

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer - Regulatory & Regeneration****Committee: Corporate Services Committee 19 May 2021**

Subject: Regulatory Delivery Plan 2020/21 Year-end Progress & Regulatory & Regeneration Delivery Plan 2021/22**1 Purpose**

- 1.1** This report provides members with the year-end progress of the 2020/21 Regulatory Delivery Plan and sets out the 2021/22 Delivery Plan for Regulatory & Regeneration.

2 Recommendations

- 2.1** It is recommended that Committee notes:
- the year-end position for 2020/21; and
 - the plan for 2021/22.

3 Background

- 3.1** Each Chief Officer develops an annual Delivery Plan. This sets out actions to help deliver the Strategic Plan and address the performance challenges and service priorities identified in the planning process. The Plan also provides an overview of services and resources, including employees and budgets, sets out the performance indicators for monitoring progress and considers the relevant risks.
- 3.2** Following a restructure in January 2021, Economic Development moved from Regeneration services to Regulatory & Regeneration. The Energy & Compliance team also moved to sit within the Economic Development service.
- 3.3** This report provides the year-end position of the Regulatory Delivery Plan 2020/21 and sets out the Regulatory & Regeneration Delivery Plan for the coming year, 2021/22. The year-end position of the Economic Development elements of the 2020/21 Regeneration Delivery Plan was reported to IRED Committee on 12 May.

4 Main Issues2020/21 Year-end Performance

- 4.1** The 2020/21 Delivery Plan was presented to Corporate Services Committee on 11 November 2020. This was later than the usual May/June committee cycle due to the COVID-19 pandemic and consequently there was no mid-year progress report.
- 4.2** Full details of year-end progress are set out at Appendix 1.

- 4.3** Of the 17 actions due to be completed by 31 March 2021, 11 (65%) were completed as planned with 6 (35%) outstanding. The latter will be carried forward in 21/22. They are:
- Progress the Local Development Plan to adoption stage - 90% complete;
 - Work with Public Health Scotland to ensure the whole system approach is supported with effective strategy, policy, collaborative working and effective targeting of resources in public health priority areas - 75% complete;
 - Work with national and regional stakeholders to prepare for the implications of BREXIT on food trade - 90% complete;
 - Implement changes to Environmental Health Approvals, Service Planning and Administration and Enforcement Sanctions following the issue of new code/s of practice from Food Standards Scotland - 80% complete;
 - Co-ordinate the refurbishment of civic areas of Clydebank Town Hall - 66% complete; and
 - Complete the implementation of the Registration Marketing Plan - 50% complete.
- 4.4** Of the 12 performance indicators for which 2020/21 data is currently available, 10 met or exceeded their year-end targets, one just missed target and one was further adrift of target. Full details are set out in Appendix 1.
- 4.5** The full set of performance indicators will be reported through the Council's annual performance reporting process once all data becomes available.
- 4.6** Key achievements in 2020/21 are highlighted in the new delivery plan for 2021/22 (Appendix 3), in Section 2 'Performance Review'.

Quality Standards

- 4.7** Quality standards were set out in the 2020/21 Delivery Plan to help define what service users can expect to receive, and remind both the organisation and employees of the challenges and obligations they face in delivering best value services. Of the 10 performance indicators for which 2020/21 data is currently available, 9 met or exceeded the targets set for their corresponding quality standards and 1 was adrift of the target set. Full details are set out in Appendix 2.

Delivery Plan 2021/22

- 4.8** The 2021/22 Delivery Plan is set out at Appendix 3. This includes a detailed action plan and workforce plan.
- 4.9** Key priorities for 2021/22 include: delivering sustainable, quality services within the context of significant financial challenges; delivering key regeneration sites across West Dunbartonshire; exploring commercial opportunities in our town centres and delivering the Town Centre Recovery Plan; organising and holding the Scottish Parliamentary elections; developing the corporate geographical information system; ensuring the Council has positioned the Energy Centre to showcase best practice at COP26;

developing a Climate Change Action plan to support the implementation of the Climate Change Strategy; implementing the provisions of the Planning Act 2019; delivering the next phase of Queens Quay Housing and providing legal and planning input; supporting the establishment of the West Dunbartonshire Energy LLP Strategic and Management Board; responding to food law regulation and the effects of UK exit from the EU; responding to developments in Public Health Scotland; supporting the Clydebank Town Hall improvement programme; and holding the remaining commemorations of the 80th anniversary of the Clydebank Blitz.

- 4.10** Progress against the action plan will be monitored by the management team and scrutinised through quarterly performance updates to the Performance Monitoring & Review Group.

Workforce Planning

- 4.11** The 2021/22 Delivery Plan includes an annual workforce plan which details the key workforce issues which will or may arise over the year and the actions planned to address these in order to fully support delivery of the plan.
- 4.12** These workforce issues are anticipated to have implications in terms of organisational change, resource planning, resource profiling, skills mix, training and development and restructuring. The workforce plan sits within the appendices of the 2021/22 Delivery Plan.

5 People Implications

- 5.1** There are no direct people implications arising from this report.

6 Financial & Procurement Implications

- 6.1** There are no direct financial or procurement implications arising from this report.

7 Risk Analysis

- 7.1** Failure to deliver on the actions assigned to Regulatory & Regeneration may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed.

8 Equalities Impact Assessment

- 8.1** Screening and impact assessments will be carried out on specific activities as required.

9 Consultation

9.1 The delivery plans were developed through consultation with officers from the strategic service areas.

10 Strategic Assessment

10.1 The delivery plans set out actions to support the successful delivery of the strategic priorities of the Council.

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Appendices: Appendix 1: Regulatory Delivery Plan 2020/21 - Year-end Progress
Appendix 2: Quality Standards 2020/21 - Year-end Progress
Appendix 3: Regulatory & Regeneration Delivery Plan 2021/22

Background Papers: 2020/21 Regulatory Delivery Plan Report – Corporate Services Committee, 11 November 2020

Wards Affected: All