

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton G82 3PU

2 March 2011

PLEASE NOTE TIME OF MEETING

**MEETING: LOCAL NEGOTIATING COMMITTEE
FOR TEACHERS**

**TUESDAY 15 MARCH 2011 at 2.00 P.M.
MEETING ROOM 2
FIRST FLOOR
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Sir/Madam

Please attend a Meeting of the Local Negotiating Committee for Teachers to be held in Meeting Room 2, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 15 March 2011 at 2.00 p.m.

The business is shown on the enclosed Agenda.

Yours faithfully

DAVID McMILLAN

Chief Executive

Distribution List:

Councillor J. McColl (Vice-Chair)
Councillor M. Smillie
Councillor P. McGlinchey
Councillor G. Black
Terry Lanagan, Executive Director of Educational Services
Dave Clarke, Head of Service (Resources)
Graham Hutton, Head Teacher, Dumbarton Academy
Julie McGroggan, Head Teacher, St Michael's Primary School
Josephine McDaid, E.I.S. (Chair)
Stewart Paterson, Teachers' Convener, E.I.S.
Janice Wardrop, E.I.S.
Olean Allison, E.I.S.
Michael Dolan, E.I.S.
Gavin Corrigan, E.I.S.
Karen Jakeman, E.I.S.
Alex McEwan, S.S.T.A.

For information: -

All other Councillors
Chief Executive

Adviser: -

Lachlan Bradley, E.I.S.

Substitutes: -

James Halfpenny, E.I.S
Alistair Kennedy, S.S.T.A.
Margaret Mackay, Quality Improvement Officer, Personnel, Education and Cultural Services
Geraldine Lyden, Personnel Adviser, Educational Services

**LOCAL NEGOTIATING COMMITTEE
FOR TEACHERS**

TUESDAY, 15 MARCH 2011

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING (Pages 1 – 2)

Submit, for approval as a correct record, the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 14 December 2010.

**3. MATERNITY AND ADOPTION LEAVE NOTIFICATION PROCEDURES
(Pages 3 – 16)**

Submit report by the Joint Secretary, Management Side, LNCT requesting the agreement of local amendments to the Maternity and Adoption leave notification procedures, as detailed in the report.

**4. REVIEW OF TEACHERS DISCIPLINE AND GRIEVANCE PROCEDURES
(Pages 17 – 78)**

Submit report by the Joint Secretary, Management Side, LNCT seeking approval for the implementation of the revised Discipline and Grievance Policies for Teachers which have been reviewed and updated in line with the recent review of the Council's Discipline and Grievance Policy for all other employees of the Council.

For information on the above agenda please contact Scott Kelly, Committee Officer, Legal, Administrative and Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737220.
Email: scott.kelly@west-dunbarton.gov.uk