

WEST DUNBARTONSHIRE COMMUNITY HEALTH PARTNERSHIP

**Minutes of the Meeting of the
West Dunbartonshire Community Health Partnership
Held at 2.00pm. on
Wednesday 28th July 2010
Council Chambers, Municipal Buildings, Dumbarton**

PRESENT

Rani Dhir - Chair

Keith Redpath	West Dunbartonshire CHP Director
Ross McCulloch	Local Partnership Forum
Rose Hutchison	Public Partnership Forum
Tom Nimmo	Public Partnership Forum
Dr. Catherine Benton	NHS GG&C

IN ATTENDANCE

Gordon Whitelaw	Head of Administration
Soumen Sengupta	Head of Planning and Health Improvement
Chris McNeil	Head of Assessment and Care Services
Serena Barnett	Head of Human Resources
Annie Hair	Head of Children's Services

1. APOLOGIES

Apologies were intimated on behalf of:

Selena Ross	West Dunbartonshire Community Voluntary Service
Cllr Iain Robertson	West Dunbartonshire Council

2. MINUTES OF THE PREVIOUS MEETING HELD ON 24th MARCH 2010

ACTION

The Minutes of the West Dunbartonshire Community Health Partnership Committee meeting held on the 19th May 2010 were accepted as an accurate record.

3. MATTERS ARISING

VOL Hospital: Car Parking

Director informed Committee that a response had been received from Acute Services indicating that there are presently 425 car parking places on the VOL hospital site and that this provision will be reviewed as part of their preparations for implementation of the Vision for the Vale.

PPF representatives highlighted that discussion at the PPF highlighted issues around parking needs and also poor parking and this will be pursued.

4. CHAIR'S REPORT

- a) Chair took this opportunity to thank Iain Robertson for his contribution to Committee as we developed plans towards service integration and also to former members for their contributions since 2006;

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- b) Chair outlined that she was confident that the new integrated Partnership will work well and will strengthen relationships with all voluntary organisations and other partners;
- c) Chair reflected on the CHP achievements since inception and noted the significant improvements to mental health services including Riverview, Goldenhill, Cairnmhor. She noted also the bringing together of the former NHS GG and NHS A&C in West Dunbartonshire and the consistent improvement in service performance during that period;
- d) Chair reflected also that the development of the new AH&CC has now reached the stage where we now see active engagement with potential construction company partners and the commitment of funding to develop the FBC;
- e) Chair reported on her involvement in the selection process for the new Director and congratulated Keith Redpath on his appointment and thanked him for his support during her period of Chairmanship of this Committee.

Mr. Redpath expressed his and the committee's thanks to the Chair for her Chairmanship during this period and reported that he looked forward to the new arrangements positively .

5 AGENDA NOTE

Committee noted that CHP AHP lead, Michele Mackintosh, had been conferred as a Fellow of The British Dietetic Association and agreed that Chair will write to her on behalf of the Committee in recognition of her achievement.

Chair

The Head of Childrens Services advised that Christina Crook, SLT Support Worker, had been awarded Assistant of the Year by the Royal College of Speech and Language Therapists and Committee agreed that Chair will write to her in recognition of her achievement.

Chair

6. VISION FOR THE VALE OF LEVEN HOSPITAL – MONITORING GROUP.

There was submitted draft Minutes and papers for the Meeting held on 26th July 2010.

Director outlined the Monitoring Group meeting held on 26th July 2010 which focused on the fire incident at Christie ward, VOL hospital. He continued that the ward had been extensively damaged and commended the ward staff for their prompt actions which averted injury to patients and staff.

Director continued that the ward occupancy and activity levels were approaching those set by the Cabinet Secretary and that the Monitoring Group had arranged a special meeting for 30th August 2010 specifically to discuss mental health services and the impact that the fire incident has on the provision of services.

Discussion continued on the Vision for the Vale publication and Director indicated that the intention will be to include sections within that publication relating to planned new services at the hospital.

Director

7. CHRISTIE WARD – FIRE INCIDENT

There was submitted Report No. 10/20 by the Head of by Head of Mental Health, Learning Disability and Addiction Services. This Report was discussed and noted as part of the discussion on Item 6.

