

	Improvement Plan – Planning Performance Framework 2012 – 2013		
Ref	Action	Milestone	Target Date
PPF1	Promote and publicise the use of processing agreement	<ul style="list-style-type: none"> • Produce a protocol on processing agreements • Produce guidance/information for the website • Provide training for Planning Officers 	30 May 2014 30 May 2014 30 May 2014
PPF2	Record and conclude legal agreements/Section 69 agreements within 6 weeks of the planning decision	<ul style="list-style-type: none"> • Produce a protocol on legal agreement process and timescales • Make officers and legal officers aware of the timescales 	30 June 2014 30 June 2014
PPF3	Enforcement Charter	<ul style="list-style-type: none"> • Publicise revised Enforcement Charter 	28 February 2014
PPF4	Project Management Techniques for use in the local development plan process	<ul style="list-style-type: none"> • Investigate use of project management techniques • Review, evaluate and implement if appropriate 	30 May 2014 30 May 20140z
PPF5	Review all legacy applications	<ul style="list-style-type: none"> • Identify the reasons for stalled applications and facilitate progress 	30 March 2014