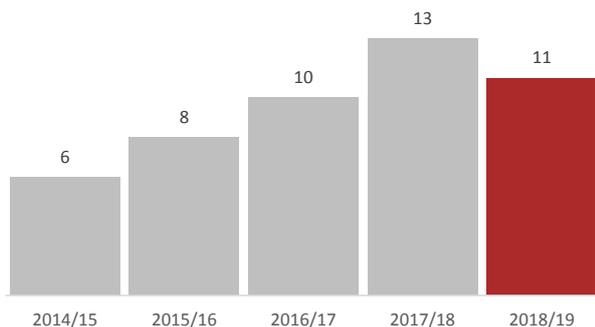
Unintentional Injury or Harm



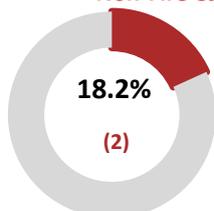
Performance Summary

| Year on Year | 3 Year Average | 5 Year Average |
|--------------|----------------|----------------|
| -15% | 10% | 7% |

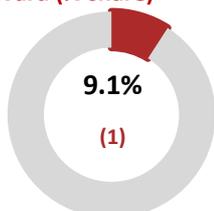
Non-Fire Casualties



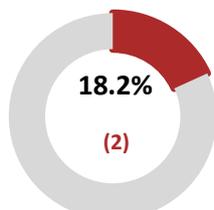
Non-Fire Casualties by Ward (% share)



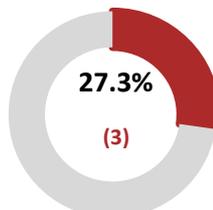
Clydebank Central Ward



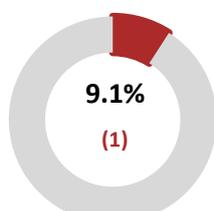
Clydebank Waterfront Ward



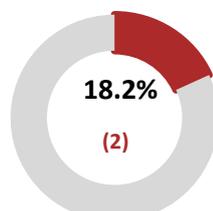
Kilpatrick Ward



Dumbarton Ward

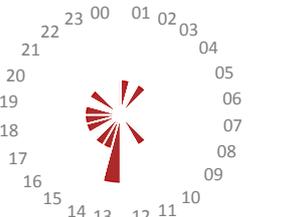


Lomond Ward

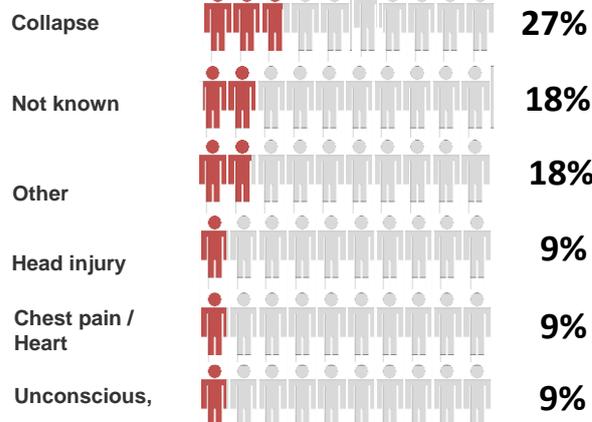


Leven Ward

Non-Fire Casualties by Time of Day



Nature of Injury



Fatality
18% (2)



Hospital - Serious Injuries
18% (2)



Hospital - Slight Injuries
9% (1)



First Aid at Scene
55% (6)

Non-Fire Emergency Activity



Road Traffic Collision
9% (1)



Assisting Other Agencies
91% (10)



Water Rescue
0% (0)

Age / Gender Profile



Male
45%



Female
55%



SFRS attended two serious incidents to assist our partner agencies, assisting with a 70yo male with a head injury sustained in an RTC, within Clydebank station area and the other was to gain access for the ambulance crews at the council building in Dumbarton, female (49) was dead on arrival of the fire service.

Assisting other services includes attending premises to gain access where occupants have fallen or suffering from another medical emergency.

