

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME - EDUCATION  
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE

31 January 2021

PERIOD

10

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
<b>Red</b>										
Projects are forecast to be overspent and/or experience material delay to completion	7	54%	40,346	66%	7	54%	4,528	98%		
<b>Amber</b>										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
<b>Green</b>										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	6	46%	20,669	34%	6	46%	114	2%		
<b>TOTAL EXPENDITURE</b>	<b>13</b>	<b>100%</b>	<b>61,015</b>	<b>100%</b>	<b>13</b>	<b>100%</b>	<b>4,643</b>	<b>100%</b>		
	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
<b>Red</b>										
Projects are forecast to be overspent and/or significant delay to completion	83,213	40,346	83,341	128	14,811	4,528	9,902	(4,909)	(5,037)	128
<b>Amber</b>										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
<b>Green</b>										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	21,204	20,669	21,206	3	650	114	651	2	0	2
<b>TOTAL EXPENDITURE</b>	<b>104,417</b>	<b>61,015</b>	<b>104,548</b>	<b>131</b>	<b>15,461</b>	<b>4,643</b>	<b>10,554</b>	<b>(4,907)</b>	<b>(5,037)</b>	<b>129</b>

WEST DUNBARTONSHIRE COUNCIL  
 GENERAL SERVICES CAPITAL PROGRAMME  
 ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>1</b>	<b>Free School Meals</b>						
	Project Life Financials	199	97	49%	199	0	0%
	Current Year Financials	102	0	0%	0	(102)	-100%
	Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
	Project Manager	Michelle Lynn					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Jul-21		
	<b>Main Issues / Reason for Variance</b>						
	Due to the restrictions imposed by COVID-19 and the reprioritisation of tasks there will a delay in the completion of the project. Facilities Management Officers have reviewed scope of projects which requires to change due to the change in service delivery across education projects. Due to the nature of the works they cannot be carried out until next summer recess. As a result £0.102m is required to be rephased to 2021/22.						
	<b>Mitigating Action</b>						
	Opportunities to mitigate are limited due to need for work to be carried out around school holidays and building services resources therefore engagement with subcontractor has now taken place to minimise further delay.						
	<b>Anticipated Outcome</b>						
	Project completed within budget albeit later than anticipated.						

<b>2</b>	<b>AV Equipment - Education</b>						
	Project Life Financials	1,110	110	10%	1,110	0	0%
	Current Year Financials	445	105	24%	200	(245)	-55%
	Project Description	Purchase of AV Equipment for Education.					
	Project Manager	David Jones/ Julie McGrogan					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	<b>Main Issues / Reason for Variance</b>						
	Project was delayed due to COVID-19 restrictions, however now progressing with phase one of the revised plan which involves replacement of boards with emergency replacement for broken boards, with Officers calling off from the AV Scotland Excel Framework. The revised anticipated forecast spend is £0.200m in the current year with £0.245m required to be rephased to 2021/22.						
	<b>Mitigating Action</b>						
	None available.						
	<b>Anticipated Outcome</b>						
	Purchase of AV Equipment for Education.						

PERIOD END DATE

31 January 2021

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>3</b>	<b>Kilpatrick School - New Build</b>						
	Project Life Financials	10,841	10,812	100%	10,958	117	1%
	Current Year Financials	154	125	81%	271	117	76%
	Project Description	Design and build of construction of Additional Support Needs School.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	<b>Main Issues / Reason for Variance</b>						
	<p>The Final Account has yet to be agreed and will require to be negotiated as the contractor is claiming additional monies beyond the contract sum and available budget, which generates a financial risk that Officers are seeking to mitigate where possible. At present, the project life forecast outturn is anticipating an overspend in the region of £0.387m which constitutes the additional asbestos removal costs and the final 1.5% retention which there is a contractual obligation to pay. Previously an anticipated overspend has been reported but there is a risk this may increase because the contractor has applied for payment greater than the agreed contract sum and has also submitted a loss and expense claim. Officers continue to work to fully agree the final account and determine the extent of overspend. Project was physically complete November 2017 with retentions due to be paid, with partial retention release of £0.125m processed in October 2020, with the balance of £0.023m due to be released when the final defect is rectified. At this time there is one issue still to be resolved, however it is anticipated full retention release will occur in 2020/21. The defect relating to internal decor and flooring is substantially complete, however defect remains live and Principal Contractor is in the process of closing it out.</p>						
	<b>Mitigating Action</b>						
	<p>Opportunities to mitigate are limited at this time. The Council is obligated to make substantiated payment, however continue to meet with Hubwest with a view to agreeing the final account and resolving the financial position.</p>						
	<b>Anticipated Outcome</b>						
	<p>Project complete albeit over budget.</p>						