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8. PERFORMANCE FOCUS REPORT QUARTER 4 2009 / 10

There was submitted Report No. 10/21 by the Head of Planning and Health Improvement. Committee commended staff for their continued achievement of targets and congratulated services for these excellent results

Decision:

The Report was noted.

9. ORGANISATIONAL PERFORMANCE REVIEW

There was submitted Report No. 10/22 by the Head of Planning and Health Improvement. It was confirmed that much of the detail referred to within the OPR is contained within the Performance Report (Item 8) and that this Review confirmed these results and also acknowledged the CHP as within financial balance.

Director confirmed that the new CH(C)P will design a process that will be commensurate with WDC and NHS GG&C requirements. Discussion continued on the need to improve throughput within smoking cessation services, including potentially promoting these services in community pharmacies.

Decision:

The Report was noted.

10. CHP DEVELOPMENT PLAN

There was submitted Report No. 10/23 by Head of Planning and Health Improvement. It was confirmed that the earlier Report to last Committee reflected the process within which this plan had been developed and this Report represented the finalised plan. Discussion continued around the savings target, alcohol services in GP Practice and the SLA arrangements with NHS Highland in relation to continuing care beds in West Dunbartonshire.

Decision:

The Report was approved.

11. FINANCE AND CAPITAL WORKS REPORT

There was submitted Report No. 10/24 by Head of Finance. It was confirmed the CHP is confident that it will again achieve financial balance and highlighted that FHS are presently in an overspend position, balanced in part by some fortuitous underspends. The need to progress the FHS recovery plan was highlighted since this is an area of potential risk.

Capital programme. A number of points were outlined including:

- AH&CC. The capital allocation has been approved, the FBC is being pursued as a matter of urgency and the CHP would expect to appoint the construction partner by September 2011
- The refurbishment of Fruin ward
- The refurbishment of some areas with health centres.

It was confirmed also that the financial implications of the fire at Christie ward was a MHP responsibility.

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It was noted that the Head of Finance will move to a new post in NHS GG&C and Committee recorded their thanks for her contribution to the CHP and wished her well in her new position.

Decision:

The revenue budget for 2010 / 11 was approved and the Report was noted.

12. WDCHP COMPLAINTS REPORT

There was submitted and noted Report No. 10/25 by the Head of Administration.

13. PROFESSIONAL EXECUTIVE GROUP

There was submitted and noted draft Minutes of the meeting held on 13th July 2010. PEG Vice Chair highlighted PEG discussion around the Group developing as an Advisory Group and also that the Clinical Director will represent them on the new Committee.

14. LOCAL PARTNERSHIP FORUM

There was submitted and noted draft Minute of the meeting held on 12th July 2010. LPF Representative highlighted LPF discussion around:

- a) The Staff Governance Monitoring Framework and will bring this to Committee in due course.
- b) Access to Work – Life Balance Policies.

15. PUBLIC PARTNERSHIP FORUM

There was submitted and noted draft Minute of the meeting held on 14th July 2010. The PPF Representative highlighted future PPF representation and reported that the PPF felt that this had been eroded from the current position and that the present level of representation should be maintained.

Director confirmed that WDC had no part in determining this representation, that the NHS proposes the same model as applied in other areas and that the important point was in full engagement with a fully-functioning PPF.

16. SHADOW ARRANGEMENTS FOR AN INTEGRATED HEALTH AND CARE PARTNERSHIP FOR WEST DUNBARTONSHIRE

There was submitted and noted Report 10 / 26 by Director which outlined the shadow arrangements for an integrated health and care partnership in West Dunbartonshire.

17. AN INTEGRATED HEALTH AND CARE PARTNERSHIP FOR WEST DUNBARTONSHIRE: SCHEME OF ESTABLISHMENT

There was submitted Report 10 / 27 by Director detailing the proposed new Scheme of Establishment. Director confirmed that this was not a final paper and would require to be presented to the NHS Board and to WDC, possibly in September. Director continued that it was appropriate that this Committee had opportunity to comment on the emerging draft.

Discussion continued that the dates within the draft will change, that an EQIA assessment will be included and discussion concluded around Committee membership.

Decision:

Committee noted the Report and invited comment for members on content

18. Chair

Chair thanked all current and former members again for their contribution to Committee and offered her best wishes to the new CH(C)P for the future.

Committee