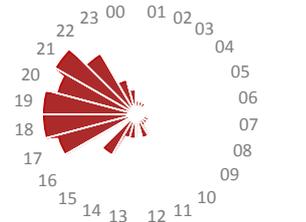
Deliberate Fire Setting



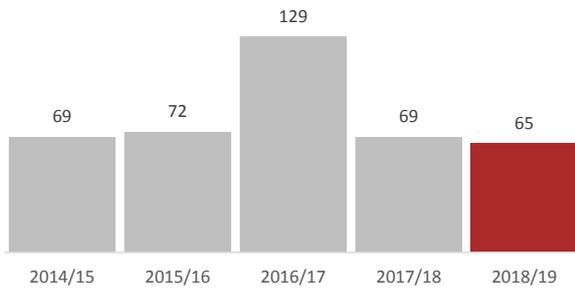
Performance Summary

Year on Year Average: -6%
 3 Year Average: -3%
 5 Year Average: -10%

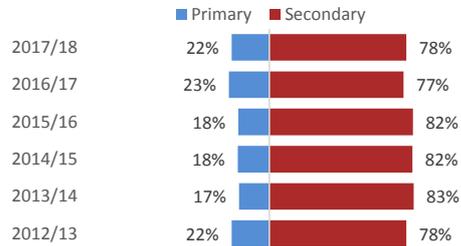
Deliberate Fires by Time of Day



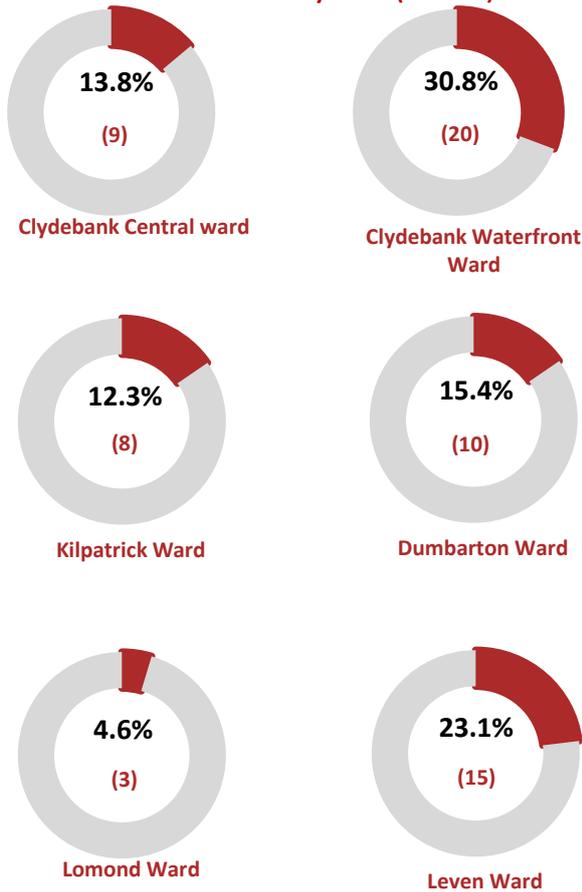
Deliberate Fires



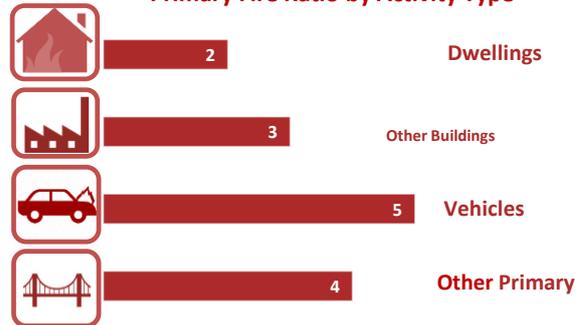
Deliberate Fires by Classification



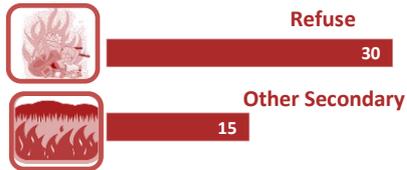
Deliberate Fires by Ward (% share)