<b>4</b>	<b>New Balloch Campus</b>						
	Project Life Financials	16,701	16,694	100%	16,712	11	0%
	Current Year Financials	10	3	35%	21	11	113%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	<b>Main Issues / Reason for Variance</b>						
	<p>The main construction project reached the end of the defect rectification period on 9 February 2019, however retention of £0.016m is currently being held and will be released when the Making Good Defects certificate is issued, which is forecast in 2020/21. The overall project is reporting an anticipated overspend of £0.249m against the original budget (prior to additional budget being allocated) at this time and is expected to be financially complete in 2020/21 with the release of retention on both the main construction contract and the Haldane demolition contract.</p>						
	<b>Mitigating Action</b>						
	<p>None available.</p>						
	<b>Anticipated Outcome</b>						
	<p>Delivery of project on programme, however forecast overspend in the region of £0.249m.</p>						

PERIOD END DATE

31 January 2021

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

**5 Schools Estate Improvement Plan**

Project Life Financials	20,000	7,578	38%	20,000	0	0%
Current Year Financials	10,635	3,937	37%	7,780	(2,855)	-27%
Project Description	Improvement of Schools Estate.					
Project Manager	Lesley Woolfries/ Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		

**Main Issues / Reason for Variance**

With regards to the new Renton Campus, the Project has been impacted upon by COVID-19 outbreak. This has impacted the spend projections for this financial year as the site was closed for a duration of 13 weeks. It is anticipated that the overall project will be complete by July 2022. (Previously April 2022). Officers have now agreed the revised contract completion dates accounting for the additional 13 weeks. With regards to Additional ASN Provision – Secondary Phase, Skills School – Senior Phase, and St Mary's Alexandria Refurbishment Works these 3 projects have also been impacted upon by COVID-19. Meeting took place in January between officers and scoping exercise underway to ascertain the requirements and delivery outcomes of the Additional ASN provision - Secondary Phase and it was determined that no spend will be possible in 2020/21 and will be required to be carried forward into 2021/22 where full spend is anticipated pending any further COVID-19 restrictions being in place. Scoping exercise on the Skills School - Senior Phase is scheduled for February 2021 but it is also expected there will be no expenditure in 2020/21. With regards to St Mary's, the tender for the MUGA is anticipated to be approved at the next tendering committee and works commencing shortly thereafter. Dining and kitchen extension to be completed during summer recess. £0.247m of the St Mary's budget is expected to spent this financial year. In summary, £7.780m of the overall Schools Estate Improvement Plan will be spent in 2020/21, with £2.855m required to be rephased to 2021/22.

**Mitigating Action**

With regards to the new Renton Campus, Officers are working to plan the migration from existing premises to work with programmed October 2021 Phase 1 completion where the new building and immediate playground and some parking provision is delivered. Overall project with Phase 2 & final phase 3 due to complete in July 2022.

**Anticipated Outcome**

Project delivered within budget and to the revised programme, following COVID-19.

**6 Schools Estate Improvement Plan - Phase 2 - Next Phase 2020/21**

Project Life Financials	25,800	42	0%	25,800	0	0%
Current Year Financials	1,000	42	4%	50	(950)	-95%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-25	End Date	31-Mar-25		

**Main Issues / Reason for Variance**

The next phase of the Schools Estate Improvement Plan involves the development of the next phase of the plan in the Faifley area. The Capital Investment Team have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme to support the delivery of key priority areas set out within the new West Dunbartonshire Learning Estate Strategy 2020-2030. The bid submission was made in October 2020 and we have been successful in securing funding, the level and detail of which is still to be confirmed - this should happen during February 2021. A site analysis feasibility study has been drafted for existing locations and being reviewed by officers at this time. It is anticipated that £0.050m will be spent this financial year, with £0.950m required to be rephased to 2021/22.

