



Supplementary Agenda

Corporate Services Committee

Date: Wednesday, 19 February 2020

Time: 10:00

Venue: Civic Space,
Council Offices, 16 Church Street, Dumbarton

Contact: Craig Stewart, Committee Officer
Tel: 01389 737251 craig.stewart@west-dunbarton.gov.uk

Dear Member

ITEM TO FOLLOW AND ADDITIONAL ITEM

With reference to the agenda for the above Meeting of the Corporate Services Committee which was issued on 6 February 2020, I now attach for your attention a copy of the undernoted report which was not available for issue at that time, together with an additional **Item 'Year of the Young Person Legacy Fund'**.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:- /

7 COUNCIL MOTIONS ON WREATHS FOR COMMUNITY COUNCILS 153 – 155

Submit report by the Strategic Lead – Housing & Employability providing an update following the motion to Council in November 2019 regarding the purchase of wreaths by Community Councils using their community council grant.

16 YEAR OF THE YOUNG PERSON LEGACY FUND 157 - 164

Submit report by the Chief Education Officer:-

- (a) informing on the implementation of the Year of the Young Person Legacy Fund across West Dunbartonshire Council; and
- (b) informing of the governance, allocations and range of projects supported by the fund.

Distribution:-

Councillor Ian Dickson (Chair)
Councillor Jim Brown
Councillor Jim Finn
Councillor Diane Docherty
Councillor Daniel Lennie
Councillor Caroline McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren (Vice Chair)
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

All other Councillors for information

Chief Executive
Strategic Director – Transformation and Public Service Reform
Strategic Director – Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 13 February 2020

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead – Housing & Employability

Corporate Services Committee: 19 February 2020

Subject: Council motion on Wreaths for Community Councils

1 Purpose

- 1.1** The purpose of this report is to update members of Corporate Services Committee following the motion to Council in November 2019 regarding the purchase of wreaths by Community Councils using their Community Council administrative grant.

2 Recommendations

- 2.1** It is recommended that members:
- Note the content of the report and the amendment that has been made in the context of a wider review of support to Community Councils.

3 Background

3.1 The following motion was agreed at Council in November:

Council notes that the current local rules for spending of the Community Council administrative grant from the Council specifically prohibit the purchasing of wreaths.

Council notes that these rules have been in place for decades, and since then new national guidance has been issued in the form of a model Constitution.

The model constitution states:

“All monies raised by or on behalf of the Community Council or provided by the local authority and other sources shall be applied to further the objectives of the Community Council and for no other purpose.”

The objectives specified in the Model Constitution include:

“to take such action in the interests of the community as appears to it to be desirable and practicable”; and
“to promote the well-being of the community and to foster community spirit”.

West Dunbartonshire Council believes the purchasing of wreaths for Remembrance Sunday falls within these two objectives and asks officers to

update local rules to permit Community Councils to use administrative grant funds for this purpose.

- 3.2 Following the motion, there has been an amendment to the conditions of spend for the Community Council administrative grant. Community Councils have been notified of the change with regards to the purchase of wreaths which has been applied retrospectively.
- 3.4 During 2019/20 a review of Community Councils has been undertaken in order to improve the support offered by the Council. In addition to the specific issue on wreaths, other concerns raised by Community Councils on the conditions of spend for their administrative grant have been highlighted.

4. Main Issues

- 4.1 In response to the motion to Council in November 2019, the conditions of spend for the community council administrative grant has been amended. Community Councils have been notified of the change with regards to the purchase of wreaths which has been applied retrospectively.
- 4.2 Following a review of Community Councils carried out during 2019/20, a body of revised and improved supporting information is currently being developed. This will include the amendment on the purchase of wreaths, and any other change highlighted through the review. All information is being prepared in consultation with Community Councils. This includes an Induction Pack, incorporating the conditions of administrative grant spend, while allowing additional flexibility on how the grants are spent to meet the objectives of community councils.
- 4.2 The review process has also led to the development of an action plan to ensure improved co-ordination of support services for community councils. This work stream is being delivered by a Community Council Support working group.
- 4.4 During 2020/21 there will be a review of the Scheme for Establishment and the model constitution. This process ensures the Scheme remains relevant and fit for purpose taking account of legislative changes and best practice. A further report will be prepared on the review of the Scheme during 2020, a timetable for which is currently being developed.
- 4.5 All of the above should be viewed in the context of the West Dunbartonshire Community Empowerment Strategy, which aims to support and encourage community groups, including Community Councils, to develop their skills and take a more active role in their communities.

5 People Implications

- 5.1 There are no people implications resulting from this report.

