

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 10 November 2021**

Subject: Contract Authorisation Report – Reception, Processing & Treatment of Co-mingled Recyclate**1. Purpose**

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer - Regulatory and Regeneration to conclude the award of the contract for the Reception, Processing & Treatment of Co-mingled Recyclate.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the award of the Contract for the Reception, Processing & Treatment of Co-mingled Recyclate to Enva Scotland Limited; and
 - b) Note that the contract shall be for a period of four years at a value of £972,000 ex VAT. The estimated commencement date of the contract is 18 November 2021.

3. Background

- 3.1** There is a statutory obligation on all Councils to make arrangements to collect and recycle or process and dispose of waste and recyclate from households and civic amenity sites. To support and continue the service provision of co-mingled recyclate at kerbside bin collections, the Council require a competent service provider for the reception, processing, treatment, and recycling of co-mingled recyclate. Waste Services collect the co-mingled recyclate from kerbside blue wheeled bin collections throughout West Dunbartonshire and deliver the co-mingled recyclate to the service provider's reception facility or transfer station.
- 3.2** The co-mingled recyclate will support the Council to meet their recycling targets and will support the avoidance of co-mingled recyclate being put to landfill.
- 3.3** The overall budget for Waste Services disposal was approved 24 February 2021 Council Meeting. Approval to procure was given at the Infrastructure Regeneration and Economic Development Committee on the 10 June 2021.
- 3.4** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Procurement Regulations. A Contract Strategy document was also approved on 13 August 2021.

4. Main Issues

4.1 The Contract Strategy identified that Scotland Excel's Dynamic Purchasing System for the Treatment and Disposal of Recyclable and Residual Waste was the best route to market.

4.2 A mini competition was issued to the 33 providers utilising the Treatment of Co-mingled Mixed Recyclate (Lot 1), with nine providers expressing an interest and with one provider submitting a response by 9 September 2021. The submission was evaluated by representatives from Waste Services and Corporate Procurement Unit against a set of award criteria which was based on Commercial / Quality ratio of 15% / 85%. The scores relative to the award criteria are as follows:

Reception, Processing & Treatment of Co-mingled Recyclate		Enva Scotland Limited
(Quality)	Sub Section Weighting	Weighted Score
Service Delivery & Methodology	42.5%	42.5%
Social Benefits in Procurement (Community Benefits)	17%	17%
Contract Monitoring and Management	8.5%	8.5%
Staffing Project Team Structure	4.2%	4.2%
Business Continuity Planning & Phase Out Plan & Exit Strategy	4.2%	4.2%
Sustainability	4.2%	4.2%
eProcurement	2.1%	1.6%
Commitment to Fair Working Practices	2.1%	2.1%
Quality Sub Total %	85%	84.4%
Commercial Sub Total %	15%	15%
Total Score	100%	99.4%

4.3 It is recommended that the contract is awarded to Enva Scotland Limited, of Linwood, Renfrewshire, who has provided the most economically advantageous mini competition. The contract shall be for a period of four years and at a value of £972,000 ex VAT. The value of the contract is below that approved by the Special Infrastructure Regeneration and Economic Development Committee. The actual expenditure to the Council may vary dependent on the recycling tonnage of co-mingled recyclate made available for processing. The gate fee to the Council is fixed per tonne for the term of the contract.

4.4 Enva Scotland Limited has committed to paying all staff as a minimum the real Living Wage (£9.50 per hour) and promotes Fair Working Practices across their

organisation. Further, Enva Scotland Limited has committed to delivery of the following social benefits as a direct result of delivery of this contract:

- Recruitment of one members of staff from within the West Dunbartonshire geographical area;
- Measurable and committed support for local community benefits;
- Sponsorship of a local sports or community team;
- Supporting two environmental regenerations;
- Supporting environmental educational projects in schools;;
- Supporting the reduction of non-recyclable materials throughout the West Dunbartonshire area.

The social benefits will be discussed at the implementation meeting with Enva Scotland Limited and actions to take these forward will be agreed.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of this contract will be met from the approved General Revenue budget of Waste Services.

6.2 The estimated saving are £1.08M over the four years term.

6.3 This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Waste Services officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant Procurement Legislation.

7. Risk Analysis

7.1 Enva Scotland Limited has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

7.2 Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and reputational ramifications.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was undertaken and the results confirmed there are no equalities impact.

9. Consultation

9.1 Waste Services, Finance Services and Legal Services have been consulted on the contents of this report.

10. Strategic Assessment

10.1 The Reception, Processing & Treatment of Co-mingled Recyclate will contribute to the delivery of the Councils strategic priorities and particular towards efficient and effective frontline services that improve the everyday lives of residents by supporting recycling levels to maintain sustainable and attractive local communities.

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Designation: Chief Officer – Supply, Distribution and Property

Date: 13 November 2021

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Appendices: None

Background Papers: Contract Strategy
EIA Screening
Special Infrastructure Regeneration and Economic Development Committee, 10 June 2021

Wards Affected: All Council Wards.