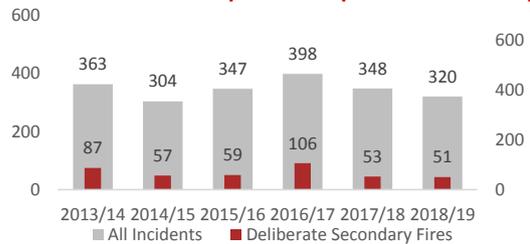
Primary Fire Ratio by Activity Type



Secondary Fire Ratio by Activity Type



Deliberate Fires Compared to Operational Activity



Five (5) Vehicle fires occurred in the following Wards during the reporting period: Clydebank Waterfront (2), Kilpatrick (1), Lomond (1) and Dumbarton (1). Other primary fires included outdoor machinery, sheds, sporting venues, childrens care home and flats. During this period our Commuinity Action Team conducted firework safety presentations to all primary schools with the area. Good partnership working through WD ASB meeting has helped to keep the number of deliberate fires low.

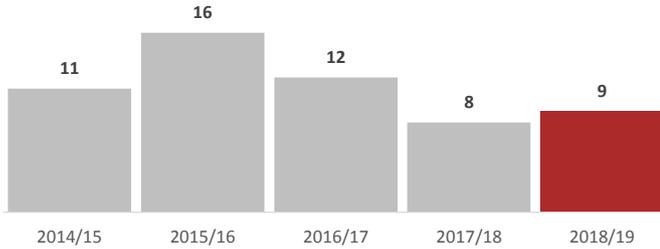
Non Domestic Fire Safety



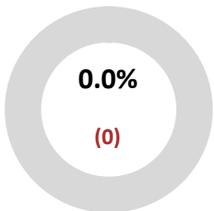
Performance Summary

Year on Year Average: 13%
 3 Year Average: -19%
 5 Year Average: -2%

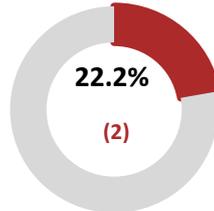
Non-Domestic Fires



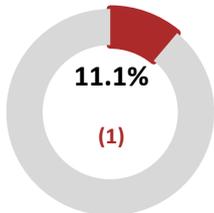
Non-Domestic Fires by Ward (% share)



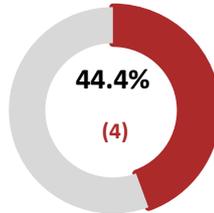
Clydebank Central Ward



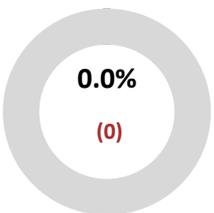
Clydebank Waterfront Ward



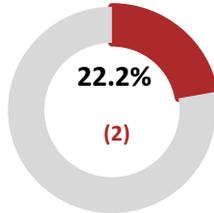
Kilpatrick Ward



Dumbarton Ward

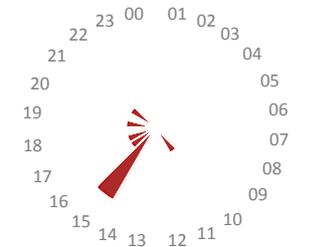


Lomond Ward

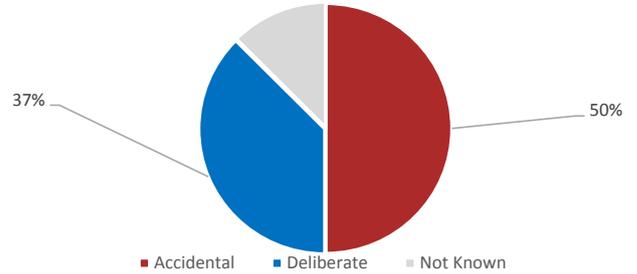


Leven Ward

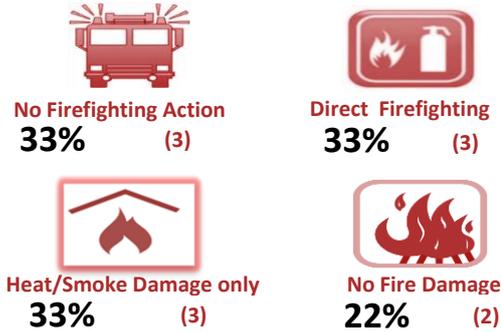
Non-Domestic Fires by Time of Day



Non-Domestic Fires by Nature of Origin



Severity of Non-Domestic Fires



Non-Domestic Fires by Premises Type



Contributory Factors

Of the 9 non domestic fires 4 were deemed deliberate, one in the Meadow Sports centre in Dumbarton, Craigellachie childrens home and 2 in garden sheds. All incidents were passed to Police.