6 Financial & Procurement Implications

6.1 There are no direct financial implications associated with this report.

7 Risk Analysis

7.1 There is a risk that failure to adequately support community councils could have an impact on the Council's strategic commitment to develop empowered communities.

8 Equalities Impact Assessment (EIA)

8.1 There was no requirement for an EIA to be carried out for this motion as it reflects a change to administrative processes.

9 Consultation

9.1 Consultation has been carried out as part of the review of Community Councils and will continue as this process is finalised and moves into the Review of the Scheme of Establishment during 2020.

10 Strategic Assessment

10.1 Support to Community Councils links to the delivery of the Council's Strategic plan objectives in relation to meaningful engagement with active empowered and informed citizens who feel safe and engaged.

**Peter Barry, Strategic Lead, Housing and Employability
West Dunbartonshire Council**

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Appendices: None

Background Papers: None

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Education Officer

Corporate Services Committee: 19 February 2020

Subject: Year of the Young Person Legacy Fund

1. Purpose

1.1 The purpose of this report is to:

- Inform members of the implementation of the Year of the Young Person Legacy Fund across West Dunbartonshire Council (WDC)
- Inform members of the governance, allocations and range of projects supported by the fund.

2. Recommendations

2.1 The Corporate Services Committee is recommended to note:

- (a) the range of partners who received funding across the community
- (b) how funds will be used, administered and governed.

3. Background

3.1 As part of the Scottish Government's programme of themed years, 2018 was The Year of Young People. It aimed to inspire Scotland through its young people, celebrating their achievements, valuing their contribution to communities and creating new opportunities for them to shine locally, nationally and globally.

3.2 The Year of The Young Person Legacy Fund was established by the Council in 2019/20 to support properly constituted groups across West Dunbartonshire who provide activities and services to children and young people. £500,000 was committed to the fund to run until the funds were depleted.

3.3 The use of the funding was agreed at Corporate Services Committee on 19th June 2019 where it was also agreed that the use of the fund would be reported to the Committee annually.

4. Main Issues

4.1. Across WDC a range of partner agencies and groups provide a variety of services and activities for children and young people. All relevant groups were invited to bid for funding. This was advertised in local press, civic spaces and on social media. Public meetings were held providing an

opportunity for face-to-face discussions and question and answer sessions. Written and verbal support was also provided to local groups with limited experience of submitting funding applications.

- 4.2** In total 80 applications were received and bids requested totalled £1,894,259; significantly more than the £500,000 fund. A panel comprising of a Senior Education Officer, Finance Officer, Involvement and Engagement Officer and member of the Youth Parliament was convened to decide upon the allocations of funding.
- 4.3** In order to maximise the potential of groups to carry out their plans and to ensure a process of rigour in group decision making, a robust scoring matrix was applied to assess applications. Applicants were thereafter awarded funding according to the scoring.
- 4.4** In total 43 group bids were successful and all £500,000 was allocated. The successful bids were spread geographically across the Authority; supporting a range of ages and group types.
(See Appendix 1 attached)
- 4.5** Of the 43 projects awarded YOYPL funding:
6 are 1yr projects (32% of fund)
20 are 2yr projects (42% of fund)
9 are 3yr projects (18% of fund)
8 are 4yr projects (8% of fund)
- 4.6** As a result of the fund, an increased number of children and young people will be supported to engage in a wider range of activities, impacting on their social and emotional health and wellbeing. These outcome focussed plans aim to improve the life chances of children and young people.
- 4.7** Governance arrangements are in place to ensure monitoring and impact of spend. All successful groups are subject to grant conditions. In line with these, groups receive an initial payment of 90%, the balance of 10% is payable upon the production of evidence of spend and a satisfactory final written project evaluation. All grant monies must be spent in full by 31 March 2023. The balance may be retained if the grant conditions have not been met. Visits to funded projects may be made at any time by WDC Officers upon prior notice and annual updates on spending will be collated and reported to Committee.

5. People Implications

- 5.1** There are no people implications as a result of this report.

6. Financial and Procurement Implications

- 6.1** All activities related to the implementation of this funding are contained within the £500,000 allocation.

6.2 The £500,000 earmarked for projects has been allocated and the fund is now fully allocated.

6.3 There are no procurement implications with this report.

7. Risk Analysis

7.1 There is a risk that outcomes expected are not achieved, however, all the project plans will be monitored through the governance arrangements in place.

