

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by video conference on Wednesday, 12 May 2021 at 9.25 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson and Jim Finn.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; Derek McLean, Business Partner – Strategic Procurement; Alex Grace, Senior Procurement Officer; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Diane Docherty, Marie McNair and Brian Walker.

Councillor Jim Finn in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 21 April 2021 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – MICROSOFT LICENSES FOR EDUCATION ICT ESTATE

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Microsoft Licenses for Education ICT Estate.

Having heard Business Partner – Strategic Procurement and the Procurement Manager in further explanation of the report and in answer to a Member’s question, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for Microsoft Licenses for Education ICT Estate to Insight Direct (UK) Ltd; and
- (2) to note that the contract shall be for a maximum period of 12 months at a value of £89,520 ex VAT and that the estimated commencement date was 1 July 2021.

CONTRACT AUTHORISATION REPORT – PROCESSING AND TREATMENT OF RESIDUAL WASTE AND PROCESSING AND TREATMENT OF BULKY WASTE

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contracts for the Processing and Treatment of Residual Waste and the Processing and Treatment of Bulky Waste.

Having heard the Business Partner – Strategic Procurement, the Senior Procurement Officer and the Procurement Manager in further explanation of the report and in answer to a Member’s question, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of West Dunbartonshire Council (WDC) and Argyll and Bute Council (ABC), the award of the contracts for the Processing and Treatment of Residual Waste and the Processing and Treatment of Bulky Waste to Barr Environmental Limited;
- (2) to note that the contract for the Processing and Treatment of Residual Waste shall be for a maximum period of four years and six months, to 31 December 2025, and at a value of £10,328,512 ex VAT for WDC and £2,746,998 ex VAT for ABC;
- (3) to note that the contract for the Processing and Treatment of Bulky Waste shall be for a maximum period of four years six months, to 31 December 2025, and at a value of £5,805,000 ex VAT for WDC and £2,418,750 ex VAT for ABC; and
- (4) to note the estimated commencement date of the contracts was 1 July 2021.

CONTRACT AUTHORISATION REPORT – PROVISION OF CLEANING SERVICES FOR HOMELESS AND VOID PROPERTIES

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of contracts for Cleaning Services for Homeless and Void Properties – Lot 1 (Homeless Properties) and Lot 2 (Void Properties).

Having heard the Business Partner – Strategic Procurement and the Chief Officer Supply, Distribution and Property in further explanation of the report and in answer to a Members' questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of contracts for Cleaning Services for Homeless and Void Properties – Lot 1 (Homeless Properties) and Lot 2 (Void Properties) to Campbell Cleaning Services;
- (2) to note that the contract for Lot 1 (Homeless Properties) shall be for an initial two year duration and at a value of £292,609 ex VAT and that each 12 month extension has a value of £146,304 giving a total four year contract value of £585,216;
- (3) to note that the contract for Lot 2 (Void Properties) shall be for an initial two year duration and at a value of £247,260 ex VAT and that each 12 month extension has a value of £123,630 giving a total four year contract value of £494,520; and
- (4) to note the contracts commencement dates of 28 May 2021.

The meeting closed at 9.45 a.m.