**Mitigating Action**

None required at this time

**Anticipated Outcome**

Phase 2 funding bid to be submitted when date is available.

PERIOD END DATE

31 January 2021

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>7</b>	<b>Early Years Early Learning and Childcare Funding</b>						
	Project Life Financials	8,562	5,013	59%	8,562	0	0%
	Current Year Financials	2,465	316	13%	1,581	(884)	-36%
	Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	<b>Main Issues / Reason for Variance</b>	Due to the restrictions implemented for COVID-19 the project was delayed as works could not be carried out within the timescales originally planned. Good progress has been made to make up the 5 month period lost. Works within a building operating COVID restriction has presented challenges which has come with increased costs. As a result anticipated spend for 2020/21 is £1.581m with £0.884m required to be rephased to 2021/22. Rephasing relates to works that can not be carried out while the building is open and under COVID-19 restrictions.					
	<b>Mitigating Action</b>	None available at this time.					
	<b>Anticipated Outcome</b>	The project will be completed to deliver the requirements of the Early Years expansion plans.					

WEST DUNBARTONSHIRE COUNCIL  
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 ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>1</b>	<b>Choices Programme - to assist young people who require additional support</b>					
Project Life Financials	750	637	85%	750	0	0%
Current Year Financials	147	34	23%	147	0	0%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Manager	Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
Project complete - awaiting internal recharges.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Project delivered on time and on budget.						

<b>2</b>	<b>Online Payment System for Education Establishments</b>					
Project Life Financials	52	50	96%	52	0	0%
Current Year Financials	2	0	0%	2	0	0%
Project Description	Cashless Catering within Primary Schools.					
Project Manager	Andrew Brown/ Lynda Dinnie					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
It is anticipated that project will be delivered on time and on budget.						
<b>Mitigating Action</b>						
None currently required.						
<b>Anticipated Outcome</b>						
Project was delivered on time and on budget.						

<b>3</b>	<b>OLSP - New Build</b>					
Project Life Financials	4,092	4,093	100%	4,093	1	0%
Current Year Financials	0	1	0%	1	1	0%
Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-20	End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Final invoice for Principal Designers fee paid in 2020/21, therefore project now physically and financially complete.						
<b>Mitigating Action</b>						
None Required						
<b>Anticipated Outcome</b>						
New Build opened to pupils on 25 October 2017 in line with the programme. Project reporting an overspend.						

WEST DUNBARTONSHIRE COUNCIL  
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ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>4</b>	<b>Aitkenbar PS, St Peters PS, Andrew Cameron EE&amp;CC</b>					
Project Life Financials	10,384	10,385	100%	10,386	2	0%
Current Year Financials	66	67	101%	67	1	1%
Project Description	Design and construction of new co-located school to replace 3 separate establishments.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
Officers attended a final inspection on 30 September 2020 where it was agreed to close the remaining 2 defects. As such, the Making Good Defects certificate and final payment certificate in the sum of £0.016m have now be released. This concludes the final anticipated expenditure and as such the project is complete.						
<b>Mitigating Action</b>						
None required.						
<b>Anticipated Outcome</b>						
Delivery of project on programme and under budget.						

<b>5</b>	<b>Schools Estate Refurbishment Plan</b>					
Project Life Financials	5,508	5,503	100%	5,508	0	0%
Current Year Financials	16	12	73%	16	0	0%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Manager	Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
Projects fully complete and awaiting final charges. Full final budget expenditure will be incurred in 2020/21.						
<b>Mitigating Action</b>						
None available						
<b>Anticipated Outcome</b>						
To improve the condition of schools within budget albeit later than first anticipated.						

<b>6</b>	<b>Digital Inclusion</b>					
Project Life Financials	418	1	0%	418	0	0%
Current Year Financials	418	1	0%	418	0	0%
Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
Project Manager	David Jones/ Julie McGrogan					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
New Scottish Government funding to support the most disadvantage children in West Dunbartonshire by increasing the chromebook to pupil ratio. 358 chromebooks have been distributed and the remaining 1,726 devices have been ordered with delivery expected March 2021. Budget spend anticipated in 2020/21.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Increase the chromebook ratio for most disadvantaged children.						