8. Equalities Impact Assessment (EIA)

8.1 An equalities impact assessment is not required with this report.

9. Environmental Sustainability

9.1 There are no environmental implications with this report.

10. Consultation

10.1 Legal and finance services have been consulted in relation to the content of this report.

11. Strategic Assessment

11.1 This report reflects the Council's aspiration to improve life chances for the people of West Dunbartonshire.

Laura Mason
Chief Education Officer
February 2020

Person to Contact:	Claire Cusick Senior Education Officer 16 Church Street, Dumbarton, G82 1LQ claire.cusick@west-dunbarton.gov.uk 01389 737304
Appendices:	Appendix 1 – Successful Bid details
Background Papers:	Minute of Council Meeting of 27 March 2019 Corporate Services Committee of 19 June 2019
Wards Affected:	All wards

APPENDIX 1. YEAR OF YOUNG PEOPLE LEGACY FUND – SUCCESSFUL AWARDS

Organisation	Project Title	Locality Served	Age Group	Total £ awarded	£ 2019/20 anticipated spend	£ 2020/21 anticipated spend	£ 2021/22 anticipated spend	£ 2022/23 anticipated spend	Comment	Amount awarded December 2019 (90% of full grant)	Balance due on completion (10%)
1st Balloch Rainbows	Ongoing Unit Costs	Balloch Alexandria & Renton	5-7yrs	£ 1,650.00	£ 1,650.00				Award towards running costs	£ 1,485.00	£ 165.00
1st Balloch Brownies	Adventure Weekend	Balloch Alexandria & Renton	7-10yrs	£ 4,500.00	£ 2,000.00	£ 2,500.00			Provides funding/subsidised for 2yrs	£ 4,050.00	£ 450.00
2nd Balloch Brownies	Adventure Weekend away	Balloch Alexandria & Renton	7-10yrs	£ 4,500.00	£ 2,000.00	£ 2,500.00			Provides funding/subsidised over 2yrs	£ 4,050.00	£ 450.00
1st Dumbarton Brownies	New Programme and Funding	Dumbarton	7-10yrs	£ 4,200.00	£ 2,100.00	£ 2,100.00			Provides funding/subsidised for 2yrs	£ 3,780.00	£ 420.00
1st Dumbarton Rainbows	“It is all about the Rainbow Girls”	Dumbarton (Silverton, Brucehill, Castlehill and Dumbarton East)	5-6yrs	£ 3,700.00	£ 1,233.00	£ 1,233.00	£ 1,233.00		Provides funding/subsidised for 3yrs	£ 3,330.00	£ 370.00
1st Dumbarton Guides	Guiding outdoor adventure	Dumbarton (Silverton, Brucehill, Castlehill and Dumbarton East)	10-14yrs	£ 4,000.00	£ 2,000.00	£ 2,000.00			2yrs part funding towards subsidised activity breaks	£ 3,600.00	£ 400.00
1st Glen Lusset Scout Group	Renovation and renewal of 1st Glen Lusset Scout Hall	Across the Old Kilpatrick area.	6-26yrs	£ 20,000.00	£ 10,000.00	£ 10,000.00			Towards capital and accessibility improvements to hall	£ 18,000.00	£ 2,000.00
2nd Vale of Leven Brownies	PGL Pack Holiday	Vale of Leven	7-10yrs	£ 4,400.00	£ 2,200.00	£ 2,200.00			2yrs part towards subsidised activity breaks	£ 3,960.00	£ 440.00
6th Clydebank Scouts #2	Accessibility Hall	Clydebank wide	6-16yrs	£ 11,000.00	£ 5,500.00	£ 5,500.00			Towards capital and accessibility improvements to hall	£ 9,900.00	£ 1,100.00

