

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 26 January 2012

Subject: Tender for the Supply of Temporary Agency Staff (Craft).

1. Purpose

- 1.1** To advise the committee of tenders received and seek approval to award the three most economically advantageous tenders for the Supply of Temporary Craft Agency framework.

2. Background

- 2.1** The previous framework for the Supply of Temporary Craft Agency Staff ended on the 30 April 2011. It was agreed with companies that the rates from the previous contract would be held until the new contract was awarded.
- 2.2** The Tendering Committee agreed on the 19 January 2011 to collaborate with Renfrewshire Council for this requirement however West Dunbartonshire Council had to proceed with the tender on its own.
- 2.3** West Dunbartonshire Council advertised the tender via Public Contracts Scotland on the 24 August 2011 using a 2 stage restricted procedure.

3. Main Issues

- 3.1** Renfrewshire Council had originally stated that they would act as the Contracting Authority for this tender however as a result of internal personnel changes, and a lack of resource, Renfrewshire Council withdrew from the process.
- 3.2** West Dunbartonshire Council was required to tender this requirement as there was no collaborative framework in place.
- 3.3** At the planning stage market research was carried out and unfortunately no providers / businesses were identified in the West Dunbartonshire Council area that could provide Craft Temporary Agency Staff; as it was not possible to procure locally no local procurement element was added to the evaluation model as this would not have made any material difference to the outcome.
- 3.4** Once let, an effective and comprehensive contract management and monitoring regime will endeavour to ensure a still to be agreed minimum percentage of locally engaged craftspersons being supplied to West Dunbartonshire Council via the contracts.

- 3.5 There were 25 notes of interest in the tender with 9 candidates returning completed pre qualification questionnaires.
- 3.6 9 pre qualification questionnaires were submitted and subsequently evaluated. Thereafter at stage 2 of the tender process 6 bidders were invited to Tender. The 6 companies invited to tender were:
- ABC Contract Services, 198 Bath St, Glasgow, G2 4HG
 - ASA Recruitment Ltd, 6 Coates Crescent, Edinburgh, EH3 7AL
 - Brightworks Ltd, Lower Ground Floor, 209/211 St Vincent St, G2 5QY
 - First People Solutions Ltd, First Floor, 33 Bothwell Street, Glasgow G2 6NL
 - McGinley Support services ltd, 38 Claredone Rd, Watford, Herts, WD17 1JW
 - Search Consultancy Ltd, 198 West George Street, G2 2NR
- 3.7 Evaluation was based on 70% for Finance and 30% for Quality. The completed evaluation scores are attached for information at Appendix 1.

4. People Implications

- 4.1 The use of agency staff will not impact on Maintenance and Repairs core craft workforce and will enable flexibility in available resources to meet demand and ensure service provision is maintained.

5. Financial Implications

- 5.1 Anticipated annual expenditure will be in the region of £390,000 with the costs being met from the existing budget within the Housing Maintenance Trading Account.
- 5.2 The contract provides a cost effective way to meet peaks in demand, provides flexibility and skills required to bid for work from the Council's capital funded project programme.

6. Risk Analysis

- 6.1 Failure to award this contract may impact negatively on Maintenance and Repairs ability to deliver efficient and effective Council services.

7. Equalities Impact Assessment

- 7.1 No issues were identified in a screening for potential equality impact of this report.

8. Strategic Assessment

- 8.1 The Council has identified four main strategic priorities for 2011/12 namely Social and Economic Regeneration, Financial Strategy, Asset Management and Fit for Purpose Services.

8.2 This contract will contribute to both Social and Economic Regeneration and Asset Management Strategy via the provision of high quality housing and recruitment by successful suppliers of local trades' people.

8.3 The contract provides best value to the Council.

9. Conclusions and Recommendations

9.1 Disappointingly there were no local suppliers identified within the West Dunbartonshire Council Area, however a still to be agreed minimum number of local craftspersons will be engaged via the successful companies.

9.2 The tendering process has successfully identified three suppliers that can provide the best service and competitive pricing for the Council over the period of the framework.

9.3 The framework is expected to commence in January 2012 for a period of 3 years with an option to extend for a further 12 months.

9.4 The Committee is invited to approve the award of the tender to the 3 companies listed below:

- ASA International Recruitment Ltd
- Brightworks Ltd
- Search Consultancy Ltd

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 13 January 2012

Persons to Contact: Stephen McGonagle – Maintenance and Repairs, Overburn Avenue, Dumbarton, e-mail: stephen.mcgonagle@west-dunbarton.gov.uk, telephone: 01389 608338

Martin Feeney - Section Head, Housing Maintenance (Clydebank), Cochno Street, Clydebank, e-mail: martin.feeney@west-dunbarton.gov.uk, telephone: 0141 562 2381

Appendices: Evaluation Scoring

Background Papers: None

Wards Affected: All

APPENDIX 1

EVALUATION SCORING

OVERALL TENDER SCORES

Tenderer	Overall Score (rounded)	Ranking
ABC Contract Services Ltd	81	5
ASA Recruitment Ltd	95	1
Brightworks Ltd	91	3
First People Solutions Ltd	74	6
McGinley Support Services	83	4
Search Consultancy	92	2

Price & Quality Scoring

Tenderer	Price (70%)	Quality (30%)	Overall Score
ABC Contract Services Ltd	59.5	21.2	80.7
ASA Recruitment Ltd	70	24.7	94.7
Brightworks Ltd	60.9	30	90.9
First People Solutions Ltd	57.6	15.9	73.5
McGinley Support Services	59.7	22.9	82.6
Search Consultancy	64	28.2	92.2