

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

6 January 2005

**MEETING: SOCIAL JUSTICE COMMITTEE**

**WEDNESDAY, 12 JANUARY 2005  
COUNCIL CHAMBERS  
MUNICIPAL BUILDINGS  
STATION ROAD  
DUMBARTON**

Dear Member

Please attend a Meeting of the **Social Justice Committee** to be held in the Council Chambers, Municipal Buildings, Station Road, Dumbarton on Wednesday, 12 January 2005 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Distribution:**

Councillor D. Agnew  
Councillor J. Bollan  
Councillor D. Brogan  
Councillor J. Flynn  
Councillor D. McAllister  
Councillor M. McGregor  
Councillor L. McColl  
Councillor M. McNair  
Councillor M. Rooney  
Councillor A. White

All other Councillors for information

Chief Executive  
Director of Housing and Technical Services  
Director of Corporate Services  
Director of Development and Environmental Services  
Director of Education and Cultural Services  
Director of Social Work Services

**SOCIAL JUSTICE COMMITTEE**  
**WEDNESDAY, 12 JANUARY 2005**

**AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING**

(Pages 1 - 8)

Submit, for approval as a correct record, Minutes of Meeting of the Social Justice Committee held on 10 November 2004.

**3. REVIEW OF ROSSHEAD LETTING INITIATIVE**

(Pages 9 - 14)

With reference to the Minutes of Meeting of the Committee held on 8 September 2004 (Page 1220, paragraph 4133 refers), submit report by the Director of Corporate Services providing advice on the Council's legal position in relation to comments made by Communities Scotland following their review of the Special Letting Initiative in the Rosshead Estate, Alexandria.

**4. EQUALITY AND DIVERSITY WORKING GROUP**

(Pages 15 - 16)

Submit report by the Chief Executive recommending that an Equality and Diversity Working Group be set up to promote equality and diversity matters, which would report to the Committee.

**5. SOCIAL WORK BUDGETARY POSITION 2004/05 AS AT PERIOD 7 TO 15 NOVEMBER 2004**

(Pages 17 - 67)

Submit report by the Director of Social Work Services advising of the performance of the Social Work budget for the period to 15 November 2004.

**6. SOCIAL WORK GRANTS TO VOLUNTARY ORGANISATIONS**  
(Pages 69 - 71)

Submit report by the Director of Social Work Services making recommendations on the level of grants payable to voluntary organisations.

**7. IMPLEMENTATION OF WEST DUNBARTONSHIRE COUNCIL'S DIRECT PAYMENTS SCHEME**  
(Pages 73 - 76)

Submit report by the Director of Social Work Services informing on the implementation of West Dunbartonshire Council's Direct Payments Scheme and its financial implications.

**8. DOCUMENT IMAGE AND WORKFLOW SYSTEM**  
(Pages 77 - 78)

Submit report by the Director of Housing and Technical Services advising on the method of funding recommended for the Document Image and Workflow system for the Housing & Council Tax Benefit service.

**9. HRA CAPITAL PROGRAMME 2004/2005 - BUDGETARY CONTROL REPORT TO 15 NOVEMBER 2004 (PERIOD 7)**  
(Pages 79 - 83)

Submit report by the Director of Housing and Technical Services advising of the progress of the HRA Capital Programme to 15 November 2004.

**10. HOUSING – NON HRA REVENUE ACCOUNT BUDGETARY CONTROL STATEMENT 2004/2005 TO 15 NOVEMBER 2004 (PERIOD 7)**  
(Pages 85 - 95)

Submit report by the Director of Housing and Technical Services informing on how key elements within the Housing – Non HRA Revenue Account are performing against budget for the period ended 15 November 2004 (Period 7).

**11. HOUSING REVENUE ACCOUNT 2004/2005 BUDGETARY CONTROL STATEMENT TO 15 NOVEMBER 2004 (PERIOD 7)**

(Pages 97 - 99)

Submit report by the Director of Housing and Technical Services providing an update on the financial performance of the Housing Revenue Account for the period ended 15 November 2004 (Period 7).

**12. HOUSING MAINTENANCE TRADING OPERATION 2004/2005 - FINANCIAL PERFORMANCE TO 15 NOVEMBER 2004 (PERIOD 7)**

(Pages 101 - 103)

Submit report by the Director of Housing and Technical Services presenting interim cumulative financial information for the period ending 15 November 2004 (Period 7).

**13. FIRE PRECAUTIONS INSPECTION IN MULTI-STOREY FLATS WITHIN WEST DUNBARTONSHIRE**

(Pages 105 - 106)

Submit report by the Director of Housing and Technical Services advising of proposed actions in response to recommendations made by Strathclyde Fire Brigade, following their inspection of all multi-storey flats within West Dunbartonshire.

**14. DEMOLITION OF HOUSING AT GRANVILLE STREET, CLYDEBANK**

(Pages 107 - 109)

Submit report by the Director of Housing and Technical Services seeking approval to demolish houses in Granville Street, Clydebank as specified in the Appendix to the report, and to re-house the remaining tenants of these properties.

**15. VOIDS AND LETTINGS**

(Pages 111 - 117)

Submit report by the Director of Housing and Technical Services providing:-

- (a) details of void houses and their status as at 26 November 2004;
- (b) an analysis of void houses by type and by area as at 26 November 2004; and

- (c) details of the number of void houses by Ward and by area as at 26 November 2004.

**16. WAITING LIST FOR WEST DUNBARTONSHIRE COUNCIL HOUSES**  
(Pages 119 - 121)

Submit report by the Director of Housing and Technical Services providing a breakdown of the number of applicants on the waiting list for West Dunbartonshire Council houses and their present circumstances. In this respect, the information provided is as at 30 November 2004 and figures for the same period in 2003 are also included for comparison.

**17. HOUSE SALES**  
(Pages 123 - 127)

Submit report by the Director of Housing and Technical Services providing information on West Dunbartonshire Council houses sold under the Right to Buy scheme between 1 April and 30 November 2004.

**18. HOMELESSNESS**  
(Pages 129 - 134)

Submit report by the Director of Housing and Technical Services providing information on the number of persons who applied to West Dunbartonshire Council as being homeless, or threatened with homelessness, between 1 April 2004 and 30 November 2004.

For information on the above agenda please contact Craig Stewart, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)