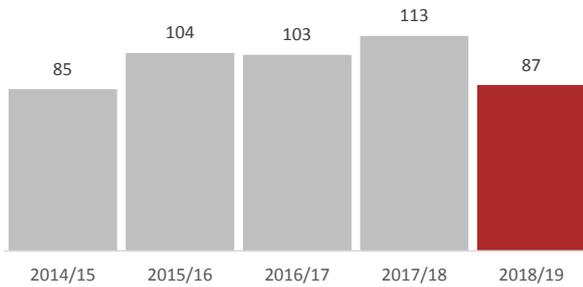
Unwanted Fire Alarm Signals



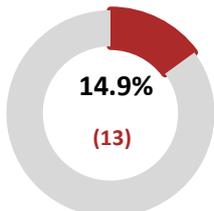
Performance Summary

Year on Year Average: -23%
 3 Year Average: -5%
 5 Year Average: -2%

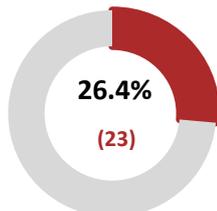
Unwanted Fire Alarm Signals



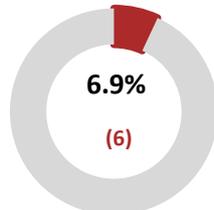
Unwanted Fire Alarm Signals by Ward (% share)



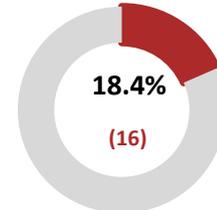
Clydebank Central Ward



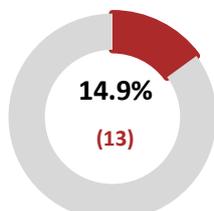
Clydebank Waterfront Ward



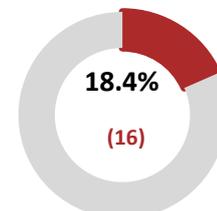
Kilpatrick Ward



Dumbarton Ward

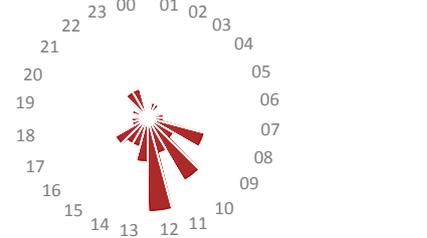


Lomond Ward

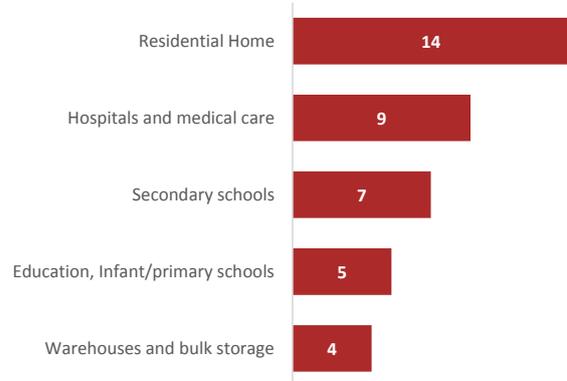


Leven Ward

Unwanted Fire Alarm Signals by Time of Day



Unwanted Fire Alarm Signals - Top 5 Premises



Unwanted Fire Alarm Signals Activity Ratios



UFAS Percentage Against all Incidents

27% (87)



UFAS Percentage Against all False Alarms

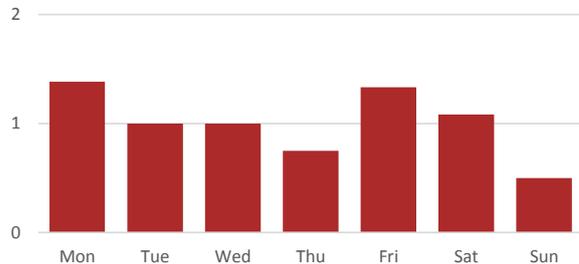
56%



Human Influence and Alarm Activations

30% (26)

Average Unwanted Fire Alarm Signals per Day



There has been a positive reduction in this reporting period, this is attributed to SFRS UFAS Reduction Strategy which is designed to reduce the impact of false alarms on business, increase capacity for SFRS resources and reduce the road risk presented by fire appliances attending false alarms. Premises are risk assessed and occupiers engaged with prior to the predetermined attendance being reduced to one fire appliance. During the reporting period there have been 32 less blue light journeys as a result of this strategy.



