

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 20 October 2010 at 1.30 p.m.

**Present:** Councillors Jim Bollan, Jim Brown, Jim Finn, David McBride, Jonathan McColl, Jim McElhill and John Millar.

**Attending:** Kevin McGrath, Corporate Procurement Officer; John Corcoran, Section Head, Architectural Services; Stewart Paton, Senior Quantity Surveying Officer; Jennifer Ogilvie, Section Head, Treasury; Jack McAulay, Manager, Traffic and Transportation; Jack Stevenson, Section Head, Property Management and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apology:** An apology for absence was intimated on behalf of Councillor Margaret Bootland.

**Councillor Jim Finn in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 7 September 2010 were submitted and approved as a correct record, subject to the undernoted correction to the item under the heading "2010/2011 HRA Re-roofing Contract A" (Page XXX refers).

It was noted that paragraph (2) of the motion moved by Councillor J. McColl, seconded by Councillor Brown, should read "to instruct officers to consider how to include 'added value' as a criterion in the evaluation of future tenders".

### **PROVISION OF BANKING SERVICES**

A report was submitted by the Executive Director of Corporate Services seeking approval to commence the tendering process for the Provision of Banking Services for the period 1 April 2011 to 31 March 2014, with an option to extend until 31 March 2016.

Having heard the Section Head, Treasury, in further explanation and in answer to a Member's question, the Committee agreed to approve the process to begin invitations to tender for the provision of banking services for a three year period from 1 April 2011 until 31 March 2014, with an option to extend for a further two years until 31 March 2016.

### **REMOVAL, SUPPLY & LAY SUPERIMPOSED ROAD MARKINGS MATERIAL TERM CONTRACT 2010 – 2011**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Removal, Supply & Lay Superimposed Road Markings Material Term Contract 2010 – 2011 and seeking approval to accept the lowest priced tender.

Having heard the Section Head, Traffic and Transportation, the Committee agreed to approve the awarding of the contract to Road Techs (Europe) Ltd. in the amount of £102,775.56 as the lowest priced tender.

### **TENDER FOR THE APPOINTMENT OF A CONSULTANT TO CARRY OUT A HOUSING STAGE 2 STRUCTURAL SURVEY**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received and seeking approval for award of contract to carry out a stage 2 structural survey which will inform the Council's current knowledge of data in the Housing Plan and support the progression of discussions on stock transfer arrangements.

It was noted that paragraph 3.1 of the report concerning the date when the tenders were invited to be returned should have read '23 August 2010' and not '23 June 2010'.

Having heard the Section Head, Property Management, in further explanation and in answer to a Member's question, the Committee agreed to approve the award of this contract to Curtins Consulting in the amount of £183,400.

### **DOOR ENTRY AND CLOSE UPGRADES, 2010 – 2011**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Door Entry and Close Upgrades 2010 – 2011 and seeking approval to accept the lowest tender.

After discussion and having heard the Section Head, Architectural Services, in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the awarding of the contract to DCF Joiners & Building Services in the amount of £196,330.50; and

- (2) to request that officers investigate the amount of percentage profit contained in the bid by Housing Repairs + to ensure that the pricing was as competitive as possible and also to investigate the possibility of including 'added value' in contracts such as this one in the future.

### **CENTRAL HEATING INSTALLATION & BOILER REPLACEMENT: 2010/2011 – CONTRACT C**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for Central Heating & Boiler Replacement: 2010/2011 – Contract C and seeking approval to accept the lowest tender.

Having heard the Section Head, Architectural Services, in further explanation and in answer to a Member's question, the Committee agreed to approve the awarding of the contract to City Technical Services UK Ltd. in the amount of £629,772.00

### **LIFT REFURBISHMENT – GLENNIFER VIEW, BURNSIDE COURT AND OVERTOUN COURT, CLYDEBANK**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Glennifer View, Burnside Court and Overtoun Court, Clydebank project and seeking approval to accept the lowest tender.

The Committee agreed to approve the awarding of the contract to Lift Maintenance Ltd. in the amount of £550,098.00.

### **TENDER FOR THE SUPPLY AND DISTRIBUTION OF FRESH FRUIT, VEGETABLES, POTATOES & PREPARED PRODUCTS**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development for the supply and distribution of Fresh Fruit, Vegetables, Potatoes & Prepared Products.

Having heard the Corporate Procurement Officer in further explanation and in answer to a Member's question, the Committee agreed to approve the award of the tender to James Forsyth Coatbridge Ltd. for a period of 2 years with an option to extend for a further 12 months.

The meeting closed at 1.45 p.m.