

## WEST DUNBARTONSHIRE COUNCIL

## Report by Chief Officer – Supply, Distribution and Property

Tendering Committee: 4 August 2021

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**Subject: Server Maintenance**
**1. Purpose**

- 1.1** The purpose of this report is to advise Members of a contract for Server Maintenance that was approved by the Chief Officer – People & Technology in consultation with the Convener of Tendering Committee.

**2. Recommendations**

- 2.1** It is recommended that the Members note the appointment of Park Place Technologies Ltd for the contract for Server Maintenance. The Members are to further note that the contract is for a period of 12 months and at a value of £54,070 ex VAT. The estimated commencement date of the contract is 4 September 2021.

**3. Background**

- 3.1** The Council has a requirement to procure Server Maintenance. The support contract is required to provide cover for hardware infrastructure which is beyond the original warranty period. The contract will have the inbuilt facility and flexibility to allow hardware items to be added and to be deleted during the annual period with change debits (warranty additions) to be invoiced and change credits (warranty deletions) to be applied pro-rata. The current contract is with Park Place Technologies.
- 3.2** The budget for Server Maintenance was approved at the Corporate Services Committee on 17 February 2021. The procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Procurement Legislation for Goods and Services. A Contract Strategy document was approved on 28 June 2021.
- 3.3** A report on *Contracts to be Awarded During the Summer Recess* was approved at the Tendering Committee on 2 June 2021 to grant delegated authority to the Chief Officer – People & Technology in consultation with the Convener of Tendering Committee to approve the award of the contract for Server Maintenance. The Chief Officer - Regulatory & Regeneration was to conclude the award. A further report detailing the outcome of the contract for Server Maintenance was to be submitted to the next appropriate Tendering Committee for noting, in accordance with Standing Orders 35(b) iv.
- 4. Main Issues**
- 4.1** The Scottish Government framework agreement for Server and Infrastructure Maintenance 2019-2021 was identified as providing best value after comparison was undertaken between the available framework agreements for this requirement. As there is one provider on this framework agreement, a

direct award procedure was the only available route.

- 4.2** The Chief Officer – People and Technology in consultation with the Convener of Tendering Committee approved the award of contract for Server Maintenance on 14 July 2021 to Park Place Technologies Ltd Clydesdale House, 300 Springhill Pkwy, Baillieston, Glasgow G69 6GA United Kingdom. The Chief Officer - Regulatory & Regeneration concluded the award. The contract shall be for a period of 12 months at a value of £54,070 ex VAT.

- 4.3** Park Place Technologies Ltd has not committed to follow Fair Working Practices as part of this tender but are subject to those committed to as part of the framework agreement formation process, which includes recognising employees rights to be part of a union, collective bargaining with the union, paying an appropriate wage respective to the country of employment, and elimination of slave and indentured labour for example.

## **5. People Implications**

- 5.1** There are no people implications.

## **6. Financial and Procurement Implications**

- 6.1** Financial costs in respect of this contract will be met from the approved revenue budgets of ICT Services. The value of the contract is below the value approved by the Corporate Services Committee which represents a saving of £930.00.

## **7. Risk Analysis**

- 7.1** Failure to implement a Server Maintenance renewal would have left the Council with no access to vital maintenance.

- 7.2** Park Place Technologies Ltd has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

## **8. Equalities Impact Assessment (EIA)**

- 8.1** An equalities impact assessment screening was undertaken by the ICT Services which determined a full equalities impact assessment was not required.

## **9. Consultation**

- 9.1** Consultation has taken place with ICT Services, Finance Services and Legal Services.

## **10. Strategic Assessment**

- 10.1** At its meeting on 25 October 2017, the Council agreed that its five main strategic priorities for 2017 - 2022 are as follows:

- Open, accountable and accessible local government; and
- Efficient and effective frontline services that improve the everyday lives of residents.

**Name:** Angela Wilson

**Designation:** Chief Officer – Supply, Distribution and Property

**Date:** 04/08/2021

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**Appendices:** N/A

**Background Papers:** EIA Screening

**Wards Affected:** All Wards