Keeping People Safe in West Dunbartonshire

Our Purpose:- To improve the safety and wellbeing of people, places and communities in Scotland.

Violence & Antisocial Behaviour

YTD crimes of violence remain 33.3% higher than last year however this is an improvement from Qtr 2 (+72%). 120 crimes have been recorded compared to 90 last year. Increased crime levels continue to be due to a rise in serious assaults which have increased from 43 to 68.

60% of serious assault victims knew the perpetrator. Half took place in a private space.

in the current YTD period, an average of 93 stop search have been carried out per month in WDC

The total number of complaints recorded YTD relating to disorder is almost unchanged. ASB crimes show an overall reduction of 3.7%, figures also remain 23.8% below the 5 year average. Common assaults have also reduced by 11.3% and breach of the peace and CJLS S.38 by 1.3%.

The detection rate for violent crime remains high at 76.7%, albeit this is slightly below last year's figure (81.1%). 70.6% of all serious assaults have been detected. While this is again a reduction from 81.4% last year, in Number terms 13 more crimes have been detected.

Acquisitive Crime



Vehicle crimes remain 85.7% higher



Domestic housebreakings have reduced by 29.3%

Acquisitive crimes have increased by 10% compared to the same YTD period last year. Increases in vehicle crime (n=66) and theft by shoplifting (n=59) continue to account for most of the overall increase. Domestic housebreaking crimes continue to show a downward trend and have reduced by 29.3% YTD. To date 41% of all acquisitive crimes have been detected. Detection rates for housebreaking and vehicle crime remain relatively consistent at 26.1% and 27.3% respectively.



Bogus crimes remain relatively low. 15 crimes have been recorded YTD which is an increase from 5 in the same period last year. Around half of all crimes reported related to social engineering fraud. The remainder mainly involved bogus workmen.

Public Protection



YTD there have been 120 Group 2 sexual crimes recorded which represents a reduction of 18.4% from the previous year. Rape crimes have reduced by 25% from 40 to 30. Indecent assaults have also seen a slight decrease from 53 to 47.

Over 80% of sexual crimes have occurred within residential dwelling homes

Around one third of all sexual crimes recorded have been historical reports.

Set against figures recorded at the end of Quarter 3 last year, the detection rate for Group 2 sexual crime has reduced from 53.7% down to 45%. The detection rate for rape crime has also fallen from 60.7% to 55.3% however this is an improved position from Qtr 2 (33.3%).



The number of missing person incidents recorded YTD is 23.2% higher than last year which equates to 145 more reports. Children and Looked After Children continue to be the most common repeat missing persons and account for almost 80% of all missing person incidents.

At the end of Qtr 3, the number of unique incidents resulting in an Adult / Child Concern being raised had reduced by 3.1% compared to last year. Concerns relating to youth offending remain 25.8% higher, however this is a further improvement on the position at the end of Qtr 2.

Domestic abuse crimes and incidents continue to show a downward trend. YTD incidents have reduced by 10.6% (n=112) and crimes/offences have reduced by 14.4% (77).

User satisfaction results as at 31 December 2018 show that In Argyll & West Dunbartonshire public confidence levels remain high at 81.8% YTD. Furthermore, figures also indicate 84.3% of persons were satisfied with how police dealt with their incident.

West Dunbartonshire

Local Policing Plan (2017 – 2020) Quarterly Report (Qtr 3 – 2018/19)

Major Crime & Terrorism



Across Argyll & West Dunbartonshire 75 persons linked to serious and organised crime have been arrested and £501,438.20 seized under POCA.