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Bellsmyre Digital Community	Tech Jockeys Gaming Club	Bellsmyre and Dumbarton	8-16yrs	£ 9,350.00	£ 3,116.67	£ 6,233.33			Fully funds staffing and breakfast/lunch over 12 months	£ 8,415.00	£ 935.00
Ben View Youth Project	Ben View Youth Programme	All of West Dunbartonshire	8-15yrs	£ 14,300.00	£ 3,575.00	£ 3,575.00	£ 3,575.00	£ 3,575.00	Part funding toward youth programme	£ 12,870.00	£ 1,430.00
BIEN Survivors	Brain Masters	All of West Dunbartonshire	5-16yrs	£ 1,000.00	£ 1,000.00				100% award for one off project	£ 900.00	£ 100.00
Centre 81 Steering Group	Inspiring & Empowering Young People in Whitecrook	East Clydebank but open to all residents	school age	£ 7,500.00	£ 2,000.00	£ 5,500.00			Provides funding for 20months	£ 6,750.00	£ 750.00
Clydebank Musical Society	CMS MINIS	Clydebank based but all of West Dun	7-11yrs	£ 14,000.00	£ 7,000.00	£ 7,000.00			Funding for 2yrs or partial for 3+	£ 12,600.00	£ 1,400.00
Clydebank Group Holidays	Clydebank Group Holiday Legacy Fund	Clydebank area Whitecrook, Linnvale, Drumry, Faifley, Parkhall, Mountblow, Dalmuir and Old Kilpatrick	Young parents, single parents, children, young adults (under 26)	£ 13,600.00	£ 6,800.00	£ 6,800.00			Funding towards improved accessibility and rental costs.	£ 12,240.00	£ 1,360.00
Clydebank Salvation Army	Ongoing Community Children's and Youth Work	children and youth in Clydebank area	5yrs+	£ 10,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	Part funding towards youth work.	£ 9,000.00	£ 1,000.00
Clydebank Titans Rugby Club	Project Rugby	Clydebank area	Primary and Secondary age	£ 9,600.00	£ 3,200.00	£ 6,400.00			Funding towards project for 1yr – 18months.	£ 8,640.00	£ 960.00
Clyde Valley Gymnastics Club	Increase the number of children/young people participating in the sport of gymnastics	Vale of Leven and beyond	3yrs+	£ 10,000.00	£ 10,000.00				Funding towards purchase of equipment	£ 9,000.00	£ 1,000.00
Dumbarton Riverside Football Club	Dumbarton Riverside FC Sustainability Project	All of West Dunbartonshire	5-16yrs	£ 10,000.00	£ 2,500.00	£ 7,500.00			Funding towards development of disability team and subsidised costs for 2yrs+	£ 9,000.00	£ 1,000.00

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Dumbarton District Disabled Children's Forum	Happy Campers	All of West Dunbartonshire	5-18+	£ 30,000.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	Funding towards running costs and improved accessibility for 4yrs	£ 27,000.00	£ 3,000.00
Dunbartonshire Disability Sports Club	DDSC After School Club Project	ASN Bases West Dun	5-16yrs	£ 15,900.00	£ 5,300.00	£ 10,600.00			Funding in full for 2yrs	£ 14,310.00	£ 1,590.00
Friends Of Loch Lomond And Trossachs	Young Friends - Connecting Young People With Nature In The National Park	Loch Lomond and The Trossachs National Park engaging with all of West Dun	10-16yrs	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00		Part funding for 3yrs.	£ 13,500.00	£ 1,500.00
The Get Up and Go Youth Club	Get up and Go Create a Legacy	Dalmuir and all of West Dun	12-25yrs	£ 25,800.00	£ 1,000.00	£ 12,400.00	£ 12,400.00		Funding for 3yrs running costs and development.	£ 23,220.00	£ 2,580.00
Golden Friendships	Social Inclusion Growth Programme	Dalmuir based but support all of West Dunbartonshire	young adults 18-26 with additional support needs	£ 20,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	Funding towards 4yrs programme and development.	£ 18,000.00	£ 2,000.00
Haldane Youth Services	Hop Skip & Jump	Haldane, Jamestown, Balloch and surrounding areas	4-20yrs	£ 19,500.00	£ 4,875.00	£ 4,875.00	£ 4,875.00	£ 4,875.00	Funding towards 4yrs core programme.	£ 17,550.00	£ 1,950.00
Kilpatrick Football Club	New strips and winter training wear	young boys interested in playing football 9-10yrs	9-10yrs	£ 2,000.00	£ 2,000.00				Funding towards one off purchase of equipment and strips.	£ 1,800.00	£ 200.00
Loch Lomond Rowing Club	Young Rowers Development	Rosshead, Haldane, Tullichewan, Vale of Leven, Balloch	12-18yrs	£ 2,500.00	£ 1,000.00	£ 1,500.00			Support towards coaching costs for 12 months and club improvements.	£ 2,250.00	£ 250.00
Loch Lomond Rugby Club	Loch Lomond Rugby Club – Player recruitment and retention	Bonhill Training, festivals & events. School engagement – across West Dunbartonshire	Primary 1-7 and Secondary year 1- 6	£ 15,000.00	£ 3,750.00	£ 11,250.00			Funding in full for 18months.	£ 13,500.00	£ 1,500.00
Lomond & Clyde Disability Sport Hub (LCDSH)	Celebration of Disability Sport	All of West Dunbartonshire	young people specific age not given	£ 4,500.00	£ 2,250.00	£ 2,250.00			Funding towards development for 2 years	£ 4,050.00	£ 450.00

