

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton, G82 3PU

22 November 2006

MEETING: CORPORATE SERVICES COMMITTEE

**TUESDAY 28 NOVEMBER 2006
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member,

Please attend a meeting of the **Corporate Services Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Tuesday, 28 November 2006 at 10.00 a.m.

The business is as shown on the enclosed Agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:

Councillor T Devine (Convener)
Councillor D Agnew
Councillor J Bolla
Councillor M Bootland
Councillor D Brogan
Councillor G Calvert
Councillor D McDonald
Councillor C McLaughlin
Councillor M Rooney
Councillor A White

All other Councillor for information

Chief Executive
Director of Housing, Regeneration and Environmental Services
Director of Education and Cultural Services
Acting Director of Social Work Services

CORPORATE SERVICES COMMITTEE

TUESDAY, 28 NOVEMBER 2006

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING (pages 1 – 32)

Submit, for approval as a correct record, the Minutes of Meeting of the Corporate Services Committee held on 27 September 2006.

3. THE ATTRACTION OF EXTERNAL FUNDING TO WEST DUNBARTONSHIRE (pages 33 – 39)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 27 September 2006, submit report by the Chief Executive updating the Committee on the plans to re-organise External Funding resources within the Council to reflect the changes in the national external funding climate and acknowledging the role of Community Planning.

4. DRAFT PIPE BAND FUNDING SUPPORT POLICY (pages 41 – 45)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 27 September 2006, submit report by the Chief Executive on a draft funding policy in respect of pipe bands and making recommendations thereon.

5. INTEREST RATE REPORT (1 APRIL 2006 – 15 OCTOBER 2006) (pages 47 – 49)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 27 September 2006, submit report by the Chief Executive containing information on interest rates during the period from 1 April 2006 to 15 October 2006 and outlining the cost implications to the Council of a 0.5% increase in interest rates.

6. EARLY LEAVERS FROM STRATHCLYDE PENSION FUND AND ASSOCIATED COSTS (pages 51 – 53)

Submit report by the Chief Executive providing details on the number of employees who left the Strathclyde Pension Fund earlier than their normal retirement date with access to their pension and the associated costs covering the period 1 April 2005 to 31 March 2006.

7. SCHEME OF VOLUNTARY EARLY RETIREMENT AND VOLUNTARY SEVERANCE (pages 55 – 58)

Submit report by the Chief Executive seeking approval for the development and implementation of a Council Scheme of Voluntary Early Retirement and Voluntary Severance.

8. PREPARATIONS FOR ELECTED MEMBER DEVELOPMENT – 2007 AND BEYOND (pages 59 – 63)

Submit report by the Chief Executive seeking approval for the preparations to be made for the training and development of Elected Members in the run up to and following the 2007 Elections.

9. CONTACT CENTRE – UPDATE (pages 65 – 67)

Submit report by the Chief Executive providing an update on the significant progress of the Contact Centre solution for West Dunbartonshire Council.

10. COUNCIL MOBILE TELEPHONY PROVISION (pages 69 – 70)

Submit report by the Chief Executive providing an update on the contract for provision of a corporate mobile telephony service for the Council.

11. LINNVALE/DRUMRY COMMUNITY MINIBUS (pages 71 – 73)

Submit report by the Chief Executive seeking authorisation to assist Clydebank Group Holiday Project in the purchase of a new minibus by permitting the Linnvale/Drumry Community Minibus to be used as part exchange.

12. NO SMOKING POLICY (pages 75 – 87)

Submit report by the Chief Executive seeking approval for minor revisions to the No Smoking Policy to assist the Council in meeting the criteria for achieving the Scotland's Health at Work (SHAW) Bronze Award.

13. COSLA STAFFING WATCH SURVEY (SEPTEMBER 2006) (pages 89 – 91)

Submit report by the Chief Executive containing information on the size of the Council's workforce as at 9 September 2006.

14. CHIEF EXECUTIVE BUDGETARY CONTROL REPORT: PERIOD 6 (2006/07) (pages 93 – 121)

Submit report by the Chief Executive advising the Committee of the performance of the Chief Executive Department's budget for the period to 15 October 2006.

15. CHIEF EXECUTIVE'S DEPARTMENT – QUARTER 2 PERFORMANCE REVIEW (pages 123 – 147)

Submit report by the Chief Executive setting out the performance of the Chief Executive's Department in the second quarter of 2006/7, that is, from 1 July to 30 September 2006.

16. FORMER TENANT RENT ARREARS – QUARTER 2 WRITE-OFFS (pages 149 – 153)

Submit report by the Acting Director of Housing, Regeneration & Environmental Services (Housing & Regeneration) seeking approval for rent arrears write-offs for the second quarter of 2006/2007.

17. TREASURY TRANSACTIONS (1 APRIL 2006 – 15 OCTOBER 2006) (pages 155 – 157)

Submit report by the Chief Executive advising the Committee of the Treasury transactions of the Council from 1 April 2006 to 15 October 2006.

18. UPDATE ON FINANCE REVENUES COLLECTION (pages 159 – 161)

Submit report by the Chief Executive containing up to date information on the collection of the local Council Tax and National Non-Domestic Rates (NNDR).

19. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 15 OCTOBER 2006 (pages 163 – 165)

Submit report by the Chief Executive providing details of income and expenditure on the Common Good Fund Account to 15 October 2006.

20. UPDATE FROM THE GRANTS WORKING GROUP (pages 167 – 169)

Submit report by the Chief Executive providing information on a number of areas in relation to the grants process being reviewed by the grants working group and noting that a future report will be brought to the Corporate Services Committee in due course.

21. LOCAL GRANTS BUDGET VIREMENT (pages 171 – 172)

Submit report by the Chief Executive advising the Committee of the funding source of the virement agreed at Council on 25 October 2006 to supplement the 2006/07 Local Grants Budget.

22. GRANTS TO VOLUNTARY ORGANISATIONS (pages 173 – 187)

Submit report by the Chief Executive providing and update on the budget position of Grants to Voluntary Organisations and providing details of grant applications for consideration.

For information on the above agenda please contact Lorraine Beveridge, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737220 e-mail: lorraine.beveridge@west-dunbarton.gov.uk