Detections for drugs supply remain 28.9% higher than last year, with a total of 98 crimes recorded compared to 76 last year. Drug possession charges also remain considerably higher with 646 crimes recorded versus 429 last year which is an increase of 40%.



YTD a total of 13 drug related deaths have been recorded in West Dunbartonshire; 9 confirmed and 4 suspected. Twelve deaths were recorded in the comparative period last year. In most cases the victim had consumed a variety of drug types including heroin and etizolam.



In total 48 cybercrimes have been recorded within West Dunbartonshire YTD. The majority of these have involved abusive or threatening message or indecent images being sent or posted on social media. To date 19 crimes have been detected.

Road Safety & Road Crime



One fatality was recorded in West Dunbartonshire during Qtr 3 bringing the YTD figure the same as last year (1). The number of serious injuries recorded remains lower at 19 versus 24 last year and slight injuries continue to show a marked reduction decreasing from 108 to 60. Overall this equates to 53 fewer casualties.

The number of road traffic offences recorded YTD remains 14.5% lower than last year however, this is an improvement from the position at the end of Qtr2 (30.5%). Reduced crime levels are largely due to reductions in speeding and seat belt offences. Detections for dangerous driving have increased from 14 to 27.

Police Scotland Youth Volunteers.

Police Scotland youth volunteers are in operation in both the Dumbaron and Clydebank. Currently there are 45 young people volunteering in the programme within West Dunbartonshire, supported by 12 adult leaders. Collectively these groups spent almost 2,500 volunteering during 2018. During Qtr 3, the youth volunteers have embarked on a series of engagements including a team building weekend at Tulliallan where they were trained in Heartstart and received an introduction to Makaton. They also attended a community event at Erskine Hospital, the charity Christmas event at St Margaret of Scotland Hospice, Clydebank and were involved in the National Housebreaking Campaign whereby they carried out leaflet drops in the local community. The groups have also assisted in raising just under £12,500 for 6 different local and national charities.

Working in Partnership

There has been increased focus around the impact of shoplifting in our town centres and dedicated Town centre officers are now in place in Dumbaron and Clydebank who work very closely with local businesses to tackle this issue. Retailers can help in reducing crimes of shoplifting and for this reason we have adopted a multi-agency approach. During Quarter 3 our Community Safety and Town Centre Officers assisted retailers by providing advice on the steps they can take to minimise the risk of shoplifting. This has been complimented by a combination of high visibility and plain clothes.

Disrupting Serious & Organised Crime

On 19 December 2018 police searched commercial premises within the Dumbaron area and recovered a large scale cannabis cultivation consisting of almost 1000 cannabis plants. Two Vietnamese males were subsequently arrested and charged. One of these males alleged he had been a victim of human trafficking.

Tackling increased levels of Violence & ASB

The operation within Clydebank Central area continues to be focussed around prevention, intervention and disruption and has delivered positive results within the area in so far as reversing an upward trend in violence and ASB. Police activity involved intelligence led targeting of problem areas, locations and individuals involved in public space violence. A similar operation will now be adopted within the Operation Waterfront.

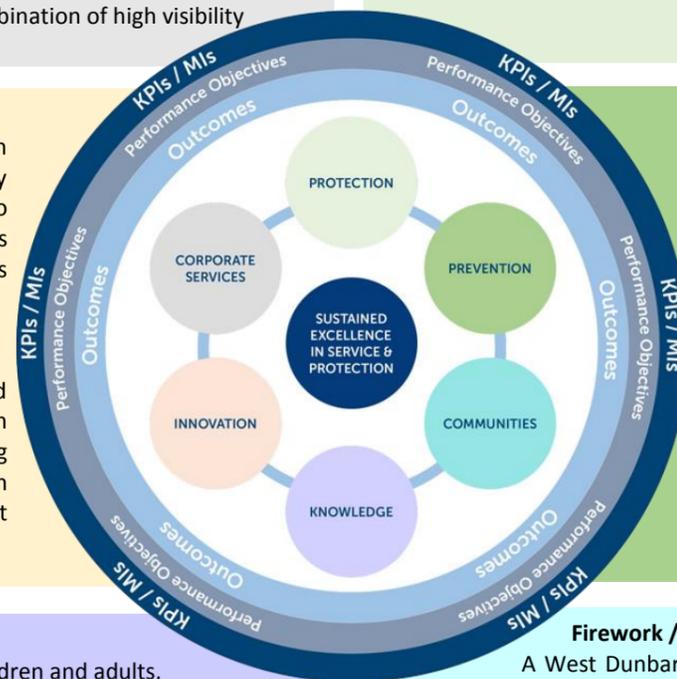
Given that 55% of all violent crime currently occurs within residential premises or another private space, an Indoor Violence Strategy is currently being developed that will mirror the prevention and intervention approach being used but will focus primarily on two strands; domestic incidents response and problematic locations where ASB /disorder is being reported.