Organisation	Project Title	Locality Served	Age Group	Total £ awarded	£ 2019/20 anticipated spend	£ 2020/21 anticipated spend	£ 2021/22 anticipated spend	£ 2022/23 anticipated spend	Comment	Amount awarded December 2019 (90% of full grant)	Balance due on completion (10%)
National Autistic Society Scotland	Young People's Group: West Dunbartonshire	All of West Dunbartonshire	15-25yrs	£ 16,300.00	£ 8,150.00	£ 8,150.00			Full funding for 2yrs.	£ 14,670.00	£ 1,630.00
Old Kilpatrick Playgroup	Improving Early Years Growing and Learning Spaces	Old Kilpatrick & Dalmuir	3-5yrs	£ 3,900.00	£ 1,000.00	£ 2,900.00			Part funding towards equipment and plant costs.	£ 3,510.00	£ 390.00
Rock Community Church	Youth Volunteer Programme and Media Project	Castlehill Dumbarton	Youth Media 8-26yrs Youth Volunteering Programme S1-S6	£ 10,000.00	£ 2,000.00	£ 4,000.00	£ 4,000.00		Full funding for youth media project.	£ 9,000.00	£ 1,000.00
Saint Margaret & Our Holy Redeemer Parish	Saint Margaret & Our Holy Redeemer Youth Project	Clydebank	3-26yrs	£ 3,500.00	£ 500.00	£ 3,000.00			Full funding for music worker	£ 3,150.00	£ 350.00
Police Scotland Volunteers	Police Scotland Volunteers	All of West Dunbartonshire	13-18yrs	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00		Full funding for 3 years	£ 13,500.00	£ 1,500.00
South Eastern Division Girl guiding (Dunbartonshire County)	6 Theme Challenge	Clydebank and Old Kilpatrick: Faifley, Duntocher, Drumry, Dalmuir, Parkhall, Linnvale, Whitecrook.	5-26yrs	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00		Part funding for 3yr project proposals and subsidised costs for activities/trips.	£ 13,500.00	£ 1,500.00
St Michael's Junior Youth Club	Saint Michael's Youth Club Upgrade	Castlehill, Brucehill, Westcliffe, West Bridgend and Renton	7-11yrs	£ 2,500.00	£ 2,500.00				Funding for 12months resources.	£ 2,250.00	£ 250.00
St Patricks Youth Club	Ardoch Gartocharn Weekend	Dumbarton	Pr 5-7 & S1	£ 2,000.00	£ 2,000.00				Part funding of activity weekends subsidising costs.	£ 1,800.00	£ 200.00
Vale of Leven Autism and Asperger's Forum	VOLAAF Centre Renovation	Renton based but across West Dun	up to 21yrs & families	£ 20,000.00	£ 5,000.00	£ 10,000.00	£ 5,000.00		Part funding of capital costs to refurbish centre.	£ 18,000.00	£ 2,000.00
West Dunbartonshire CVS	Making Volunteering A Habit That Sticks	Across West Dun	Primary & Secondary	£ 13,300.00	£ 4,433.33	£ 8,866.67			Funding in full for 18months.	£ 11,970.00	£ 1,330.00

Organisation	Project Title	Locality Served	Age Group	Total £ awarded	£ 2019/20 anticipated spend	£ 2020/21 anticipated spend	£ 2021/22 anticipated spend	£ 2022/23 anticipated spend	Comment	Amount awarded December 2019 (90% of full grant)	Balance due on completion (10%)
West Dunbarton Kinship Care	We Kin Do It Together	All of West Dunbartonshire	families (children in kinship care)	£ 20,000.00	£ 10,000.00	£ 5,000.00	£ 5,000.00		Funds rental costs and site fees for 3 yrs.	£ 18,000.00	£ 2,000.00
West Dunbartonshire Youth Council	West Dunbartonshire Youth Council	All of West Dunbartonshire	All young people and youth council members	£ 30,000.00	£ -	£ 10,000.00	£ 10,000.00	£ 10,000.00	Fully funded for 3 yrs. from 1st April 2020	£ 27,000.00	£ 3,000.00
West Dunbartonshire Young Leaders	West Dunbarton Young Leaders	All of West Dunbartonshire	14+yrs	£ 21,000.00	£ -	£ 7,000.00	£ 7,000.00	£ 7,000.00	Fully funded for 3 yrs. from 1st April 2020	£ 18,900.00	£ 2,100.00
Y sort it	Street Bikes	Across locations within West Dunbartonshire	6-25yrs	£ 20,000.00	£ 5,000.00	£ 7,500.00	£ 7,500.00		Part funding = funds project in full until 31 March 2022	£ 18,000.00	£ 2,000.00
			Total Awarded:	£ 500,000.00	£ 158,633	£ 210,333	£ 90,583	£ 40,450	Total awarded:	£ 450,000	£ 50,000