Improving Awareness of Domestic Abuse

The division is currently working in partnership with the Champions Board and Education in West Dunbartonshire with a view to creating a bespoke presentation for secondary pupils highlighting the new Domestic Abuse legislation and specific issues aligned to cohesive behaviour and sexual exploitation through social media platforms. The aim is to allow care experienced young people and Police Scotland youth engagement officers to deliver inputs to secondary pupils in the first initiative of its type in Scotland.

National Pilot – Stop Search

An important part of the direct engagement strategy is the use of effective and proportionate stop and search legislation as a pro-active prevention and intervention tactic. As an extension of recent progress across West Dunbartonshire, a pilot relating to the supervisory management and quality assurance of this process has been put in place. As the pilot draws to a close, initial reviews suggest these measures fully support the continued development and scrutiny of all stop search activity.



Vehicle Crime - Targeted Operation

Following the recent rise in vehicle crime specifically those targeting commercial vehicles, a premises in was searched in the Hamilton area and several stolen vehicles recovered. Whilst enquiries in relation to this are still ongoing, further overt action continues with dedicated nightly patrols utilising specialist traffic and Divisional units throughout West Dunbartonshire.

Fire Safety Initiative - Bonhill

Following a number of incidents of wheelie bins being set on fire in Bonhill over the festive period, the West Dunbartonshire Community Policing Team undertook a joint Fire Safety Initiative with colleagues in the Scottish Fire and Rescue Service. On Wednesday 16 January we carried out a leaflet drop and spoke with residents in the areas affected. Social Media and local press coverage ensured that our safety messaging had an even wider impact.

Improved Service - Concern Hub

The divisional Concern Hub manages all information aligned to vulnerable people, children and adults, who come onto contact with Police and partners. The hub identifies risk and concerns and then shares relevant information with partner agencies to ensure appropriate care and support for those individuals and families. To further improve this service a new 7 day working pattern has recently been implemented for staff. This fundamental change will ensure support is further enhanced for the most vulnerable people in our communities in both West Dunbartonshire and Argyll and Bute.

Improved Public Engagement

Social Media is fast becoming an invaluable tool for community engagement. In addition to traditional methods of engagement Police Scotland can now reach large numbers of people with important Community Safety messaging, seek their help through appeals for information, update them on our policing activity and encourage them to provide us with feedback. In the last quarter, the combined reach of the messaging on our Facebook alone was 492,715 people.

Firework / Bonfire Safety Plans

A West Dunbartonshire multi agency plan was put in place to meet the challenges and demands around fireworks celebrations. This was supported by a wider force initiative which made available Force resources to respond to and support divisional officer if and when required. This proved invaluable when large scale disorder was reported in the Whitecrook area on 5 November which saw police and fire vehicles damage when responding to an unsafe bonfire. The situation was quickly brought under control by utilising local and specialist officers on a quick response basis. Traditional family display in both Levensgrove Park and Dalmuir Park both passed without incident and were enjoyed by all present.

Twelve Days of Christmas

Over the festive period plans were put in place that focused on 4 key themes; party safety, home safety, road safety, online safety and shopping safety. This event was supported by a planned social media and press awareness campaign which focused on prevention and safety to encourage and enable persons living working and travelling through West Dunbartonshire to have an enjoyable and safe festive period. It would appear to have been received with one positive outcome being that the divisional Facebook and Twitter accounts are attracting increased attention from the local community.

Nurtured (Children & Young People)

Empowered Residents